



Town of Wellesley

FY2019 Budget Request

Recreation Commission Operating Request

Department: 630

Department Head: Matt Chin, Recreation Director

DEPARTMENT EXPENDITURES	FY15 Actual	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Request	\$ Variance FY18-19	% Change FY18-19
Personal Services							
Director	\$ 93,255	\$ 107,336	\$ 86,727	\$ 88,122	\$ 88,122	\$ (0)	0.00%
Other Professionals	118,446	114,439	159,417	178,132	177,237	(895)	-0.50%
Support Staff	89,048	91,627	76,157	64,654	65,880	1,226	1.90%
Longevity	1,100	1,200	1,200	600	600	-	0.00%
Subtotal, Personal Services	301,849	314,602	323,500	331,508	331,839	330	0.10%
Expenses	13,056	14,692	20,000	26,500	28,040	1,540	5.81%
Encumbered Expenses	-	-	-	-	-	-	0.00%
Subtotal, Expenses	13,056	14,692	20,000	26,500	28,040	1,540	5.81%
Total	\$314,905	\$ 329,294	\$ 343,500	\$ 358,008	\$ 359,879	\$ 1,870	0.52%
Surplus returned to T	109,793	\$ 48,606	\$ 68,503				
Actual Tax Impact	205,112	280,688	274,997				
Shared Costs	121,092	101,302	112,518				
PERMANENT STAFFING (FTEs)	FY15 Actual	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Request		
Position Titles:							
Director	1.0	1.0	1.0	1.0	1.0		
Deputy Director	1.0	1.0	1.0	1.0	1.0		
Associate Director	1.0	1.0	1.0	1.0	1.0		
Secretary	2.0	2.0	1.4	1.4	1.4		
Program Coordinator	0.0	0.0	1.0	1.0	1.0		
Total Number of Positions	5.0	5.0	5.4	5.4	5.4		

Recreation Department FY19 Operating Budget Request

Org	Object	Account # 01-630 Account Title	Explanation	FY15 Actual	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Request	\$ Variance FY18-19
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PERSONAL SERVICES

01630100	511010	Senior Administrator	Director	\$ 93,255	\$ 107,336	\$ 86,727	\$ 88,122	\$ 88,122	(0)
01630100	511220	Other Professionals	Deputy Director, Associate Director, Program Coordinator	118,446	114,439	159,417	178,132	177,237	(895)
01630100	511370	Clerical	Secretary I and II	89,048	91,627	76,157	64,654	65,880	1,226
01630100	515050	Longevity	Longevity for Support Staff	1,100	1,200	1,200	600	600	-
PERSONAL SERVICES SUBTOTAL				301,849	314,602	323,500	331,508	331,839	330

EXPENSES

01630200	527050	Copier Machines Rental/Lease		-	-	-	-	-	-
01630200	542010	Office Supplies		-	-	-	-	-	-
01630207	521010	Electricity - Warren Building	actual FY'11 \$21,824/ BofH \$11,835	-	-	-	-	-	-
01630207	521020	Natural Gas	actual FY'11 \$4,730/ BofH \$12,000	-	-	-	-	-	-
01630208	546040	Water Treatment & Safety Maintenance		13,056	14,692	20,000	26,500	28,040	1,540
EXPENSE SUBTOTAL				13,056	14,692	20,000	26,500	28,040	1,540
01630809	570000	Other charges & Expenses	Encumbered Expenses from Prior Fiscal year	-	-	-	-	-	-

DEPARTMENT TOTAL				\$ 314,906	\$ 329,294	\$ 343,500	\$ 358,008	\$ 359,879	\$ 1,870
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Program Surplus Returned 109,792 \$ 48,606 \$ 68,503

Actual cost to Town 205,112 \$ 280,688 \$ 274,997

% Variance FY18-19

0.00%
-0.50%
1.90%
0.00%
0.10%

0.00%
0.00%
0.00%
0.00%
5.81%
5.81%
0.00%
0.52%

Recreation Department FY19 Operating Budget Request						
Job Title Employee Name	FY18 Rate as of 6/30/2018	FY19 RATE REQUEST***				
		Group - Step	FY19 Starting Rate	Step Adjustment Date	Adjusted Rate	Total Budget Request
Director Matthew Chin	\$ 1,694.65	60	\$ 1,694.65	N/A	N/A	88,122
Deputy Director Brandon Fitts	\$ 1,335.75	57	\$ 1,335.75	N/A	N/A	69,459
Associate Director Chad Norton	\$ 1,193.27	55	\$ 1,193.27	N/A	N/A	62,050
Program Coordinator Jennifer Lawlor	\$ 879.38	53	\$ 879.38	N/A	N/A	45,728
Secretary I Kris Bemis (part time)	\$ 390.88	47-6	\$ 398.70	N/A	N/A	20,732
Secretary II Mary Ward	\$ 851.20	44-6	\$ 868.22	N/A	N/A	45,148
Longevity	N/A	N/A	\$ 600.00	N/A	N/A	600
					Total Salary	\$ 331,839

Note: FY19 Salary is based on a 52 week year.

40 series increase	2.00%	1.020
50,60 series increase	2.00%	1.000

Program Summary

		<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Request</u>	<u>Request</u>
<u>Adult Programs</u>										
Exercise & Sports	Personal Services	42,080	46,200	37,322	44,335	54,825	62,851	73,156	67,540	20,000
	Expenses	<u>32,008</u>	<u>35,723</u>	<u>25,772</u>	<u>24,377</u>	<u>24,835</u>	<u>21,909</u>	<u>21,922</u>	<u>35,000</u>	<u>80,000</u>
		74,088	81,923	63,094	68,712	79,660	84,760	95,078	102,540	100,000
Arts & Crafts	Personal Services	12,858	6,878	15,025	21,476	25,464	32,022	34,499	30,000	1,000
	Expenses	<u>825</u>	<u>760</u>	<u>270</u>	<u>688</u>	<u>939</u>	<u>312</u>	<u>4,153</u>	<u>1,000</u>	<u>45,000</u>
		13,683	7,638	15,295	22,164	26,403	32,334	38,652	31,000	46,000
Personal Growth	Personal Services	17,075	16,770	10,171	13,267	16,363	9,831	14,455	15,000	5,000
	Expenses	<u>5,299</u>	<u>4,704</u>	<u>4,300</u>	<u>21,447</u>	<u>11,010</u>	<u>10,959</u>	<u>5,892</u>	<u>10,000</u>	<u>25,000</u>
		22,374	21,474	14,471	34,714	27,373	20,790	20,347	25,000	30,000
Total Adult Programs	Personal Services Expenses	<u>72,013</u> <u>38,132</u> 110,145	<u>69,848</u> <u>41,187</u> 111,035	<u>62,518</u> <u>30,342</u> 92,860	<u>79,078</u> <u>46,512</u> 125,590	<u>96,652</u> <u>36,784</u> 133,436	<u>104,704</u> <u>33,180</u> 137,884	<u>122,110</u> <u>31,967</u> 154,077	<u>112,540</u> <u>46,000</u> 158,540	<u>26,000</u> <u>150,000</u> 176,000
<u>Children's Programs</u>										
Pre School	Personal Services	22,430	15,610	17,362	18,893	12,548	8,984	16,098	18,000	1,000
	Expenses	<u>18,415</u>	<u>20,433</u>	<u>12,891</u>	<u>13,291</u>	<u>20,171</u>	<u>23,101</u>	<u>27,030</u>	<u>24,000</u>	<u>45,000</u>
		40,845	36,043	30,253	32,184	32,719	32,085	43,128	42,000	46,000
Exercise & Sports	Personal Services	22,716	30,331	38,237	28,795	32,406	27,435	31,811	45,000	20,000
	Expenses	<u>234,541</u>	<u>239,320</u>	<u>221,338</u>	<u>234,153</u>	<u>309,035</u>	<u>291,815</u>	<u>276,193</u>	<u>325,000</u>	<u>350,000</u>
		257,257	269,651	259,575	262,948	341,441	319,250	308,004	370,000	370,000
Arts & Science	Personal Services	35,069	40,689	37,978	48,589	50,889	53,106	64,775	60,000	1,000
	Expenses	<u>22,229</u>	<u>14,325</u>	<u>27,649</u>	<u>16,641</u>	<u>35,557</u>	<u>87,419</u>	<u>15,183</u>	<u>95,000</u>	<u>100,000</u>
		57,298	55,014	65,627	65,230	86,446	140,525	79,958	155,000	101,000
Skill Development	Personal Services	16,583	12,558	4,626	4,219	1,904	6,161	32,314	12,000	70,000
	Expenses	<u>8,424</u>	<u>9,504</u>	<u>6,967</u>	<u>10,798</u>	<u>6,959</u>	<u>19,711</u>	<u>95,857</u>	<u>25,000</u>	<u>90,000</u>
		25,007	22,062	11,593	15,017	8,863	25,872	128,171	37,000	160,000
Total Children's Programs	Personal Services Expenses	<u>96,798</u> <u>283,609</u> 380,407	<u>99,188</u> <u>283,582</u> 382,770	<u>98,203</u> <u>268,845</u> 367,048	<u>100,496</u> <u>274,883</u> 375,379	<u>97,747</u> <u>371,722</u> 469,469	<u>95,686</u> <u>422,046</u> 517,732	<u>144,998</u> <u>414,263</u> 559,261	<u>135,000</u> <u>469,000</u> 604,000	<u>92,000</u> <u>585,000</u> 677,000

Program Summary

		FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	Request	Request
<u>Seasonal Programs</u>										
Morses Pond Beach	Personal Services	96,293	106,817	108,675	133,946	142,163	153,032	163,630	169,000	171,000
	Expenses	<u>41,835</u>	<u>43,279</u>	<u>21,566</u>	<u>35,907</u>	<u>21,091</u>	<u>29,706</u>	<u>70,488</u>	<u>24,250</u>	<u>53,250</u>
		138,128	150,096	130,241	169,853	163,254	182,738	234,117	193,250	224,250
Camp Joey/Proj. Extreme	Personal Services	66,296	65,738	70,264	62,272	60,152	73,715	83,643	85,500	92,000
	Expenses	<u>30,405</u>	<u>32,079</u>	<u>35,618</u>	<u>29,466</u>	<u>31,480</u>	<u>33,533</u>	<u>35,806</u>	<u>41,650</u>	<u>44,250</u>
		96,701	97,817	105,882	91,738	91,632	107,248	119,450	127,150	136,250
Camp Quest/Odyssey	Personal Services	54,529	51,344	50,114	59,868	54,537	68,153	91,683	79,000	101,000
	Expenses	<u>27,749</u>	<u>30,846</u>	<u>29,716</u>	<u>20,753</u>	<u>45,410</u>	<u>45,481</u>	<u>61,078</u>	<u>54,750</u>	<u>52,100</u>
		82,278	82,190	79,830	80,621	99,947	113,635	152,761	133,750	153,100
Outdoor Lights	Personal Services	0	0	0	252	0	0	0	1,000	1,000
	Expenses	<u>8,500</u>	<u>24,933</u>	<u>13,065</u>	<u>9,277</u>	<u>10,407</u>	<u>13,073</u>	<u>8,345</u>	<u>15,000</u>	<u>15,000</u>
		8,500	24,933	13,065	9,529	10,407	13,073	8,345	16,000	16,000
Total Seasonal Programs	Personal Services	217,118	223,899	229,053	256,338	256,852	294,900	338,956	334,500	365,000
	Expenses	<u>108,489</u>	<u>131,137</u>	<u>99,965</u>	<u>95,403</u>	<u>108,388</u>	<u>121,794</u>	<u>175,716</u>	<u>135,650</u>	<u>164,600</u>
		325,607	355,036	329,018	351,741	365,240	416,694	514,673	470,150	529,600
<u>Program Shared Costs</u>										
Shared Costs	Personal Services	15,469	14,586	12,470	24,324	8,661	5,143	9,718	7,000	12,500
	Expenses	<u>95,719</u>	<u>113,077</u>	<u>128,592</u>	<u>111,066</u>	<u>107,931</u>	<u>96,209</u>	<u>102,800</u>	<u>115,600</u>	<u>106,050</u>
		111,188	127,663	141,062	135,390	116,592	101,352	112,518	122,600	118,550
Total-All Programs and Shared Costs	Personal Services	401,398	407,521	402,244	460,236	459,912	500,433	615,782	589,040	495,500
	Expenses	<u>525,949</u>	<u>568,983</u>	<u>527,744</u>	<u>527,864</u>	<u>624,825</u>	<u>673,229</u>	<u>724,746</u>	<u>766,250</u>	<u>1,005,650</u>
		927,347	976,504	929,988	988,100	1,084,737	1,173,662	1,340,529	1,355,290	1,501,150