

**WETLANDS PROTECTION COMMITTEE**

888 Worcester St., Suite 160, Wellesley, Massachusetts 02482-5918

**Requirements for submittal of a Request for Plan Change for an ORAD or OOC\***

Detailed explanation of modification demonstrating the following requirements:

- Requires **no changes** to the ORAD or the OOC, other than:
  - Plan reference
  - Correction of a typographical error

Any additional supporting information including photographs or engineering calculations

Submit the following complete application packages to the NRC office before the deadline\*\*:

- One (1) Original (paper)
- One (1) Copy (paper)
- **One (1) PDF or Download link (electronic) to [nrc@wellesleyma.gov](mailto:nrc@wellesleyma.gov) AND [jmeyer@wellesleyma.gov](mailto:jmeyer@wellesleyma.gov)**

**Notes:**

\*The WPC reserves the right to request that the applicant submit for an Amended Order of Conditions or a new Notice of Intent if they feel the proposed changes are outside of the extent of a Request for Plan Change. A Request for Plan Change should not result in a change of the already approved Order of Conditions.

\*\*Wetlands hearings are typically held every three weeks. Application deadlines and meeting dates are posted on the Wetlands Protection Committee (WPC) website. Please contact Wetlands Administrator, Julie Meyer at [jmeyer@wellesleyma.gov](mailto:jmeyer@wellesleyma.gov) for further information. The applicant and/or applicant's representative should plan to attend the hearing to present the proposed work to the Committee.