

## **PLAYING FIELDS TASK FORCE**

### **MINUTES**

**March 25, 2022**

**7:45 am online zoom meeting**

#### **Attending:**

##### Voting Members:

Beth Sullivan Woods – Select Board (SB); Linda Chow – School Committee (SC); Jeff Wechsler – Board of Public Works (BPW), Bea Bezmalinovic – Natural Resources Commission (NRC); Laurance Stuntz – Recreation Commission (RC), Jerry Nigro – Boys Lacrosse (BL), Ansley Martin – Soccer (S); Kelly Uller – Field Hockey (FH); Ann Williams - Wellesley Little League (WLL); Amy Munchak – Girls Lacrosse (GL); Jay McHale– Natural Resources Commission (NRC); Tripp Sheehan – Citizen At Large

##### Board/Commission staff and other guests:

Matt Chin – RC; John Brown– SC; Kyle Williams – SC; Dave Cohen – BPW; Paul DePhillips – BPW; Tim Bania – BPW; Chris Howard – S; Wendy Paul – Advisory; Brandon Schmitt– Natural Resources Commission (NRC)

1. Call to order by Laurance Stuntz at 7:45
2. Citizen Speak: none
3. Minutes: Tabled
4. Field Utilization Study

Brandon Schmitt thanked the PFTF for meeting so quickly the Field Utilization Study (FUS). NRC has requested full funding from CPC for the FUS. A working group of staff and NRC commission has been meeting in February & March. Themes that emerged from meetings have been local town comps, fee schedules and the main concern for the FUS is help schedule and prioritize current fields. The purpose of the meeting is to get more feedback and assist in defining the scope of the FUS.

- Linda Chow stated, prioritization comes from the community internally.
- Laurance Stuntz asked if Weston & Sampson (W&S) facilitated a process like this before. Brandon Schmitt stated that is a major questions that they have not answered.
- Amy Munchak asked if other properties have been considered, like the North 40? Brandon Schmitt stated that other properties have been like North 40, new schools.
- Jerry Nigro asked what the other “peer Towns” have been? Bea Bezmalinovic responded that Weston, Boston, Somerville have been other Towns.
- .Beth Sullivan Woods asked if pocket parks are part of the scope? Bea Bezmalinovic responded that Brown, Ouellet and Perrin are part of scope.
- Tripp Sheehan stated that outside rentals are a huge cost for Soccer, Field Hockey and Lacrosse, is the FUS looking at the “whole universe?” Bea Bezmalinovic responded that previous work will be included in this study “review & validation.”
- Amy Munchak & Jerry Nigro agreed with Tripp Sheehan that outside rentals should be considered in the FUS
- Bea Bezmalinovic added that future forecasting needs more work. Establish decision making criteria for processing recommendations
- Jeff Wechsler asked if Schools and DPW maintenance would be involved and if underserved usergroups like pickleball and use of hardcourts are part of scope? Bea Bezmalinovic stated incorporating feedback on future needs may be necessary through surveys and public meetings. Tripp Sheehan agreed with that process.

- Beth Sullivan Woods inquired if W&S would included casual/pickup use? Be able to audit capacity for random play & local neighbors to use? Bea Bezmalinovic stated that she would need to ask W&S if there is capacity to capture that information

5. General Fields discussion

John Brown commended DPW for the condition of the fields for Athletics to start their spring season.

6. Adjourn

**Motion:** To adjourn by Linda Chow

**Seconded:** Amy Munchak

**Vote:**

Beth Sullivan Woods – Select Board (SB); Linda Chow – School Committee (SC); Jeff Wechsler – Board of Public Works (BPW), Bea Bezmalinovic – Natural Resources Commission (NRC); Laurance Stuntz – Recreation Commission (RC), Jerry Nigro – Boys Lacrosse (BL), Ansley Martin – Soccer (S); Kelly Uller – Field Hockey (FH); Ann Williams - Wellesley Little League (WLL); Amy Munchak – Girls Lacrosse (GL); Jay McHale– Natural Resources Commission (NRC); Tripp Sheehan – Citizen At Large

**NEXT MEETING:** TBA

## **PLAYING FIELDS TASK FORCE**

### **MINUTES**

**April 15, 2022**

**7:45 am online zoom meeting**

#### **Attending:**

##### Voting Members:

Beth Sullivan Woods – Select Board (SB); Linda Chow – School Committee (SC); Bea Bezmalinovic – Natural Resources Commission (NRC); Laurance Stuntz – Recreation Commission (RC); Jerry Nigro – Boys Lacrosse (BL); Ansley Martin – Soccer (S); Kelly Uller – Field Hockey (FH); Ann Williams - Wellesley Little League (WLL); Amy Munchak – Girls Lacrosse (GL); Jay Russell– Adult Softball (AS); Tripp Sheehan – Citizen At Large

##### Board/Commission staff and other guests:

Matt Chin – RC; John Brown– SC; Kyle Williams – SC; Dave Cohen – BPW; Paul DePhillips – BPW; Tim Bania – BPW; Chris Howard – S; Wendy Paul – Advisory; Brandon Schmitt– Natural Resources Commission (NRC)

1. Call to order by Laurance Stuntz at 7:45
2. Citizen Speak: none
3. Minutes: Tabled
4. Field Applications

**Motion:** To accept all Town user groups' spring and summer field applications as presented by Jerry Nigro

**Seconded:** Ansley Martin

**Vote:** Beth Sullivan Woods – Select Board (SB); Linda Chow – School Committee (SC); Bea Bezmalinovic – Natural Resources Commission (NRC); Laurance Stuntz – Recreation Commission (RC); Jerry Nigro – Boys Lacrosse (BL); Ansley Martin – Soccer (S); Kelly Uller – Field Hockey (FH); Ann Williams - Wellesley Little League (WLL); Amy Munchak – Girls Lacrosse (GL); Jay Russell– Adult Softball (AS); Tripp Sheehan – Citizen At Large

**Motion:** To accept all private user groups spring and summer field applications as presented by Jerry Nigro

**Seconded:** Amy Munchak

**Vote:** Beth Sullivan Woods – Select Board (SB); Linda Chow – School Committee (SC); Bea Bezmalinovic – Natural Resources Commission (NRC); Laurance Stuntz – Recreation Commission (RC); Jerry Nigro – Boys Lacrosse (BL); Ansley Martin – Soccer (S); Kelly Uller – Field Hockey (FH); Ann Williams - Wellesley Little League (WLL); Amy Munchak – Girls Lacrosse (GL); Jay Russell– Adult Softball (AS); Tripp Sheehan – Citizen At Large

##### 5. Field Finances

Laurance Stuntz introduced a google document of revenue and expense, showing the breakout of user fees and then expensens provided by parks. Paul DePhillips informed the PFTF that seed and fertilizer has increased almost double. Additionally, discussion around user groups may need to start considering raising field fees for users are turf replacement for all three synthetic and track maintenance will need to be taken into account. Amy Munchak asked if other properties have been considered, like the North 40? Brandon Schmitt stated that other properties have been like North 40, new schools.

6. Field Naming

Kelly Uller discussed getting naming consistent at Hunnewell Complex and Sprague fields and distributed a map of the locations. Bea Bezmalinovic asked if there could be actual signage with field names? Lind Chow requested that the High School “stadium” be referred to as the WHS Track & Field. Kelly Uller and Tim Bania will connect on renaming fields.

7. Project updates

- a. WHS Track & Field: Linda Chow informed the PFTF, that the School Committee will bring a revised proposal for discussion at their April 25 meeting.
- b. Lacrosse wall: Dave Hickey stated the wall is on the agenda for the April 21 ZBA meeting. Part of the discussion is to update the existing masterplan to include the wall.
- c. Aquaduct bathrooms: Dave Hickey informed the PFTF that CXT has the building almost out of production, CXT will be doing a site visit. Conduit for utilities has been installed.

8. General Fields discussion

Kelly Uller urged user groups to remind families not to park in the no parking areas around Sprague fields.

9. Adjourn

**Motion:** To adjourn by Kelly Uller

**Seconded:** Bea Bezmalinovic

**Vote:**

Beth Sullivan Woods – Select Board (SB); Linda Chow – School Committee (SC); Bea Bezmalinovic – Natural Resources Commission (NRC); Laurance Stuntz – Recreation Commission (RC), Jerry Nigro – Boys Lacrosse (BL), Ansley Martin – Soccer (S); Kelly Uller – Field Hockey (FH); Ann Williams - Wellesley Little League (WLL); Amy Munchak – Girls Lacrosse (GL); Jay Russell– Adult Softball (AS); Tripp Sheehan – Citizen At Large

**NEXT MEETING:** TBA



WARREN BUILDING  
90 WASHINGTON STREET  
WELLESLEY, MASSACHUSETTS 02481

DIRECTOR  
MATTHEW G. CHIN

TELEPHONE: 781-235-2370  
FAX: 781-237-3558

DEPUTY DIRECTOR  
BRANDON G. FITTS

### FIELD PERMIT APPLICATION

Name: MATT McCRACKEN Organization: WHS BOY'S SOCCER CORNER CLUB

Mailing Address: 90 GROVE STREET, WELLESLEY MA 02482

Email: matmcracken1@gmail.com Daytime Phone # 401-275-3446

Field Requested: SPRAGUE TURF FIELD

For what activity/sport: BOYS' HIGH SCHOOL SUMMER SKILLS CAMP

DATE (S) – List all

6/20, 6/22, 6/27, 6/29, 7/6, 7/11, 7/13, 7/18,  
7/20, 8/1, 8/3

5:00 PM - 6:15 (FR AND SO) 6:30 PM - 8:00 (JR AND SENIORS)

Day (s): MONDAYS AND WEDNESDAYS Time: Start 5:00 PM Finish 8:00 PM

Rain Date (if needed): \_\_\_\_\_

Approximate # of people: 65 # of Wellesley Residents: 65

#### To Request a field permit:

- Complete this form and submit to: Recreation Director Matt Chin (Address above)
- For Questions contact Matt Chin at 781-235-2370 or [mchin@wellesleyma.gov](mailto:mchin@wellesleyma.gov)
- Requests to use Warren, Brown, Perrin, Phillips, Ouellette & Hunnewell Park (Town Hall Green) will be forwarded to the Natural Resources (NRC) for approval. \*
- Requests to use school fields will be presented to the Playing Fields Task Force and the School Athletic Director for approval. \*
- \* These committees may only meet once a month. Do not expect a quick turnaround for permit approval.
- Requests for fields made by vendors operating summer camps will not be approved until that vendor has satisfied state and local Board of Health requirements.
- SEE BELOW FOR FEES AND POLICIES





WARREN BUILDING  
90 WASHINGTON STREET  
WELLESLEY, MASSACHUSETTS 02481

DIRECTOR  
MATTHEW G. CHIN

TELEPHONE: 781-235-2370  
FAX: 781-237-3558

DEPUTY DIRECTOR  
BRANDON G. FITTS

### FIELD PERMIT APPLICATION

Name: Jason Wellemeyer Organization: PrimeTime Lacrosse

Mailing Address: 5 Michigan Drive, Natick, MA 01760

Email: Jason@primetimeLacrosse.com Daytime Phone # 781-223-1077

Field Requested: HS Turf, Hunnewell Fields, Spague Turf 1 & 2

For what activity/sport: Lacrosse Tournament

DATE (S) – List all

Saturday, June 18<sup>th</sup>, 2022

Sunday, June 19<sup>th</sup>, 2022

Day (s): Sat / Sun Time: Start 8:00AM Finish 4-5:00PM

Rain Date (if needed): \_\_\_\_\_

Approximate # of people: \_\_\_\_\_ # of Wellesley Residents: \_\_\_\_\_

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**Chin, Matthew**

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**From:** Howard Xu <23xuh@wpsraiders.org>  
**Sent:** Thursday, May 12, 2022 9:22 AM  
**To:** Wellesley Recreation Department  
**Subject:** Stadium Field for Class Event on Sunday

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

[ **EXTERNAL EMAIL** : This message originated outside of the TOWN OF WELLESLEY mail system. **DO NOT CLICK** on links or open **attachments** unless you are sure the content is safe.]

Hi,

I hope you're having a great day. I'm Howard, one of the Junior class officers. The Junior and Senior classes are planning to have a spikeball tournament on Darcey field in the middle of the track on Sunday from around 12-2PM. However, we don't want to conflict with Youth sports who need the turf. Do you know if part of the field will be available for students to use?

Thank you for your help!

Howard Xu

Please be advised that under the *Public Records Law, M.G.L. c.66*, any email created or received by an employee of Wellesley Public Schools may be considered a public record and subject to public disclosure. This email may also contain confidential and privileged material for the sole use of the intended recipient. Any review or distribution by others is strictly prohibited. If you are not the intended recipient please contact the sender and delete all copies.

TOWN OF WELLESLEY



RECREATION DEPARTMENT

WARREN BUILDING  
90 WASHINGTON STREET  
WELLESLEY, MASSACHUSETTS 02481

DIRECTOR  
MATTHEW G. CHIN

TELEPHONE: 781-235-2370  
FAX: 781- 237 -3558

DEPUTY DIRECTOR  
BRANDON G. FITTS

**FIELD PERMIT APPLICATION**

Name: Maura Renzella Organization: Wellesley Youth Football

Mailing Address: PO Box 812839 Wellesley Ma, 02482

Email: wyf.player.reg@gmail.com Daytime Phone # 781-727-1821

Field Requested: HS Stadium

For what activity/sport: Tackle Football Games only

DATE (S) – List all

September 11 - November 20, 2022

Sunday, 8a-4p (typically WYF only have 4 home game "days" during the above timeframe.)

The Baystate League will finalize the WYF schedule in June, Maura will consult with John Brown to confirm availability.

Day (s): Sunday (typically 4 in a season) Time: Start 8:00 am Finish 4:00 pm

Rain Date (if needed): N/A

Approximate # of people: 100 # of Wellesley Residents: 95%

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**FIELD PERMIT APPLICATION**

Name: Maura Renzella Organization: Wellesley Youth Football

Mailing Address: PO Box 812839 Wellesley Ma, 02482

Email: wyf.player.reg@gmail.com Daytime Phone # 781-727-1821

Field Requested: HS Stadium Turf or Multipurpose Field (2nd choice) practice football

For what activity/sport: Skills Clinic- Youth Football

DATE (S) – List all

Monday, August 8 - Thursday, August 11

Grades 2-6, 5:00 - 6:15 pm

Grades 7-8, 6:15 - 7:45 pm

Day (s): Listed above Time: Start            Finish           

Rain Date (if needed): N/A

Approximate # of people: 100 # of Wellesley Residents: 95%

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**FIELD PERMIT APPLICATION**

Name: Maura Renzella Organization: Wellesley Youth Football

Mailing Address: PO Box 812839 Wellesley Ma, 02482

Email: wyf.player.reg@gmail.com Daytime Phone # 781-727-1821

Field Requested: Multipurpose Field

For what activity/sport: Tackle Football

DATE (S) – List all

Aug 15 ~~August~~ - November 21, 2022

Monday-Friday 5:30-8:30 pm, and Saturday 8:00 am - 12:00 pm

Day (s): Listed above Time: Start \_\_\_\_\_ Finish \_\_\_\_\_

Rain Date (if needed): N/A

Approximate # of people: 100 # of Wellesley Residents: 95%

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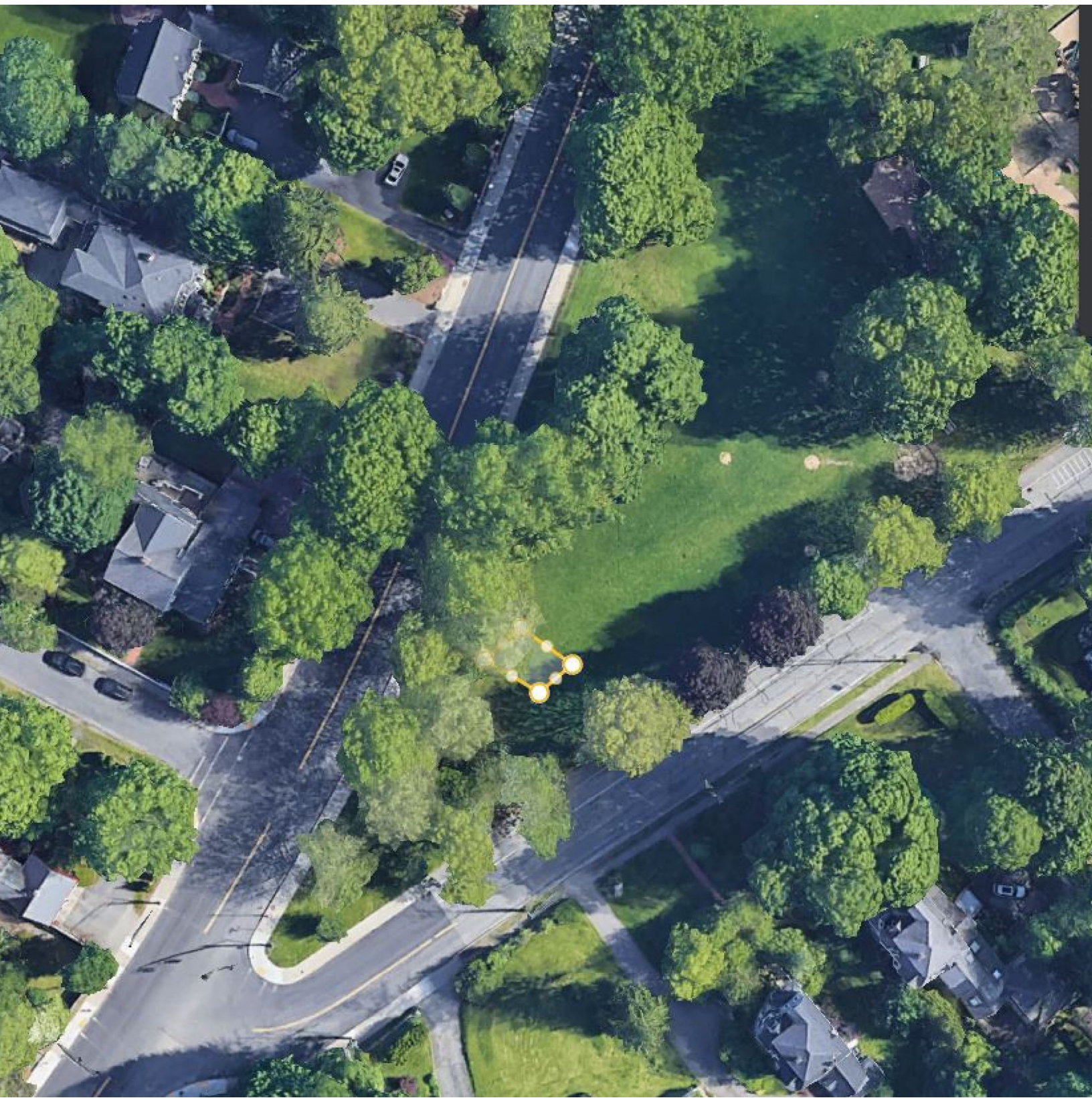
Playing Fields Task Force  
Online Remote Meeting Agenda  
7:45 am – 9 am – Friday, May 13<sup>th</sup>, 2022  
The meeting will be live on local cable TV Comcast 8/Verizon 40  
<https://www.wellesleymedia.org/live-streaming.html>

1. Call to order
2. Citizen Speak
3. Minutes
4. Field Applications
5. Field Finances
6. Field Naming
7. Project updates
  - a. WHS Track and Field
  - b. Lacrosse Wall
  - c. Aqueduct Bathrooms
  - d. Field Optimization Study
8. General Fields discussion
9. Adjourn

Next meeting: Meetings are generally the 2<sup>nd</sup> Friday of the month at 7:45 am. Meetings are sometimes rescheduled to coordinate with other Board schedules.

REMOTE MEETING PROTOCOL Residents can view the meeting from the Wellesley Media link above. Residents seeking to participate in Citizen Speak or on a particular agenda item should email [recreation@wellesleyma.gov](mailto:recreation@wellesleyma.gov) prior to the meeting and they will be given the Zoom link.









Field #1: 270x150 ft  
Field #2: 300 x 180 ft or 200 x 180 ft excluding baseball infield  
Field #3: 360 x 210 ft  
Field #4: 360 x 160 ft  
  
Field #5: 360 x 210 ft, in lieu of Fields #1 & 2  
  
Warren Field: 300 x 170 ft or 180 x 170 ft (excluding infield)  
  
During track meets, Grass Fields #1 & #2 are not usable due to javelin field.





Field #1: 330 x 180 ft or 165 x 180 ft excluding softball outfield  
Field #2: 360 x 210 ft (regulation size)  
Field #3: 360 x 210 ft (regulation size)  
Field #4: 360 x 195 ft (regulation size)  
Field #5: 260 x 160 ft, includes infield but not pitcher's mound

**HS Baseball Field:**

The location of the batting cage & fence impact the playability for a small rectangle playing field in the outfield.