TOWN OF WELLESLEY HEALTH DEPARTMENT

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Date: June 20, 2020
To: Food Establishments
From: Wellesley Health Department
Re: Indoor Dining Requirements

On June 19, the Administration announced that key public health data, such as new cases and hospitalizations, has been closely monitored and seen a significant decline allowing for Step Two of Phase II to begin on June 22.

Indoor dining will begin on Monday, June 22. Before restaurants can resume operations under the guidelines, businesses must meet all safety standards, create a COVID-19 control plan, and complete a self-certification. **In both outdoor and indoor dining cases, restaurants will be required to comply with sector-specific COVID-19 workplace safety rules for restaurants.**

General business guidance
All businesses must meet these requirements before reopening:
- ✓ **COVID-19 control plan template** – Template that satisfies the written control plan requirement for self-certification. This must remain on site for review if requested by the Board of Health.
- ✓ **Compliance attestation poster** – Poster that customer facing businesses are required to print, sign, and post in an area within the business premises that is visible to workers and visitors
- ✓ **Employer** and **Worker** posters – Posters that businesses can print and display within the business premises to describe the rules for maintaining social distancing, hygiene protocols, and cleaning and disinfecting
- ✓ Employer posters regarding these mandatory standards are available in multiple languages under **Additional Resources**

As an **employer**, you must:
- ✓ Require masks, coverings, and gloves for all employees
- ✓ Provide handwashing supplies and capabilities
- ✓ Sanitize high touch areas, such as workstations, equipment, doorknobs, restrooms

Restaurant Sector-specific protocols
- ✓ Must review and comply with the **Indoor Dining mandatory safety standards**
- ✓ **Indoor Dining checklist** to aid with your reopening plans

Reminder: Temporary Outdoor Seating Permitting

In Step 2 of Phase 2, restaurants are encouraged to structure operations to operate as much as possible through outdoor table service and to strictly limit indoor table service in order to assure effective compliance with social distancing requirements.

In an effort to support local restaurants, a multi-departmental committee has been established to review temporary outdoor seating proposals. Temporary outdoor seating permits are given on a case-by-case basis pending approval from the Health Department and Selectmen's Office.

See the attached Temporary Outdoor Seating Permit Application.

Temporary outdoor seating permits are subject to strict adherence to social distancing and other preventative COVID-19 practices. Please submit your completed **Temporary Outdoor Seating Permit Application** to cmeagher@wellesleyma.gov and allow several days to process your request.

For additional resources visit:
- Reopening Massachusetts: https://www.mass.gov/info-details/safety-standards-and-checklist-restaurants
- Find Supply Vendors: mass.gov/info-details/reopening-purchasing-hygienic-or-protective-supplies-for-the-workplace
- Town of Wellesley COVID-19 Information Hub: Wellesleyma.gov/Coronavirus
- MA Department of Public Health: mass.gov/guides/information-on-the-outbreak-of-2019-novel-coronavirus-covid-19
- CDC Reopening Guidance: https://www.cdc.gov/coronavirus/2019-ncov/community/reopen-guidance.html
- FDA COVID-19 Best Practices: https://www.fda.gov/food/food-safety-during-emergencies/best-practices-retail-food-stores-restaurants-and-food-pick-updelivery-services-during-covid-19
- Employer posters regarding these mandatory standards are available in **multiple languages**