



**Public Health**  
Prevent. Promote. Protect.  
Wellesley Health Department

## TOWN OF WELLESLEY HEALTH DEPARTMENT

Annie F. Warren Building  
90 Washington Street  
Wellesley, MA 02481  
Tel: 781-235-0135

[www.wellesleyma.gov/health](http://www.wellesleyma.gov/health)

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**Date:** June 2, 2020

**To:** Food Establishments

**From:** Wellesley Health Department

**Re:** Re-opening Requirements and Outdoor Seating Plan Review

This is a preview of the mandatory safety standards, recommended best practices and a checklist for restaurants. Restaurants may not provide any service beyond carry-out or delivery until specifically authorized to do so in Phase 2 of the State's Re-Opening Plan. Currently, there is no official reopening date for Phase 2.

Outdoor dining will begin at the start of Phase 2. Indoor dining will resume later on during Phase 2, based on public health data. Please see attached COVID-19 Executive Order No.35 for details. In both outdoor and indoor dining cases, restaurants will be required to comply with sector-specific COVID-19 workplace safety rules for restaurants.

### General business guidance

All businesses must meet these requirements before reopening:

- ✓ [COVID-19 control plan template](#) – Template that satisfies the written control plan requirement for self-certification. This must remain on site for review if requested by the Board of Health.
- ✓ [Compliance attestation poster](#) – Poster that customer facing businesses are required to print, sign, and post in an area within the business premises that is visible to workers and visitors
- ✓ [Employer](#) and [Worker](#) posters – Posters that businesses can print and display within the business premises to describe the rules for maintaining social distancing, hygiene protocols, and cleaning and disinfecting

As an **employer**, you must:

- ✓ Require masks, coverings, and gloves for all employees
- ✓ Provide handwashing supplies and capabilities
- ✓ Sanitize high touch areas, such as workstations, equipment, doorknobs, restrooms

### Restaurant Sector-specific protocols

- ✓ Must review and comply with the [mandatory safety standards](#)
- ✓ Restaurant-specific [checklist](#) to aid with your reopening plans

## **Temporary Outdoor Seating Permitting**

In an effort to support local restaurants, a multi-departmental committee has been established to review temporary outdoor seating proposals. Temporary outdoor seating permits are given on a case-by-case basis pending approval from the Health Department and Selectmen's Office.

**See the attached Temporary Outdoor Seating Permit Application.**

Temporary outdoor seating permits are subject to strict adherence to social distancing and other preventative COVID-19 practices. Please submit your completed Temporary Outdoor Seating Permit Application to [cmeagher@wellesleyma.gov](mailto:cmeagher@wellesleyma.gov) and allow several days to process your request.

### **For additional resources visit:**

- Reopening Massachusetts: [mass.gov/info-details/safety-standards-and-checklist-restaurants](https://www.mass.gov/info-details/safety-standards-and-checklist-restaurants)
- Find Supply Vendors: [mass.gov/info-details/reopening-purchasing-hygienic-or-protective-supplies-for-the-workplace](https://www.mass.gov/info-details/reopening-purchasing-hygienic-or-protective-supplies-for-the-workplace)
- Town of Wellesley COVID-19 Information Hub: [Wellesleyma.gov/Coronavirus](https://wellesleyma.gov/Coronavirus)
- MA Department of Public Health: [mass.gov/guides/information-on-the-outbreak-of-2019-novel-coronavirus-covid-19](https://www.mass.gov/guides/information-on-the-outbreak-of-2019-novel-coronavirus-covid-19)
- CDC Reopening Guidance: <https://www.cdc.gov/coronavirus/2019-ncov/community/reopen-guidance.html>
- FDA COVID-19 Best Practices: <https://www.fda.gov/food/food-safety-during-emergencies/best-practices-retail-food-stores-restaurants-and-food-pick-up-delivery-services-during-covid-19>