



**Town of *Wellesley***  
**FY2021 Budget Request**  
**Recreation: Mission, Services & Priorities**

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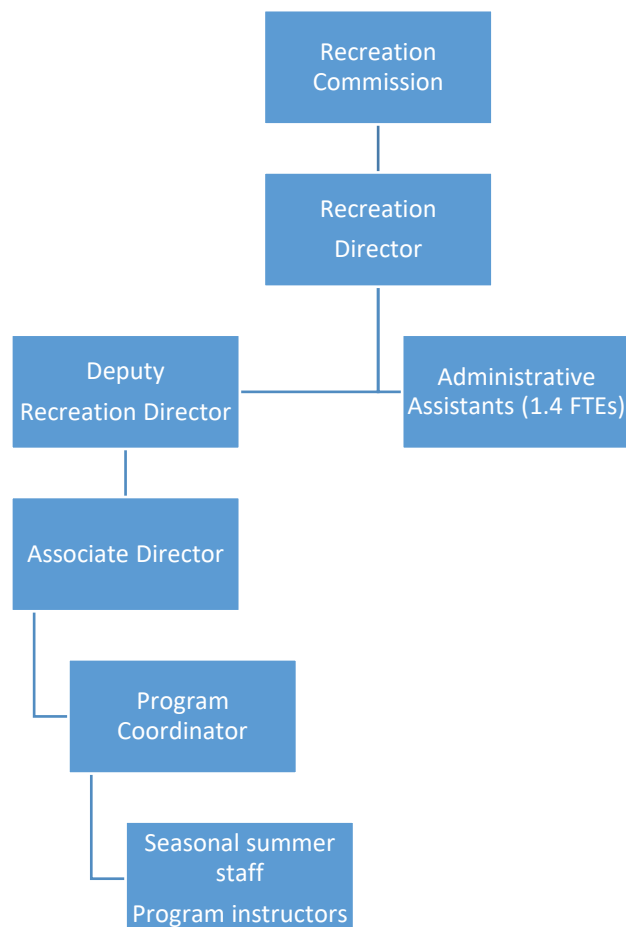
Mission Statement

The Recreation Commission's mission is "To increase people's enjoyment of living in Wellesley and build a deeper sense of community, as we provide recreational and educational opportunities to all Wellesley residents, regardless of age, ability & means."

Organizational Structure

The Recreation Department's 5.4 employees include a Director, Deputy Director, Associate Director, Program Coordinator, full time secretary and part time secretary. These department salaries and expenses are funded by taxes, with a 2021 request of \$391,408.

In addition to the permanent staff, the Recreation Department employs over 100 seasonal employees to administer summer camp and Moses Pond beach programming and over 125 vendors are hired to administer the 990 recreation programs that were offered in FY 2019. These costs are funded by user charges, external donations, and internal scholarships.



### Previous Accomplishments

In FY 2019, the Recreation Department offered 990 programs, of which 774 received enough participants to be self-supporting (before general fund employee costs)

- 9,624 people participated in seasonal programs
- 3,161 purchased Morses Pond season passes; total Morses Pond visits were 18,199
- Total registrants in Recreation Department activities was 38,096
- Working with Friendly Aid, provided \$85,462 in summer camp scholarships (50% donations/50% revenue forgiven)
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While this narrative was being written, there is a Morses Pond Beach & Bathhouse Feasibility and Design Study underway. This study will provide a master plan for Morses Pond Beach, bathhouse and ancillary areas of Morses Pond. This study was funded by the Recreation Revolving Fund (\$40k) and CPC matching funds.

### FY21 Goals

- Complete Morses Pond Beach & Bathhouse Feasibility and Design study
- Determine Department surplus philosophy
- Determine summer camp scholarship philosophy

### Warrant Article Requests

Creation of Capital Stabilization Fund.

### Operating Budget Summary

The Recreation Department will be submitting a within guideline base level operating budget for its 2021 tax impact costs. Currently, the Recreation Department would fund any additional expenses through the program revolving fund with the approval of the Recreation Commission. This would include any expenses associated with a level service, strategic plan, Unified Plan and/or critical needs budget, and would reduce funds turned back to defray general fund operating costs.

### Revenue Explanation

Outside of the tax impact operating budget, the Recreation Department oversees a “pay to play” Recreation revolving fund. All fees collected to run our 900+ program offerings, summer camp & Morses Pond beach admission cycles through this revolving fund. Revolving Fund revenue for fiscal 2021 is expected to exceed \$1.7 million. After deducting program costs, a net revenue/surplus would be expected to transfer to cover General Fund costs.

PERMANENT STAFFING (FTEs)	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Budget	FY21 Request
Position Titles:					
Director	1.0	1.0	1.0	1.0	1.0
Deputy Director	1.0	1.0	1.0	1.0	1.0
Associate Director	1.0	1.0	1.0	1.0	1.0
Secretary	1.4	1.4	1.4	1.4	1.4
Program Coordinator	1.0	1.0	1.0	1.0	1.0
<b>Total Number of Positions</b>	<b>5.4</b>	<b>5.4</b>	<b>5.4</b>	<b>5.4</b>	<b>5.4</b>

Recreation Department FY21 Operating Budget Request									
Org	Object	Account # 01-630 Account Title	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Budget	FY21 Request	\$ Variance FY20-21	% Variance FY20-21
<b>PERSONAL SERVICES</b>									
01630100	511010	Senior Administrator	\$ 86,727	\$ 89,329	\$ 90,402	\$ 96,141	\$ 98,168	2,027	2.11%
01630100	511220	Other Professionals	159,417	177,151	182,602	190,171	189,445	(726)	-0.38%
01630100	511370	Clerical	76,157	61,575	63,988	67,714	68,711	997	1.47%
01630100	512590	Recognition Award Payment			1,404				
01630100	515050	Longevity	1,200	500	500	600	600	-	0.00%
01630100	511330	Custodians			\$ -			-	0.00%
		<b>PERSONAL SERVICES SUBTOTAL</b>	<b>323,500</b>	<b>328,555</b>	<b>338,896</b>	<b>354,626</b>	<b>356,925</b>	<b>2,299</b>	<b>0.65%</b>
	517040	Tuition reimbursement						\$ -	0%
<b>EXPENSES</b>									
01630200	527050	Copier Machines Rental/Lease	-	-	-			-	0.00%
01630200	542010	Office Supplies	-	-	-			-	0.00%
01630207	521010	Electricity - Warren Building	-	-	-			-	0.00%
01630207	521020	Natural Gas	-	-	-			-	0.00%
01630208	524015	Grounds Maintenance			16,075				
01630208	546040	Morses Pond Water Treatment & Safety Maintenance	20,000	26,500	10,462	23,500	24,323	823	3.50%
		Youth & Teen Programming	-	-	-	5,241	5,424	183	3.50%
		<b>EXPENSE SUBTOTAL</b>	<b>20,000</b>	<b>26,500</b>	<b>26,537</b>	<b>28,741</b>	<b>29,747</b>	<b>1,006</b>	<b>3.50%</b>
01630809	570000	Other charges & Expenses	-	-	-	-		-	0.00%
		<b>DEPARTMENT TOTAL</b>	<b>\$ 343,500</b>	<b>\$ 355,055</b>	<b>\$ 365,433</b>	<b>\$ 383,367</b>	<b>\$ 386,672</b>	<b>3,305</b>	<b>0.86%</b>