

TOWN OF WELLESLEY



MASSACHUSETTS

Building Department
TOWN HALL • 525 WASHINGTON STREET • WELLESLEY, MA 02482-5992
781-431-1019 ext. 2220 Fax 781-283-5724

PERMIT CANCELLATION/TRANSFER REQUEST FORM

Permit No. _____

Property Address: _____

Original Applicant's Name: _____

I am requesting the following action to the permit listed above:

Cancel Permit

Reason for Cancellation _____

Transfer Permit to different contractor (Viewpoint Cloud Account Required)

Transfer Permit to [Name]: _____

Contractor License #: _____

Address (Address on CS License): _____

Phone: _____

Email: _____

[Additional Documents Required to Transfer](#):

- Copy of Contractor's Construction Supervisor License
- Copy of Contractor's Certificate of Insurance (if transfer is to a different company)

DATE: _____

HOMEOWNER SIGNATURE: _____

CONTRACTOR SIGNATURE: _____

Required for Transfer of Permit - New Contractor's signature indicates the contractor accepts the scope of work listed on the permit