

TOWN OF WELLESLEY



MASSACHUSETTS

## ZONING BOARD OF APPEALS

TOWN HALL • 525 WASHINGTON STREET • WELLESLEY, MA 02482

J. RANDOLPH BECKER, CHAIRMAN  
ROBERT W. LEVY, VICE CHAIRMAN  
DAVID G. SHEFFIELD

LENORE MAHONEY  
EXECUTIVE SECRETARY  
TELEPHONE  
(781) 431-1019 EXT. 2208

WALTER B. ADAMS  
DEREK B. REDGATE  
RICHARD L. SEEGEL

### REQUIREMENTS FOR SPECIAL PERMIT APPLICATIONS

**APPLICATION FORM:** Must be filled out completely and signed by property owner.

- A. Must include details concerning use of property, description of property including parking accommodations, floor plans, photographs, as determined by the Executive Secretary.
- B. Applicant must read section of Zoning Bylaw applicable to the request for Special Permit and address each requirement and consideration of said section.
- C. Written endorsement by property owner must be submitted if property owner is to be represented at the public hearing by an Agent.

**FILING FEE:** A check payable to the Town of Wellesley per current fee schedule.

**PUBLIC HEARING:** Petitioner or Representative must attend ZBA Public Hearing.

**THE BOARD RECOMMENDS THAT THE PETITIONER REVIEW THE ZONING BOARD OF APPEALS RULES AND REGULATIONS.**



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Date: \_\_\_\_\_ ZBA: \_\_\_\_\_

| Petition for:                                | Residential Fee | Commercial & Municipal Fee                     |
|--|-----------------|--|
| Variance                                     | _____ \$200     | _____  |
| Special Permit                               | _____ \$200     | _____ \$500                                    |
| Special Permit/Findings                      | _____ \$200     | _____  |
| Special Permit Renewals                      | _____ \$150     | _____  |
| Signs  | _____           | _____ \$300                                    |
| Site Plan Approval without PSI               | _____           | _____ \$2,000 & Fire Department Consulting Fee |
| Site Plan Approval with PSI                  | _____           | _____ \$3,500                                  |
| Appeals                                      | _____ \$200     | _____ \$300                                    |
| Comprehensive Permit                         | _____           | _____ \$750                                    |
| Publication & Mailing Fees/All Petitions     | \$25            | \$25   |
| Petitioner assumes all costs for Peer Review |                 |  |

Property Location: \_\_\_\_\_ Zoning District: \_\_\_\_\_

Property located in a:

|                                  |                          |     |                          |    |
|----------------------------------|--------------------------|-----|--------------------------|----|
| Historic District                | <input type="checkbox"/> | Yes | <input type="checkbox"/> | No |
| Wetlands Protection Area         | <input type="checkbox"/> |     | <input type="checkbox"/> |    |
| Water Supply Protection District | <input type="checkbox"/> |     | <input type="checkbox"/> |    |

Prior Zoning Decisions: \_\_\_\_\_ Special Permit/Finding: \_\_\_\_\_ Variance: \_\_\_\_\_

Applicable Section(s) of the Zoning Bylaw: \_\_\_\_\_

Explanation of Request: \_\_\_\_\_

Requested Relief:

|                        |   |
|------------------------|---|
| _____ Lot Area         | _____ Front Yard Depth (Street Setback)   |
| _____ Lot Coverage     | _____ Side Yard Width (Side Line Setback) |
| _____ Frontage         | _____ Rear Yard Depth (Rear Line Setback) |
| _____ Front Yard Width | _____ Other _____                         |

OWNER OF PROPERTY/PETITIONER: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ WORK: \_\_\_\_\_ HOME: \_\_\_\_\_

SIGNATURE OF OWNER: \_\_\_\_\_

AGENT FOR HOMEOWNER (PLEASE PRINT): \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ WORK: \_\_\_\_\_ HOME: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_