

Permanent Building Committee

Meeting of July 27, 2023

Online Meeting 7:30PM

Approved

A duly called and posted meeting of the Permanent Building Committee was held via online mediums, 7:30 PM, July 27, 2023.

PBC Present: T Goemaat (TG), M King (MK), S Littlefield (SL), M. Tauer (MT), Jose Soliva (JS)
Staff: S. Gagesian (SG), D. Elliott (DE), G. Remick (GR), M. Jop (MJ), D. Lussier (DL-Schools), J. McDonough (JM-FMD), Cricket Vlass (CV), Dave Cohen (DC), N. Ponte (NP)
Liaisons/Proponents: T. Ulfelder (TU-SEL), C. Mirick (SC-CM), L. Eisenberg (SC-LE) W. Paul (WP-Advisory), G. Smith (GS-Hardy)
Consultants: J. D'Amico (JD-Vertex), E. Sarazin (ES-Vertex), J. Rich (JR-WT Rich), B. Paradee (BP-WT Rich), Z. Politano (ZP-WT Rich), R. Park (RP-SMMA), J. Williams (JW-SMMA), M. Dowhan (MD-SMMA), E. Mulligan (EM-SMMA), P. Rebuck (PR-SMMA), M. Reid (MR-SMMA), J. Hart (JH-SMMA), A. Iacovino (AI-SMMA), A. Oldeman (AO-SMMA), P. Ammon (PA-SMMA), M. Dion (MDion-SMMA), J. DeVito (JDV-SMMA), T. Pelletier (TP-SMMA), J. Dombrowski (JD-SMMA), J. Badershall (JB-SMMA), M. Rice (MR-SMMA), P. Kleiner (PK-Schwartz Silver), S. Marshall (SM-Schwartz Silver), K. Laser (KL-Schwartz Silver), R. Lynch (RL-Shawmut), R. Joubert (RJ-Shawmut), J. Pollock (JP-Shawmut), L. Slaven (LS-Shawmut), Sam Hanna (SH-Shawmut), M. Jarvis (MJar-Shawmut), M. Alcorn (MA-Shawmut), K. Ho (KH-BETA), T. de Ruiter (TdR-BETA), A. Serrano (AS-Consigli), T. Robertson (TR-Consigli), M. Suscovich (MS-Consigli), M. Consigli (MC-Consigli), B. Barry (BB-Consigli), M. Boucher (MB-Consigli), N. Liu (NL-Schwartz Silver), J. Brenton (JB-IMEG), M. Stefura (MS-Stefura), A. Baille (AB - Stefura), S. Hawkinson (SH), P. Weygint (PW - SMMA)

Citizens Speak

- None

Town Hall Renovation

- MS provided construction update: Demo of core is almost complete.
- GR reviewed the Change Request Log: Submitted Item- CR032 for additional steel support at the Great Hall Arch for \$2,828.01. No PBC comments.
A head-nod approval for the accepted changes was given by the PBC.
- GR reviewed Change Request Log: FMD Approved Items- CR033 addressing the revised existing floor framing issue for \$4,086.54, and CR047 addressing the East Wing Second Floor existing floor framing issue for \$2,368.12. No PBC comments.
A head-nod approval for the proposed changes was given by the PBC.
- GR gave an Acoustic Wall Panel review update. Meetings on site to review are on-going. PBC discussion and approval scheduled for the 8/10 meeting.

Hunnewell School

- ES provided a construction update:
 - Finish work is ongoing on first/second levels.
 - Windows are going in and almost complete.
 - Some exterior work has started.
 - ADA ramps are ongoing.
 - Switchgear is schedules for late August and then permanent power.
- ES reviewed the PCO Memo- PCO 8104 for printer and security changes for \$6,690, PCO 8133 for added duct smoke detector for \$3,062, and PCO 8144 for the swing swivel and changing station for a credit of \$9,048. MT

inquired about the need for adding the smoke detectors, to which DE replied they are required and it was a miss on the documents.

A head-nod approval for the accepted changes was given by the PBC.

- ES introduced the FMD FF&E list and it was reviewed. GR introduced Nick Ponte (FMD Custodial Service Manager), who worked on the list and was present to answer questions. MK asked about the procurement of a lift. It was agreed that additional information will be provided by Joe McDonough regarding the lift at the next meeting.

MT moved and 2nd by SL to approve the Hunnewell FMD FF&E list minus the lift (that will be dealt with in a future meeting) and to authorize Steve Gagosian to sign on behalf of the PBC. It was approved via roll call vote 5-0 (SL, MK, TG, CM, and MT)

- ES asked for a vote to approve the Hunnewell Kiln Amendment for \$10,588 which was not included in the original bids.

MT moved and 2nd by SL to approve the Hunnewell Kiln Amendment and to authorize Steve Gagosian to sign on behalf of the PBC. It was approved via roll call vote 5-0 (SL, MK, TG, CM, and MT)

- ES gave a Technology Purchases update that RFQ's have been released, are due back on 8/4 to be presented at 8/10 PBC Meeting.

Hardy School

- ES reviewed the PCI Summary- CR008 for plumbing revisions for \$19,157, and CR010 for added beam for \$2,736.

A head-nod approval for the accepted changes was given by the PBC.

- ES provided a construction update:
 - Steel erection is ongoing.
 - Hardy Road, Lawrence Road, and Hickory Road utility work is ongoing: SL asked if patch at Weston Road intersection is final. JP said that the patch is final and mill and overlay of all of Hardy Road will be done next summer.
 - Team is dealing with neighbor questions as they come up. We are working with 21 Lawrence Road and have notified them that they need to move an irrigation head out of the ROW to make room for the sidewalk. SDC is meeting with them to review.
- MK asked about planting above retaining wall with concern of possible student access. DE will review planting plan and report. DE sent MK copy of planting plan above retaining wall between meetings, no further questions.
- Shawmut's Requisition #19 was presented for a vote, the committee had no questions.

It was moved by MT and 2nd by SL to approve the Shawmut's Requisition #19 in the amount of \$2,569,097.48 and authorize Stephen Gagosian to sign on behalf of the PBC. It was approved via roll call vote 5-0 (MT, MK, SL, LE and TG).

New Business

- SL asked if there was an update on the HR situation? GR said he had no new information to share.
- TG requested that a running list of change requests be developed to track their reasons for the changes or additions. Categories should include unforeseen conditions, scope changes, and misses on the documents. Frequency of review should be at least every other meeting.

PBC Administrative Business

- GR stated that the June 22nd meeting minutes could not be voted with the members present at the meeting.
- GR presented the meeting minutes for July 13, 2023. There were no comments.

It was moved by MT and 2nd by SL to approve the Meeting Minutes of July 13, 2023 as presented. It was approved via roll call vote 4-0 (SL, MK, TG, and MT).

- GR presented the submitted invoices.

It was moved by MT and 2nd by SL to approve the Invoices as presented and authorize Steve Gagosian to sign on behalf of the PBC. It was approved via roll call vote 4-0 (SL, MK, TG, and MT).

- The meeting was adjourned at 8:10 PM.

Respectfully Submitted,

Richard H. Elliott AIA, PMP

Facilities Project Manager

Meeting Documents

- Staff Summary Agenda 7-27-23
- PBC Invoice Sign Off 7-27-23
- 7-27-23 PBC Agenda
- 4WLA 07-25-2023 – WTH
- 2743 - WTH Consigli CR Log 7-27- 23 for PBC
- THI Construction Budget
- Look Ahead Schedule (07.26.23)
- FFE Budget Tracking Log – 20230725 – Hunnewell
- Hertz Kiln Amendment Signed
- Hunnewell Construction Budget
- Hunnewell FFE Requests_FMD_Final for PBC_071723
- Hunnewell FMD FFE Summary
- MEMO – PBC PCO Summary (for 07.27.23 mtg) R1
- 3 Week Look Ahead 07.24.23
- PBC Amendment Hunnewell Kiln
- 191180 – MSBA Wellesley Hardy ES Application #19 – Signed_SMMA
- Hardy Construction Budget
- Hardy School - PBC PCI Summary (for 07.27.23mtg)_rev1
- Hardy Falvey Assoc 2311 Invoice
- Hardy SMMA Invoice 005953
- Hardy Vertex Invoice OPM 74-51
- Hunnewell FMD Transfer PT & Soap Disp.
- Hunnewell SMMA Invoice 0059592
- Hunnewell Swing Space Diamond invoice 4733
- Hunnewell Vertex Invoice OPM 69-58
- PBC Minutes 07-13-23 Final Draft
- PBC Minutes 07-13-23 Final
- THI Hill Intl - Wellesley TH June Inv. 03 pkg
- THI SSA 2002.01.24
- THI Temp Lease -Wayne Office Park LLC Invoice THI04
- THI UEC Invoice