



Town of Wellesley  
Permanent Building Committee  
888 Worcester St., Suite 370  
Wellesley, MA 02482

Permanent Building Committee  
Meeting Minutes  
Wednesday, July 16, 2020, 7:00 PM  
Online Remote Meeting

Note: The following minutes have been authored and compiled by the Project OPM, Compass Project Management.

Meeting: Wellesley PBC Hunnewell ES Construction Manager Interview  
Date & Time: July 16, 2020 7:00pm – 10:00pm  
Location: Zoom, Wellesley Media TV

PBC Attendees: David Grissino, Suzanne Littlefield, Matt King, Michael Tauer, Sharon Gray (SC rep.)

Facilities Management Department: Steve Gagosian, Kevin Kennedy, Abbie LaFrancesca

Project Team Attendees: Alex Pitkin, Kristen Olsen, Jeff D'Amico, Laureen, Westman,

PBC opened the meeting at 7:00pm. There was no public comment.

Interview 3: 7:05pm - **Gilbane Building Company**

James Conley, Client Relations  
Michael O'Brien, VP & Ma Business Unit Leader  
James Dabrowski, Senior PX  
Kevin Jones, Senior PM  
Tristan Bezzant, General Superintendent  
Joseph McCoy, Estimating Executive  
Meredith Whalen, Purchasing Agent  
John Myers, Director of VDC  
Matthew Zbawiony, VDC Manager  
Mark Winslow, HazMat and Sustainability Manager

Gilbane provided a 30-minute presentation focused on their Team Experience, Preconstruction Services / Budget Management Philosophy, Construction Schedule and Management and approach to Sustainability and Quality Control.

The presentation was followed by 25 minutes of Q&A.

The team provided an alternative schedule to reduced schedule by 2 months VDC director on project from preconstruction though entire project.

Interview 4: 8:10pm - **Shawmut**

Ryan Lynch, Vice President  
Doug Schultz, Project Executive  
Phil Conroy, Project Manager  
Jonathan Seymour, Sr. Project Superintendent  
Elizabeth Murphy, Sustainability Coordinator/ Project Manager  
Chris DiMare, Chief Estimator  
Charlie Maclean, Sr. Mechanical Estimator  
Scott Santry, Sr. Electrical Estimator  
Tom Perry, Sr Director Engineering Services

Shawmut provided a 30-minute presentation focused on their Team Experience, Preconstruction Services / Budget Management Philosophy, Construction Schedule and Management and approach to Sustainability and Quality Control. The presentation was followed by 25 minutes of Q&A. The team experienced with working together. Elizabeth, Johnathan and Philip on site full time. Preconstruction phase had light staff commitment. Provided the lowest cost proposal.

After the completion of the two interviews the PBC and the project team reviewed and discussed the all the interviews and recap the take away from the questions and answers.

The PBC and project team discussed the pros and cons of all the evaluations.

**Motion by Matt King to recommend award of the Construction Manager position to WT Rich Company, 2nd by Suzy Littlefield. Vote 5-0-0. Approved.**

This completes the Construction Manager Interviews.