The meeting was called to order at 6:00 pm. Those present included Chair Matt Kelley, Vice Chair Melissa Martin, Secretary Linda Chow and member Sharon Gray; Superintendent David Lussier, Assistant Superintendent Cindy Mahr, Director of Human Resources Gayle McCracken, and Executive Director of General Government Services Meghan Jop. Member Jim Roberti was absent.

**EXECUTIVE SESSION**
At approximately 6:00 pm, Mr. Kelley entertained a motion to enter into Executive Session for the purposes of discussing strategy with respect to collective bargaining with the Wellesley Teachers Association and the Wellesley Education Professional Support Organization because, as Chair, he declared that having such discussion in Open Session would have a detrimental effect on such bargaining and for the purpose of conducting a strategy session for negotiations with non-union personnel, specifically all non-union personnel except the Superintendent and Assistant Superintendents; to invite (1) Superintendent David Lussier, (2) Assistant Superintendent Cindy Mahr, (3) Director of Human Resources Gayle McCracken, and (4) Executive Director Meghan Jop, to participate in the discussion; to comply with M.G.L. c. 30A, § 22 to review minutes of the June 11, 2019 Executive Session; and to reconvene in Open Session after the conclusion of the Executive Session.

**MOVED:** Ms. Martin; **SECONDED:** Ms. Gray; **ROLL CALL:** Ms. Martin – Yes, Ms. Gray – Yes, Ms. Chow – Yes, Mr. Kelley – Yes.
**VOTE to Approve:** Yes – 4, No – 0.

At approximately 6:30 pm, the Committee reconvened in Open Session.

**OPEN SESSION**
Those present included Committee Chair Matt Kelley, Vice Chair Melissa Martin, Secretary Linda Chow, and member Sharon Gray; Superintendent David Lussier, and Assistant Superintendents Joan Dabrowski and Cindy Mahr. Member Jim Roberti was absent. Mr. Kelley announced that the meeting is being recorded by local media.

**PUBLIC COMMENT** No one present wished to speak.

**RECOGNITIONS**
Dr. Lussier introduced and provided background on the new Sprague School Principal Leigh Petrowski.

Dr. Dabrowski introduced and provided background on the new PreK-12 Director of Libraries and Innovation **Toni Carlson**, and the new PreK-12 Coordinator for Curriculum, Accountability and Assessment **Anne Beauchamp**.

Each administrator briefly addressed the Committee.
Dr. Lussier congratulated WMS Music Teacher Valerie Stark who was recently selected as the Massachusetts Teachers Association Teacher of the Year. Ms. Stark has been the Middle School’s piano accompanist for many years and also accompanies all of the Middle School choirs.

**SCHOOL COMMITTEE REPORTS**

Ms. Chow reported the Wellesley Scholarship Foundation held its annual scholarship ceremony at which time $340,000 in need-based and merit-based scholarships were awarded. She acknowledged Beverly Donovan and Sara Pedersen for their tireless work in this foundation.

Ms. Gray commended the WHS faculty and staff, specifically Jamie Chisum and Lynne Novogroski, for a wonderful graduation ceremony.

Ms. Martin reported the 8th grade Completion Ceremony was held last week which was a great opportunity for students’ skills and talents to be brought forward. The end of day Clap Out was also excellent. She provided an update on the WMS Piping Project and the Building Systems Project reporting that the contractor is hopeful that the majority of the piping project will be completed this summer. Some minor work will continue into the fall, however it is planned that all will be completed by October 15th, which is when the switch over to heat occurs. FMD is working with the contractor to meet this deadline. With regard to the Building Systems Project, the team sent out surveys and held meetings with faculty regarding programmatic needs, a kickoff meeting was held, and schematics have been created to be reviewed by the team. The team is also moving forward with selecting a construction manager for the work, with the creation of an RFQ and subsequent RFP. They hope to have a construction manager on board in early fall. Ms. Martin also reported that she and Ms. Chow participated in office hours last week where one individual attended inquiring about general information on the District.

**SUPERINTENDENT’S REPORT**

Dr. Lussier provided the Committee with an update on 2019-20 elementary enrollment indicating there are a number of sections where enrollment is close to or at guideline. Those grades are: Kindergarten at Bates and Hardy; Grade 2 at Fiske, Hardy, Hunnewell, Schofield and Upham; and Grade 5 at Hunnewell. Any new registrations at those grade levels may require reassignment. Weekly enrollment meetings are held to follow student numbers closely. The projection for 2019-20 was 108 sections; there are currently 106 sections, but it is possible a section may be added for grade 2. Dr. Lussier will keep the Committee and community apprised of changes.

**CONSENT AGENDA**

- Minutes Approval: May 30, June 6 and June 11, 2019 open sessions, June 4, 2019 open and executive session
- Gift Acceptances
- Trip Approvals:
  - French Exchange 2020
  - Costa Rica 2020
- Declaration of Surplus: Elementary microscopes, Hunnewell Library Books, WHS Math Books, Health & Fitness Trikster Bikes and Rowing
After a discussion, upon a motion made by Ms. Martin and seconded by Ms. Gray, the Committee **unanimously VOTED** to approve the Consent Agenda as amended, with the removal of the June 6 and June 11, 2019 minutes.

Mr. Kelley explained that at the June 4th meeting, immediately upon entering executive session, he informed the Committee that he had failed to state that *having a collective bargaining discussion in open session would have a detrimental effect on the bargaining*, as required by the Open Meeting Law. Accordingly, the Committee did not proceed with the items on the agenda for executive session, and instead only discussed when another meeting could be scheduled for this purpose. As a result, the discussion of this event is included as part of the June 4th combined open and executive session minutes.

Upon a motion made by Ms. Martin and seconded by Ms. Gray, the Committee **VOTED** to approve the June 4, 2019 Open and Executive Session minutes as presented. The vote was 3 in favor; 1 abstention. Action on June 6, 2019 minutes was deferred.

**ACTION/DISCUSSION ITEMS**

**FY19 BUDGET UPDATE**
Ms. Mahr provided the FY19 Quarter 4 financial report, reviewing highlights including that the Circuit Breaker carryforward of at least $253,000 is possible given the favorable budget position of the District projected in the FY19 Quarter 4 budget. In addition, Special Education expenses have increased $235,000 in Quarter 4 after the prior two quarters of stable expenses. The FY20 impact of Quarter 4 Special Education expenses will be addressed as part of the FY20 adjusted budget. Ms. Mahr reviewed adjustments in Salary and other Compensation, Expenses and Out of District Budgets. She also addressed year to date expended and encumbered funds.

Questions were asked regarding the tracking of substitute teacher costs and the impact in FY20 of the increase in the Quarter 4 Special Education expenses.

The Committee commended Ms. Mahr for the presentation and her work on improvements to the budget and financials reporting process.

No action is required.

**NON-UNION SALARY INCREASES FOR FY12**
After a brief discussion, upon a motion made by Ms. Gray and seconded by Ms. Martin, the Committee **unanimously VOTED** to approve the previously-distributed salary and wage schedule for FY20 for all non-union staff, except the Superintendent of Schools and the Assistant Superintendents.

**WTA AND WEPSA UNITS A AND B CONTRACTS**
Dr. Lussier reported that agreement has been reached with four out of the five bargaining units: Wellesley Teachers Association Units A and B, and Wellesley Education Professional Support Association Units A and B. These are all 3-year contracts with a 2 percent Cost of Living Adjustment for each year for each unit.

After a discussion, upon a motion made by Ms. Gray and seconded by Ms. Martin, the Committee **unanimously VOTED** to ratify the agreement between the Town of
Wellesley and the Wellesley Teachers’ Association (WTA), Unit A: Teachers and Nurses Unit, for the July 1, 2019 through June 30, 2022 period.

Upon a motion made by Ms. Gray and seconded by Ms. Chow, the Committee unanimously VOTED to ratify the agreement between the Town of Wellesley and the Wellesley Teachers’ Association (WTA), Unit B: Administrators Unit, for the July 1, 2019 through June 30, 2022 period.

Upon a motion made by Ms. Gray and seconded by Ms. Chow, the Committee unanimously VOTED to ratify the agreement between the Town of Wellesley and the Wellesley Education Professional Support Association (WEPSA), Unit A, for the July 1, 2019 through June 30, 2022 period.

Upon a motion made by Ms. Gray and seconded by Ms. Chow, the Committee unanimously VOTED to ratify the agreement between the Town of Wellesley and the Wellesley Education Professional Support Association (WEPSA), Unit B, for the July 1, 2019 through June 30, 2022 period.

**REVIEW OF EXECUTIVE SESSION MINUTES FOR RELEASE**

Mr. Kelley reported he and the Superintendent have reviewed the listing of Executive Session Minutes not yet released and recommend that they continue to remain unreleased because they address negotiation strategies.

**SUPERINTENDENT’S VACATION CARRYOVER**

After a brief discussion, upon a motion made by Ms. Martin and seconded by Ms. Gray, the Committee unanimously VOTED to approve Dr. Lussier’s request to carry over ten vacation days into FY20.

School Committee encouraged Dr. Lussier to take all of his vacation days.

**APPOINTMENT OF THE SCHOOL COMMITTEE’S REPRESENTATIVE TO THE SEC**

After a brief discussion, upon a motion made by Ms. Martin and seconded Ms. Chow, the Committee unanimously VOTED to appoint Cindy Mahr as the School Committee’s representative to the Sustainable Energy Committee.

**APPOINTMENT OF THE SCHOOL COMMITTEE’S REPRESENTATIVE TO THE PFTF**

After a brief discussion, upon a motion made by Ms. Martin and seconded Ms. Chow, the Committee unanimously VOTED to appoint Linda Chow as the School Committee’s representative to the Playing Field Task Force, effective July 1, 2019.

**SPRAGUE FIELD LACROSSE PRACTICE WALL**

The Committee was joined by DPW Director Dave Cohen, Town Engineer Dave Hickey, Playing Fields Task Force (PFTF) member and Lacrosse representative Jerry Nigro, and PFTF Chair Michael D’Ortenzio, Jr. Mr. D’Ortenzio Jr. explained that as a result of feedback received from the community and neighbors regarding placement of the practice wall at Sprague Field, a number of possible locations were developed and are being presented in order of preference to the Committee for consideration, including the original proposed location behind the FMD fieldhouse; embedded in the hill near the
tennis courts; abutting the Linden condominiums near Sprague Field #4; and near Sprague School, between Oak Street and the Sprague playground.

The PFTF feels Option 1 is the best solution, but would consider any proposal that is agreeable to the players and the community. Mr. D’Ortenzio Jr. reviewed the pros and cons of each option presented. Option 1 is behind the fieldhouse, out of the way and lends itself to efficient practices based on the location of the lacrosse field to the fieldhouse, however, the Facilities Maintenance Department has concerns with the interruption of employees, the low visibility of the location, that it may promote kids climbing on the facility’s roof, and traffic circulation issues. Mr. Nigro indicated the PFTF is happy to work with the FMD to address these concerns. Option 2, the hill near the tennis courts eliminates FMD’s concerns and traffic congestion near the Sprague parking lot, however the hill would be disturbed, and there are concerns from the community and neighbors regarding the loss of greenspace and noise. Option 3 is at the end of Sprague field #4, and abuts the Linden condominiums. This option does not impact greenspace and there are no concerns from the FMD, however, there may be neighborhood concerns. Option 4 would not impact greenspace, however, it is too far from the fields where players practice and too close to the Sprague School and its playground.

Mr. Hickey discussed that two of the proposed locations, Options 3 and 4, are within the Activity and Use Limitation zone (AUL) due to the landfill that had previously occupied this property but has since been capped. Although he believes that there is not an issue with these two areas, it should be a consideration whenever such zones are disturbed, and any AUL designated areas will require further soil testing and additional permitting work.

Mr. Hickey also confirmed that as part of the Zoning Board of Appeals (ZBA) Special Permit issued for the site when developed a number of years ago, any improvements and/or changes will require ZBA approval.

Mr. D’Ortenzio Jr. is requesting specific direction from the Committee on whether it feels there is a viable option it can support so the PFTF can move forward with the ZBA permitting process and outreach to the community.

The Committee members addressed the various options and their concerns relative to each location. The members agreed they would be most inclined to support Options 1 and 3. Additional information was requested regarding these options including how to abate the FMD’s concerns with option 1; an assessment of the AUL restriction for Option 3; and how the community outreach process will be conducted. Mr. D’Ortenzio Jr. confirmed next steps based on this evening’s discussion including following up with the Facilities Director Joe McDonough and his team relative to their concerns with Option 1, outreach to neighbors abutting Sprague Field #4, and a determination of AUL testing requirements regarding Option 3.

The Committee was unanimous in its support of the concept of a practice wall and moving forward, pending additional information on the options.
SUPERINTENDENT’S EVALUATION

Mr. Kelley reviewed the evaluation process and provided overall comments on the composite evaluation. Each member then spoke to Dr. Lussier’s work and leadership abilities over the past year, as well as his ability to balance significant long term planning with day to day work. This includes budget and facilities management, safety and security work, curriculum and instruction initiatives relating to social emotional learning, tiered systems of support for students, and the development of Wellesley’s Profile of a Graduate. It was noted that in spite of all the projects and daily issues that must be addressed, the District is still moving forward on a number of important initiatives that directly impact students.

The Committee unanimously agree that Dr. Lussier has met or exceeded almost all of his goals. He was described by members as an ambitious leader, with a strong drive for excellence. They are continually impressed with his ability to have a long-term vision while still focusing on day to day work. Dr. Lussier’s outstanding team development was also addressed, noting that having a cohesive team that builds consensus with the same vision is critical to the success of the District.

Dr. Lussier was commended for his vision, work ethic and the Committee indicated that the community is well served and fortunate to have someone like him moving the District forward.

Dr. Lussier thanked the Committee members for their confidence in him, but acknowledged that this work is very much a team effort and therefore he accepts their praise on behalf of his entire administrative team, all of whom have worked diligently to achieve the strong results that have been realized. He thanked the Committee for supporting the work of the District.

After a brief discussion, upon a motion made by Ms. Gray and seconded by Ms. Martin, the Committee unanimously VOTED to approve the Superintendent’s summative evaluation for 2018-19 school year as presented.

School Committee then considered compensation relative to the Superintendent’s annual merit increase. After a brief discussion, upon a motion made by Ms. Chow and seconded by Ms. Martin, the Committee unanimously VOTED to approve a 2 percent merit salary increase for the Superintendent, effective July 1, 2019.

HARDY/UPHAM UPDATE

Ms. Chow removed herself from the table.

Ms. Gray reported that Dr. Lussier, FMD’s Steve Gagosian, and she participated in a meeting of the MSBA Designer Selection Panel earlier in the day to select an architect for the Hardy/Upham project. Three firms were interviewed: SMMA, HMFH Architects, and Tappé Architects, and SMMA was selected. SMMA will now be working on both the Hunnewell and the Hardy/Upham projects, with a number of the same individuals working on both projects. Next steps include contract negotiations with SMMA, SBC approval of the contract, and then development of the project schedule.

Ms. Chow returned to the table.
School Committee Meeting Minutes  
June 8, 2019

**SCHOOL BUILDING COMMITTEE RECOMMENDATION FOR HUNNEWELL BUILDING OPTION**

Ms. Gray reported the Selectmen voted 5-0 to support the SBC’s recommendation for a new facility on the Hunnewell site.

There was discussion concerning parking plans for a new facility at Hunnewell. Ms. Gray indicated nothing is finalized as yet, however two of the proposed site plans reflect workable parking proposals. One plan provides 47 onsite spaces and the other has 60 onsite spaces, both include 25 spaces at the Cameron and Library lots, but do not include on-street parking. These proposals provide confidence that there are parking solutions that can work with the current building design.

After some discussion, upon a motion made by Ms. Martin and seconded by Ms. Chow, the Committee **unanimously VOTED** to affirm the vote of the School Building Committee’s to recommend new construction for the Hunnewell School.

With regard to the decision of an early or late Hunnewell, Ms. Gray reported that the SMMA’s traffic consultant, who is also the Town’s traffic consultant, reviewed the traffic impact for both scenarios, and overall, there was not a significant swing in traffic delays for either option.

Contract amendments have been approved for further traffic studies in the event that the St. Paul’s School building is available for swing space and to allow SMMA to continue its investigation of the school structure. SMMA will also do some site planning related to swing space scenarios for a late Hunnewell project, including having two schools on one site at either Hardy or Upham, or adding modulars to either Hardy or Upham. In addition, SMMA will conduct traffic studies relative to the use of internal swing space.

Ms. Gray reported that the PBC has determined that there is adequate time to submit a swing space project to them to meet the 120-day deadline for a December Special Town Meeting, while still continuing to work on swing space options. There are many options being considered, however no decisions have been made, pending a review of the data collected by the consultant. The next SBC meeting is July 11th.

Ms. Gray indicated that the SBC is working this summer on developing ways to improve outreach and communications with the community.

**ADVISORY COMMITTEE APPOINTMENT OF MARY GARD TO THE SBC**

Mr. Kelley reported that there is a nomination for Mary Gard to fill the SBC slot vacated by Jane Andrews who is moving out town.

Mr. Kelley reviewed the original charge of the SBC relative to membership. Noting there has been much public discussion relative to the selection process used by the Advisory Committee, Mr. Kelley indicated the School Committee is charged with approving those nominated by the individual boards and committees to the SBC. Any concerns expressed about process for making those nominations should be directed to the board/committee nominating the individual.
After a brief discussion, upon a motion by Ms. Martin and seconded by Ms. Gray, the Committee **unanimously VOTED** to affirm the Advisory Committee’s recommendation to appoint Mary Gard to the School Building Committee.

**SC ASSIGNMENTS AND REORGANIZATION**
Mr. Kelley reviewed the process for assigning responsibilities to individual members and is recommending a formal vote for the member assignments. Each assignment was reviewed.

Upon a motion made by Ms. Martin and seconded by Ms. Gray, the Committee **unanimously VOTED** to approve the following Committee assignments:

- **Middle School Renovations Projects:** Melissa Martin, Linda Chow (alternate)
- **Playing Fields Task Force:** Linda Chow
- **Policy Subcommittee:** Matt Kelley, Linda Chow
- **School Wellness Advisory Committee:** Sharon Gray
- **Special Education Parent Advisory Committee:** Jim Roberti (to be confirmed by Mr. Roberti)

Superintendent Advisory Groups on which School Committee members will participate:
- **Strategic Plan** – Melissa Martin, Linda Chow
- **District Progress Report** – Linda Chow
- **Redistricting** – when needed

Mr. Kelley announced he is resigning as a member of the School Building Committee, effective immediately. After a brief discussion, upon a motion made by Mr. Kelley and seconded by Ms. Gray, the Committee **unanimously VOTED** to appoint Melissa Martin to the School Building Committee, effective immediately.

After a brief discussion, the Committee took the following actions:

Upon a motion made by Ms. Gray, the Committee **unanimously VOTED** to elect Melissa Martin as Chair of the School Committee, effective immediately.

Upon a motion made by Ms. Gray, the Committee **unanimously VOTED** to elect Linda Chow as Vice Chair of the School Committee, effective immediately.

Upon a motion made by Ms. Chow, the Committee **unanimously VOTED** to elect Matt Kelley, as Secretary of the School Committee, effective immediately.

Mr. Kelley was thanked for his leadership and service as the Chair of the Committee.

**PUBLIC COMMENT** No one present wished to speak.
ADJOURNMENT
At approximately 9:35 pm, upon a motion made by Mr. Kelley and seconded by Ms. Gray, the Committee **unanimously VOTED** to adjourn.

Respectfully submitted,

Melissa Martin
Chair

Documents and Exhibits Used:
Minutes
Gift acceptances
Trip Approval Forms: French Exchange, Costa Rica
WTA and WEPSA Contracts Signature Pages
Sprague Field Practice Wall Options
Memo Re: FY19 Quarter 4 Report & Presentation
End-of-Cycle Summative Evaluation for the Superintendent
School Committee Assignments SY2019-20