

Approved: May 2, 2022

Select Board Meeting: April 12, 2022

Present: Ulfelder, Olney, Sullivan Woods, Aufranc, Lanza

Also Present: Jop, Frigulietti

Meeting Documents:

1. Agenda
2. Draft Select Board Calendar
3. Recommendation of award for lease at 888 Worcester Street
4. Draft job description – Deputy Fire Chief
5. Monthly Animal Control Report
6. Outdoor Dining State Extension
7. FAQ's on Accessory Dwelling Units

1. Call to Order

Mr. Ulfelder, Chair, called the meeting to order at 6:00 pm online.

Mr. Ulfelder announced the meeting was being streamed live on Comcast channel 8 and Verizon channel 40 and by Wellesley Media and recorded for subsequent viewing on the cable channels or at wellesleymedia.org.

2. Citizen Speak

None.

3. Discuss and Vote Lease for Land Use Departments

Mr. McDonough, FMD Director, joined the meeting.

Ms. Jop stated that there had been one response to the RFP for space to relocate the Land Use Departments. She noted the review process of the response had been submitted to the Board from Mr. McDonough in a detailed memo. Ms. Jop stated that the only respondent to the RFP had been Haynes Management for space at 888 Worcester Street. She added that the lease had been reviewed and preliminarily agreed upon with Haynes Management and Town Counsel. Mr. McDonough stated that he supported approval of the lease. The Board discussed the drafted lease and agreed that Town Counsel should review specific sections and language in the lease again prior to final sign off.

Upon a motion by Ms. Sullivan Woods and seconded by Ms. Olney, the Board was polled and voted (5-0) to enter into a lease agreement with Wayne Office Park, LLC for space at 888 Worcester Street based on the agreement provided contingent on further review and approval by Town Counsel and authorize Chair, Thomas Ulfelder, Meghan Jop and Town Counsel to sign such lease.

Sullivan Woods – Aye

Aufranc – Aye

Olney – Aye

Ulfelder – Aye

Lanza – Aye

4. Discuss Promotional Process for Assistant Fire Chief Position

Chief DeLorie joined the meeting.

Ms. Jop stated that Assistant Fire Chief Peterson would be retiring effective June 30th. She added that she and Chief DeLorie had reviewed the job description from 2000 and determined it should be updated prior to making it public. She provided an overview of the application and review process of the perspective candidates. Chief DeLorie discussed the promotional process and how he believes it benefits the department and the town. The Board discussed the process and timeframe for starting and expectations for the length of time to complete. The Board expressed general agreement on the proposed procedure.

5. Discuss and Vote Acceptance of Gift

Ms. Jop stated the Town had received a check from the War Memorial Scholarship charity marathon runner for the full commitment.

Upon a motion by Ms. Sullivan Woods and seconded by Ms. Olney, the Board was polled and voted (5-0) to approve the donation of \$5000 to the War Memorial Scholarship from PCTerrace LLC.

Sullivan Woods – Aye

Aufranc – Aye

Olney –Aye

Ulfelder – Aye

Lanza – Aye

The meeting was adjourned at 6:25 pm

The next regular meeting is scheduled for April 25, 2022 at 6:00 pm.