

Approved April 12, 2022

**Advisory Committee Meeting  
Zoom Video Conference  
Monday, April 4, 2022, 6:00 p.m.**

Those present from Advisory Committee included Shawn Baker, Tom Cunningham, Jenn Fallon, Al Ferrer, Neal Goins, Jeff Levitan, Corinne Monahan, Doug Smith, Susan Clapham, Wendy Paul, Pete Pedersen, Patti Quigley Madison Riley.

Neal Goins called the meeting to order at 6:00 pm and introduced members of Advisory in attendance.

**Citizen Speak**

There was no one present for Citizen Speak.

**Discuss and Vote 2022 ATM Warrant Articles**

Melissa Martin, School Committee; Catherine Mirick, School Committee; Dave Cohen, DPW; Dave Hickey, DPW; Don McCauley, Planning; Tom Taylor, Planning; Kathleen Woodward, Planning were also present.

**Walnut Street – Article 19**

The change in the motion language was discussed and now outlines the sources of \$728,000 in funds that are available from previous projects to apply to and reduce the need for borrowing or Free Cash to fund the Walnut Street paving project. The Advisory Committee Chair indicated that this does not need a re-vote because all that changed was the identification of the source of the funds. The total cost remains the same.

**Middle School Paving – Article 20**

The cost for this project has decreased. Two of the bids received were lower than the engineer's estimates.

**Questions**

- Are the two low bidders reputable?
  - DPW is very comfortable with the low bidder and it is the same contractor who did Grove Street.
- A comment was made that it is hoped that the trend of lower bids will come in for Walnut Street
- A question was asked as to why this is going down?
  - It was a competitive process with 7 bidders with the highest at \$3 million and lowest at \$2 million. We have a good firm that does good work.
- What happens when this contractor looks at inflation and the cost increases?
  - Once they are under contract, the price is fixed. There are performance and payment bonds

The Advisory Committee Chair recommended re-voting Article 20 because of the large change in cost.

*Shawn Baker made and Al Ferrer seconded a motion to rescind Advisory's prior vote on Article 20 as the amounts have changed and been reduced.*

**Roll Call Vote**

Jennifer Fallon – yes  
Corinne Monahan – yes

Approved April 12, 2022

Jeff Levitan – yes  
Jake Erhard - yes  
Patti Quigley – yes  
Tom Cunningham -yes  
Doug Smith – yes  
Susan Clapham - yes  
Al Ferrer - yes  
Wendy Paul – yes  
Pete Pedersen - yes  
Madison Riley – yes  
Shawn Baker – yes

**Advisory’s previous vote on Article 20 was rescinded, 13 to 0.**

*Shawn Baker made and Jake Erhard seconded a motion for favorable action for the revised Article 20 motion with changes due to sources of funds.*

**Roll Call Vote**

Jennifer Fallon – yes  
Corinne Monahan – yes  
Jeff Levitan – yes  
Jake Erhard - yes  
Patti Quigley – yes  
Tom Cunningham -yes  
Doug Smith – yes  
Susan Clapham - yes  
Al Ferrer - yes  
Wendy Paul – yes  
Pete Pedersen - yes  
Madison Riley – yes  
Shawn Baker – yes

**Advisory recommends favorable action on Article 20, 13 to 0.**

**Article 35**

The discussion centered around the technical fixes to the language of the motion. The change was made because concerns expressed on the original language and that it might have an unintended effect of validating pre-existing two family structures in Single Resident District. The language change lessens the concern.

**Questions/Comments**

- A comment was made that an over/under property is not a duplex, rather it falls under the definition of a two unit dwelling (a broader definition that includes a duplex. A duplex is defined as a building containing two dwellings joined side by side.
- It was requested that Town Counsel look at this change before Advisory votes. Vote is deferred until Advisory’s next meeting.

**Article 38.1**

The purpose was re-written to stress that sustainability is the overriding objective.

There was a discussion about the re-wording of the general purpose and that the language now feels more consistent.

Approved April 12, 2022

The Advisory Chair recommended a re-vote on Article 38, Motion 1 as the new language sets out an objective.

*Shawn Baker made and Doug Smith seconded a motion to rescind Advisory's prior vote on Article 38, Motion 1 due to the addition of sustainability language as set forth in the motion.*

**Roll Call Vote**

Jennifer Fallon – yes  
Corinne Monahan – yes  
Jeff Levitan – yes  
Jake Erhard -  
Patti Quigley – yes  
Tom Cunningham -yes  
Doug Smith – yes  
Susan Clapham - yes  
Al Ferrer - yes  
Wendy Paul – yes  
Pete Pedersen - yes  
Madison Riley – yes  
Shawn Baker – yes

**Advisory's previous vote on Article 38, Motion 1 was rescinded, 12 to 0.**

*Shawn Baker moved and Susan Clapham seconded a motion for favorable action on Warrant Article 38, Motion 1.*

**Discussion**

- Advisory voted unfavorable action on this motion for a variety of reasons as outlined in the 2022 ATM Advisory Report write-up.
- It was felt the movement of word “encourage” makes the motion more consistent with the goals and policies of the comprehensive plan, which was viewed as a good change. Several members agreed that the changes made are helpful.
- A comment was made that the purpose statement is aspiration and continued support was expressed as this is a key component of what planning striving to achieve.
- Comment made that we need to be consistent with state requirements.
- It was clarified that this section is in the first section of the bylaws and that some of these purposes have been in bylaws for decades. This is independent from the prior purposes and the motion is discrete.

**Roll Call Vote**

Jennifer Fallon – yes  
Corinne Monahan – yes  
Jeff Levitan – yes  
Jake Erhard - yes  
Patti Quigley – yes  
Tom Cunningham -yes  
Doug Smith – yes  
Susan Clapham - yes  
Al Ferrer - yes  
Wendy Paul – yes  
Pete Pedersen - yes

Approved April 12, 2022

Madison Riley – yes

Shawn Baker – yes

**Advisory recommends favorable action on Article 38, Motion 1, 13 to 0.**

**Article 39,**

The changes to Article 39 have not been reviewed by Town Council. Questions were raised about the two provisions in the proposed ADU bylaw about ZBA approvals being required for non-conforming structures and lots. Language was added to clarify the provision regarding when ZBA review is required. It was felt that a re-vote is not necessary but Advisory requested Town Council review the language first.

**Minutes Approval/Liaison Reports/Administrative Items**

*Library/Corinne Monahan* – the Library Trustees requested to come before Advisory to discuss personnel changes.

*Recreation/Wendy Paul* - provided an update of the recent meeting which included information regarding Moses Pond this summer and the shortage of certified lifeguards. There will be updates to the Play Local app so residents have better access to secure court time.

*DPW/Pete Pedersen* – there was a BPW meeting this afternoon.

**Minutes**

Jenn Fallon made and Pete Pedersen seconded a motion to approve the March 28, 29, and 30, 2022 minutes and adjourn the meeting.

**Roll Call Vote**

Jennifer Fallon – yes

Corinne Monahan - yes

Patti Quigley – abstain

Tom Cunningham – abstain

Jake Erhard – yes

Jeff Levitan - yes

Doug Smith – yes

Susan Clapham - yes

Al Ferrer - abstain

Wendy Paul – yes

Pete Pedersen - yes

Madison Riley – abstain

Shawn Baker – yes

**March 28, 29, and 30, 2022 minutes were approved, 9 to 0.**

**Adjourn**

Meeting was adjourned at 6:53 p.m.