

**WELLESLEY BOARD OF PUBLIC WORKS RECORDS  
MARCH 14, 2023**

The Wellesley Board of Public Works held a duly posted open online remote meeting beginning at 5:00 PM.

Remote participants included Chair Scott Bender, Commissioners Ellen Korpi and Jeffrey Wechsler; Director David A. Cohen; Assistant Director Jeff Azano-Brown, Town Engineer David J. Hickey, Jr.; Executive Assistant Debra Surner; and Advisory Committee Liaison Pete Pedersen.

Chair Bender called the meeting to order at 5:00 PM.

**APPROVAL OF MINUTES**

Following reference to the minutes from the most recent Board of Public Works meeting proposed for approval and upon motion duly made by Ms. Korpi and seconded by Mr. Bender, it was,

**VOTED:** To approve the Open Session Minutes of the meeting of February 16, 2023, as presented (2-0).

Ms. Korpi – Aye  
Mr. Bender – Aye

Mr. Wechsler was not yet present when the vote was taken.

**CITIZEN SPEAK**

Chair Bender provided anyone participating remotely with the opportunity to speak regarding matters pertaining to the Department of Public Works. No participants attended the meeting.

**Advisory Committee Liaison Update.** Mr. Cohen invited Mr. Pedersen to bring any matters of interest to the Advisory Committee to the attention of the Board. Mr. Pedersen thanked Director Cohen and Assistant Director Azano-Brown for assistance with Article 13 related to the Water Program. He conveyed the Enterprise Fund numbers and PFAS numbers continue to be of most interest to the Advisory Committee, both of which will be covered among the agenda items to be discussed later in this meeting.

## **BOARD OF PUBLIC WORKS RECORDS**

**March 14, 2023**

**Page 2**

### **DIRECTOR'S ITEMS**

**PFAS Update.** Director Cohen notified the Board of the latest information related to PFAS, including he learned yesterday the Environmental Protection Agency (EPA) would be revising its existing regulations. Mr. Cohen shared a spreadsheet, which reflected the EPA's newly proposed standards for six PFAS compounds, which differ from the current Massachusetts Department of Environmental Protection regulations. He reviewed the compounds and proposed MCL (enforceable levels). The Director conveyed there will be a Public Comment period for one year before any new regulations, with or without modifications, will go into effect. It is likely the DEP would move to harmonize their regulations with the EPA's or, make them even more stringent.

The Director confirmed that Wright Pierce, a DPW consultant, will be providing a report on source investigation from the Rosemary/Longfellow Treatment Plant to identify a number of potential sources.

Mr. Cohen conveyed that at the Morses Pond Treatment Plant, there is a similar sense of findings based on geology in that area. The Director conveyed it is his recommendation for the consultants to expand their reach and take a closer look at areas that have already been identified by Wright Pierce. Mr. Cohen conveyed that anything contributing to surface water is a potential problem. These include potential sources that might have been contributed from local businesses, past and present, in addition to septic systems in the area.

Chair Bender inquired what influence stormwater might have on the drinking water. Director Cohen conveyed that question could be included among the topics to be discussed with the consultants when they attend a future BPW meeting.

**40 William Street – Partial Release of Easements.** Director Cohen and Town Engineer Hickey referred to specifics related to these easements. It was explained that the Wellesley Office Park project has resulted in the relocation of certain utilities at the 40 William Street property. Since the utilities have been relocated, the Wellesley Office Park is looking for the Town to partially release certain easements that were granted to the Town. These easements should be released by the Board of Public Works and/or the WMLP Board (both easements describe a purpose to locate electrical wire so the WMLP Board is listed as a signatory on both, the BPW is listed as signatory on one of these partial releases.) It was conveyed that the DPW Engineering Division and Town Counsel staff have reviewed the easements. In previous discussions with DPW and WMLP staff, it was agreed that these easements no longer serve the intended purpose and are no longer needed. Arrangements will be made for the Board members to sign the easement(s).

**BOARD OF PUBLIC WORKS RECORDS**

**March 14, 2023**

**Page 3**

**Statement of Fact – Morses Pond Erosion Control – Contract #23C-410-1703.**

Director Cohen referred to the bid recommendation prepared by Assistant Town Engineer George Saraceno and requested Town Engineer David Hickey summarize the background.

Mr. Hickey explained that Engineering Division staff worked with the Natural Resources Commission, which had identified approximately 28 or 29 areas of concerns around Morses Pond. Some of the issues at various locations were addressed by Park & Tree Division Staff. The NRC Director worked with Engineering staff to develop a small bid package. Mr. Hickey confirmed the NRC voted approval of the contract and the apparent low bidder is prepared to begin the work, which will be paid for by the NRC. The request for the vote of the Board of Public Works is to seek their endorsement for Engineering Division Staff to oversee the contractor's work.

Following a discussion and upon motion duly made by Ms. Korpi and seconded by Mr. Wechsler, it was unanimously,

**VOTED:** That the award for the "Morses Pond Erosion Control Improvements Project", Contract No. 23C-410-1703 be made to the lowest eligible and responsible bidder, E.M. Lofgren Corporation, Inc. of Hull, Massachusetts in accordance with our specification and their bid price of \$67,342.00 (3-0).

Ms. Korpi – Aye  
Mr. Wechsler – Aye  
Mr. Bender – Aye

**Statement of Fact – Crack Sealing – Contract #23S-420-MAPC-1710.** Director Cohen referred to the bid recommendation prepared by Park & Highway Division Superintendent Michael Quinn. Following a brief discussion and upon motion duly made by Ms. Korpi and seconded by Mr. Wechsler it was unanimously,

**VOTED:** That Contract #23S-420-MAPC-1710 #5 Crack Sealing be awarded to the lowest bidder, in accordance with our specifications and its bid prices: (3-0)

<u>Contract #/Service</u>	<u>Company</u>	<u>Unit Cost</u>	<u>Total Value</u>
21S-420-MAPC-1710 #5 Crack Sealing	Sealing Coating Inc. DBA Indus	\$12.65/Gal.	\$60,000.00

**BOARD OF PUBLIC WORKS RECORDS**

**March 14, 2023**

**Page 4**

Ms. Korpi – Aye  
Mr. Wechsler – Aye  
Mr. Bender – Aye

**Statement of Fact – Pavement Markings - Contract #23S-420-MAPC-1711.** Director Cohen referred to the bid recommendation prepared by Park & Highway Division Superintendent Michael Quinn.

Following a discussion and upon motion duly made by Ms. Korpi and seconded by Mr. Wechsler, it was unanimously,

**VOTED:** That Contract #23S-420-MAPC-1711 #6 Pavement Markings be awarded to the lowest bidders, in accordance with our specifications and their bid prices (3-0).

<u>Contract #/Service</u>	<u>Company</u>	<u>Unit Cost</u>	<u>Total Value</u>
23S-420-MAPC-1711 #6 Pavement Markings	K-5 Corporation	See attached sheet	\$70,000.00

Ms. Korpi – Aye  
Mr. Wechsler Aye  
Mr. Bender – Aye

**Recycling & Disposal Facility Update.** Director Cohen reported the Facility will resume Sunday hours on April 2, through the end of November.

For the Reusables Area, Mr. Cohen conveyed that RDF Superintendent Manzolini is seeking to confirm with the Friends of Recycling volunteer participation to enable reopening this coming season. The Director explained staff is exploring expanding into more of a digital presence.

The baler, which has been down for some time, is expected to be repaired and back up and running by the end of the month. Operationally, it has been challenging to move the loose material without that machinery. The Director conveyed a replacement for the current baler, which has required, and received, numerous upgraded components, is slated for replacement in the five-year plan. He also confirmed if malfunctions continue to occur, staff will revisit during the budget process next year.

Director Cohen reported another recent project involves the reskinning of the Transfer Haul Building which is expected to be complete by the end of this month.

## **BOARD OF PUBLIC WORKS RECORDS**

**March 14, 2023**

**Page 5**

**Statement of Fact Activity Report.** Director Cohen referred to the report and noted recent purchases including grass seed and fertilizer. He also conveyed future consideration is being given to moving this report as an appendix to the DPW Monthly Report.

**Water & Sewer Enterprise Fund Financial Statements.** The Director referred the financial statements for the month of January 2023 along with the cover memo prepared by Chris Cusack. Mr. Cohen confirmed revenue is on track and noted at the end of the memorandum is additional water revenue breakdown.

Mr. Cohen noted that the Water Financial Statements reflected that through seven months, FY23 year-to-date operating revenues have increased \$3,154,803 (79%) from FY22 totals. General Water Fund cash balances for FY23 are up \$2,698,978 (112%). The General Cash Balance on the Comparative Balance sheet at the end of January is \$5,111,813, which exceeds the 45-day cash reserve target of \$1,072,239 by \$4,039,574.

The Sewer Financial Statements year-to-date total operating revenues for sewer are up from FY22 totals with an increase of \$335K. The General Cash balance on the Comparative Balance sheet is \$1,031,823, which is \$485,495 more than the 45-day cash reserve target of \$546,328.

**Annual Town Meeting Preparation.** Director Cohen referred to documents including articles, motions and draft presentations to be addressed at the upcoming Annual Town Meeting.

**DPW Monthly Report.** Director Cohen referred to division highlights including Key Performance Goals, Key Challenges & Opportunities and Key Metrics reflected in this report from DPW Engineering; Highway; Park & Tree; Recycling & Disposal Facility; Water & Sewer; Health & Safety; and Additional Information.

**Next BPW Meeting.** Following a brief discussion, it was confirmed the next meeting date would be Tuesday, April 11, at 5:00 PM.

**BOARD OF PUBLIC WORKS RECORDS**

**March 14, 2023**

**Page 6**

**ADJOURNMENT**

Upon motion duly made by Ms. Korpi and seconded by Mr. Wechsler, it was unanimously,

**VOTED:** To adjourn (3-0).

Mr. Wechsler – Aye

Ms. Korpi – Aye

Mr. Bender – Aye

The meeting adjourned at 6:30 P.M.

Respectfully submitted,

DocuSigned by:

*Jeff Wechsler*

DD537B946BDE427...

**Jeffrey Wechsler**  
**Secretary**

**DISCUSSION ITEMS  
WELLESLEY BOARD OF PUBLIC WORKS REMOTE ONLINE MEETING  
MARCH 14, 2023  
5:00 PM**

**A. APPROVAL OF MINUTES.** Board to review the Open Session minutes of the meeting of February 16, 2023. **BOARD APPROVAL AND SECRETARY SIGNATURE REQUIRED.**

**B. CITIZEN SPEAK**

**C. ADVISORY COMMITTEE LIAISON UPDATE.** Mr. Pedersen to be invited to bring any information to the attention of the Board and Staff. **NO BOARD ACTION REQUIRED.**

**D. DIRECTOR'S ITEMS**

**E. PFAS UPDATE.** Director to refer to most recent activity related to this matter. **NO BOARD ACTION REQUIRED.**

**F. 40 WILLIAM STREET – PARTIAL RELEASE OF EASEMENTS.** Director and Town Engineer to refer to specifics related to the easements. **BOARD SIGNATURES REQUIRED IN INK.**

**G. STATEMENT OF FACT – MORSES POND EROSION CONTROL IMPROVEMENTS PROJECT – CONTRACT #23C-410-1703.** Director to refer to bid recommendation prepared by Assistant Town Engineer George Saraceno. **BOARD APPROVAL & SECRETARY SIGNATURE REQUESTED.**

**H. STATEMENT OF FACT – CRACK SEALING – CONTRACT #23S-420-MAPC-1710.** Director to refer to bid recommendation prepared by Park & Highway Division Superintendent Michael Quinn. **BOARD APPROVAL & SECRETARY SIGNATURE REQUESTED.**

**I. STATEMENT OF FACT – PAVEMENT MARKINGS – CONTRACT #23S-420-MAPC-1711.** Director to refer to bid recommendation prepared by Park & Highway Division Superintendent Michael Quinn. **BOARD APPROVAL & SECRETARY SIGNATURE REQUESTED.**

**J. RECYCLING & DISPOSAL FACILITY UPDATE.** Director to provide update on recent activity at the Facility. **NO BOARD ACTION REQUIRED.**

**K. STATEMENT OF FACT ACTIVITY REPORT.** Director to reference the report reflecting listing of purchases. **NO BOARD ACTION REQUIRED.**

**L. WATER & SEWER ENTERPRISE FUND FINANCIAL STATEMENTS.** Director to refer to the financial statements for the month of January 2023. **NO BOARD ACTION REQUIRED.**

**M. ANNUAL TOWN MEETING (ATM) PREPARATION.** Director to refer to documents including articles, motions and draft presentations. **BOARD FEEDBACK REQUESTED.**

**N. DPW MONTHLY REPORT.** Director to refer to division highlights listed in report. **NO BOARD ACTION REQUIRED.**