

Approved: March 21, 2022

Select Board Meeting: February 28, 2022

Present: Ulfelder, Olney, Sullivan Woods, Aufranc, Lanza

Also Present: Jop, Frigulietti

Warrants approved:

Meeting Documents:

1. Agenda
2. Draft Select Board Calendar
3. Draft Town Wide Financial Plan
4. Sources & Uses
5. Five Year Capital Plan Budget
6. Common Victualler Application JeJe's Coffeehouse
7. Election Workers Appointment List
8. Draft Proclamation – Herlda Senhouse
9. Draft SB minutes: 1/18/22, 1/24/22, 1/31/22, 2/7/22
10. Wellesley Library Foundation Gift Information
11. BAA Announcement
12. Police Commendations
13. Memo re: COA Vaccine Mandate
14. Memo re: COA Kitchen Study

1. Call to Order

Mr. Ulfelder, Chair, called the meeting to order at 5:30 pm online.

Mr. Ulfelder announced the meeting was being streamed live on Comcast channel 8 and Verizon channel 40 and by Wellesley Media and recorded for subsequent viewing on the cable channels or at wellesleymedia.org.

2. Executive Session under M.G.L c. 30A §21A, exemption #2 to conduct a grievance hearing with the Local 1795, IAFF

Mr. Ulfelder requested a motion that the Board vote to convene in Executive Session for the purposes of discussing a complaint or charges brought against a public officer as having a meeting in open session may be detrimental to an individual's character and reputation.

At 5:31pm, upon a motion by Ms. Sullivan Woods and seconded by Ms. Olney, the Board was polled and voted (5-0) to enter Executive Session under M.G.L c. 30A §21A, exemption #1 as the Chair has declared that having such discussions in Open Session would be detrimental and to invite Meghan Jop, Amy Frigulietti, Rick DeLorie and Town Counsel Tom Harrington and Alexandra Rubin to join the meeting. Following the adjournment of executive session, the Board will return to open session to conclude the agenda.

Sullivan Woods – Aye

Olney –Aye

Ulfelder – Aye

Aufranc – Aye

Lanza – Aye

Upon a motion by Ms. Sullivan Woods and seconded by Ms. Olney, the Board was polled and voted (5-0) to exit Executive Session and return to Open Session.

Sullivan Woods – Aye

Olney –Aye

Ulfelder – Aye

Aufranc – Aye

Lanza – Aye

The Board returned to Open Session at 6:00 pm

3. Citizen Speak

None.

Mr. Ulfelder stated that the following day was Election Day in Wellesley and the polls would be open between 7am – 8pm. He reviewed the polling locations per precinct.

4. Annual Town Meeting Preparation

Ms. Strother, Finance Director joined the Board.

Ms. Jop reviewed the updated draft of the Town Wide Financial Plan that incorporated edits received from the Board. She highlighted key areas that had been modified. She noted that the presentation of the Plan before Advisory would be held on March 2nd. Ms. Jop briefly reviewed the executive summary points within the plan including the budgeting guidelines used, status of revenues, and approach to reserve management. She noted the expected upcoming debt exclusions and reviewed the timing of major projects within the five-year plan. The Board discussed the Town Wide Financial Plan while noting several non-substantive edits would be sent to Ms. Jop. Ms. Jop stated that most portions of the FY23 Budget Book had been added to the website and the final sections including the Town Wide Financial Plan would be finalized and added shortly. Ms. Jop reviewed Article 8 motions 2 and 3; noting that motion 2 had included a revised budget submitted by the Planning Board while motion 3 was the appropriation of free cash previously approved.

Upon a motion by Ms. Sullivan Woods and seconded by Ms. Olney, the Board was polled and voted (5-0) to approve the Fiscal Year 2023 Town Wide Financial Plan and to authorize Tom Ulfelder, Chair to finalize the document prior to submitting to the Advisory Committee.

Sullivan Woods – Aye

Olney –Aye

Ulfelder – Aye

Aufranc – Aye

Lanza – Aye

Upon a motion by Ms. Sullivan Woods and seconded by Ms. Olney, the Board was polled and voted (5-0) to approve Article 8 motion 2 and motion 3 as presented on the screen.

Sullivan Woods – Aye

Olney –Aye

Ulfelder – Aye

Aufranc – Aye

Lanza – Aye

5. Discuss and Vote Common Victualler License for JeJe’s Coffeehouse

Ms. Meagher, Support Services Manager, joined the Board. She anticipated that Mr. Lee, applicant would be joining the Board shortly to address any questions.

Ms. Meagher reviewed the application noting that the Board had previously discussed parking in the immediate area when it voted to approve the traffic study waiver. She noted that information from the applicant regarding parking concerns had been included in the materials sent to the Board. She stated that staff reviewed the application and supported approval based on final sign off from the Building and Health Departments.

Upon a motion by Ms. Sullivan Woods and seconded by Ms. Olney, the Board was polled and voted (5-0) to approve JeJe's Café d/b/a JeJe's Coffeeshouse with hours of operation 7:30am-3pm Monday through Saturday

Sullivan Woods – Aye

Olney –Aye

Ulfelder – Aye

Aufranc – Aye

Lanza – Aye

6. Discuss and Appoint Election Staff

Ms. Jop noted the list provided from the Town Clerk for the election workers for the March 1 Annual Town Election.

Upon a motion by Ms. Sullivan Woods and seconded by Ms. Olney, the Board was polled and voted (5-0) to approve the March 1, 2022 Election Staff Appointments.

Sullivan Woods – Aye

Olney –Aye

Ulfelder – Aye

Aufranc – Aye

Lanza – Aye

7. Vote Proclamation for Herlda Senhouse's 111th Birthday

Mr. Ulfelder stated that he had attended a brief celebration of Ms. Senhouse's 111th birthday. He read for the record the drafted proclamation recognizing Ms. Senhouse. The Board briefly discussed Ms. Senhouse and what a remarkable woman she is as well as the drafted proclamation.

Upon a motion by Ms. Sullivan Woods and seconded by Ms. Olney, the Board was polled and voted (5-0) to approve the proclamation celebrating the 111th Birthday of Herlda Senhouse.

Sullivan Woods – Aye

Olney –Aye

Ulfelder – Aye

Aufranc – Aye

Lanza – Aye

8. Executive Director's Update

Ms. Jop stated that the Verizon contract was close to completion and believed it would be finalized for the Board to vote at the next meeting. She provided a brief update on grant applications and ARPA funding distributions. Ms. Jop stated that the COA Board had voted a vaccine policy for the Tolles Parsons Center which would become effective March 2nd. She reviewed the gift from the Wellesley Free Library

Foundation for the library renovation project, noting that this gift brought the total gift to \$500,000 out of the \$600,000 commitment. She added that this gift would allow for more of the library renovation project debt to be rescinded at ATM. Ms. Jop informed the Board she had received additional minor edits on the minutes proposed for approval and suggested the motion should recognize that several minor edits had been received.

Upon a motion by Ms. Sullivan Woods and seconded by Ms. Olney, the Board was polled and voted (5-0) to approve minutes of January 18, 2022; January 24, 2022; January 31, 2022; and February 7, 2022 as amended.

Sullivan Woods – Aye

Olney –Aye

Ulfelder – Aye

Aufranc – Aye

Lanza – Aye

Upon a motion by Ms. Sullivan Woods and seconded by Ms. Olney, the Board was polled and voted (5-0) to accept the gift of \$100,000 from the Wellesley Free Library Foundation towards the Main Branch Library Renovation.

Sullivan Woods – Aye

Olney –Aye

Ulfelder – Aye

Aufranc – Aye

Lanza – Aye

9. New Business and Correspondence

Mr. Ulfelder stated that a presentation would be scheduled for the Board with the PBC and design team for the Town Hall interior project. He provided a brief update on the project and noted that further discussion was needed in particular regarding the design of the Juliani Room.

Ms. Jop stated that the MSBA form recognizing the Town's authorization to fund the Hardy School project had been signed by Mr. Ulfelder as Chair of the Board however, MSBA required a vote of the Board authorizing him to sign on behalf of the full Board or wet signatures from the full Board. Ms. Sullivan Woods recommended that, as the need for the vote had not been anticipated, the Board could vote this evening and include this action on the next meeting agenda to codifying the vote.

Upon a motion by Ms. Sullivan Woods and seconded by Ms. Olney, the Board was polled and voted (5-0) to authorize Tom Ulfelder to sign the MSBA Project Funding Agreement on behalf of the Select Board of Wellesley.

Sullivan Woods – Aye

Olney –Aye

Ulfelder – Aye

Aufranc – Aye

Lanza – Aye

The meeting was adjourned at 7:00 pm

The next regular meeting is scheduled for March 7, 2022 at 6:00 pm.