

Permanent Building Committee
Meeting of February 28, 2019
Town Hall 7:30PM
Approved

A duly called and posted meeting of the Permanent Building Committee was held at the Town Hall, 7:30PM, February 28, 2019.

Present: T Goemaat (TG), D Grissino (DG), ~~M King (MK)~~, S Littlefield (SL), ~~L Shind (LS)~~

Others: R Donahue (RMD-Advisory), ~~M. Martin (MM-SC)~~, ~~M. Freiman (BOS)~~, Steve Gagosian (SG), ~~Abbie La Francesca (AL)~~, Kevin Kennedy (KK), ~~Linda Chow (LC-SC)~~, ~~Steve Kirby (SK-Vortex)~~, ~~Ryan Foster (RF-MKA)~~, ~~Dick Elliot (DE)~~

Citizens speak

- None

Town Hall Envelope

- SG indicated that the pencil requisition from Allegrone was not yet complete so there was no longer a requisition to review for approval.
- DG inquired about COR12R (West portico repairs) and if that had been added yet to this requisition to which SG replied he believed it to not be included since repairs just began on that area.
- SG provided a project update that first floor painting is completed, Selectman's office painting has been arranged, roofing is ongoing, replacement of slate ongoing, and the west portico has been started.
- SL inquired about entrance closure and signage to which SG replied that entrances will be closed to access during the day with proper signage and opened at night where appropriate.
- SG reported that the site team reviewed cast stone samples which are an impressive match and that the architect will be bringing storm window color options for review with the Committee shortly.
- SG presented a guest columnist article to be submitted for publication to the Townsman and PBC webpage. SL and RMD indicated that it would be helpful to publish and make available during Town Meeting in hard copy form as well. DG will be making revisions to deconstruct construction-based terms for readership.
- RMD reported that Advisory voted unanimously in support of the article for additional Town Hall Envelope funds.

Middle School Piping

- KK reported that the walk-through for bidders occurred yesterday, they are watching BidDocs for interested primes and sub bidders, and he sent a draft addendum to NV5.
- TG requested clarification regarding what the ornamental metal sub bidder is expected to work on to which KK replied that the platform and related steps and railings are included in that work.
- KK introduced NV5 Amendment #1 for testing by UEC related to roof penetrations.

It was moved and 2nd to approve NV5 Amendment #1 in the amount of \$495.00. It was approved 3-0.

- KK reported that sub-bids are due March 7th, primes are due March 14th, and their next presentation to Advisory is scheduled for March 20th.

School Security

- SG indicated that they are working on substantial completion with the architect and had hoped to have it for this meeting but it was not yet available.

Tolles Parsons

- TG reported that the traffic study was reviewed by the Planning Board, traffic counts came in under estimates, PSI is satisfied.

Other PBC Business

- SG presented the draft OPM contract for the Hardy Upham project since the PBC will be "inheriting" the contract from the School Building Committee (SBC) during Design phase. He reminded the Committee that the initial phase for MSBA includes both Feasibility and Schematic Design.

- SL inquired if there is sufficient coverage for community presentations to which SG replied that this was raised with the OPM and they did not foresee a need for additional funding even if there are a robust amount of community meetings needed for this project.
- DG was concerned about the variance in hourly billing amounts and corresponding experience to ensure there is enough experience dedicated to the project. TG added that he and MK had discussed this including that two team members were slotted together regularly. SG indicated that based on current experience with this vendor on the Hunnewell project well underway, it is typical for them to bring 2-3 people including the top person to meetings especially during early days of getting the project moving. With the issue of balance seemingly satisfied, DG had no issues proceeding. SG indicated that he will report these results to the SBC.

New Business:

- SG shared that both SL and MK had provided edits to the Contractor's Manual and we would appreciate any additional feedback and a final vote on approval to publish. TG indicated that members should review and provide feedback and it will be voted upon at the next PBC meeting.

PBC Administrative Business

It was moved and 2nd to approve the minutes for the PBC Meeting 2/7/19, it was approved 3-0.

It was moved and 2nd to approve the invoices as submitted, it was approved 3-0.

Project	Vendor	Invoice #	Description	Amount
Tolles Parsons	HSH	2008152.07-6	Traffic Monitoring 11/25-1/26/19	\$1,470.00
Tolles Parsons	FMD	Transfer	Camera Inspection of sewer	\$400.00
Tolles Parsons	FMD	Transfer	Flushometers	\$1,325.36
Tolles Parsons	FMD	Transfer	HVAC OT	\$544.65
MS Piping	NV5	114969	100% Construction Documents	\$43,750.00
MS Piping	FMD	Transfer	SH Time	\$163.40
MS Piping	Skinner	12452	Debris removal	\$4,400.00
MS Piping & WTH	FMD	Transfer	UEC Invoices & Transfers	\$2,150.00
Town Hall Envelope	MKA	4656	52% CA, %0% PSS5 Roof, PSS6 Site Visits	\$15,459.60
Town Hall Envelope	Vertex	100016	35% CA, 50% Amend 7 Camera Flues	\$15,058.75
Town Hall Envelope	Oracle	8179873	Submittal Exchange Nov-Feb (3 of 4)	\$841.20

Meeting was adjourned at 8:05 PM

Respectfully Submitted,

Stephen D. Gagosian
Design and Construction Manager

Posted 3/15/19 11:45AM