

Permanent Building Committee
Meeting of February 23, 2023
Online Meeting 7:30PM

Approved

A duly called and posted meeting of the Permanent Building Committee was held via online mediums, 7:30 PM, February 23, 2023.

PBC Present: D Grissino (DG), T Goemaat (TG), M King (MK), S Littlefield (SL), M. Tauer (MT)
Staff: S. Gagosian (SG), A. La Francesca (AL), D. Elliott (DE), G. Remick (GR), ~~M. Jop (MJ), D. Lussier (DL-Schools), J. McDonough (JM-FMD), A. Herbert (AH-FMD)~~
Liaisons/Proponents: T. Ulfelder (TU-SEL), M. Martin (SC-MM), C. Mirick (SC-CM), ~~W. Paul (WP-Advisory), G. Smith (GS-Hardy)~~
Consultants: J. D'Amico (JD-Compass), E. Sarazin (ES-Compass), ~~J. Rich (JR-WT Rich), B. Paradee (BP-WT Rich), Z. Politano (ZP-WT Rich), A. Pitkin (AP-SMMA), R. Park (RP-SMMA), J. Williams (JW-SMMA), M. Dowhan (MD-SMMA), E. Mulligan (EM-SMMA), P. Rebuck (PR-SMMA), M. Reid (MR-SMMA), J. Hart (JH-SMMA), A. Iacovino (AI-SMMA), A. Oldeman (AO-SMMA), P. Ammon (PA-SMMA), M. Dion (MDion-SMMA), J. DeVito (JDV-SMMA), T. Pelletier (TP-SMMA), S. Yacko (SY-SMMA), J. Dombrowski (JD-SMMA), J. Badershall (JB-SMMA), P. Kleiner (PK-Schwartz Silver), S. Marshall (SM-Schwartz Silver), K. Laser (KL-Schwartz Silver), R. Lynch (RL-Shawmut), R. Joubert (RJ-Shawmut), J. Pollock (JP-Shawmut), L. Slaven (LS-Shawmut), Sam Hanna (SH-Shawmut), M. Jarvis (MJar-Shawmut), K. Ho (KH-BETA), T. de Ruiter (TdR-BETA), A. Serrano (AS-Consigli), T. Robertson (TR-Consigli), M. Suscovich (MS-Consigli), M. Consigli (MC-Consigli), B. Barry (BB-Consigli), M. Boucher (MB-Consigli), N. Liu (NL-Schwartz Silver), J. Brenton (JB-IMEG)~~

Citizens Speak

- Marjorie Frieman thanked David Grissino for his service to the town and wished him well.

MSBS

- SG pulled this information from this meeting and will be presented at the 3/9 PBC Meeting.

Town Hall Renovation

- AL presented update to the relocation efforts. An all staff meeting will be one month prior to the move to go over packing instructions for staff. AL has developed a slide show going through all the steps. Digitizing is ongoing and all other moving activities are progressing.
- GR gave an update on getting spaces ready to move into. We are working toward minimizing costs on all facets of the move and everyone is working together.
- GR presented the data cabling proposal. TG asked why are there (3) data ports at every seat? GR stated that this is a town IT (Brian Dupont) standard to include computer, phone, plus one extra (possible local printer, etc.) at each desk and it was reduced for the temporary space from the (4) required for the renovated Town Hall. The PBC gave approval to move forward.
- TU stated his thanks from the Select Board on Dave Grissino's efforts on all the Town Hall projects over the years.

Hunnewell School

- ES presented the PCO memo for a head nod.
 - Short circuit study for releasing specific panel board added during shop drawing review.
 - The committee responded to proceed.
- ES presented OCO #3 in the amount of \$69,600.00 for a vote.

- **It was moved by MT and 2nd by DG to approve OCO #3 in the amount of \$69,600 and authorize Stephen Gagosian to sign on behalf of the PBC. It was approved via roll call vote 6-0 (CM, SL, MT, DG, MK and TG).**
-
- ES stated that a walkthrough took place to review classroom rough in at the second floor. Numerous items came up re: IT installation that are presently being reviewed and dealt with.
- SL asked a question re: the walkway add at Kindergarten at the Outdoor Learning locations, ES stated that further clarification defining the scope is forthcoming. The reason was to provide a connected path from the classrooms.
- TG asked about an updated schedule, ES stated that one will be issued this coming week for next meeting.

Hardy School

- JD gave a project update.
 - DPW has removed all play structures that were being salvaged.
 - Construction fence was installed including the temporary walking path from Hickory and Lawrence. A walking review was scheduled for WPS, SMMA, Vertex and Shawmut.
 - JD stated that bidding would be pushed out by 2 days due to addendum being issued and requested by sub-contractors. Shawmut stated that this could be accommodated and still maintain all previously stated dates.
 - Abutters meeting took place on 2/13.
 - Additional review by DPW (Cricket Vlass) warranted some modifications to the landscape plan, mostly removing some of the planting bed planting due to maintenance (weeding) concerns during the lifetime of the building. This will be included in the upcoming addendum. SL expressed concern about the removal of the bed in front of the school. Cricket will attend the next PBC meeting to explain concerns/rationale. MK asked if the 37 Hickory Road resident had been addressed. DE stated that (3) clustered birch trees were added along fence line adjacent to their property. Cricket will confirm the selection of these tree types to SL who questioned the selection.
 - JD went through the Testing/Inspections proposals and reviewed the leveling sheets. JD recommended splitting up the general testing and the barrier testing to UTS handling general testing and Intertek/PSI doing the barrier testing due to Intertek/PSI being stronger in this discipline, this adjustment had very little cost impact. JD will clean up the recommendation for next meeting. Testing is within budget.
 - The site sub-contractor asked for additional soil testing be done due to some possible lead issues above the limits. The samples were around one of the residences. Could be lead paint debris but this will be tested further. This is crucial in their ability to remove topsoil to loam distributors which require a clean paper trail and test results. We have the budget to cover this additional testing.
 - SDC Pre-con Invoice #14 was presented for vote:
- **It was moved by MT and 2nd by DG to approve Shawmut Pre-con invoice #14 in the amount of \$9,640.94 and authorize Stephen Gagosian to sign on behalf of the PBC. It was approved via roll call vote 6-0 (MM, SL, MT, DG, MK and TG).**
-

New Business

- MT updated the meeting on hybrid meetings, there are no decisions or changes to report. It might work out that consultants and vendor could be remote and only a quorum of PBC members is required to be in person. AL stated that she would have a room available if the need arises.

- DG replacement on the PBC will be Jose Soliva who comes over from the DRB and former member of the SBC.
- The members of the PBC thanked Melissa Martin for partnership as school liaison for the PBC projects and offered well wishes.

PBC Administrative Business

- SG presented the 2/9/23 minutes for review and approval, to which there were no comments.
It was moved by MT and 2nd by SL to approve the 2/9/23 minutes. It was approved via roll call vote 5-0 (MT, DG, SL, MK and TG).
- SG presented the submitted invoices.
It was moved by MT and 2nd by DG to approve the invoices as presented. It was approved via roll call vote 5-0 (MT, DG, SL, MK and TG).

The meeting was adjourned at 8:30 PM.

Respectfully Submitted,

Richard H. Elliott AIA, PMP
Project Manager

Meeting Documents

- Hardy Shawmut Precon Inv 14
- Hardy SMMA Inv 58766
- Hardy Vertex Inv CPM 74-46
- Hunnewell SMMA Inv 58764
- Hunnewell Vertex Inv CPM 69-53
- PBC Minutes 02-09-23
- THI Stephen Turner Inv 4658
- THI Weston & Sampson Inv 2230152
- C-151-PLANTING PLAN REVISED MJD
- C-151-PLANTING PLAN-UNCLOUDED
- Hardy Construction Budget
- Hardy ES Testing Inspection Recommend ltr_230217_draft
- Hardy School_SDC RTA No.007_Elevator 20230213 – DRAFT
- SBC Hardy Upham Feasibility Budget
- Hunnewell - PCO Log for 02.16.23 for 02.23.23 PBC Meeting
- Hunnewell Construction Budget
- Look Ahead Schedule (2.22.23)
- MEMO - PBC PCO Summary (for 02.23.22 mtg)
- OCO #003 - For PBC Approval 02.23.22 (SMMA signed)
- OCO #003 Backup
- PBC Hunnewell Design Budget
- 190698 - Wellesley MS - Req 16 - 08.17.22 – Signed
- 190698 - Wellesley MS - Req 17 - 02.08.23 – Signed
- MSBS Construction Budget
- Library Interior Reno Construction Budget
- PBC Projects - Total Expenditures Across Phases
- 888 Worcester Power.Data 2.21.23

- Inspired Proposal 2.22.23
- Progress Transition Budget 2.22.23
- THI Update 2 23 23 PBC Meeting
- 2-23-23 PBC Agenda
- PBC Invoice Sign Off 2-23-23
- Staff Summary Agenda 2-23-23
- Zoom info PBC Feb 23rd

Posted 3/28/23 11:00AM