Members Present: Pete Jones, Chairman; Doug Smith; K.C. Kato; Ilissa Povich; Roberta Francis

Guests Present: Mark Kaplan

6:01 pm Meeting Called to Order in the Treasurer’s Office by Pete Jones, Chairman

Administrative Business (Chairman Pete Jones)

Vote to approve 2/6/2019 Meeting Minutes – Minutes approved 5-0

Public Comments – none

Review of updated EV procedures document
• Decision made regarding length of window for votes
• Confirmed decision of “to scroll or not to scroll”
• Further discussion on how to ensure devices are used in appropriate way by intended individuals
• Roberta Francis will make finals edits to document and distribute

Review of current version of Town Meeting report
• Incorporated decisions made for EV procedures document as appropriate
• Discussed whether to be explicit in how to deal with purported irregularities
• Final edits and suggested language to be sent to Ilissa Povich to be incorporated

Members Povich and Francis left the meeting at 7:30 due to existing conflict

The committee reviewed the Survey results and decided to include it as an appendix to the report. Since the report will be printed in black and white, KC will convert the graphics to grayscale.

Next Meeting: Wed. February 20, 2019 7:00pm - 9:00pm Wellesley Town Hall Conference Room G

Adjournment: Chairman Jones adjourned the meeting at 7:45PM