

Approved: February 28, 2022

**Select Board Meeting: January 24, 2022**

**Present: Ulfelder, Olney, Sullivan Woods, Aufranc, Lanza**

**Also Present: Jop, Frigulietti**

**Warrants approved:**

**Meeting Documents:**

1. Agenda
2. Memo re: Donation to Police Department
3. PSI Application
4. Plans for Site
5. PSI Traffic Impact Analysis
6. Environmental Partners Peer Review
7. 900 Worcester Street Ground Lessor Estoppel Certificate
8. FY23 Summary of Select Board budget requests
9. FY23 Capital Requests
10. Draft Annual Town Meeting Warrant
11. Draft Select Board minutes: 1/7/21
12. Approval of redistricting maps
13. Library Memo re: Program Collaboration
14. Housing Authority Announcement

**1. Call to Order**

Mr. Ulfelder, Chair, called the meeting to order at 6:00 pm online.

Mr. Ulfelder announced the meeting was being streamed live on Comcast channel 8 and Verizon channel 40 and by Wellesley Media and recorded for subsequent viewing on the cable channels or at [wellesleymedia.org](http://wellesleymedia.org).

**2. Citizen Speak**

None.

**3. Discus and Vote Gift to Police Department**

Chief Pilecki joined the Board. He announced that WPD had received a very generous donation of \$150,000 and stated that the individual wished to remain anonymous. Chief Pilecki added that he intended to use some of the funds towards purchasing an electric vehicle for the department and the remaining funds would be used for community policing programs, training, or equipment. Chief Pilecki stated that the department had separately received a \$10,000 donation from a different anonymous donor to be used for the care and feeding of Officer Winnie, the community resource dog. He added that this donation supporting Officer Winnie was made by the same individual who had generously and anonymously donated toward her purchase and care in the past. The Board discussed the generous donations and the intended use of the funds.

**Upon a motion by Ms. Sullivan Woods and seconded by Ms. Olney, the Board was polled and voted (5-0) to approve the \$150,000 donation to the Wellesley Police Department for enhancements like the purchase of an electrical vehicle, community policing programs, and other enhancements at the**

**Wellesley Police Department as well as the \$10,000 donation for the care and upkeep of Winnie the community police dog.**

**Sullivan Woods – Aye**

**Olney –Aye**

**Ulfelder – Aye**

**Aufranc – Aye**

**Lanza – Aye**

**4. Discuss and Vote Temporary Parking Clerk**

Lieutenant Showstead joined the Board.

Ms. Jop stated that the Parking Clerk would be out on leave for several weeks and the appointment was necessary in order to resolve any parking ticket disputes. She added that Lieutenant Showstead had agreed to be appointed until the Clerk returns.

**Upon a motion by Ms. Sullivan Woods and seconded by Ms. Olney, the Board was polled and voted (5-0) to appoint Lieutenant Scott Showstead as the interim Parking Clerk.**

**Sullivan Woods – Aye**

**Olney –Aye**

**Ulfelder – Aye**

**Aufranc – Aye**

**Lanza – Aye**

**5. Discuss and Vote Traffic and Pedestrian Recommendation for Dana Hall School PSI-21-02 located at 45 Dana Road**

Mr. Himmelberger, counsel for the applicant; Mr. Breslin on behalf of Dana Hall; Mr. DiMare, Mr. Coates, and Mr. Ehrhard of the design team; Mr. Gregorio, traffic engineer for the applicants; and Ms. Davis, town traffic consultant, joined the Board.

Ms. Jop reviewed the PSI submittal and peer review processes for traffic impacts to proposed projects. She provided a brief overview of the project application to the upper school building at Dana Hall. Mr. Himmelberger stated that the project was expected to have no or minimal traffic impacts for the town. He reviewed the recommendations within the peer review noting the school took exception to the recommendation to include raised crossing and speed tables. Mr. DiMare and Mr. Breslin discussed the design for the drop off and pick up area and its safety features. The Board discussed removing the speed table recommendation and adding a comment for annual vegetation maintenance of the sightlines for the memo that would be submitted to the Planning Board.

**Upon a motion by Ms. Sullivan Woods and seconded by Ms. Olney, the Board was polled and voted (5-0) to approve and forward to the Planning Board the recommendation as revised with authorization of the Chair to review and sign on behalf of the Board.**

**Sullivan Woods – Aye**

**Olney –Aye**

**Ulfelder – Aye**

**Aufranc – Aye**

**Lanza – Aye**

**6. Discuss and Vote Estoppel Agreement for 900 Worcester Street**

Ms. Jop stated that Town Counsel had reviewed the draft and recommended approval. She added that this was a step in certifying the terms of the lease to a third party. The Board discussed the draft certificate noting that changes were necessary in several areas of the agreement. The Board agreed to allow Town Counsel time to review the changes and hold the vote until the following meeting.

## **7. Annual Town Meeting Preparation**

Ms. Strother, Finance Director, joined the Board.

Ms. Martello, Sustainability Director and Ms. Olton, CAC Chair, joined the Board.

Ms. Jop stated that the MLP had agreed to contribute 50% of the Sustainability Director's salary for the upcoming fiscal year. She noted that over time the contribution would decrease and provided a review of the Climate Action Committee draft operating budget. Ms. Jop reviewed the scenarios of including the \$50,000 consultant costs within the operating budget or included it in the capital budget. The Board discussed the proper budget for the inclusion of the funds. Ms. Martello addressed the need for consultant services during and after implementation of the Climate Action Plan. The Board discussed the updated budget for the Climate Action Committee and expressed support for adding the consulting costs within the capital budget for the fiscal year. Ms. Jop stated that she believed by reducing some of the legal expenses and supplementing the CAC, the budget would be within guideline.

Ms. Jop discussed the potential of an Article 7 transfer to supplement the Celebrations Committee budget to offset the base cost for the additional parade held in FY22. She noted that the town also had two Boston Marathon's that could impact Police, Fire, and DPW budgets. The Board discussed supplementing the Celebrations Committee for the additional parade and how to best support the Committee's budget moving forward. The Board expressed general support for the Article 7 transfer to support the additional parade. The Board discussed the memo from The Celebrations Committee requesting a FY23 budget increase; there was not consensus in moving forward with this portion of the CC request in the FY23 budget year.

Mr. Wilson, Assistant COA Director and Ms. Allen, COA Chair, joined the Board.

Ms. Jop reviewed the Select Board capital budget and proposed projects. She noted the capital requests from the COA for the kitchen study and upgrades to the building entrance as well as funds to replace carpeting. Ms. Jop reviewed the transportation costs associated with Recreation and Youth Commission summer activities included in the capital request. The Board expressed general agreement for the use of Uber/Lyft funds toward the Youth/Recreation summer programming transportation expenses. The Board briefly discussed the transportation costs for Recreation and Youth. The Board discussed the COA capital request for the kitchen study and programming intentions for the COA. Ms. Allen discussed the capital requests for the COA and addressed comments regarding the kitchen and other improvements desired for the building. She stated the improvements to the front area and camera system would address safety issues and concerns for the seniors. The Board continued to discuss the proposed COA capital requests and did not express full support for the expenses to study the design of the entrance or cameras for the fiscal year. Ms. Allen addressed the questions and concerns regarding the request for kitchen modification study funds adding that the COA was open to a discussion of funding changes to the building through private donations. The Board continued to discuss the request to fund a study for modifications to the kitchen and did not express general support for the funds to be included in the capital budget for FY23.

**Upon a motion by Mr. Ulfelder and seconded by Ms. Olney, the Board was polled and voted (3-2) to remove the inclusion of \$50,000 in the COA budget to study the kitchen and entrance areas.**

**Sullivan Woods – No**

**Olney –Aye**  
**Ulfelder – Aye**  
**Aufranc – Aye**  
**Lanza – No**

Ms. Jop continued to review the operating and capital budget requests based on the changes discussed in the meeting. She stated that the modifications resulted in the operating budget being within guideline at 2.75 and the cash capital \$467,646; noting the use of free cash for the Police Department Antenna project.

**Upon a motion by Ms. Sullivan Woods and seconded by Ms. Olney, the Board was polled and voted (5-0) to approve the FY23 Select Board operating budget at \$28,355,711 and the capital budget including FMD \$2,115,646.**

**Sullivan Woods – Aye**  
**Olney –Aye**  
**Ulfelder – Aye**  
**Aufranc – Aye**  
**Lanza – Aye**

Ms. Jop stated that based on the discussion to utilize Uber/Lyft funds the warrant included 49 articles. She noted that the zoning articles had been reordered based on the Planning Board's request. Ms. Jop reviewed the draft warrant noting additional changes and comments incorporated into the current draft. She added that currently there is no statutory provision to allow for remote town meetings and addressed the process for calling a remote town meeting should the pending legislation pass. The Board discussed the draft warrant. Ms. Jop reviewed the drafted Select Board articles noting that motions would be drafted and revised over the next several weeks. Ms. Jop stated that the Town budget continued to be evaluated, adding discussions with DPW were ongoing on funding the stormwater fund. She noted that information from Boards out of compliance would be forthcoming as various Boards would be meeting with Advisory.

**Upon a motion by Ms. Sullivan Woods and seconded by Ms. Olney, the Board was polled and voted (5-0) to the Warrant for the 2022 Annual Town Meeting.**

**Sullivan Woods – Aye**  
**Olney –Aye**  
**Ulfelder – Aye**  
**Aufranc – Aye**  
**Lanza – Aye**

## **8. Executive Director's Update**

Ms. Jop stated that plans had begun for an in-person Town Meeting. She added that the Town continued to watch the legislature for the ability for mail in voting for the election. Ms. Jop stated that the Board articles would be presented to Advisory on February 16<sup>th</sup> while the budget would be presented on January 26<sup>th</sup>. She noted the drafted minutes for approval.

**Upon a motion by Ms. Sullivan Woods and seconded by Ms. Olney, the Board was polled and voted (5-0) to approve the minutes of January 7, 2022.**

**Sullivan Woods – Aye**  
**Olney –Aye**  
**Ulfelder – Aye**  
**Aufranc – Aye**  
**Lanza – Aye**

**9. New Business and Correspondence**

The meeting was adjourned at 9:12 pm

The next regular meeting is scheduled for January 31, 2022 at 6:00 pm.