4:00 PM  Call to Order

4:01 P.M.  Citizens Speak

4:05 P.M.  Approval of 12.19.2019 Board Meeting Minutes

4:10 P.M.  Gifts to the COA – Judith Webster
          • Presentation and Acceptance of Gifts (Board vote required)

4:12 P.M.  Interim Director’s Report – Judith Webster
          • Update on Campana Fund
          • Update on hiring process for Department Assistants and Activities Assistant
          • Update on Volunteer Program
          • Update on shades, handicapped bathroom button, bulletin boards, card tables, etc.

          • 2nd Reading Draft Policies for COA Review (Board vote required)
            o Code of Conduct for Participants
            o Gift Policy
            o Citizen Speak Policy
            o Fitness Participant Waiver Form
          • 1st Reading Draft Policies
            o Sponsorship Policy

4:45 P.M.  Chair’s Report – Kathleen Vogel
          • Board email addresses at wellesleyma.gov
          • Annual Retreat
          • New Policy Subcommittee
          • Advisory Committee – 01.22.20

5:15 P.M.  Transportation Committee’s Report – Transportation Committee & Open Discussion
          • MWRTA update and proposed timeline
          • Bus fares – MWRTA/other COAs/TPC statistics 2019
          • Roll-out program
            o Number of roll-out sessions
            o Location(s)
            o Dates
5:40 P.M.  Communication with Patrons – *Executive Committee & Open Discussion*

- Listening Session 01.02.20
  - Feedback and follow-through
- Future Listening Sessions
  - Individual sessions/30 minutes before regular meeting/other
- Public Comments
  - Formal responses in writing
- Community Relations Advisory Committee

5:45 P.M.  Board of Selectman Liaison - *Beth Sullivan Woods*

5:50 P.M.  Old Business / New Business

- Topics not reasonably anticipated by the Chair prior to posting, if any

6:00 PM  Adjourn