

**Permanent Building Committee
Meeting of December 4, 2014**

Approved 12-18-14

A duly called and posted meeting of the Permanent Building Committee was held at Town Hall, at 7:30 PM, December 4, 2014. Present: S Langer, M King, ~~S Littlefield~~, ~~R Shupe~~, Andrew To; *Others*: R Thuma, C Harris (Adv), R. Gurney, P Quigley

Citizen Speak: none

Tolles Parsons

- PBC accepted proposed fees for additional services for the traffic consultant and architect;
 - BOS upcoming meeting will set further direction for project.
- Discussed goal to ensure accurate project information in the record at PB meeting Dec 15.

High School

- PBC reviewed Traffic Study Follow-up Monitoring Study Proposals
 - OPM solicited 3 firms, sent RFP to all and received 2 proposals – HSH and VHB;
- Goal: see how it conforms to projections
 - Both proposals are responsive to the RFP.
 - VHB proposal includes adequate scope;
 - VHB is capable of performing services needed;
 - VHB would be performing an independent 3rd party review;
 - Fee is \$23,200
 - HSH proposal includes adequate scope,
 - HSH is capable of performing services needed,
 - HSH level of effort seems to be excessive as the overall approach is heavy on number of hours involved;
 - HSH did initial study during permitting
 - Fee is \$55,000
 - Consultant will meet with OPM
 - OPM to contact Principal and arrange a meeting with consultant ;

It was moved and seconded to award the Wellesley High School Traffic Monitoring Study to VHB for \$23,200.00. It was approved 3-0.

- Principal Conference Room – OPM is still searching for source and installer of materials;

Architect Bundle

It was moved and seconded to approve HKT, Amd #5 Warren roof water testing, for \$1,540.00. It was approved 3-0.

Fiske & Schofield

It was moved and seconded to approve SMMA, Amd #3 Add'l design services, for \$36,000.00. It was approved 3-0.

PBC Operating Budget

PBC agreed to include replacement of printer in budget.

It was moved and seconded to approve PBC FY16 Operating Budget as presented. It was approved 3-0.

Police & Fire HVAC

PBC received OPM letter to GC, and copied to its Bonding Co, regarding outstanding project issues.

It was moved and seconded to approve the following minutes:

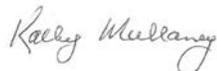
3-6-24, Exec Session 3-6-14, 11-20-14

It was moved and seconded to approve the following invoices: It was approved 4-0.

Delulis Bros	Arch Bundle	Req #6- thru 10/31/14	\$ 98,449.28
ATCO	Police & Fire HVAC	Req 4 25825 thru 11-7-14	\$142,209.06
US Mat & Rubber	Fire Sta Floor	Inv 94773 – 4 Rubber Mats (PO18504005)	\$ 1,900.00
CBI Consulting	Capital Projects	Inv 22622 – COW thru 11/28/14	\$ 8,971.05
CBI Consulting	MS Aud Stg	Inv 22653 - CA & Amd 1	\$ 3,161.50
HKT architects	Arch Bdl/Fs Flr	Inv 11 – CA Svc Oct & Nov	\$ 10,300.00
BETA	TPC	Inv 18 – Traffic Peer Review	\$ 4,147.50
SMMA	Fiske & Schofield	Inv 0041893 – Bidding/Amd #4 (boring)	\$ 26,970.53

The meeting was adjourned 9:15PM.

Respectfully submitted,



Kathy Mullaney
Projects Administrator