

**Permanent Building Committee
Meeting of September 18, 2014**

Approved 9-25-14

A duly called and posted meeting of the Permanent Building Committee was held at Town Hall, at 7:30 PM, September 18, 2014. Present: ~~S Langer~~, M King (late), S Littlefield, R Shupe, A To; *Others*: R Thuma, J Catlin, E Peart (HSH) , J DeVellis, (DZI), T Tsagaris, F Wright

Citizen Speak: none

Tolles Parsons

- Traffic - HSH
 - Data collected at Atwood St intersections week of 9-8-14;
 - Comparables at Belmont done; waiting for Needham. not needed for report
 - COA sent slight revision to program;
 - Draft report to PBC 9-26-14;
- Design
 - Mechanical – air handling units in attic;
 - metasys controls – check with FMD;
 - Elevator to attic might help with mechanical repair; and some bulkier storage
 - Kitchen – use architect’s kitchen designer consultant;
- Site
 - Design meets all requirements – not asking for variance;
 - All parking spaces are 6” wider than normal;
 - No dumpster – barrels wheeled out;
 - Fence – all sides - east side lower
 - Trees – taking all down in rear and landscape redesigned;
 - Drainage
 - Roof drains into rain garden;
 - Underground infiltration on Washington St side;
 - Rain garden in middle of parking lot with walk path through;
 - Soil is very porous;
 - Lighting – LEDs, solar controls;
 - Pavement
 - Impervious; placed manhole that allows video of underground system;
 - Has concern about safety of pervious surface;
 - Asked OPM to discuss with DPW
 - Snow storage in rear
- Scope –
 - security: check with police what is desirable; and COA interior and access;
 - Technology – discuss with COA and IT
- Permitting - reviewed schedule and its impact on bidding;
- Commissioning Proposals – PBC reviewed proposals
 - LEED – BOS interested in aspects of LEED yet want to stay within fiscal reason while pursuing the goals;
 - MEP - Enhanced Commissioning scope includes commissioning again before warranty is over, is done; PBC accepted this level;
 - Enclosure – OPM will prepare RFP and send proposals;
- Schedule
 - Discuss bringing estimate to 2014 ATM: OPM/architect to research;

PBC Business

HVAC:

- Schedule – submitted at site meeting
 - Waiting for OPM analysis concurrent or consecutive events;
 - OPM and PBC member will discuss with Town Counsel to prepare for meeting them with GC - ATC;

It was moved and seconded to approve CBI Amd #2 for HVAC Commissioning Agent, in the amount of \$27,410. It was approved 4-0

Chair signed Substantial Completion Certificate, dated 9-10-14

It was moved and seconded to approve Vanguard Construction CO 3 for podium removal in the amount of \$2,036.68. It was approved 4-0

It was moved and seconded to approve Vanguard Construction Req 3 for \$214,335.80. It was approved 4-0

It was moved and seconded approve the following minutes: 6-12-14, 9-11-14. It was approved 3-0.

It was moved and seconded approve the following invoices. It was approved 4-0.

BH+A	Inv #20193	TPC August 2014 serv & HSH inv	\$13,302.98
Catlin+Petrovick	Inv 20140018-2	TPC DD & CD	\$10,600.00
CA Crowley	Inv # 1385	FS & PS HVAC – CA Svc July 2014	\$ 6,140.00
DR Paving	Inv # 3766-3	WHS Bball Crt paving	\$ 8,531.83
SMMA	Inv # 41399	F&S – CD, Bidding, Maj Const Proj Permit	\$101,654.00
HKT Arch	Inv #9	Arch Bdl CA Svc August & Amd No. 4	\$32,425.00

The meeting was adjourned at 10.05 PM.

Respectfully submitted,



Katheryn Mullaney
Projects Administrator