

**Permanent Building Committee
Meeting of September 11, 2014**

Approved 9-18-14

A duly called and posted meeting of the Permanent Building Committee was held at the Fiske Elementary School and continued at the Schofield Elementary School, at 6:30 PM, September 11, 2014. Present: Steve Langer, Matt King, Suzy Littlefield, Rob Shupe, Andrew To; *Other:* Dore & Whittier – Mike Burton, Andrea O'Toole; SMMA – Jennifer Soucy, Chris Racine; School Rep – KC Kato; David Murphy BOS; Tom Goemaat

Citizen Speak: none

Fiske Schofield

Fiske School

- Playground – discuss direction between new complete rubberized surface or only rubberized pathways to structures as raised by the MAAB.
 - Complete playground surface estimate \$400,000 – for both Fiske & Schofield's playgrounds
 - SMMA instructed to provide:
 - Photos of other installations
 - Instructions on how surface is installed
 - Maintenance
 - Drainage
 - How manage winter conditions
- Location of Elevator – windows to be removed; area will still be accessible;
- Switchback – new variance to have walkway follow street grade which is shorter in length than switchback;
- Vestibule – door installation to include a lock; requires addendum to bid docs; includes a transaction window at main office

Schofield School:

- Parking lot:
 - One-way lane for staff parking
 - Light post to be removed
 - Some new exterior lights on building
- Gym:
- Custodian's space to become storage for food service;
- Custodian's office moved to basement
- **GMP**
 - Bid due date moved to 9/22/14, GMP targeted for 2nd week of October
 - PBC to form a GMP review committee, Tom Goemaat and one PBC member to work with team
- **Clerk of the works**
 - DWMP contract
 - One for both schools; Jon Donner – previously worked for PBC at Bates School project;
 - DWMP to put together a proposal – PBC receive it next week

It was moved and seconded to approve CA Crowley Amd #1 in amount of \$30,700 for Construction Administration Services and Amd #2 in amount of \$3,800 for Commissioning Services. It was approved 4-0

It was moved and seconded to approve Agostini's Req #4 in the amount of \$17,255.80. It was approved 4-0

It was moved and seconded to approve the following invoices: It was approved 4-0.

CBI Consulting Inv # 22138	COW – w/e 8/15/14 – HVAC,FS Flr, Arch Bdl	\$	1,120.00
Dore & Whittier Inv # 8	F&S – OPM Bid	\$	18,500.00
Fed Ex	MSBA Mailing – WHS 2-767-30059	\$	18.18

The meeting was adjourned 9:00 PM.

Respectfully submitted,

Laura Ball
Projects Assistant