

**Permanent Building Committee
Meeting of August 14, 2014**

Approved 8-21-14

A duly called and posted meeting of the Permanent Building Committee was held at Town Hall, at 7:30 PM, August 14, 2014.
Present: ~~S Langer~~, M King, S Littlefield, R Shupe, A Fe; *Others*: D Steeves (W&S); W Hammer, T Mhatre (HKT); W Lawson (CBI); M Vickey (Crowley); R Gurney (Ryegate); M Kelley (WPS), B Searle (BOS), S Showstead (POL)

Citizen Speak: none

Hills Branch Lib Chimney - D Steeves (W&S)

- **Close Out**

- Close out documents were delivered including project documentation, samples and close out documents in hard copy and electronically;
- Roof tile terra cotta source information is included

It was moved and seconded to approve Folan Construction CO 1 for \$2,991.00. It was approved 3-0.

It was moved and seconded to approve Folan Construction Req 4, Final requisition) for \$61,847.78. It was approved 3-0.

- PBC asked about restoration of site. GC reseeded the area that was used for lay down per verbal agreement. It should be noted that the GC does not own care of reseeding. CVlass, Town Landscape Planner, agreed to accept as is.

It was moved and seconded to approve Folan DCAM Evaluation with a total score of 91 as prepared by the engineer. It was approved 3-0.

Town Wide Capital Projects

Architect's Bundle

- Fire Station Floor - OPM has been urging GC to complete project. Punch list follow up has been protracted.
- Hunnewell – Punchlist created; OPM will be walking site with FMD on Aug 19
- Middle School Donizetti Plaza
 - PBC requested a revised Substantial Completion date be documented;
 - OPM indicated schedule can be better defined once chipping is complete; Chipping on plaza started today
 - PBC asked if there would be a meaningful impact if GC accelerates work;
 - Egress – several options for managing occupancy when Donizetti entrance is closed off were proposed;
 - School Dept should make decision and architect will prepare signs to control occupancy as required by Building Inspector;
 - OPM will discuss removal of doors at top of stairs with FMD;
 - DRB recommendations – Building Inspector will take architect's code interpretation;
- Sprague
 - Roof – to be completed on time; roofer was notified of slight leak during recent rain;
 - Oak St Entrance – architect will check schedule
- Warren – OPM will investigate need;
- Close Out – OPM will verify attic stock and O&M Manuals and coordinate process with FMD;

Police & Fire Station HVAC

- Sheet metal Permit application was submitted on August 13;
- Schedule: GC plan for recovery has been inadequate so far;
- Controls meeting will be scheduled for end of the month.

WMS Auditorium Seating

- Schedule Update – could be complete early;

High School - R Gurney- Ryegate

- **Basketball Courts**

- a culvert was discovered where planning to put hoop base; resolution being considered;
- Paving scheduled for Aug 25th; traffic Study is being updated along with limited expansion;

- **HVAC**

- Final adjustment start-up of the boiler scheduled for Fall;
- One barometric damper remains to be installed;
- Controls sequencing to be addressed at same time;

- **Roof Repairs**

- Dry report after rain yesterday;
- Electrical boxes have been replaced by Griffin Electric;

- **Traffic Report-** quotes from 3 firms coming;

- **Close out –**

- OPM delivered portable hard drive to PBC along with extensive Table of Contents;
 - This is a duplicate of hard drive that was delivered to FMD;
- Another hard drive will include all CORs, CCDs, COs with comments

- MSBA Close Out Check Sheet will be in hard copy will be delivered with 2nd hard drive

It was moved and seconded to approve HKT Contract Amd #4 for consultant services (Haz Mat & Code) for 6025.00. It was approved 3-0.

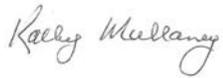
It was moved and seconded approve 7-10-14, 7-17-14 and 8-7-14 minutes as amended. It was approved 3-0.

It was moved and seconded approve the following invoice. It was approved 3-0.

Future Pro	Inv # 17040	HS Basketball System	\$ 7,700.00
Matt King	Receipt	WHS Meeting Seaport Parking Garage	\$ 21.00
Weston & Sampson	Inv # 436041	Hills Branch Chim Repair – HC & CA	\$ 1,637.86
BH+A	Inv # 20121	Tolles Parsons OPM – July 2014	\$ 5,500.00
Vanguard Constr	Req #2	MS Aud Stg- Floor work	\$ 41,508.35
HKT Arch	Inv # 8	CA Svc – arch bundle 6/29 – 7/26	\$ 26,400.00
Delulis Bros	Req #3	GC – Arch Bundle	\$855,695.40
CBI Consulting	Inv # 22062	COW thru w/e 7/25/14	\$ 2,200.00

The meeting was adjourned at 10.05 PM.

Respectfully submitted,



Katheryn Mullaney
Projects Administrator