

**Permanent Building Committee
Meeting of July 10, 2014**

Approved 8-14-14

A duly called and posted meeting of the Permanent Building Committee was held at Town Hall, at 7:30 PM, July 10, 2014.
Present: S Langer, M King, S Littlefield, R Shupe, ~~Andrew To~~; *Others*: R Gurney (Ryegate); D Hickey (DPW); W Hammer, T Mhatre (HKT); W Lawson (CBI); M Kelley (WPS), DThuma (BH+A), J Catlin (C+P), J DeVellis

Meeting was called to order at 7:30

Citizen Speak: none

High School

R Gurney- Ryegate, D Hickey – DPW

• **Basketball Courts:**

- Dave Hickey presented the budget for the project. Previous request was for \$135,000.
- New lights are an additional \$14,000 (estimate is \$24,571). Revised budget request is \$149,500.
- The expected completion date is approximately the 1st week of September.

It was moved and seconded to approve the WHS Basketball Court Restoration budget of \$149,500. It was approved 4-0.

• **HVAC: Boiler**

- Roger Gurney explained that fittings for the barometric dampers are installed and the barometric dampers will be installed on Tuesday (7/15).
- Controls will be tested between October and December.
- Documentation detailing all work/repairs along with the warranties and extensions will be provided to the committee.

• **Roof:**

- Turner performed an infared test on roof and a water test on gym roof. Sealed a small screw hole.
- Inspected after a heavy storm and no leaks were discovered

• **Acoustics for Principal's conf room and Nurse's room:**

- Ryegate has hired 2 consultants. Recommendations will follow.

• **Closeout of Turner contract:**

- Once HVAC and Roof problems are satisfied and final invoice of Amanti is received, Turner will process a final Requisition

• **Traffic Study & Report:**

- Ryegate will prepare RFQ. Study to be performed while school is in session in order to include typical school traffic.

Town Wide Capital Projects

Architect's Bundle

- Fire Station Floor -
 - Completed except for a few punchlist items. OPM, Wayne Lawson, to order mats.
- Hunnewell –
 - Painting of cupola and front façade to be completed by 7-11-14. Gutter work continues.
- Middle School Plaza –
 - Abatement will be finished tomorrow.
 - PTO to order new planters since current planters have rusted out.
 - Bandroom door paint sample presented- A Dunlap matched to brick- A To to review
- Sprague –
 - Site concerns to be addressed by OPM and GC
 - Staging will be ready by Tuesday to begin repairs on the Cupola;
 - HKT will document attic ventilation issues and provide to FMD
 - Slate – add new color, red-orange- brown; A To to approve this slate color
- Warren –
 - Punchlist for interior area being developed;
 - Exterior work continues on portico, railings, chimneys;
 - Waterproofing of stairs is out to price

PCO List:

PCO	Description	Amount	Comments	Status
1	Warren – Door Hardware	\$3995.60	Kamco –	Approved
2	Change insulation at MS	\$7,300		Void
3R1	MS Plaza – Duct work	\$2,466	Stainless steel trap & drain	Approve / review cost
4R	MS Plaza – Insulation	\$16,289	Under plaza	Approve/ review cost
5R	MS Plaza – Asbestos Wtrpf	\$15,852	Bent-an-yte	# to be confirmed

	membrane			
6	Hunnewell – repair pilaster	\$2,338	Rotted	reviewed
7R1	Warren – Bsmt Floor	\$3,700	Additional tile area to replace whole bsmt floor	Approve
8	Warren – rebuild concrete stairs at bottom of portico	\$2,155	Concrete deteriorated	Approve /review cost
9	Warren – additional framing for chimney #2 – for seismic	\$10,954	Sheathing rotten- seismic support	Approve /review cost
Rogan 3	Fire HQ Floor Replacement	\$1,037.62	PVC Skirt & base coat-EMT	Approve /review cost

It was moved and seconded to approve the Deulius Req #2 in the amount of \$257,540.25, It was approved 4-0.

- **Police & Fire Station HVAC-**
 - Demo complete at the boiler rooms, installation to begin next week;
- **WMS Auditorium Seating-**
 - Lift is in and ceiling is being painted;

Tolles Parsons Center

- Schedule - PBC approved option to have bids in hand at 2015 ATM.
- Site Plan/ Floor Plan
 - Matched item to item in terms of program
 - Discussed site circulation, retaining walls with raised plantings, rain garden and interior layout
- PSI -
 - Jim Devellis discussed design issues leading to PSI, including stormwater drainage, survey, and municipal systems impact,
- Sustainability:
 - OPM provided a summary of his meeting with the Planning Board staff to discuss PSI re-submission.
 - Message was that because this is a municipal building it should do better with regard to energy impacts; think beyond the stretch code.
- Traffic Study – HSH proposal –
 - HSH to conduct additional traffic study to upgrade their previous study with counts on Atwood and State St. and take existing traffic counts at the Needham SC and the Belmont SC;

It was moved and seconded to approve 6-26-14 minutes as amended. It was approved 4-0.

It was moved and seconded to approve the following invoices except where noted. It was approved 4-0.

CBI Consulting Inv # 21983	CA Serv – Cap Projects – May 2014 & printing	\$3,860.12
CBI Consulting Inv # 21881	CA Serv – MS Aud Seating – May 2014	\$1,120.00
CBI Consulting Inv # 21996	CA – Clerk of the Works – thru 7/4/14	\$5,280.00
SMMA Inv # 0040875	F&S – 30% CD & Other prof svc	\$201,019.00
Ryegate Inv # 28	CA Serv – MLP Admin Amd #12	\$1,448.00
WB Mason Inv I18944315	PBC Wireless Pointer	\$ 68.49
HKT Architects Inv #7	CA – Arch Bundle(38%) & Fire St Flr (85%)	\$36,900.00
Dore & Whittier Inv # 6	OPM – 71%CD & Amd #1 IAQ test	\$20,920.00
Taylor Rental 01-320626-05	FS Floor – Clothing Rack Rental	\$402.00
Vanguard Req #1	GC – MS Aud Stg thru 7/4/14	\$53,567.65
Delulis Bros Req #2	GC – Arch Bundle thru 6/30/14	\$257,540.25

The meeting was adjourned 11:20PM.

Respectfully submitted,



Katheryn Mullaney
Projects Administrator