

**Permanent Building Committee  
Meeting of June 5, 2014**

**Approved 6-19-14**

A duly called and posted meeting of the Permanent Building Committee was held at Town Hall, at 7:30PM, June 5, 2014.

Present: S Langer, M King, R Shupe, ~~Andrew Te~~, S Littlefield *Others:* C.A. Crowley – Marty Vickey; CBI – Wayne Lawson; HKT – Bill Hammer, Tejal Mhatre; School Rep – Matt Kelley; BOS - Barbara Searle ;

**Citizen Speak:**

**Meeting was called to order at 7:30**

**PS & FS HVAC:**

CA Crowley – M Vickey

CBI - Wayne Lawson

**Schedules:**

- Demo 16<sup>th</sup> Police Station and 23<sup>rd</sup> Fire Station,
- Building permit pending,
- Fingerprinting to be completed by June 11<sup>th</sup> along with photo ID badges,
- Submittals ongoing- Crowley & Ambient to include CBI in submittal,
- Wednesday 1:00 weekly meeting;
- FMD & IT involved with autocontrols submittal
- Temporary cooling and emergency backup to be put in place during construction

**Fence Replacement-:**

- Original scope was for fence to remain and a crane to lift condenser into fenced area
- Crowley to find out amount of credit for not using crane and estimate for a new fence
- B Searle to ask FMD about maintenance of fence

**Shop Drawings & Submittals:**

- Received half of the shop drawings
- Long lead items approved and reviewing the rest

**Electrical file sub bid contract - \$2000 add;**

- GC has not brought electrical contractor on board
- Written directive has been issued
- Change order for difference between Carried amount and final bid to be prepared

**Comments:**

- Response time from ATC and Crowley needs to improve
- PBC asked CBI to make sure Crowley does not allow Ambient to fall behind schedule

**Architects Bundle:**

HKT – Bill Hammer

CBI – Wayne Lawson – update on start up activities

B Hammer introduced Tejal Mhatre, a registered architect, who will be assisting HKT during construction administration

B Hammer stated Delulis Contracting Co has been very prompt with replies and communications;

**Meetings:**

- 1<sup>st</sup> construction meeting 6/4
- Weekly meetings Tuesday at 9:30 at Warren until trailer is placed at MS

**Progress:**

- Projects - building permits issued and submittal process ongoing;
- CORI's ongoing; photo ids to be produced;
- CBI met with building users last week to discuss schedule;
- CBI & HKT attended neighborhood meeting (5 attendees at MS) (2 attendees at Warren);

**MS Donizetti Plaza:**

Exploratory plaza testing –

- Site meeting detailed the test
- Send site meeting minutes to FMD which will give them advance notice
- GC should follow FMD check-in procedure prior to start of construction

**GC recommends installing L shape with hose to gather water during a large storm-**

- B Hammer to contact FMD about being responsible to empty hose;
- RS suggest a drain water trap; B Hammer to research that idea

Deiulis/HKT/CBI discussed with MS Principal M Ito egress and signage during the projects; sawhorses will be placed across the interior doors of Donizetti Plaza; demolition starts at the granite sills;

**Sprague:**

- June 24<sup>th</sup> the contractor is immobilizing;
- June 25<sup>th</sup> seismic loading to be tested on a small portion of the slate roof;
- Slate may be salvaged by roofer;

**Warren Building:**

- Warren to start June 9<sup>th</sup>
- PCO #1: Installing new doors recommend installing new hardware; B Hammer to check with FMD to get their preferences

**Fire Station Floor:**

- FMD removed the lavatory equipment
- Temporary fence installed per revised layout on 6/4
- Floor work began on Tuesday- chipping of floor
- Weekly mtgs Tuesday 8:30
- Start coating next week
- Wednesday did 1<sup>st</sup> coat of lavatory, 2<sup>nd</sup> coat today
- J Peterson said there was no odor
- Manufacturing rep out on June 9<sup>th</sup> to inspect cracks and infill
- CBI to have rep there on Friday 6/6

**RFIs –**

- #1 slab meets the concrete foundation wall near office - 4" space /empty void around the conduits;
  - B Hammer recommends putting a boot/bellow that will be visible;
  - B Hammer waiting for a cut/sample and will forward to the committee
- #2 Pole – pad that holds pole to floor moves
  - flooring manufacturer to look at on Monday
  - pole manufacture to be contacted as well as chief

**To Do:**

- OPM check FMD's protocol and give contractor's start date at which point the site is owned by the contractor.
- Colors- Andrew to meet with HKT to discuss colors
- PBC asked OPM to check for landscaping needs at Sprague and any other buildings and contact C Vlass
- OPM to notify police about scaffolding at Sprague and end of day security measures

**MS Auditorium Seating:**

CBI – Wayne Lawson

**Progress:**

- Vanguard has permit
- Vanguard ceiling quote is \$33,000 – does not include back wall painting or patching;
  - CBI to have Vanguard meet with painter next week to discuss ceiling; check to see if tiles or hard ceiling and how many coats
- Schedule has a different sequence when it includes painting ceiling;

Nick Puia, Clerk of the Works, for all projects starting on June 16<sup>th</sup>

**PBC Business:**

PBC Retreat: Monday June 23 at 6:00 – Check for Police station

**It was moved and seconded to approve the following invoice. It was approved 4-0.**

Delulis Bros	Inv # 001 – GC – General Conditions	\$ 24,263.00
Dore & Whittier	Inv # 5 OPM 33% CD	\$ 18,500.00
Fed Ex	Inv # 2-612-38767 WHS – MSBA	\$ 27.17
HKT	Inv # 5A – Arch Reimbursables – Bundle	\$ 4,893.37
HKT	Inv #6 – CA Services Bundle & Floor	\$17,650.00
Norfolk Reg of Deeds	Wetlands Register OofC – Schofield	\$ 76.00
Weston & Sampson	Inv #433252 Hills Br Chim Repair – CA svcs	\$ 2,998.99

The meeting was adjourned 9:10pm

Respectfully submitted,

Laura Ball  
Projects Assistant