

**Permanent Building Committee  
Meeting of May 15, 2014**

**Approved 11-13-14**

A duly called and posted meeting of the Permanent Building Committee was held at Town Hall, at 7:30PM, May 15, 2014. Present: S Langer, M King, R Shupe, Andrew To, S Littlefield *Others:* CBI – Wayne Lawson; School Rep – Matt Kelley; BOS - Barbara Searle ; Ryegate – R Gurney

Citizen Speak:

**Architects Bundle:**

**CBI – Wayne Lawson**

- Sprague (roof and Oak St. entrance), Hunnewell, Middle School Donizetti Entrance, Warren
  - May 5<sup>th</sup> Pre-construction meeting notes in package along with meeting schedule;
  - May 9<sup>th</sup> meeting with Building inspector – permit apps submitted;
  - June 4<sup>th</sup> meeting with Deulius, arch, and OPM at MS Donizetti Entrance
- Progress / Updates:
  - Submittals – products – sealants, precast concrete, shop drawings, concrete colors samples,
  - Doors for Warren going to be a long lead item,
  - CORI list to be assembled and crosschecked; once CORI cleared then badged
  - Lay-down areas and egress signage to be reviewed;
  - DUST from Sprague Roof – WL will speak with Delulis to contain;
- Fire Station Floor replacement –
  - May 9<sup>th</sup> Pre-con Meeting with Rogan;
  - Starting date - Monday June 2<sup>nd</sup>; coating done by June 20<sup>th</sup>;
  - P Warfield to help J Petersen to figure out where to move lockers with turn out gear during construction;
  - Review fencing and parking area for apparatus with JP;
  - No building permit required– MGrant to send KM an email;
  - Rogan will have a photo ID on hardhats after CORI cleared

**PS & FS HVAC:**

**CBI-Wayne Lawson**

- May 14 - Pre-con meeting held at police station;
- Haven't submitted permit app yet; PM restated 30 day permit process
- CORI/finger print – police will run check and fire station will produce badges;

**MS Auditorium Seating:**

**CBI – Wayne Lawson**

- Working into September;
- All permit applications submitted;
- Field measurements completed;
- Shop drawings from Highland Seating to Vanguard;
- All fabric and chair elements have been chosen;
- Floor paint color still to be chosen;
- Start date June 24<sup>th</sup> with demo;
- Painting ceiling – quote from Vanguard (GC) and FMD's vendor's quote;
- M Kelly to check to see if FMD is going to paint back wall and if podium/box to remain

**Neighborhood Meetings:**

- 1.) Warren: June 3<sup>rd</sup> – 7:30 - postcards mailed
- 2.) Sprague and Middle School: June 2<sup>nd</sup> – 7:00 – 8:00

**Clerk of the works:** Nick P. – well qualified; will have a desk in Delulis' trailer at the MS;

**Project Liaison** – attending weekly site meetings is optional; but should be on weekly meeting notes distribution;

**Weekly Site Meetings** - WL to check with Mark Ito to see if can hold meetings in the school

**High School:**

**Ryegate-Roger Gurney**

- Basketball Courts Restoration:
  - Handout – DPW Estimate with Comments
  - DPW instructed to put bid package together
  - Bleachers not part of original scope
  - Gate verified by DPW adequate for emergency access
  - DPW will be digging trench;
  - TDRT – Report that NRC approved a hybrid court surface impervious and apron pervious. PBC can go ahead with paving/surface and hoops;

PBC To approve in 2 parts (1<sup>st</sup> paving surfaces, hoops, benches, etc) (2<sup>nd</sup> lighting):

Pbc Min 5-15-14 lb approv

It was moved and seconded to approve the proposed restoration of the basketball courts with a combination of pervious and impervious paving (and associated benches, conduits and hoops etc.), as described in the minutes of the NRC hearing on September 17, 2013 approved by Wetland Protection Committee on September 24, 2013, and in the DPW memo to Matt King dated April 18, 2014, subject to final approval of bids to be obtained by DPW. It was approved 4-0

No PBC decision on lighting;

**Boiler Update:**

1. Combustion Air Dampers-
  - a. Rounds putting dampers on all 5 Boilers at their cost;
  - b. materials on order and OPM expects to hear on Monday when they will be installed
2. Individual Boiler controls package
  - a. Rounds sent current control information to SMMA for review

**MSBA closeout-**

- Documents need to be submitted before final closeout;
- RG is putting a draft book together and will complete within the next 2 weeks;
- Meet with MSBA and verify that all documents they need are in book

**MLP Admin**

Gienapp – Final 3 invoices approved

All close out documentation located and will be scanned

**Highway HVAC**

- CO/NOI Sensors – PBC requested that Project Manager attend a meeting and explain how this relates to the project scope.

**It was moved and seconded to approve the following invoices. It was approved 4-0.**

Dore & Whittier	Inv # 00004 100% DD	\$ 18,500.00
Gatehouse Media	Inv 3/31/14 – 5/4/14 Schofield NOI legal ad	\$ 14.10
BidDocs online	Inv #141495-1 – MS Aud Seating	\$ 665.01
BidDocs online	Inv #141492-1 – Town-Wide Cap Proj	\$ 1,939.61
BidDocs onlin	Inv #141496-1 – Police & Fire – HVAC	\$ 946.24
Fed Ex	Inv # 2-643-47340 Rogan contract/unopened sub-bid	\$ 51.81
Fed Ex	Inv # 2-612-38767 –MSBA	\$ 27.17
CA Crowley	Inv # 0001368 FS&PS HVAC - FS 100%CD/ FS&PS Bidding	\$ 15,047.00
Gienapp	Inv # 495.0-R15 MLP Ad Amd 9 HVAC Add'l	\$ 2,700.00
Gienapp	Inv # 495.0-R16 MLP Ad Amd 11 Eng redesign prk lot, etc	\$ 3,184.50
Gienapp	Inv # 495.0-30 MLP Ad Basic SErv – Dec 2012	\$ 2,400.00
TSG Solutions	inv # B045-001-05 Security Assess & Rec Final	\$ 1,000.00

The meeting was adjourned 9:30PM.

Respectfully submitted,

Laura Ball  
Projects Assistant