

# TOWN OF WELLESLEY, MASSACHUSETTS

## FACILITIES MAINTENANCE DEPARTMENT

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## ADDENDUM No. 1

### INVITATION FOR BID #WFMD-FY16-015

#### Fire Headquarters Overhead Doors Project

THIS ADDENDUM IS TO: **Change the Project Manual specifications and answer the following Questions/Items from the Pre-Bid Meeting:**

#### QUESTIONS

Q1. The manual did not contain *Notice to Awarding Authorities, Notice to Contractors, Weekly Payroll Records Report & Statement of Compliance and Weekly Certified Payroll Report Form*. Should these documents have been included?

**A1. Yes, these documents should have been included following the Prevailing Wage Rate Schedule, and are attached as part of this addendum. See Project Manual revisions below, and three attachments.**

Q2. Is it expected to have each new door operable by the end of the day it is installed?

**A2. It is expected that each new door will be in place at the end of the day that the old door is removed, that the building will be secure, and that the new door will be manually operable at that time. Per the requirement to install each door one at a time, it is expected that each door will be made electrically operable before an additional door is removed.**

Q3. Is it expected to remove and replace the existing reverse angle track support which is attached to the building?

**A3. No, the existing angle track support is to remain in place and will be re-used. See specification changes below.**

Q4. Is it expected to remove and replace the horizontal sections as well as the vertical track sections?

**A4. No, the existing horizontal tracks are to remain for re-use. It is expected to replace the vertical track sections only. See specification changes below.**

Q5. Will each door require an electric safety edge in addition to the photo eye and Liftmaster safety devices specified?

**A5. No, the requirement for the electric safety edge will be deleted from the specification requirements. See specification changes below.**

## PROJECT MANUAL CHANGES

### Item 1-1

#### **Wage Rate Requirements:**

Following page 77 of 86 in the manual, **INSERT** the following three pages that are attached to this addendum:

- Notice to Awarding Authorities and Notice to Contractors
- Weekly Payroll Records Report & Statement of Compliance
- Weekly Certified Payroll Report Form

## SPECIFICATION CHANGES

### Item 1-2

#### **Section 08 36 00**

Paragraph 2.2, A. #7: "Track: Provide track and secondary supports to the building structure as recommended by the manufacturer to suit loading required and clearances available". **ADD** the following sentence at the end of the preceding sentence: "***Attach vertical track and secondary supports to existing angle track support at door opening.***"

### Item 1-3

#### **Section 08 36 00**

Paragraph 2.2, A. #16: **DELETE** "*Bottom of each door to have electric safety edge.*" in its entirety. No electric safety edges are required.

All other terms and conditions of this bid remain unchanged.

**PLEASE ENSURE THAT YOU ACKNOWLEDGE THIS ADDENDUM ON YOUR BID FORM.**

Thank you.



Joseph F. McDonough, P.E.  
*Director of Facilities Maintenance Department*

## **The Massachusetts Prevailing Wage Law M.G.L. ch. 149, §§ 26 – 27**

### **NOTICE TO AWARDING AUTHORITIES**

- The enclosed wage schedule applies only to the specific project listed at the top and will be updated for any public construction project lasting longer than one (1) year.
- You should request an updated wage schedule from the Division of Occupational Safety if you have not opened bids or selected a contractor within 90 days of the date of issuance of the enclosed wage schedule.
- The wage schedule shall be incorporated in any advertisement or call for bids for the project for which it has been issued.
- Once a contractor has been selected by the awarding authority, the wage schedule shall be made a part of the contract for that project.

### **NOTICE TO CONTRACTORS**

- The enclosed wage schedule, and any updated schedule, must be posted in a conspicuous place at the work site during the life of the project.
- The wages listed on the enclosed wage schedule must be paid to employees on public works projects regardless of whether they are employed by the prime contractor, a filed sub-bidder, or any sub-contractor.
- The enclosed wage schedule applies to all phases of the project including the final clean-up. Contractors whose only role is to perform final clean-up must pay their employees according to this wage schedule.
- All apprentices must be registered with the Massachusetts Division of Apprentice Training in order to be paid at the reduced apprentice rates. If a worker is not registered with the Division of Apprentice Training, they must be paid the “total rate” listed on the wage schedule regardless of experience or skill level. For further information, please call (617) 727-3486 or write to the Division of Apprentice Training, 399 Washington Street, 4th Floor, Boston, MA 02108

# WEEKLY PAYROLL RECORDS REPORT & STATEMENT OF COMPLIANCE

In accordance with Massachusetts General Law c149, §27B, a true and accurate record must be kept of all persons employed on the public works project for which the enclosed rates have been provided. A Payroll Form has been printed on the reverse of this page and includes all the information required to be kept by law. Every contractor or subcontractor is required to keep these records and preserve them for a period of three years from the date of completion of the contract.

In addition, every contractor and subcontractor is required to submit a copy of their weekly payroll records to the awarding authority. This is required to be done on a weekly basis. Once collected, the awarding authority is also required to preserve those records for three years.

In addition, each such contractor, subcontractor or public body shall furnish to the Department of Labor & Workforce Development/Division of Occupational Safety within fifteen days after completion of its portion of the work a statement, executed by the contractor, subcontractor or public body who supervises the payment of wages, in the following form:

## STATEMENT OF COMPLIANCE

\_\_\_\_\_, 2015

I, \_\_\_\_\_,  
(Name of signatory party) (Title)

do hereby state:

That I pay or supervise the payment of the persons employed by  
\_\_\_\_\_ on the \_\_\_\_\_  
(Contractor, subcontractor or public body) (Building or project)

and that all mechanics and apprentices, teamsters, chauffeurs and laborers employed on said project have been paid in accordance with wages determined under the provisions of sections twenty-six and twenty-seven of chapter one hundred and forty nine of the General Laws.

Signature \_\_\_\_\_

Title \_\_\_\_\_

DIVISION OF OCCUPATIONAL SAFETY, 399 WASHINGTON STREET, 5<sup>th</sup> FL., BOSTON, MA. 02108

END OF SECTION

