



TOWN OF WELLESLEY
DESIGN REVIEW BOARD
APPLICATION FOR DESIGN REVIEW

WELLESLEY DESIGN REVIEW BOARD

525 Washington Street • Wellesley, MA 02482
781-431-1019 ext. 2230 • Fax 781-237-6495

application submission date: \_\_\_\_\_

Part A.

1. Address of Project .....

2. Type of Project: [ ] PSI [ ] Major [ ] Minor [ ] Antenna

Part B. I hereby certify that the information on this application is correct and understand that all applications are subject to conformance with the Town of Wellesley Zoning Bylaw and review by the Wellesley Design Review Board.

Name of Business Owner .....

Signature .....

Address ..... Phone .....

Name of Property Owner .....

Signature .....

Address ..... Phone .....

Part C. The following materials are required on file to make the application complete and before a review date is set.

For all projects (9 sets):

- Written description of proposed change.
Written description of materials exposed to view.
Color photographs of the existing building and adjacent buildings.
Scaled elevation drawings (see details below).
Landscape and grading plan showing all improvements
Plan showing outdoor lighting & signage.

- Location of existing and proposed driveways, parking areas, handicapped ramps & all site improvements.
Location of zone lines and existing zoning district.
Layout of all parking spaces, including dimensions, total number (standard, compact, & handicapped).
Location of all open space including existing and proposed landscaped areas (show all major trees including street trees).
Details of landscaping indicating the types and size of trees and shrubs to be planted.

Major Construction & PSI should also include:

- Scaled site plan.
A three-dimensional model of the project.

Scaled elevation drawings should show the following:

- Details of major architectural elements.
Samples of materials to be used.
Dimensions of building/addition (height, width, and length).
Any mechanical equipment on roof.

Scaled site plans should show the following:

- Existing and proposed boundary lines including lot dimensions and area.
Location of all existing and proposed structures.

Required application fee is \$150 for minor construction and by-right antenna projects and \$300 for major construction, PSI, and special permit antenna projects. All checks made payable to "Town of Wellesley."

Part D. To be completed by Design Review Board staff.

Comments .....

DRB \_\_\_\_ -- \_\_\_\_ Hearing Date \_\_\_\_\_