MOTION 2D 1-29-16 CLEAN

TOWN OF WELLESLEY **MASSACHUSETTS**

TOWN MEETING

ARTICLE: 2D

MOTION:

Provided that the Town Clerk shall assign appropriate alphanumeric references to any provisions of the Town Bylaws necessitated by this amendment and, in each case, the assignment of such references shall be identified by a footnote or other convention, that the Town vote to amend the Town Bylaws by:

1. Amending the Town Bylaws by deleting Section 1.2 and inserting in place thereof the following:

1.2. Definitions. For the purposes of these bylaws:

a. "Board" means a multiple-member board, commission, committee or sub-committee, however created, elected, appointed or otherwise constituted.

b. "Officer" means the senior appointed staff employee of a Town department; provided, however, that a person employed primarily for clerical duties is not an "officer;" and provided further that the Treasurer and Collector of Taxes, Town Counsel**,** the Inspectors named in Article 23 and the Sealer of Weights and Measures are also officers.

c. "Official" means the Moderator and the Town Clerk.

d. "Resident" means a person who occupies an established place of abode in the Town as his or her principal residence with no present intention of definite and early removal.

2. Amending the Town Bylaws by deleting Sections 6.3 and Section 6.4 and inserting in place thereof the following:

6.4. Engineering. Unless expressly authorized by statute, a vote of Town Meeting, or by the Town Manager, no board, officer, or official (except the Permanent Building Committee) shall incur any expense for engineering services of the kind provided by the Department of Public Works.

3. Amending the Town Bylaws by deleting Section 8.6 and inserting in place thereof the following:

8.6. Date for Annual Town Meeting. The Annual Town Meeting shall commence no earlier than the last Monday in March and no later than the last day of May. The Board of Selectmen shall fix the time and place for the Meeting no later than November 15 prior thereto.

4. Amending the Town Bylaws by deleting Section 13.5 and inserting in place thereof the following:

13.5. <u>Audit Reports</u>. The Audit Committee shall receive all reports of the auditors and, upon receipt of the final report, shall provide a copy of the final report to the Town Manager, the Board of Selectmen, and the Advisory Committee, and shall also provide a copy to the Town Clerk for filing. The Town Manager shall also provide to any board, officer or official a copy of any portion of an audit report relating to that board, officer or official, or relating to any department or employee providing support to that board, officer or official.

5. Amending the Town Bylaws by deleting Section 24.5 and inserting in place thereof the following:

24.5. <u>Annual Building Report</u>. The Director of Facilities Maintenance shall report annually to the Town Manager on the status of each Town-owned building under the Director's supervision, including any work performed during the year, recommendations for future action, and the expected costs to maintain the buildings to the appropriate standard. Upon receipt, the Town Manager shall provide copies of the annual building report to the Board of Selectmen and the Advisory Committee. The Town Manager shall also provide to each board, officer or official having care, custody, management or control of a building, or who occupy a building, a copy of any portion of the annual building report relating to that board, officer or official and the particular building in which that board or officer is located.

6. Amending the Town Bylaws by inserting the following new section numbered 26.4 and renumbering subsequent sections accordingly:

26.4 <u>Reports and Salary</u>. The Town Clerk shall, upon request, provide to the Town Manager a report containing such information about the performance of the Clerk's duties as is requested by the Town Manager. The Town Manager shall recommend the Clerk's salary to Annual Town Meeting for approval.

Approved: _____

Date

_____ _____

Moderator's Signature Sponsor's Signature