

**Advisory Committee**  
**October 17, 2012**  
**Felix Juliani Meeting Room, Town Hall**

David Murphy called the meeting of the Wellesley Advisory Committee to order at 7:30 p.m. Those present included Thomas Engels, Becky Epstein, Marjorie Freiman, Ann-Marie Gross, Laura Hockett, John Hussey, Catherine Johnson, Philip Licari, Andy Patten, Ann Rappaport, Deb Robi and Rich Woerner.

Citizen Speak

None

Approval of Minutes

David Murphy, Chair, asked for review of the minutes of the October 10, 2012 meeting. A motion was made by Ann-Marie Gross to approve the minutes. Laura Hockett seconded the motion and the minutes were approved by a vote of 13-0.

Community Preservation Committee Presentation

This item was added to the agenda with no objections.

Allan Port, Chair of the Community Preservation Committee, gave the presentation. He reviewed the Massachusetts Community Preservation Act adopted by the Town of Wellesley in 2002, amendments made to the act on July 9, 2012, allowable uses, past projects, current and planned projects and the financial plan from fiscal year 2011 projected through fiscal year 2016.

Questions were taken from the committee members.

Sustainable Energy Overview

This item was withdrawn with no objections.

General Government Overview

Hans Larsen, Executive Director of the Board of Selectmen and Terri Tsagaris, Chair of the Board of Selectmen gave the presentation. The review included the Town organization, key responsibilities including licensing, staffing appointments and bargaining of union contracts. Hans explained the shared Town services of payroll and disbursements, employee benefit programs, debt service and risk management. He stated that related revenue came from licenses, fines and parking meters. He also reviewed the fiscal year 2013 budget and work plans.

Questions were taken from committee members.

### Fuller Brook Park Coordinating Committee

This item was withdrawn with no objections.

### Budget Guidelines

Hans Larsen, Executive Director of the Board of Selectmen, discussed a proposed budget guideline of 2.8% for schools and 1.6% for all other departments. He advised there were cost of living increases of 1% included in these figures. It is planned that the proposed guidelines will be reviewed and voted on by the Board of Selectman at their next meeting. David Murphy, Chair, proposed two approaches which could be considered. The first is to look at free cash and work backwards from the \$2.5 million parameter given by the Board of Selectmen. Another possible option would be to bind growth in expenses to inflation before accepting and authorizing any budget overrides. Discussion followed.

### Liaison Reports

David Murphy, Chair, announced the Fuller Brook Coordinating Committee would be holding a public meeting on Thursday, October 25, 2012 at 7:00 p.m. in the Great Hall of the Town Hall and Friday, October 26, 2012 at 9:00 a.m. in the Juliani Room of the Town Hall. The meeting will address the third phase of the project including the final design and permitting recommendations.

He also mentioned the recent joint meeting of the Board of Selectmen, School Committee and Advisory Committee on October 11, 2012. The SymmesMaini & McKee Associates (SMMA) gave a presentation on their school facilities assessment. A thorough examination of all school buildings, including infrastructure, showed a need for improvement in most buildings. A database has been created which includes repairs and cost estimates. Work will be prioritized by health and safety needs first.

Philip Licari mentioned a building task force had been created. A professional demographer will be hired to help with projecting future school enrollments. He mentioned elementary and middle school enrollments were down, but high school enrollment was increasing.

The meeting was adjourned at 10:11 p.m.

Documents: Agenda, Advisory Committee meeting minutes of 10/10/12, Community Preservation Committee presentation and financial plan