

**Advisory Committee  
September 19, 2012  
Felix Juliani Meeting Room, Town Hall**

David Murphy called the meeting of the Wellesley Advisory Committee to order at 7:30 p.m. Those present included Robert Capozzi, Thomas Engels, Becky Epstein, Marjorie Freiman, Ann-Marie Gross, Laura Hockett, John Hussey, Catherine Johnson, Lucy Kapples, Phillip Licari, Andy Patten and Deb Robi.

Citizen Speak

None

Facilities Maintenance Department Update

Joe McDonough, Facilities Director gave an overview of the department including mission statement, team building, recent hires, FY 2013 capital and operating budget, new procedures and projects overview for the current and upcoming year. He related that there was still some new hiring to be done, including school custodians, mechanical technician and maintenance craftsman. He also provided an overview of open and completed school and municipal projects, stating that his goal for the coming year is to complete all carried-forward projects. Review of the new online work order was discussed and the budgets for current and prospective years were explained. The department will use only green products as available.

Town Human Resources Department Orientation

This item was withdrawn from the agenda with no objections.

Liaison Reports

Marjorie Freiman, 900 Worcester Street Committee gave an update on the status of the property. They have received input from 5 boards and have additional meetings scheduled to obtain input from other boards regarding possible municipal uses of the property. Detailed information will be presented on October 3<sup>rd</sup>.

The meeting adjourned at 8:43 p.m.

Documents: Agenda