

COMMUNITY PRESERVATION COMMITTEE

Minutes – January 6, 2009

CPC Members Present: Kit Bowry, Rose Mary Donahue, Joan Gaughan, Dona Kemp, Jack Morgan, Tony Parker, Jim Conlin, Brad Boyd, Helen Robertson

Others Present: Caren Parker (Advisory)

Chair Jack Morgan called the meeting to order at 7:30 pm, Community Room, Police Station

There were no other citizens who were in attendance wishing to speak

Approval of Minutes: The minutes of the prior meeting were approved on a motion made by Jim Conlin and seconded by Brad Boyd.

Sprague Clock Tower: Cricket Vlass and Mike Patskis from the Department of Public Works made a presentation on their application for funding of the restoration and preservation of the historic Sprague Memorial Clock Tower in Wellesley Hills. The committee asked question about the proposed project including details on the proposed work and the significant difference between restoration, preservation and routine maintainence. It was suggested that some of the work proposed might be considered maintainence such as “polishing the plaque”, while other items carried in the scope of work would be considered historic preservation. Kit Bowry moved that the sum of \$2,000 be appropriated from the CPC administrative funds to be used by the DPW to hire a consultant to help define the scope of work that would be most significant for historic restoration and preservation. Dona Kemp seconded the motion and it was passed unanimously. It is expected that the consultants report will be completed in time to amend the full application for CPC funding.

Financial Matters: Jack Morgan reported that there were issues relating to the approval and processing for payment of invoices for work done with CPA funds on three projects. The process should be that no payments are made without CPC approval and that a final accounting and reconciliation of projects should be made in a timely fashion. The three specific projects where these issues come to bear are: The Old Town Hall project, the Sprague field and the Morses Pond Phosphorus Inactivation System. Jack said that he intended to pursue the implementation of more rigor in the system. With regard to the Old Town Hall project, the CPC voted approval of the final invoice from Kidder for \$9,500.

Discussion of other FY10 pending applications:

Lower Falls Charles River Bridge: The full application for the proposed project was distributed and the committee raised questions regarding the applicability of

the project, and the matching funding from City of Newton and the Commonwealth of MA. There were also questions related to the amounts of money requested in the application to DCR vs. the amount of money stated as needed to complete the project. Tony Parker agreed to work with the applicant (NRC and Trails Committee) to gather more information and report to the CPC.

WHDC: a full application will be submitted. It was agreed that this request was similar to a prior application which the CPC had funded.

Wellesley Housing Authority Barton Road Master Plan, WHA-Waldo Court:

Both of these applications had been reviewed at prior meetings and final applications would be submitted

Other Potential Application:

Jack Morgan then raised the subject of other potential future applications to the CPC for funding of projects. As was discussed at the prior meeting, being prepared to respond to situations such as the disposition of Saint James Church could require some development of information and planning prior to the situation presenting itself. Rose Mary Donahue agreed to ask the planning director for some information relative to consultants or appraisers in order that the CPC could consider what advance planning it might want to do.

Jack informed the committee that he had been approached about the possible funding of an engineering study for the preservation of the tower at the high school. It was agreed that the CPC chairman would continue to keep the committee advised on that and other matters related to possible applications arising from the construction of the new high school.

Discussion of Administrative Support for the CPC:

Jack Morgan followed up on his earlier notice that Janice Hanna had resigned as administrative assistant to the CPC. Jack expressed his preference to work through the annual Town Meeting utilizing Committee volunteers with what help is available from the Executive Director's Office and elsewhere rather than going through the process of interviewing, hiring and training a new administrator at this time. The committee agreed.

Adjournment:

The meeting was adjourned at 10:00 p.m.

Respectfully submitted,
Tony Parker
Secretary Protem