

Wellesley Board of Health
Meeting Minutes
October 18, 2011

Present:

Shepard Cohen, Chairman
Marcia Testa Simonson, PhD, Vice Chair
Lloyd Tarlin, MD, Secretary

Staff:

Holly Detroy, Environmental Health Specialist
Deadra Doku Gardner, Administrator
Lenny Izzo, Director
Cheryl Lefman, Community Health Coordinator
Loretta Jaksic, Interim Public Health Nurse Supervisor

The meeting was called to order at 9:40 am.

The meeting minutes for September 15, 2011 were approved.

1. Mental Health

a) Question, Persuade, Refer (QPR)

Lenny Izzo reported that Cheryl Lefman has scheduled QPR training for November 15, 2011. Jon Mattleman will be the trainer. At this time there are six individuals registered for the program. Mr. Izzo will provide the information to Bella Wong to be included in the Superintendent newsletter.

b) Mental Health Coordinator

The Board of Health agreed that the responsibilities of the mental health coordinator position should include working with Wellesley Housing Authority residents and coordinating and leveraging mental health services and programs available within the community.

The Board of Health reviewed the Mental Health Coordinator job descriptions for the Town of Brookline. These job descriptions are not applicable to the needs of the Town of Wellesley.

c) Mental Health Contracts

The Board of Health agreed to review the mental health programming contracts for FY12-13 at the next meeting.

The Board of Health received the fourth quarter Human Relations Service report for FY11. The report will be reviewed at the next meeting.

2. Administrative

a) Human Resources

Shep Cohen reported that the Administrator's job description is still being reviewed by Human Resources. The position description has been reviewed several times over the last nineteen months.

Since the last meeting, Shep Cohen reported that the Human Resource Board changed the title however now they now have decided against the new title of Health Department Administrator.

The Board of Health agreed that the job should be at a grade 56 and at a midpoint salary.

Shep Cohen and Marcia Testa Simonson will be meeting with Susan Hurwitz on October 21 to further discuss the Administrator position.

b) Asian Wellesley

The Board of Health approved the variance request for Asian Wellesley to use time as a public health control.

3. Community Health

a) Influenza Clinics

Loretta Jaksic reported that the flu clinic is being held on October 20 at the Wellesley Hills Congregational Church. Additional clinics will be scheduled after the clinic on October 20.

Loretta Jaksic reported that she has scheduled a clinic for Barton Road residents.

b) Wellesley Public Schools

Lenny Izzo reported that the new School Nursing Supervisor, Linda Corridan could not attend the meeting however will be invited to the next meeting of the Board of Health.

Loretta Jaksic reported that there are currently five cases of pneumonia and one possible case at Schofield School. All cases are in the first grade however not within the same classroom.

Marcia Testa Simonson reported that the schools are not using the absenteeism reporting program. Leonard Izzo will be meeting with Bella Wong on October 19 and will ask that absenteeism be tracked and that the schools begin using the tracking program.

c) Schofield School

Leonard Izzo reported on the building assessment conducted by the Department of Public Health. DPH found a construction flaw in one of the wings that was

constructed in 1993. Mr. Izzo reported that there will be a public forum conducted for parents. He will advise the board of the date.

d) Wellesley Housing Authority

At the last meeting the Board of Health agreed that a Keep Well clinic be established on a routine basis for the Barton Road residents. Loretta Jaksic has scheduled a monthly clinic at Barton Road the fourth Thursday of every month. Krisann Miller will be the scheduled nurse for these clinics.

Shep Cohen reported that he has been in contact with the Chairman of the Housing Authority, Michael Price. Mr. Cohen reported that he and Mr. Price will be forming a Resident Health Council which will include members of the Housing Authority, residents of the Housing Authority, Police, Health, Youth Commission, Council on Aging and Ron Ponte of Newton Wellesley Hospital. The Council will work with residents to determine and meet the needs of Housing Authority residents living in Wellesley.

e) Healthy Wellesley Programs

Cheryl Lefman reported on the next round of Healthy Cooking classes titled Comfort Foods Made Healthy. There will be three two and half hour classes. The cost for this program will be \$58 for residents. The Board of Health approved funding the supply costs from the Healthy Wellesley funds.

Cheryl Lefman reported that she is planning a Healthy Brain series for the Spring. Additional information on this program will follow.

Cheryl Lefman reported that she will be meeting with Ron Ponte of Newton Wellesley Hospital on November 3 to discuss collaborations.

4. Environmental Health

a) St James Church

Lenny Izzo reported on St James Church located on Route 9. The Archdioceses has turned off the heat and water and there is currently no valid occupancy permit. Mr. Izzo has been asked to attend a meeting with the Building Department, Police and Fire Departments, Selectman's office and Town Council.

b) Livestock

The Board of Health agreed that the Health Department will continue to issue annual permits for Livestock on residential properties.

c) Chartwell Dining Services

Holly Detroy reported that there has been some improvement and progress in the food service operation since the consultant has been on site however there continues to be problems in sanitation and communication. Ms. Detroy reported that pest control is still not effective and there continues to be rodent droppings that have not been cleaned up.

Mr. Izzo will be addressing the issues with Bella Wong.

d) Water Fluoridation

Leonard Izzo reported on a complaint from a resident who wants to have fluoride removed from Wellesley water. The Board of Health welcomes the resident to attend a Board meeting to express his concerns.

5. Emergency Preparedness

a) Lunch and Learn Program

Cheryl Lefman reported that the next Lunch and Learn for seniors is scheduled for November 4, 2011. Dawn Sibor from Brookline will be the speaker.

The next meeting of the Board of Health will be announced.

The meeting was adjourned at 12 noon.

Respectfully submitted,

Deadra Doku Gardner