

**Wellesley Board of Health**  
**Meeting Minutes**  
**June 3, 2010**

Present:

Shepard Cohen, Chairman  
Marcia Testa Simonson, PhD, Vice Chair  
Lloyd Tarlin, MD, Secretary

Staff:

Deadra Doku Gardner, Administrator  
Cheryl Lefman, Health Communications Specialist  
Mary Suresh, Director

In Attendance:

Alyssa Dillon, 21 Allen Road, Wellesley High School student

The meeting was called to order at 9:35 am.

**1. Administrative**

a) Annual Report

The Board of Health reviewed the Annual Report dated July 1, 2008 to June 30, 2009.

Shep Cohen reported that the mission statement is to be reviewed. For the next Annual Report, Mr. Cohn would like to prepare goal statements for Community Health, Environment Health and Emergency Preparedness.

The Board of Health agrees that the Annual Report for the coming year should include a synopsis of what is taking place in the community based on what the nursing staff observes in the field.

Marcia Testa Simonson reported that two years ago a National Performance Assessment was completed. Marcia will review the standards and review the Health Department's accomplishments. Based on the information Marcia will provide a series of questions about needs in the area of seniors, day care and school age children. These questions are to be addressed by the Director, and the Board will present a report of trends in the community. The Board of Health would like to include this information in the next Annual Report.

In addition, Shep Cohen will request a meeting of fifty town leaders to determine what the public health needs are in the town. Mr Cohen reported that we already know 75% of the needs and that he will prepare a paper and present the paper to two to three focus groups before the end of the summer.

b) Wellesley Health Department Goals

The Board of Health agreed on the following goals for the coming year:

1) Goal #1 -Public Health Nursing Services

The Board of Health agrees that senior health be maintained thru prevention, education and monitoring, screenings and referrals.

The Board of Health agrees that there be a form of public outreach to the community and a way for the senior population to combat isolation thru social networking.

2) Goal #2 -Fall Prevention

The Board of Health agrees that the nursing staff resume this screening on a regular basis.

3) Goal #3 – General

The Board of Health agrees on the following:

- Improvements need to be made in reducing the number of cardiac deaths in Wellesley
- CPR – Heart-saver Community – training for High School students
- Community education of signs of stroke
- Publicized list of all AED equipment in the town

c) Wellesley School Health

The Board of Health agrees that the school health and nursing staff should fall under the Board of Health direction. The Board of Health reviewed the nursing incident last Spring, the inspection reports and the investigation that followed. The Board of Health agrees that the School Department needs to have a process and system in place. The current practices are poor and dangerous.

Shep Cohen reported that he will address the school health policies and process in a letter to Bella Wong. Included in this letter will be the findings of the

investigation which was conducted by the Environmental Health staff. This letter will be signed by Mr. Cohen and Mary Suresh and will be submitted in July 2010.

d) Mental Health Coordinating Committee

Mr. Cohen and Mary Suresh reported that this committee has not met in over a year. The Board of Health agreed that the committee should meet in early Fall.

**Next Meeting**

This meeting of the Board of Health is to be announced.

The meeting was adjourned at 10:55 am.

Respectfully submitted,

Deadra Doku Gardner