

Wellesley Council on Aging Board Meeting  
Monday, June 15, 2015

Attending: Voting Members: Sandy Budson, Mary Dummer, Susan Kagan Lange, Diane Lapon, Miguel Lessing, Sister Alice McCourt, William Murphy, Sheila Nugent, Shirley Quinn, John Schuler, Joellen Toussaint.

Associate Members: Mary Bowers, Jean Boyle, Diane Campbell, Joanne Kilsdonk, Penny Lawrence, Dianne Sullivan, Gayle Thieme, Director of Senior Services

Guest: Edwina Schuler

Absent: Linda Cohen, John Cross, Lisa Heyison, Judith Keefe, Jerry Kelley, Frederick Wright

The meeting was called to order by the chair, John Schuler, at 7:00. p.m.

There was no Citizens Speak.

The minutes of the May 18 and June 2 meetings were voted on and approved unanimously.

Board Membership: 1. A motion to accept the revised slate of board membership for the year 2015/ 2016 as presented by the Nominating Committee was passed unanimously. (attached)

2. Sheila Nugent, on behalf of the Nominating Committee, moved “that the Board institute a Leadership Advisory Committee made up of retired COA Board members, retired COA committee chairs, and other persons with special expertise to serve as advisors and consultants to the Board.” It was stated that the Nominating Committee would work closely with other board committees to work out the specifics of this membership class. The motion was passed with one abstention.

Recognition of board members leaving the board. Sandy Budson introduced the speakers who honored the individual retirees from the board, as follows:

Mary Bowers – Joanne Kilsdonk

Sandy Budson – Diane Lapon

Mary Dummer – Susan Kagan Lange

Sister Alice McCourt – Joellen Toussaint

Susan Kagan Lange –John Schuler

These remarks spoke so vividly of the kind of devoted work that board members have contributed to the COA that they have been placed with these minutes for future generations to contemplate.

Conferring of Emeritus Status. Susan Kagan Lange announced the awarding of emeritus status to John Schuler and Joellen Toussaint for their long-term of service and many contributions to the COA board. Their names will be permanently listed on the honorary plaque found in the COA office.

Sheila Nugent presented the board's gift to Gayle Thieme in appreciation of her loyal and painstaking service to the COA.

### Director's Remarks

Gayle Thieme, Director of Senior Services, reported as follows:

- There has been another problem associated with the COA tenancy of the WCC building
- Lois Camberg is retiring as of June 30. Jill Dube will take on supervision of the VDP. Transportation Coordinator coverage will total 36 hours – 18 for Jill Dube and 18 for soon to be hired 2<sup>nd</sup> Transportation Coordinator.
- The COA has received 67 resumes for the second Transportation Coordinator position.
- The final job description for the position of Associate Director will be submitted to the town HR office for

approval. The HR office is checking references on the candidate for volunteer coordinator.

- Gayle has been invited to speak on senior services in Wellesley at the annual networking event sponsored by Wellesley Friendly Aid Association. The event is 9/22/15.
- A comprehensive packet on transportation changes will be sent out to all registered passengers for both VDP and COA bus.

Summary of the 6/4/15 Inter-Board meeting. John Schuler reported that it will be important for town boards to get their annual budgetary requests in before the end of November, two months earlier than usual, so that the town can know its financial situation in the face of a possible gap between expenses and expenditures.

Transportation Committee Updates: Dianne Sullivan reported as follows on the bus satisfaction survey of May 2015. The most frequent destinations for seniors using the COA bus were for medical appointments and grocery shopping. The COA bus service was highly rated as well as the transportation coordinator and the bus drivers. There was a general acknowledgement that riders would like bus service hours extended beyond 3 pm. and to weekends; over 80% would continue to use the bus service even with a slight increase in fees. (the detailed results of the survey are on file.)

Ms. Sullivan made a motion that the Board vote to (1) adopt the Drug and Alcohol Policy and the Drug and Alcohol Testing Procedures for Employed and Volunteer Wellesley COA Bus Drivers and (2) the Summary and Guide to the Drug and Alcohol Testing Policy to be included in the Drivers' Handbook both as set out in the attached documents. The motions were passed unanimously.

Public Relations Committee: Mary Dummer reported that Joanne Kilsdonk and Mary Bowers were developing an ambassadorship program as part of a welcoming committee for people new to the COA. The committee is preparing a new brochure and booklet.

There being no further business, it was voted to adjourn at 9:30 pm

Respectfully submitted,

Shirley Quinn, Secretary