

Wellesley Council on Aging Board Meeting  
January 7, 2013

Attending: Mary Bowers, Joanne Kilsdonk, Mary Dummer, Gayle Thieme, Joellen Torssaint, Sandy Budson, Linda Cohen, Bill Murphy, Miguel Lessing, Diane Lapon, Harriet S. Warshaw, John G. Schuler, Dianne Sullivan, Sister Alice M. McCourt

Absent: Eleanor Sullivan, Andrew Pernokas, Stanley G. Hodges, Susan Kagan Lange, Sheila Nugent

Mary Dummer, Vice Chair, called the meeting to order at 7:00 PM as Susan Kagan Lange, Chair, was absent. There was no Citizen Speak but there was a round of applause and affirmation of Gayle Thieme as she had been named one of the Townsman 10 for 2012. The finalized version of the Secretary's Report was passed out and accepted.

The Treasurer's Report was passed out by Gayle who stated that it would go out in the mail with the agenda and minutes going forward. The rent has been paid but was not reflected in/on the report. A general comment was made concerning the photocopying machine expenses as many flyers/announcements/booklets have been generated this year that were not projected in the budget. Closer attention to this will happen going forward.

The Chair's Report was read by Mary Dummer and included the following: a hold has been put on the COA Board meeting with Katherine Babson and Barbara Searle per discussion with Terry Tsagaris; the Conflict Policy has to be signed by all Board members and those who had not done this did so at the meeting; Heather Sawitsky will meet with the COA Board on February 4 and a Warrant article is being designed re: the AL site.

The Director's Report was given by Gayle Thieme and highlighted several issues as a composite of staff reports had been sent out in the mail with agenda and minutes. It was announced that Jill Dube is qualified and would be able to give 15 hours weekly to cover the Outreach maternity leave. Gayle will send a memo to the HR Director asking that funds in the amount of \$3,420 be made available. A unanimous vote of the Board was given to present this to the HR Department. A unanimous vote was also reached to go forward with the Off-Hours Ride Requests for the Volunteer Driver Program. Donations to the Gift Account were announced and a report of the MySeniorCenter.com was given.

The Finance Committee Report was given by Diane Lapon and included the 2014 budget as well as a paper explanation of the Petty Cash Fund, a report of \$225 dollars in the fund and agreement that an expenditure over \$50 would need to be approved by the Board.

The Transportation Committee Report was given by Dianne Sullivan both verbally and in writing. Discussion about the van contract was entertained with the vote to have Gayle meet with Al Robinson before meeting with the M&L owner as proposed. Affirmation was given to Dianne and this committee for the detailed research that has been done.

The Policies and Procedures Committee did not report.

The Tolles-Parsons Center Planning Committee report was given by Harriet Warshaw and included an explanation of the Heather Sawitsky Committee and its impact on the future senior center at the AL site. There will be an opportunity to learn more and explore future needs and direction when Heather comes to the next Board meeting.

The 900 Worcester Street Committee update was given both verbally and in writing by Miguel Lessing.

The Public Relations Committee Report was given by Mary Dummer. The May 3<sup>rd</sup> event is moving forward and there was a call for members of sub-committees in the future.

The Nominating Committee has not yet met.

It was announced that there is a new Executive Director at the Wellesley Community Center.

The meeting adjourned at 8:50 PM.

The next Council on Aging Board meeting will be on February 4, 2013 at the Wellesley Community Center at 7:00 PM.

Respectfully submitted by  
Sister Alice M. McCourt, SND