

Town of Wellesley, Massachusetts

Audit Committee

Minutes of Meeting held at 8:00 am, Nov. 3, 2014

In attendance: Michael Young (Chairman), Jack Haley, Ed Nelson, Larry Petzing and Joe Tierney (Members). In addition, Town Officials Hans Larsen, Sheryl Strother and Marc Waldman were in attendance, along with Michael Nelligan and James Powers, Partners in the firm of Powers & Sullivan, LLC and Todd Jurczyk, Manager in the firm, which is retained to perform the Audit of Town financial statements.

Mr. Young called the meeting to order. Mr. Young opened the Citizen Speak portion of the meeting and noted that there were no citizens who sought to speak.

At Mr. Young's request, the representatives of Powers & Sullivan provided an update on the status of their work on the Fiscal Year 2014 Audit. The Audit Reports for the Municipal Light Plant (MLP) and the Wellesley Contributory Retirement System have been finalized and issued. The work on the Town of Wellesley financial statements is complete, pending comments from the Audit Committee. Powers & Sullivan is still working on the Management Letter, and will offer updated comments on the efforts of the School Business office to improve business and cash management processes.

Powers & Sullivan noted that no significant new matters were noted in preparing the Audit report for FY 2014. There are new methods and procedures which are now applied in the valuation of the assets of the Contributory Retirement System.

Mr. Young and Committee members made a number of comments on the draft of the Town's financial statements (Comprehensive Annual Financial Report or CAFR). Powers & Sullivan will incorporate the comments in the final version of the Audited statements.

Powers & Sullivan provided documents relating to the Reports on Federal Awards Programs, their draft Management Letter and the Report on Applying Agreed-Upon Procedures Over Compliance Applicable to Massachusetts School Districts' End of Year Financial Report. These matters were discussed by the Committee.

The Committee voted unanimously to approve the Town's financial statements as audited by Powers & Sullivan, pending further review of the Management Letter, inclusion of the matters commented upon during the meeting of Nov. 3, 2014 and final review by Chairman Young.

Mr. Young noted that he'll contact Committee members to set the date for the meeting with the Town Selectman to report on the FY 2014 Financial Statements.

Mr. Young opened the floor for the Citizens Speak portion of the meeting, and noted that no one was in attendance who wanted to address the Committee.

Mr. Young adjourned the meeting.