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**Elected Town Officials – March 2012**

Members in Bold - Chairmen for 2011-12

<b>Board of Selectmen</b>	Terri J. Tsagaris, 73 Longfellow Road	2015
	Donald McCauley, 7 Pine Plain Road	2015
	Ellen Gibbs, 26 South Woodside Ave.	2013
	<b>Barbara Searle, 117 Parker Road</b>	2014
	Katherine L. Babson, Jr., 27 Clovelly Rd	2014
<b>Board of Assessors</b>	<b>Stephen D. Mahoney, 20 Emerson Road</b>	2013
	W Arthur Garrity III, 27 Woodlawn Ave	2015
	David Livingston, 185 Winding River Rd.	2014
<b>Board of Health</b>	<b>Shepard N. Cohen, 38 Cartwright Road</b>	2014
	Lloyd Tarlin, 40 Seaver Street, #1	2013
	Marcia Testa Simonson, 23 Woodcliff Road	2015
<b>Housing Authority</b>	Kathy Egan, 12 Stanford Road	2013
	John G. Schuler, 35 Emerson Road	2014
	TBA	2015
	<b>Michael Price, 68 Lowell Road</b>	2015
	Eric DeLacoste, 10 Shadow Lane	2016
<b>Library Trustees</b>	Amanda Henshon, 6 Elm Street	2015
	Jessica Wolfe, 10 Kenilworth Circle	2015
	Marla Robinson, 33 Windsor Rd	2013
	<b>Ann Howley, 5 Hundreds Circle</b>	2013
	Elizabeth Sullivan Woods, 78 Longfellow Rd	2014
	Ann Mara Lanza, 18 Oakland Street	2014
<b>Moderator</b>	Margaret Ann (Peg) Metzger, 12 Arlington Rd.	2013
<b>Natural Resources</b>	<b>Emmett O. Seaborn, Jr., 4 Framar Road</b>	2014
	Joan E. Gaughan, 12 Laurel Terrace	2014
	Ursula King, 24 Cavanagh Road	2013
	Stephen G Murphy, 13 Intervale Road	2015
	Heidi M. Gross, 92 Royalston Road	2015
<b>Planning Board</b>	<b>Stephanie Wasser, 51 Old Colony Rd.</b>	2014
	Neal Glick, 89 River Street	2015
	Mark B Synnott, 60 Temple Road	2017
	Sarah Preston, 188 Wellesley Ave.	2016
	Jeanne S. Conroy, 96 Woodlawn Avenue	2013
<b>Board of Public Works</b>	<b>Paul Criswell, 395 Linden Street</b>	2013
	Owen H Dugan Sr, 36A Oak Street (APPT)	2013
	David A. T. Donohue, 17 Allen Road	2015
<b>Recreation Commission</b>	Joanne Baier, 77 River Ridge	2015
	James P. Conlin, 10 Emerson Road	2015
	Mark Antonelli, 10 Wellesley Avenue	2015

	Thomas Harrington, 195 Great Plain Ave.	2013
	<b>Andrew Wrobel, 34 Seward Street</b>	2013
		2014
<b>School Committee</b>	K. C. Kato, 20 River Glen Road	
	Tere Ramos, 40 Calvin Road	2015
	<b>Suzanne G. Littlefield, 44 Boulder Brook Rd</b>	2015
	Diane Campbell, 85 Grove Street #305	2013
	Wendy K Paul, 55 Pine Plain Road	2014
		2014
<b>Town Clerk</b>	Kathleen F. Nagle, 4 Glen Brook Road	
		2015

**Appointed Town Officers (July 1, 2011-June 30, 2012)**

<b>Animal Control Officer/Animal Inspector</b>	Susan Webb
<b>Constable</b>	Philip Juliani Kevin F. Flynn
<b>Director of Emergency Management</b>	Rick Delorie
<b>Director of Municipal Light Plant</b>	Richard F. Joyce
<b>Director of Senior Services</b>	Gayle Thieme
<b>Dog Officer</b>	Terrence M. Cunningham
<b>Executive Director of General Gov't. Services</b> <b>Deputy Director</b>	Hans Larsen Terrance Connolly Christopher Ketchen
<b>Facilities Director</b>	Joe Murray
<b>Fire Chief</b>	Rick Delorie
<b>Finance Director</b>	Sheryl Strother
<b>Forest Warden</b>	Rick Delorie
<b>Housing Authority, Executive Director</b>	Pamela Allen
<b>Human Resources Director</b>	Susan Adler
<b>Inspector of Buildings</b> <b>Inspector of Gas</b> <b>Inspector of Wires</b> <b>Plumbing Inspector</b> <b>Local Building Inspector</b>	Michael Grant George Lessard Michael Sweeney George Lessard Erik Tardif Russ Wheeler
<b>Keeper of the Lockup</b>	Terrence M. Cunningham
<b>Labor Counsel</b>	Morgan, Brown & Joy
<b>Library Director</b>	Janice G. Coduri
<b>Natural Resources Director</b>	Janet Hartke Bowser
<b>Parking Clerk</b>	Bonita Legasse
<b>Planning Director</b>	Megan Jop
<b>Police Chief</b>	Terrence M. Cunningham
<b>Principal Assessor/Appraiser</b>	Donna Lee McCabe

<b>Public Health Director</b>	Mary Suresh
<b>Public Works:</b>	
- <b>Director of Public Works</b>	Michael Pakstis
- <b>Town Engineer</b>	David Hickey
- <b>Supt. of Highways</b>	Frank Miller
- <b>Supt. of Water and Sewer Division</b>	Joe Duggan
<b>Recreation Director</b>	Jan Kaseta
<b>Sealer of Weights and Measures</b>	Lawrence Hunt John B Walsh (1/2011)
<b>Supt. of Public Schools</b>	Bella Wong
<b>Town Counsel</b>	Albert S. Robinson
<b>Treasurer and Collector</b>	Marc V. Waldman
<b>Veterans' Graves Officer</b>	Stanley Spear
<b>Veterans' Services Director</b>	Stanley Spear
<b>Youth Director</b>	Maura Renzella

**Appointed Standing Committees (July 1, 2011)**

		<b>Term Expires</b>
<b>Advisory Committee</b>	<b>Virginia Ferko</b>	2012
	John K Haley, Chair	2012
	Maura Murphy	2012
	Richard M Page	2012
	Derek Redgate	2012
	David L Murphy	2013
	Catherine L Johnson	2013
	Laura Hockett	2013
	Phil Licari	2013
	Polly Smith	2013
		2014
		2014
		2014
<b>Audit Committee</b>	<b>Morris (Rusty) Kellogg</b>	<b>2013</b>
	Alan Korpi	2012
	Katy Gibson	2013
	Michael Young	2013
	Edward Nelson	2013
<b>Community Preservation Committee</b>	James P. Conlin (Recreation)	2012
	Joan Gaughan (NRC)	2011
	Kara Cichetti (Historical Comm)	2012
	Stephen Murphy (WHA)	2011
	Rosemary Donahue (Planning)	2012
	Robert Goldkamp	2012
	Alan Port	2012
	Jack Morgan- CHAIR	2013
	<b>Theodore Parker -Chair</b>	<b>2011</b>
<b>Council on Aging</b>	Stanley G. Hodges	2011
	Sister Alice McCourt	2011
	<b>Linda Cohen- CHAIR</b>	<b>2011</b>
	Joellen Toussaint	2012
	Mary Drummer	2012
	William Murphy	2012
	Kathleen Quirk	2012
	John Schuler	2013
	Mary Bowers	2013
	Sandra Budson	2013
	Susan Kagan Lange	2013
<b>Historic District Commission</b>	<b>Jean N. Berry – Chairperson</b>	<b>2013</b>
	Edwina A. McCarthy	2013
	Lisa Abeles	2012
	Carolyn Morris	2012
	David Smith	2012
	Eric Cohen	2012

<b>Historical Commission</b>	David Giangrasso	2013
	<b>Helen Robertson- Chairperson</b>	<b>2013</b>
	Kara Cichetti	2011
	Peter Fergusson	2012
	David Wright	2011
	Lawrence McNally	2012
	Erin Hester	2013
	Dwight Lueth	2012
	Advisory Members	
	Joel Slocum	
	Robert McConnell	
<b>Human Resources Board</b>	<b>Susan Hurwitz, Chairperson`</b>	<b>2013</b>
	Phil Laughlin	2011
	Naomi Stonberg	2012
	Nancy Whitney	2012
	Helen Buchler	2011
<b>Municipal Light Plant</b>	E. Jack Stewart- BOS Appointed	2013
	Thomas Peisch – BOS Appointed	2011
	David A.T. Donahue (BPW)	
	Paul Criswell (BPW)	
	<b>William Charlton-(BPW) Chairperson</b>	
<b>Permanent Building Committee</b>	<b>Michael Eby-Chairperson</b>	<b>2012</b>
	Matthew King	2012
	Sarah Norwood	2013
	Stephen Gagosian	2011
	Robert Shupe	2013
<b>Registrars of Voters</b>	Jane Kettendorf	2013
	George P. D. Porter	2012
	<b>Dante Degruttola, Chairperson</b>	<b>2011</b>
	Kathleen F. Nagle- ex officio	
<b>Retirement Board</b>	Brian Allen	2012
	Richard Gerard	2010
	Derek B. Knight	2011
	<b>David N. Kornwitz, Chairperson</b>	
<b>Sustainable Energy Committee</b>	Sheryl Strother (ex officio)	
	<b>Suzy Littlefield (Schools) Chair</b>	
	Richard Joyce (MLP)	
	Christopher Ketchen (BOS)	
	Elizabeth DeSombre	
	Scott Bender	
	Robert Cooper	
Ellen Korpi		
<b>Youth Commission</b>	Ellen Prives (Recreation)	2012
	Trina Foster (COA)	2011
	Lt. Paul Delaney (Fire Department)	2011
	Brian Spencer (Police Department)	2013
	Fran Whyman (at large)	2013

	<b>Leslie Robertson (at large)</b>	<b>2013</b>
<b>Wellesley Cable Access</b>	Herbert Glick (BOS appointee)	2011
	Dennis Viechnicki (BOS appointee)	2012
	<b>Dan Kasper – President</b>	
	Dixon Purcell- Treasurer	
	Richard McGhee	
	Kathleen Wagner	
<b>Zoning Board of Appeals</b>	<b>Richard L. Seegel, Chairperson</b>	<b>2011</b>
	David Sheffield	2012
	Cynthia Hibbard	2013
- <b>Associate Members of the Zoning Board of Appeals</b>	David Grissino	2013
	Robert W. Levy	2011
	J. Randolph Becker	2012

**Appointed Special Committees (July 1, 2010)**

**Design Review Board**

(Appointed by the Planning Board  
pursuant to Town Bylaws, Article 46)

**Member**

Helen Robertson	2011
Ingrid Carls	2011
<b>Robert A. Broder</b>	<b>2011</b>
Robert Skolnick	2011
Jonathan Law	2012

**Alternate Member**

Edward Hand, Jr.	2011
Sheila Dinsmoor	2011
TBA	

**Denton Road Neighborhood Conservation  
Commission (NCD)TBL Article 46B**

Barbara Bourque (Planning)	2010
Helen Robertson (Historical)	2010
Joel Slocum(Neighborhood)	2009
Tucker Swan (Neighborhood)	2010
Janet Giele (Neighborhood)	2011
Herb Nolan (Neighborhood)	2011

**Fair Housing Committee**

(Appointed by the Board of Selectmen,  
1984 Fair Housing Plan)

Peggy Lawrence  
**John Schuler, Chair**  
Gretchen Underwood  
Meghan Jop  
TBA

**Housing Development Corporation**

(Appointed by Board of Selectmen pursuant  
to Chapter 311 of the Acts of 1998)

Sara G. Schnorr	2012
<b>Robert E. Kenney Chair</b>	<b>2013</b>
Robert Goldkamp	2013
Bradley Boyd	2012
Dona Kemp	2011
Susan Troy	2011

**Trails Committee**

(Appointed by Natural Resources Commission)

Lewis Collins  
**Miguel Lessing- Chair 10-11**  
Denny Nackoney  
Bob Brown  
John Schuler  
Bob White  
Diane Hall  
Rina Rub  
Jared Parker  
Joan Gaughan (NRC)

**Wellesley Cultural Council**

(Appointed by the Board of Selectmen  
pursuant to Chapter 790 of the Acts of 1980)

Nora Tracy Phillips	2012
Terry Denning Sevilla	2012
<b>Arlene Schultz</b>	<b>2011</b>
Ann Melanson	2011
Marshall Cannell	2012
Lois Goodman	2012

**Wetlands Protection Committee**  
(Appointed by Natural Resources Commission

pursuant to Town Bylaws, Section 43.7)

Karen Griswold 2012  
Tim Hill 2012  
Laurel Landers (resigned 2011)  
Carlos Gimeno (resigned 2011)  
TBA  
Jay Hammerness 2013  
Stanley Waugh 2013  
Robert Collins (appt 2011) 2014  
**Eric Seaborn- Chair 2011**  
Derek Redgate (Associate) 2011

**ADHOC Temporary Committees**

**School Building Committee (WHS)**

**Katherine L. Babson Jr. (BOS) Chairman**  
Steve Baker, Citizen  
John Moran, Facilities Administrator  
Steve Gagosian, PBC  
Tom Goemaat- Citizen  
David Mooney, Advisory Committee  
Bella Wong, WPS Superintendant  
Katherine Macdonald, Advisory Committee  
Hans Larsen, Executive Director  
Suzy Littlefield, School Committee  
Andrew Keough, WHS Principal  
Cynthia Westerman, Citizen  
Carol Gregory, WPS Asst Supt.

**School Building Committee (WMS)**

**Terri Tsagaris, (BOS) Chairperson**  
Chris Ketchen (Deputy Director of Town)  
Bella Wong (Superintendent, WPS)  
Josh Frank (Principal, WMS)  
KC Kato (School Committee)  
John Moran (Facilities Maintenance)  
Rob Shupe (PBC)  
Jack Haley (Advisory Committee)  
Geoff Witheford, Citizen

**Playing Fields Task Force 2010-11**  
(Recreation Commission)

**Andrew Wrobel (Rec) Chairperson**  
Bill Charlton (BPW)  
Owen Dugan (BOS)  
Rich Bashian/Paul Cramer (NRC)  
Ben Fischman (Little League)  
Randy Mahoney (Youth Soccer)  
Mike Jennings (Youth Lacrosse)  
Steve Burt (School Committee)  
Jay Russell (Adult Sports)  
Chris Guiffre (At large)

**Kepes Panels Committee (BOS)**

Salvatore DeFazio  
George Roman

Joel Slocum  
Dante DeGruttola  
Robert Murphy

**St. James Property Study Committee (Interboard)**

Albert Robinson, Town Counsel  
Allan Port, Advisory Committee  
Andrew Wrobel, Recreation  
Don McCauley, Planning  
Ellen Gibbs, BOS  
Hans Larsen, Exec Director  
Joan Gaughan, NRC  
Meghan Jop, Planning director  
Michael Zehner, Planning Staff  
Rose Mary Donahue, Planning  
Steve Fader, Town Engineer  
Katherine Babson, BOS

**Fuller Brook Park Coordinating Committee (NRC)**

Bill Charlton (BPW)  
Robert White (Trails Committee)  
Heidi Gross (NRC)  
Herbert Nolan (citizen)  
Janet Bowser (NRC Director)  
Neal Seaborn (NRC)  
Peter Fergusson (Historical Commission)  
Rose Mary Donahue (Planning/CPC)  
Suzie Newman (School Committee)  
Katherine Babson (BOS)

**TOWN MEETING MEMBER LIST AS OF MARCH 2012**

**PRECINCT A**

**TERM EXPIRES MARCH 2013**

AHEARN, SUSAN G.	116 MAYO ROAD
BISHOP, JAMES	24 PARKER ROAD
FITZMAURICE, LAURENCE D.	17 GARRISON ROAD
HATCH, JACQUELINE M.	12 FALMOUTH ROAD
JOHNSON, G. LANE	81 PARKER ROAD
LANGER, STEPHEN T.	28 STURBRIDGE ROAD
MAXWELL, JOHN	12 DURANT ROAD
MORRIS, WILLIAM G.	60 CHESTERTON ROAD
O'SULLIVAN, PATRICIA P.	5 WESTGATE
SMITH, CURTIS R.	9 WINGATE ROAD

**TERM EXPIRES MARCH 2014**

CALDERWOOD, NANCY G.	6 PILGRIM ROAD
CAPOZZI, ROBERT	116 WOODSIDE AVE
FRANK, JENNIFER HELLER	27 CHESTERTON ROAD
GALLIGAN, NANCY A.	11 THOMAS ROAD
GIBBS, ELLEN F.	26 SOUTH WOODSIDE AVE.
GUIFFRE, CHRISTOPHER	22 AUBURN ROAD
JULIANI, VINCENT, JR.	28 PRINCETON ROAD
KING, URSULA	24 CAVANAGH ROAD
SEARLE, BARBARA D.	118 PARKER ROAD
WOODS, WALTER	28 PARKER ROAD

**TERM EXPIRES MARCH 2015**

DOCKTOR, BRENDA S.	15 CAVANAGH ROAD
DORMITZER, JESSICA	39 WINGATE ROAD
GRIGNAFFINI, C. JOSEPH	23 LOUIS DRIVE
LITTLEFIELD, SUZANNE G.	44 BOULDER BROOK ROAD
McCAULEY, DONALD	7 PINE PLAIN ROAD
MONAHAN, BARRY F.	35 NORTHGATE ROAD
MONAHAN, CORINNE M.	35 NORTHGATE ROAD
NEWMAN, SUZANNE B.	4 FROST CIRCLE
PAUL, WENDY WITHINGTON	55 PINE PLAIN RD
WRIGHT, M. SUE	10 INGERSOLL ROAD

**TOWN MEETING MEMBER LIST AS OF MARCH 2012**

**PRECINCT B**

**TERM EXPIRES MARCH 2013**

BARRETT, TIMOTHY J	21 SHADOW LANE
BISHOP, ERIC	4 MORRILL CIRCLE
CLARK, KEVIN	34 SUMMIT ROAD
DE LACOSTE, ERIC P.	10 SHADOW LANE
DRESHER, JANET	10 SHADOW LANE
EDWARDS, ROBERT S.	315 WESTON ROAD, #B4
HARRIS, CHARLES (CHAD) D.	8 GRANITE STREET
LESSING, MIGUEL	45 RUSSELL ROAD
MCGHEE, RICHARD S.	20 MELLON ROAD
MURPHY, ROBERT H.	11 LILAC CIRCLE
RENZELLA, MAURA	16 BRADLEY AVENUE

**TERM EXPIRES MARCH 2014**

BERESTECKI, PHILIP	36 SUMMIT ROAD
DEMASI, FRANK S.	26 MACARTHUR ROAD
DONAHUE, EDWIN T.	17 RUSSELL ROAD
HAYS, FRANK R.	49 SHORE ROAD
KAPLAN, LAWRENCE R.	8 HIGH MEADOW CIRCLE
KIERNAN, MICHAEL P.	12 MARTIN ROAD
PRIVER, ARTHUR S.	26 LINWOOD ROAD
ROBERTI, JAMES	235 WESTON ROAD
SEREIKO, ANNA G.	9 WEDGWOOD ROAD
SHACKFORD, PAUL	12 FELLS ROAD

**TERM EXPIRES MARCH 2015**

ANDREWS, JANE M.L.	21 WESTERLY ST., #13
BENDER, SCOTT K.	30 IVY ROAD
DISCHINO, DENNIS M.	37 LINDEN STREET, #25
D'ORTENZIO, MICHAEL JR.	40 RUSSELL ROAD
DUGAN, ELIZABETH	36A OAK STREET
DUGAN, OWEN H.	36A OAK STREET
HURWITZ, SUSAN	45 RUSSELL ROAD
KEENE, ALISSA S.	48 NORWICH ROAD
MURPHY, DAVID L	15 HIGH MEADOW CIRCLE

**TOWN MEETING MEMBER LIST AS OF MARCH 2012**

**PRECINCT C**

**TERM EXPIRES MARCH 2013**

AMICO, JOHN M.	597 WORCESTER STREET
BRAATZ, MICHAEL	105 SUFFOLK ROAD
HALEY, JOHN K	30 GREENWOOD ROAD
HOWLEY, ANN M.	5 HUNDREDS CIRCLE
KAPPLES, LUCY ROONEY	79 LEDGEWAYS
MAITIN, EMILY A.	16 CRANMORE ROAD
MASCARO, MARISA	1 AUDUBON ROAD
PARKER, THEODORE F.	9 DINSMORE ROAD
SULLIVAN, LOIS C.	15 NANTUCKET ROAD
ULFELDER, THOMAS H.	22 SAGAMORE ROAD

**TERM EXPIRES MARCH 2014**

FESSLER, STEVEN D	42 WACHUSETT ROAD
GRIFFIN, KATHRYN R.	11 DUKES ROAD
HOCKETT, LAURA V.	19 GLEN BROOK ROAD
JENNESS, ANN D.	129 HAMPSHIRE ROAD
KLINCK, RUTH HILL	18 HAWTHORNE ROAD
POSEY, PAMELA	6 BRADFORD ROAD
POWELL, ELIZABETH P.	109 EDMUNDS ROAD
SAMPLE, KATHERINE J.	111 ARNOLD ROAD
TUOHY, MARIJANE	105 ALBION ROAD
WARSHAW, HARRIET S.	39 CHATHAM CIRCLE

**TERM EXPIRES MARCH 2015**

BUA, SARAH	12 SAWYER ROAD
DORAN, SUSAN F.	29 WOODCLIFF ROAD
EPSTEIN, REBECCA WATT	15 ROCKRIDGE ROAD
GRAPE, LINDA OLIVER	61 LOWELL ROAD
KELLOGG, MORRIS W.	35 SAWYER ROAD
PEDERSEN, SARAH	116 GLEN ROAD
PIZZELLA, ROBERT	15 ARNOLD ROAD
RAPPAPORT, ANN	7 BRADFORD ROAD
RAVERET, SARA	11 SUFFOLK ROAD
SWITZLER, ROYALL H.	10 OAKRIDGE ROAD

**TOWN MEETING MEMBER LIST AS OF MARCH 2012**

**PRECINCT D**

**TERM EXPIRES MARCH 2013**

BROWN, DENNIS R.	44 EMERSON ROAD
BROWN, DOT	30 WASHBURN AVENUE
CONLIN, JAMES P.	10 EMERSON ROAD
GARBER, WENDY HARRIS	3 GARDEN ROAD
GOLDBERG, ARTHUR JAY	59 WASHBURN AVENUE
MURPHY, MAURA	21 FAIRBANKS AVENUE
RICH, JASON	34 CRESTWOOD ROAD
SMITH, MASON	50 EMERSON ROAD
TUCKER, SHEILA B.	31 LEDYARD STREET
WOODS, ELIZABETH SULLIVAN	78 LONGFELLOW ROAD

**TERM EXPIRES MARCH 2014**

AXELROD, AMY J.	189 WASHINGTON STREET
FAIRCHILD, MOLLY WILSON	6 PINE RIDGE ROAD
GARRITY, W. ARTHUR, III	27 WOODLAWN AVENUE
GLEYSTEEEN, JAN	19 ELM STREET
HILE, ANN L.	38 DAMIEN ROAD
MILLER, MARK	67 FAIRBANKS AVE
MURPHY, STEPHEN G.	13 INTERVALE ROAD
SCHULER, JOHN G.	35 EMERSON ROAD
SWAN, ELLIOT G.	49 DAMIEN ROAD
TOUSSAINT, JOELLEN M.	84 WHITTIER ROAD

**TERM EXPIRES MARCH 2015**

BANKS, CHRIS ANNE	5 RIVERDALE ROAD
BUCKLEY, KAREN	4 PINE RIDGE ROAD
DUGAN, OWEN H., JR.	19 INDIAN SPRINGS WAY
IVEY, JULIANNE	65 GLEN ROAD
JOSEPH, SANDRA SABA	52 DAMIEN ROAD
KATO, K.C.	20 RIVER GLEN ROAD
KEHOE, CHRISTINE A.	29 WOODLAWN AVENUE
PEISCH, ALICE HANLON	37 PINE STREET
SKELLY, THOMAS F., JR.	40 KIPLING ROAD
TSAGARIS, TERRI J.	73 LONGFELLOW ROAD

**TOWN MEETING MEMBER LIST AS OF MARCH 2012**

**PRECINCT E**

**TERM EXPIRES MARCH 2013**

BAER, KENNETH J.	16 LIVERMORE ROAD
DONAHUE, ROSE MARY	9 MAPLE ROAD
DONNELLY, JUDITH B.	123 ABBOTT ROAD
PARKER, JARED	33 JACKSON ROAD
ROBERT-FRAGASSO, LAURA	166 OAKLAND STREET
ROBINSON, MARLA L.	33 WINDSOR ROAD
SMITH, TIMOTHY	6 LINCOLN ROAD
WOERNER, RICHARD	18 HASTINGS STREET
WROBEL, ANDREW	34 SEAWARD ROAD
YOUNG, MICHAEL J.	66 WINDSOR ROAD

**TERM EXPIRES MARCH 2014**

BROOKS, STANLEY A. (LEE)	7 MADISON ROAD
FRISARDI, THOMAS	86 FOREST STREET
GAUGHAN, JOAN E.	12 LAUREL TERRACE
GIBSON, KATHERINE	64 SHERIDAN ROAD
JOHNSON, CATHERINE L.	22 STANDISH ROAD
MONE, WILLIAM D.	75 ABBOTT ROAD
MORGAN, JACK H.	112 ABBOTT ROAD
PARKER, CAREN B.	134 ABBOTT ROAD
PATTEN, ANDREW W.	2 DUDLEY ROAD
WHITE, ROBERT E.	408 WELLESLEY AVENUE

**TERM EXPIRES MARCH 2015**

BABSON, KATHERINE L., JR.	27 CLOVELLY ROAD
FOSTER, TRINA	1 FLETCHER ROAD
KEISER, VICTORIA RIGSBY	38 INVERNESS ROAD
KEMP, DONA M.	14 SHERIDAN ROAD
MACDONALD, KATHERINE K.	22 JEFFERSON ROAD
MURPHY, GERALD G.	1 STANDISH ROAD
RYAN, SUSAN E.	50 MADISON ROAD
SHIND, LAURENCE D.	36 GRANTLAND ROAD
SMITH, AMIE WITTEN	11 LINCOLN ROAD
WITT, JEFFREY S.	11 SHERIDAN ROAD

**TOWN MEETING MEMBER LIST AS OF MARCH 2012**

**PRECINCT F**

**TERM EXPIRES MARCH 2013**

AHONEN, KEVIN	31 FULLER BROOK ROAD
ALESSI, ROBERT A.	56 FULLER BROOK ROAD
ALMEDA-MORROW, CAROL LYNN	14 EISENHOWER CIRCLE
FINK, JONATHAN	136 BENVENUE STREET
JONES, CHRISTOPHER	33 RIDGE HILL FARM ROAD
LANGE, SUSAN KAGAN	24 CORNELL ROAD
NELSON, CARL	69 TEMPLE ROAD
ROBERTSON, HELEN L.	9 WEST RIDING
SIMONS, STEVEN J	10 WOODRIDGE ROAD
SYKES, STEPHEN	14 WOODRIDGE ROAD

**TERM EXPIRES MARCH 2014**

EDWARDS, CYNTHIA C.	189 BENVENUE STREET
FERKO, VIRGINIA	155 GROVE STREET
FINK, MERYL N.	136 BENVENUE STREET
LANDERS, PHILIP	20 FULLER BROOK ROAD
LAUGHLIN, PHILIP M.	135 BENVENUE STREET
MAHLENKAMP, MICHAEL R	18 TAPPAN ROAD
MIRON, JEFFREY A.	42 CARTWRIGHT ROAD
PUTNAM, ELAINE M.	200 GROVE STREET
SYNNOTT, CHERYL E	60 TEMPLE ROAD
SYNNOTT, MARK B.	60 TEMPLE ROAD

**TERM EXPIRES MARCH 2015**

COHEN, ANNE P.	106 BENVENUE STREET
DEFAZIO, SALVATORE, III	88 FULLER BROOK ROAD
GILLIM, ELAINE R.	16 FULLER BROOK ROAD
GROSS, ANN MARIE	115 LIVINGSTON ROAD
HAY, PRUDENCE B.	10 INGRAHAM ROAD
JENNINGS, SARA A.	26 LEHIGH ROAD
KESSLER, BETSY	10 WINTHROP ROAD
LAWRENCE, CHRISTINE	6 MIDDLESEX STREET
LIVINGSTON, DAVID	185 WINDING RIVER ROAD
MASTRIANNI, MICHAEL J.	30 PEMBROKE ROAD

**TOWN MEETING MEMBER LIST AS OF MARCH 2012**

**PRECINCT G**

**TERM EXPIRES MARCH 2013**

ASTLEY, RUSSELL B., III	52 LEIGHTON ROAD
CODY, JOAN HACKETT	594 WASHINGTON ST., #7
COOK, TODD	6 MIDLAND ROAD
DERIEMER, THOMAS	11 WISWALL CIRCLE
HANSEN, J. SCOTT	47 WESTON ROAD
HORGAN, JAMES JOHN	680 WASHINGTON STREET
KADOHATA, STEPHANIE KIM	66 DENTON ROAD
MOYNIHAN, MILDRED	9 WABAN STREET
MOYNIHAN, WILLIAM	9 WABAN STREET
PORT, ALLAN L.	12 HOMESTEAD ROAD

**TERM EXPIRES MARCH 2014**

BIGGERS, PHILIPPA J.	14 DOVER ROAD
BUFF, LISA H.	88 LEIGHTON ROAD
JONES, JE'LESIA	11A APPLEBY ROAD, #1
KEMP, SUSAN	20 LOVEWELL ROAD
MERRY, PAUL H.	18 BELAIR ROAD
O'SULLIVAN, RENEE BENNETT	14 DENTON ROAD
POST, PENNY	24 COTTAGE STREET, #1
RENNER, SCOTT	83 LEIGHTON ROAD
SMITH, DOUGLAS W.	8 MIDLAND ROAD
SWAN, TUCKER D.	24 DENTON ROAD

**TERM EXPIRES MARCH 2015**

CAMPBELL, DIANE	85 GROVE ST #305
CLARK, CATHERINE	16 ABBOTT STREET
CLUGGISH, MARY ANN	609 WASHINGTON ST., #303
GIELE, JANET Z.	32 DENTON ROAD
KAPLAN, MARK G	75 GROVE ST #325
MAHLENKAMP, MARISA	WELLESLEY COLLEGE
MORSE, RICHARD A.	15 HOMESTEAD ROAD
SCHWARTZSTEIN, RICHARD M.	29 APPLEBY ROAD
SOLOMON, PETER	17 LEIGHTON ROAD
WOODACRE, JOHN E.	21 LEIGHTON ROAD

**TOWN MEETING MEMBER LIST AS OF MARCH 2012**

**PRECINCT H**

**TERM EXPIRES MARCH 2013**

CELI, JOHN G.	64 BROOK STREET
CONVERSE-SCHULZ, MARY T. .	390 LINDEN ST.
FEINER, JOSEPH	6 HILL TOP ROAD
MCNAMARA, SALLY B.	15 ORDWAY ROAD
PICHER, THOMAS	4 KIRKLAND CIRCLE
POIRIER, ALENA T.	23 SOUTHGATE ROAD
PORTER, GEORGE P.D.	16 WELLESLEY AVENUE
TROY, SUSAN S.	54 RADCLIFFE ROAD
WHITE, SAMUEL H.	10 MARVIN ROAD
WIER, PETER A.	39 C OAK STREET

**TERM EXPIRES MARCH 2014**

ALLEN, MARLENE	29 RICE STREET
CLAPHAM, SUSAN B.	3 ATWOOD STREET
CRISWELL, PAUL L.	395 LINDEN STREET
FRANCIS, ROBERTA W.	165 FOREST STREET
KUBBINS, PAMELA L.	395 LINDEN STREET
MIRICK, CATHERINE C.	65 KINGSBURY STREET
MULQUEEN, MAGGIE	15 CLIFTON ROAD
NEILSON, JANE P.	8 WINDEMERE ROAD
SECHREST, ROBERT C.	15 ALLEN ROAD
WESTERMAN, CYNTHIA	25 SEAVER STREET

**TERM EXPIRES MARCH 2015**

DE PEYSTER, JULIA HICKS	67 DONIZETTI STREET
HIMMELBERGER, DAVID J.	387 LINDEN STREET
HIMSTEAD, TODD E.	18 HILL TOP ROAD
JULIANI, DANIEL B	9 SYLVESTER TERRACE
MCMAHON, BARBARA H.	7 AMHERST ROAD
O'BRIEN, MAURA M.	60 RADCLIFFE ROAD
POVICH, ILISSA K.	9 SOUTHWICK CIRCLE
SAWITSKY, HEATHER B.	23 HOBART ROAD
TAYLOR, CATHY J.	49 WALL STREET
WOODWARD, KATHLEEN E.	50 KIRKLAND CIRCLE

**EX-OFFICIIS MEMBERS**

KATHLEEN F. NAGLE	4 GLEN BROOK ROAD
ROBINSON, ALBERT S.	40 GROVE ST., SUITE 190
METZGER, MARGARET ANN (PEG)	12 ARLINGTON ROAD

## REPORT OF THE BOARD OF SELECTMEN

### **Membership and Organization**

During the 2012 fiscal year, the Board was chaired by Barbara D. Searle with Terri Tsagaris serving as vice-chair and Ellen F. Gibbs serving as secretary. On June 27, 2011, the Board was reorganized – electing Terri Tsagaris as chair, with Ellen F. Gibbs serving as vice-chair and Barbara D. Searle serving as secretary.

On March 13, 2012, the Annual Town Election was held. Incumbent Terri Tsagaris and Donald S. McCauley were both elected to three year terms.

### **Town Meeting Articles and Actions**

#### **2012 Annual Town Meeting**

The 2012 Annual Town Meeting was convened on March 26, 2012 to act on the FY2013 budget and other Town business. The Board of Selectmen sponsored and made motions on the following articles, which were approved:

Article 2	Town-Wide Financial Plan
Article 7	FY12 Appropriation Adjustments
Article 8	Omnibus Budget and Capital
Article 9	Set Salary of Town Clerk
Article 14	Authorize/Reauthorize Revolving Funds
Article 17	Fire Department - Ladder Truck Replacement
Article 30	Municipal Charges Lien for Encroachments
Article 37	Appoint Fire Engineers

In addition, under Article 6, Town Meeting approved the establishment of a Town-wide Facilities Maintenance Department responsible for the maintenance of all Town buildings, with the exception of those controlled by the Municipal Light Plant and Department of Public Works. This new department will be under the jurisdiction of the Board of Selectmen.

#### **June 13, 2012 Special Town Meeting**

The June 13, 2012 Special Town Meeting was convened to act on the acquisition of St. James the Great Church located at 900-910 Worcester Street. The Board of Selectmen sponsored and made motions on the following articles, which were approved:

Article 2	Acquire property located at 900-910 Worcester Street (St. James the Great site)
Article 3	Establish 900 Worcester Planning Committee to further study the recreational uses recommended by the St. James Ad Hoc Committee and to evaluate any other potential municipal uses for the property

At the time of this writing, the due diligence related to this acquisition is on-hold, pending resolution of a canon law appeal.

### **Selected FY2012 Accomplishments**

- 27 Washington Street - This important development project was completed, including restoration of the Division of Conservation and Recreation pedestrian bridge over the Charles River and the creation of additional parking.
- Facilities Maintenance – Worked with the Ad Hoc Facilities Maintenance Committee on the establishment of a new centralized Facilities Maintenance Department

- 900 Worcester Street - Successfully negotiated a Purchase & Sale agreement for acquisition of the former St. James the Great site at 900 Worcester, obtained Town Meeting approval for the funding of this acquisition, and established a committee to plan for the redevelopment of this site.
- Tax Classification - Coordinated several public hearings and forums on this topic in advance of the formal Tax Classification Hearing.
- Wellesley Square Initiative - Coordinated a multi-department program of outreach to this key district, including organizing meetings of property owners and merchants, implementation of parking improvements; and, communication of related municipal enhancements.
- Town Wide Financial Plan – Continued to enhance the Town’s long-term financial planning process through further implementation of recommendations provided by a group of former Advisory Chairs; established FY13 budget guidelines; and, balanced the FY13 budget without a Proposition 2 ½ override, while continuing to enhance the Town’s financial reserves.
- Alcohol Licensing - Gained authority to license restaurants with 50-100 seats for the service of alcohol, through the following actions:
  - Town Meeting authorization to seek special legislation, November 14, 2011
  - Massachusetts Legislature approval of Chapter 25 of the Acts of 2012
  - Wellesley voter approval, March 13, 2012 Annual Town Election
- Encroachment – Adopted a “Policy on Encroachments on Town Land” January 24, 2012.

### **Scholarships Granted by the Board**

The Board of Selectmen announced that for the 2012-2013 academic year, it was able to give 25 students financial assistance through scholarship funds administered by the Board.

Twelve students attending various colleges received scholarship awards totaling \$8,500 from the War Memorial Scholarship Fund. The award winners were Holly Kapinos, Lauren Madden, Matthew Mahoney, Victoria Smith, Claire Crowther, Sarah Forman, Cara Moran, Peimun Sharbatoghlie, Victoria Gerald, Meghan Morris, Paul Vasko and the Named Award Winner, Hugh Crowther.

The Selectmen also have the responsibility and privilege of selecting the Town Scholars who attend Wellesley College and who will receive tuition grants. Town Scholars selected for the 2012/2013 academic year were Barbara Jiang, Fanni Torok, Madeline Buckley, Soomi Kim, Marisa Mahlenkamp, Soojin Kim and Lisa Hsieh.

Town Scholars to Babson College are also chosen by the Board of Selectmen. This year Salina Chan, Adam Farina and Hugh Crowther were been granted awards toward tuition.

Taylor Steel, David Kaplan and Claire Bradach were chosen to receive the Seldon and Nellie Brown Scholarship for Wesleyan University.

**REPORT OF THE FIRE CHIEF**  
**EMERGENCY MANAGEMENT DIRECTOR**

The Wellesley Fire Rescue Department as a public safety organization is charged with the responsibility of protecting the lives and property of the citizens of Wellesley.

The Fire Rescue Department has a present complement of 58 full-time employees, allocated and performing in the following positions: Fire Chief, Deputy Fire Chief, Deputy Fire Chief of Fire Prevention, 1 Captain Fire Prevention Inspector, 4 Shift Captains, 12 Lieutenants, 36 Firefighters, 1 Administrative Assistant and 1 Mechanic. Additionally, the Fire Rescue Department supervises the AMR Paramedics under contract with the Town of Wellesley.

The department operates out of two stations, one at Central Street and Weston Road (Station # 1) and one on Worcester Street in Wellesley Hills (Station # 2). Front line apparatus consists of three pumping engines and one tower ladder unit. We operate a Special Operations Emergency Response Vehicle combined with our boats and specialized equipment for water and ice rescues operations. We maintain in reserve two pumping engines.

**Emergency Medical Service**

Emergency Medical Services under the direction of Fire Chief Richard A. DeLorie are provided by Firefighter/Emergency Medical Technicians for the 20<sup>th</sup> year. American Medical Response Paramedics together with the fire department's forty-eight Emergency Medical Technicians, operating from Fire Department Headquarters located on Route 9, provide advanced medical care and emergency transport. Wellesley Police EMT's and First Responders carry first aid equipment and defibrillators to provide instant access to emergency care from wherever the police units are patrolling. Wellesley Public Safety personnel are very proud of our professional relationships that provide seamless care to our residents and visitors.

All engines, ladders and command vehicles are equipped with defibrillators, epi-pens, trauma and specialized medical equipment. Each member's emergency medical certifications are kept current as required by law. As in the past, the Fire Department is looking forward to continued success in providing the highest quality medical services to our community.

Fire personnel provided CPR training to citizens in both the public and private sector to accomplish the spread of this life saving technology. The Department is continuing to provide CPR/Defibrillator certification to other town employees and to the general public. The Fire Rescue Department under the Direction of the Board of Selectmen distributed defibrillators into many town operated buildings and vehicles

**Wellesley Emergency Management**

The Wellesley Comprehensive Emergency Management Plan is a program for planning and responding to potential emergency or disaster situations. It assigns responsibilities and functions to various personnel, which will provide for the safety and welfare of our citizens against the threat of natural disasters, hazardous material incidents and national security emergencies.

Under the direction of the Fire Chief / Emergency Management Director Richard A. DeLorie, a Local Emergency Planning Committee maintained the Provisional Certification from the Massachusetts Emergency Management Agency. The purpose of this committee is to make recommendations to the Emergency Management Director in the coordination of the town's emergency response by planning and operating exercises to test the plans. The LEPC is currently working reviewing all related documents and working with Massachusetts Emergency Management Agency (MEMA) and recertification to ensure the greatest coordination among first responders during an emergency. This committee has representation from Fire, Police, Health, Public Works, Selectman's Office, School Department, American Medical Response, Wellesley College, Babson College, Mass Bay

Community College and citizens. Many LEPC organizations received training in the National Incident Management System and Incident Command Training Programs.

Wellesley Fire Rescue has maintained and strengthened our Citizens Emergency Response Team (CERT) working with Chief DeLorie and Deputy Chief Peterson, Lt. Matt Corda and local residents that train to support many Fire Rescue activities, such as operating the local emergency shelter (Middle or High School) should that be necessary. The CERT provides support to the fire department at Open Houses and during the marathon providing first aid, staffing the state rehabilitation bus as a cooling station and water for the runners.

### **Training/Equipment**

All fire/rescue personnel participate in daily drills and classroom programs, which consist of all phases of fire fighting, rescue operations and emergency medical training. In addition to these daily drills, members are assigned or volunteer to attend various courses and seminars held at other fire departments, at the State Fire Academy in Stow, MA. These training programs enable the personnel to maintain licenses, certifications and maintain professional proficiency.

Hazardous Materials have always been handled by the fire department, but now the department has been preparing our personnel for more complex incidents. Captain James Dennehy serves on the State Hazardous Material Response Team for his 20th year.

### **Public Educational Programs**

Public education programs are conducted under the direction of Lt. Paul Delaney. The 8th year of our Teen Rescuer Program for local teenagers was very successful. The Teen Rescuer program covers fire department operations and topics such as first aid, CPR and general safety during one week in the summer for 22 local children.

The department for the 16<sup>th</sup> year participated in the Student Awareness of Fire Education (SAFE) program. This state grant program enables the Fire Education Officer to develop and implement fire safety programs. Lt. Delaney has written and been awarded a grant that assists The Wellesley Fire Rescue Department to provide fire education for school age children. The educational programs delivered by Lieutenant Paul Delaney and Firefighter Matt Corda reached over 2800 children in our local public and private schools during Fire Prevention week.

The High School Senior Class was provided with a presentation on recent college fires that resulted in fatalities and how to stay safe in the dorm environment. A teenage alcohol awareness program in partnership with American Medical Response and Wellesley Police Department was conducted for the Sophomore Class.

Every September 11th, there is a ceremony at fire headquarters to remember that tragic day and the Wellesley residents lost. We honor their memory and all who were forever impacted. We are proud to host this service and will continue this tradition.

Lastly, our annual open house was a great success working with AMR, Mass Forestry, Mass Dept of Fire Services and the Citizens Emergency Response Team. We are pleased to receive the volume of daily visitors for tours, directions or general information.

### **Fire Prevention / Master Box Fire Alarm Conversion**

The Fire Chief, the Board of Fire Engineers and the Municipal Light Plant Director have determined that the hard wired fire alarm system was no longer economically feasible or a safety necessity. The residential boxes were removed under the direction of Deputy Fire Chief Fitzpatrick working with MLP personnel. This process will eliminate 60 miles of wire and the associated maintenance. The Town of Wellesley will still have the benefits of the direct radio based alarm notification to the

fire department and will continue to provide this service for a fee to various commercial buildings and the college campuses. The conversion process as of June 30, 2012 has completed the installation of the main receiving units and converted the departmental computerized dispatching system. To date 26 municipal buildings have been updated and 1 building will be updated during construction. The installation of the remaining 5 municipal radio boxes is underway or being scheduled, Both Wellesley and Babson College are in the process of converting their buildings to interface with the Wellesley Fire Department system. The last step in this process is the conversion or disconnection of commercial buildings. Each commercial unit fire alarm options will be reviewed by the Deputy on a case by case review of the building occupancies. To date 26 commercial properties have had radio boxes installed, 21 properties have been removed from the system. This radio master box conversion project should be completed by the end of 2013.

*Captain / Fire Inspector Kevin Donahue coordinates all inspectional services related to fire prevention and inspection. The inspectional process requires plan review and onsite inspection and testing by the fire inspector. The Fire Inspector works with Wellesley PBC, state and local building department and the Fire Marshalls Office to coordinate project and inspectional reviews.*

**Inspections and Permits issued in accordance with Chapter 148 of the Massachusetts General Laws:**

Smoke Detector Inspections/Permits	486
Blasting Permits	3
Fuel Oil Tank Removal Permits	75
Fuel Oil Tank Installation	48
Welding Permits	27
Liquid Propane Permits	28
Fireworks Permits	2
Sprinkler Installation Permits	54
Chapter 304 Liquor License	22
Fire Alarm Installation Permit	<u>137</u>
 Total Inspectional Permits/Projects	 880

**In-Service inspections:**

Lieutenants and the engine company personnel are assigned to conduct basement to roof inspections to identify potential hazards and maintain familiarity with the layout of the structures in our community. There are twelve inspectional routes and each Lieutenant is assigned a different route each period, taking 6 years for an officer to complete the entire commercial inspectional process. The following inspections are conducted to meet the above inspectional objectives:

Commercial Property Inspections 540*	Twice yearly	1080
Healthcare Facilities	Quarterly	16
Schools Inspections	Quarterly	48

**Wellesley Fire Rescue Department responded to 3924 responses  
July 1, 2011 to June 30, 2012,**

**Fires**

Residential Fires	24
Commercial & misc. fires (storage, brush, vehicles)	28

**Emergency Medical**

Emergency medical	1609
Patient /public assist in home	215

Motor vehicle with injuries	108
<b><u>Rescue &amp; Hazardous Conditions</u></b>	
Motor vehicle accident no injury	108
Sprinkler, CO/ Smoke detector activation	526
Smoke or odor condition	98
Person locked in home, car or elevator	104
Hazardous material release	88
Electrical problem	51
Power lines down	57
Weather related (lightning strikes, wind damage)	36
Bomb squad support	00
People Animal water/Ice Rescue	03
<b><u>Service Calls</u></b>	
False Alarm System malfunction (reset only)	560
Malicious false alarm	16
Cancelled en route	48
Water problem (flooding issue)	62
<b><u>Mutual Aid</u></b> (Newton, Needham, Natick and Weston)	157

**Significant Events in the Department:**

- Boston Marathon on April 16,2012 warm weather conditions resulted in 17 ambulances in operation, 40 fire staff on duty, two engines and a ladder on both sides of course. Over 50 patient transports to the medical tent located at the clock tower and 3 patient transports to area hospitals. Additional equipment in service included; 3 misting stations, 5 first aid tents, the Massachusetts State Fire Marshalls Rehabilitation Unit and the Mass Casualty Unit from METRO FIRE DISTRICT 13.
- Wellesley Fire Rescue on April 21, 2012 conducted the first non-civil service entrance exam with 150 taking the written test and 114 passing.
- Lieutenant Gary Canoni retired on July 9, 2011 after 31 years of service.
- Firefighter Matt Corda promoted to Lieutenant on September 19, 2011.
- Firefighter Ian McMakin was selected to participate in the Massachusetts Fire Fighting Academy for HAZMAT Technicians Training program.

I would like to thank the Board of Fire Engineers, Deputy Chief Peterson, Deputy Chief Fitzpatrick, our Administrative Assistant, Captains, Lieutenants, Firefighters, Mechanic, AMR Medics, CERT Volunteers and the other town departments for their cooperation and support during this past year. Lastly, I wish to express our appreciation to the citizens of Wellesley for the concern, understanding and support of our mission.

**Respectfully Submitted,**  
**Richard A. DeLorie**  
**Fire Chief and Emergency Management Director**

## **REPORT OF THE CHIEF OF POLICE**

### **Summary Activities**

Calls for Service	27,975
Alarms	1,682
Citations	8,040
Medical Service Calls	1,654
Accidents	971
Arrests	160
Summonses	262
Traffic Enforcement Posts	2,070

### **Personnel**

The Police Department has a present complement of 62 full-time employees, allocated and performing in the following positions: Chief of Police, Deputy Chief of Police, 3 Lieutenants, 6 Sergeants, 35 Police Officers, 1 Animal Control Officer, 10 Public Safety Dispatchers, 2 Administrative Assistants, 1 Clerk, and 2 Custodians. The Police Officer positions include three Detectives, the Court Prosecutor, the Safety Officer and the Systems Manager. Three of the 35 Police Officers positions are currently vacant and unfunded.

### **Significant Activities**

The following events of significance occurred during the past year:

1. Brian Spencer was promoted to sergeant.
2. Officer Evan Rosenberg was reassigned as the departments Youth/Safety Officer replacing Brian Spencer.
3. Kevin Joseph who was formerly a Special Police Officer for the town, Kevin Brooks and James Lindelof, a former Babson College Police Officer were appointed as police officers.
4. Officer Richard Potter retired.
5. The 12<sup>th</sup> annual open house was held during Wellesley Weekend.
6. The Department continued its participation in the Metropolitan Law Enforcement Council, a consortium of 45 area law enforcement agencies. Chief Cunningham serves as its president. One patrol officer serves on the regional SWAT team, one detective serves on the Computer Crime Unit, one detective serves on the Criminal Investigation Division, one lieutenant is assigned to the Public Information Unit and one officer works in the Mobile Command Post during Metro-LEC operations.
7. The Department was awarded a Highway Safety Grant of \$6,600, State 911 Training Grant of \$14,286, a State 911 Support and Incentive Grant of \$60,452. These funds were used to supplement the dispatcher line item, and for equipment upgrades.
8. All police officers attended in-service training in topics such as criminal law, motor vehicle law, CPR and use of force. In addition, officers attended the specialized training listed below:
  - Chief Cunningham attended the annual conference of the International Association of Chiefs of Police.

- The detective lieutenant, a sergeant and three detectives attended the New England Narcotic Enforcement Officers Association annual conference.
  - All officers completed firearms recertification, defensive tactics and less lethal use of force training.
  - Sgt. Spencer completed a leadership course.
  - Sgt. Showstead and Officer Lemenager took an extensive exam and are not both certified by the Accreditation Commission for Traffic Accident Reconstruction.
  - Detective McLaughlin completed several computer crime investigation courses.
  - Officers Fritts and Lameiras attended a course for crime prevention and security training.
  - Sgt. Showstead and Officer Lemenager attended Boston University School of Medicine's course on medico-legal death investigation.
  - Dispatchers attended training on managing multi-agency incidents, emergency medical dispatch, suicide intervention, stress management and missing children.
9. The Department continued its commitment to keep residents informed of major events in town. Over 4,900 residents have signed up for a free service whereby the Department can send text messages to residents' cell phones or emails to inform them about road closures, severe weather alerts, active criminal investigations. The Department also maintains an active website, a Twitter account and a Facebook page with a combined following of over 3,000 people. These projects are coordinated by Sergeant Scott Whittimore.
10. Police officers and detectives continued to participate in programs aimed at curbing adolescent substance abuse and opening lines of communication.
- Sergeants Scott Showstead, Brian Spencer and Jeffrey Renzella instructed all sophomore health classes at Wellesley High School on the topic of drug and alcohol abuse.
  - Sgt. Spencer and Officer Rosenberg collaborated with the Youth Commission to offer the 7th annual Youth Police Academy class for middle school students during the summer break.
  - Sergeant Spencer, Officer Rosenberg and Youth Director Maura Renzella instructed 8<sup>th</sup> grade health classes about the topics of alcohol and drug abuse.
  - Sergeant Spencer provided instruction on Internet safety for fifth, sixth and eighth graders.
  - Members of the Department provided instruction at the high school in law and police work.
  - A five week course on risk taking, decision making skills and internet safety was offered to fifth graders. The other grades attended programs on bus, bike, pedestrian and Halloween safety.
  - Presentations were conducted for parent groups on Internet safety and alcohol and drug abuse.
  - Sergeant Spencer and Officer Rosenberg served on the WHS Crisis Team, PTO Central Council, Youth Commission Board and the Teen Center Board.
  - Officers Tim Barros, Kathy Lameiras and Evan Rosenberg coached the girl's powder puff football team.
11. Detectives participated in numerous regional narcotics investigations as members of the NORPAC Task Force.
12. Detectives worked many major investigations throughout the year, a few of which are listed below.

- Detectives investigated the theft of several pieces of computer equipment from the Wellesley Middle School. Detectives identified an employee was responsible for the thefts and arrested him.
- Detectives identified a woman responsible for an armed robbery at a gas station in Wellesley. She was charged with armed robbery and assault and battery by means of a dangerous weapon.
- Detectives identified and arrested two individuals responsible for breaking into a residence in town.
- Detectives arrested several individuals in Wellesley following a series of undercover purchases by detectives of the NORPAC Task Force, detectives arrested them and charged them with marijuana and LSD distribution.
- Detectives arrested two men for stealing large amounts of copper wire from a construction site in town.

13. Officer from the department participated in a sobriety checkpoint on Route 9 which covered both east and west bound lanes. Thirteen arrests were made as a result of the checkpoint.

14. The Wellesley Police Department continues to fulfill its community policing mission by collaborating with all segments of the Wellesley community and by conducting an ongoing evaluation of existing community policing initiatives.

In closing, in my capacity as the Chief of Police, I would like to express my appreciation to the community for the support and assistance that the Police Department and its staff have received during the last year.

Respectfully Submitted,  
Terrence M. Cunningham  
Chief of Police

**REPORT OF THE BUILDING DEPARTMENT**

Michael T. Grant	Inspector of Buildings/ Zoning Enforcement Officer
Erik Tardif	Local Building Inspector
Russell Wheeler	Local Building Inspector
Michael R. Sweeney	Electrical Inspector
George Lessard	Plumbing and Gas Inspector

\*\*\*\*

The Annual Report summarizes the Permit statistics of the Building Department for the Fiscal Year 2011/2012

Permits Issued:

Residential New Single Family Dwellings	62
Residential Additions	103
Residential Alterations	326
Residential New Two Family Dwelling	0
Residential Accessory Structure	16
Residential Demolition	59
Residential Accessory Structure Demolition	4
Residential Roofing	142
Residential Siding	3
Residential Swimming Pool	10
Residential Stove	1
Residential Windows/Doors	99
Residential Chimney/Fireplace	1
Residential Repair	8
Residential Sheet Metal	181
Commercial New Buildings	4
Commercial Additions	2
Commercial Alterations	133
Commercial Demolition	1
Commercial Interior Demolition	2
Commercial Roofing	8
Commercial Repair	1
Commercial Sheet Metal	48
Retaining Wall	2
Fence	3
Tent/Trailer	45
Sign/Awning	47
Electrical Permits	1084
Plumbing/Gas Permits	1196
Home Occupation Permits	43
Public Safety Inspections/Certificate	<u>207</u>
<b>Total Permits/Certificates Issued FY 11/12</b>	<b>3841</b>

## **ANNUAL REPORT OF THE SEALER OF WEIGHTS AND MEASURES**

I hereby submit my annual report of the Department of Weights and Measures for the fiscal year ending June 30, 2012. I was appointed Sealer of Weights and Measures in the town of Wellesley in January of 2011.

The Weights and Measures Department is required by state statute to inspect all weighing and measuring devices in the town of Wellesley each year. In FY2012, the Department inspected 450 weighing and measures devices, including price verification scanning audits. These included: retail scales, heavy capacity scales, gasoline dispensing meters, weights, fuel oil delivery meters, timing devices, and reverse vending machines. In addition, besides enforcing the regulations in regard to scanning, item pricing, unit pricing, and the motor fuel sales act, the Department continued to check random weight packages in stores, and price signs at gasoline service stations. The Department collected \$12,095.00 from inspection and sealing fees during 2012.

The Department issued 6 civil citations in FY2012 for the following weights and measures violations: pricing errors (scanning), item pricing, and price misrepresentation. The total fine amount was \$ 1,000.00 for FY2012. In addition, the Department also issued a number of warning letters for weights and measures violations. The Department will continue to enforce the weights and measures regulations in order to protect the businesses and consumers in the community and "keep the playing field level".

The Department during FY2012 saved consumers and businesses in Wellesley well into the tens of thousands of dollars by conducting both mandated and spot inspections. This is in addition to the fees and fines collected for the town. Errors were found and corrected which resulted in sufficient savings to consumers. These savings are often overlooked by the community, but they are real. The consumer, or in some cases the business, benefited immediately from that adjustment. Every fuel dispenser was inspected last year in Wellesley and adjustments to fuel dispensing meters were made when necessary.

The Department checked 650 items in local retail stores to ensure that they scanned correctly. The Department found that 97.39 % of items checked were correct, 0.92 % were under priced, and 1.69 % were overpriced. This number is still below the 98% accuracy (correct) rate required by National Institute of Standards and Technology.

The Department during FY2012 implemented its education program. During educational inspections each retail store was given a copy of pertinent state statutes, copies of the official consumer notice, information on the new regulations, telephone numbers to call with questions, and the inspector answered any questions the retail store manager or owner had concerning these new regulations or any other weights and measures regulation. We continue to provide this service as new retail stores open each year in our community.

All testing equipment was certified by the state Division of Standards Laboratory in Needham, Massachusetts. All weights, test measures, etc now have traceability to the National Institute of Standards and Technology (NIST), formerly the National Bureau of Standards, United States Department of Commerce.

Respectfully Submitted,  
Jack Walsh, Sealer of Weights and Measures

## REPORT OF THE BOARD OF ASSESSORS

The assessor's office is the primary generator of Wellesley's revenue with over 80% of the town's budget funded by property taxes and automobile excise. The office functions as part of the town government system but must comply with Massachusetts General Laws and is regulated by the Massachusetts Department of Revenue (DOR). The dependence on property taxes and the vital *new growth* component of the tax levy reinforces the importance of the assessors' office and the need for administrating Massachusetts' property tax laws effectively and equitably to produce accurate, fair assessment of all taxable property.

The job of the Board of Assessors is not to determine how much the town will spend or levy in taxes. The tax levy, approved at the annual town meeting, is allowed to increase annually by 2½% plus an allowance for new growth construction. Amounts over the levy limit for debt exclusions or overrides are approved by a vote of town residents.

The assessors' primary responsibility is to find the "full and fair cash value" of all properties; independent of the tax levy. The assessors utilize a computerized mass-appraisal technique to annually establish assessed values. The system allows the town to administer the property tax in a timely, cost effective and uniform manner.

Fiscal year 2012 assessed values are based on a market valuation date (or assessment date) of January 1, 2011 by analyzing market sales from calendar year 2010. The assessed value is an amount that a property might be expected to realize if it had sold on the assessment date. This year the assessing department was subject to a comprehensive audit by the Massachusetts Department of Revenue (DOR). To pass the standards established by the DOR, the assessors collect record and analyze a great deal of information on each property for statistical and comparative analysis. The assessed values cannot be finalized until the DOR is assured there is horizontal and vertical equity amongst all properties.

The tax rate is the ratio between the tax levy and the total valuation of the town. It is the rate which will provide funds to pay for services and projects as voted at town meeting. The Board of Selectmen hold an annual public tax classification hearing to decide to continue with a single tax rate for all properties or to tax different classes of properties at different rates. The vote *does not* increase the town's tax levy but merely shifts the tax burden from one group of taxpayers to another. This year a series of public information meetings were held prior to the Selectmen's vote to continue with a single tax rate for fiscal year 2012.

Total assessed values for each major class of properties, the number of parcels, and their share of the tax levy are shown below.

<b>Class</b>	<b>Parcel Count</b>	<b>Valuation</b>	<b>Percentage of Levy</b>
Residential	8,189	\$8,125,029,000	88.80%
Commercial	228	928,229,000	10.15
Personal Property	895	96,383,800	1.05
<b>TOTAL</b>	<b>9,312</b>	<b>\$9,149,642,000</b>	<b>100.00%</b>

The tax rate for fiscal year 2012 was \$11.48 per \$1,000 of valuation. The levy limit was \$105,047,446 and the town levied \$105,037,888. The levy included payments for debt exclusions totaling \$11,858,107 and new growth of \$1,532,397. There were 192 real and personal property tax abatement applications for the fiscal year and 68 were granted some adjustment in their assessed value and corresponding abatement.

The total personal exemptions for fiscal year 2012 were:

<b>Exemption Type</b>	<b>Count</b>	<b>Total Tax Amount</b>
Clause 22 – Veterans	81	\$63,032
Clause 37 – Blind	19	\$9,500
Clause 41A – Deferral	40	\$286,370
Clause 41C – Elderly	38	\$38,000
Community Preservation Exemption	79	\$4,680
Senior Work Program	15	\$10,150

Taxpayers experiencing financial hardship are encouraged to consult with the assessors' office to determine eligibility for deferrals and exemptions as options to allow them to remain in their homes.

The total number of Motor Vehicle Excise Bills issued during fiscal 2012 was, 22,978 that generated \$4,354,918 in tax receivables.

Office Staff:

Donna McCabe, A.A.S.	Chief Assessor
Lauren O'Sullivan	Assistant Administrator
Louise Burns	Secretary
Judy Keefe	Assistant Secretary

Respectfully submitted,  
Board of Assessors  
David Livingston, Chair  
Stephen D. Mahoney  
W. Arthur Garrity III

## **REPORT OF THE BOARD OF HEALTH**

### **DEPARTMENT MISSION**

The mission of the Wellesley Board of Health (BOH) is to protect and improve the health and quality of life of the Town's residents and workforce. Under the supervision and guidance of the elected Board of Health, the Health Department's professional staff assesses the public health needs of the community, and addresses those needs by providing environmental and community health services, communicable disease prevention and surveillance, public health nursing services, as well as health promotion initiatives. Other important functions include enforcing local and state sanitary regulations, providing emergency preparedness and response planning, reducing environmental health hazards, and providing community health education. The Board of Health provides leadership on Town health and human service matters.

### **BOARD AND STAFF**

In FY12, the three-member elected Board of Health was composed of Shepard Cohen, Chairman; Marcia Testa Simonson, MPH, PhD, Vice Chair; and Lloyd Tarlin, MD, Secretary. The Health Department staff consisted of one full time Director; one full-time and one part-time Environmental Health Specialist; a full-time Administrator; a part-time Community Health Coordinator, and a part-time Public Health Nursing Supervisor.

### **COMMUNITY HEALTH**

This core public health service area encompasses the assessment, development, and implementation of policies, programs and services that address the town's community health needs. Priority areas include:

#### **Public Health Nursing Services**

Wellesley Health Department (WHD) public health nurses operated Keep Well Clinics at six rotating sites in Wellesley. The clinics (open to all residents), offered blood pressure and glucose monitoring, select vaccinations, health counseling and referrals. Nurses also made well-being home visits that provided safety-net services to homebound residents who were either ineligible for, or unable to access services from other health care providers. WHD collaborated with town departments, area agencies and families, to ensure that residents had appropriate services with ongoing follow-up. Home visits also included monitoring of residents with complex hoarding issues.

#### **Communicable Diseases**

In FY12, 900 children and adults received immunizations for influenza at clinics held at the Wellesley Hills Congregational Church, public housing sites and at the Health Department. 80 vaccinations for shingles were administered, and 62 additional vaccinations (of various types) were administered to residents. Other services included 120 investigations of reportable diseases; this was done in conjunction with the MA Department of Public Health. The Health Department collaborated with the school health and nursing departments, as well as long term care facilities to track and assist in the dissemination of information regarding an outbreak of Pneumonia, and cases of Norovirus.

#### **Employee Health/Wellness Programs**

In FY12, the Health Department continued to encourage Town employees to adopt healthier lifestyles. The Health Department nursing staff provided cardiac and diabetes screenings, blood pressure checks, as well as nutritional and health related counseling. The Health Department, in conjunction with the Town's Human Resources Department, continued to offer a walking program for Town employees.

## **Mental Health**

Two local mental health service agencies, The Human Relations Service (HRS) and Charles River Association for Retarded Citizens, received funding subsidization from the Town through the Board of Health, to provide affordable, accessible, quality, mental health and counseling services, and a sheltered workshop for Town residents.

The Health Department received a grant from the Fund for Wellesley in 2010 to develop community based mental health resources addressing depression, substance abuse and suicide. With the help of the Youth Director, WHD developed a suicide prevention website called [www.wellesleyacts.org](http://www.wellesleyacts.org), designed to offer visitors resources to help themselves or another in an emotional crisis. Question, Persuade and Refer (QPR) suicide prevention trainings were conducted several times in FY12. A Parent Resource Guide, aimed at helping parents address their child's mental health needs, and a general Mental Health Resource Guide, highlighting information and resources for residents of all ages were distributed to the schools and the community. These brochures are available on the Health Department's website: [www.wellesleyma.gov/health](http://www.wellesleyma.gov/health).

## **Senior Services**

The Health Department Director and staff collaborated with the Council on Aging and other senior service agencies to identify elders at risk, and to address seniors' concerns.

## **Community Health Programming**

Healthy Wellesley is a community wellness initiative. Its mission is to promote a healthy lifestyle, identify the bounty of health and fitness resources in Wellesley, and present programming to positively affect the health of residents across the age spectrum. In FY12, residents attended Healthy Wellesley events: Staying Sane - Maintaining a Healthy Brain; Emergency Preparedness Begins at Home, CPR for Health Professionals and a very popular Dog Contest for Pets and Their "People." In FY12, the Health Department began a partnership with Newton-Wellesley Hospital and FiVi Health Networks to develop a health and active living web portal for the community. It is tentatively scheduled to be unveiled in the Fall of 2012.

## **Tobacco Control**

In FY12, tobacco permits were issued to eleven tobacco retailers. One compliance inspection was conducted at each of the tobacco retail locations.

## **ENVIRONMENTAL HEALTH**

This core public health service area encompasses risk assessment, protection from potential and actual hazards, prevention of disease and injury, and the promulgation and enforcement of regulations. Priority areas include:

### **Food Sanitation and Food Establishments**

WHD Environmental Health Specialists inspected all food establishments in Wellesley, with emphasis on those that presented the highest risk to the public's health. In FY12, 182 food establishments permits, and 24 temporary food permits were issued. 269 inspections (including re-inspections) were conducted at these facilities. 30 complaints were promptly investigated, and appropriate corrective measures taken. Two restaurants had their food establishment permits suspended, due to critical violations of the food code. Twenty eight new licenses were issued. There were 14 plan reviews of new food establishments or renovations, including 29 inspections of construction sites.

## **Housing**

WHD continued to address the housing sanitation concerns of residents. In FY12, the Health Department received 98 calls related to housing issues. A total of 137 actions (including inspections and re-inspections) were taken to address sanitary code violations.

## **Swimming Pools and Beaches**

The Health Department's environmental health staff monitored the town's swimming water quality at pools and beaches to ensure compliance with state sanitary codes. In FY12, 17 semi-public pool permits and one beach permit were issued. Sixty-six inspections (including re-inspections) were conducted, with one temporary closure. Weekly water samples from Morse's Pond were taken and analyzed to monitor E-coli levels. There were no closings of the Pond in FY12.

## **Camps**

In FY12, WHD licensed 40 camps that provided recreational activities for several thousand children. A rigorous inspection process was conducted to ensure the safety of the children enrolled in camp activities. The Health Department held a seminar to educate camp staff on safe camp operations, and compliance with state camp regulations.

## **Mosquito Control**

The Health Department and the Department of Public Works (DPW) collaborated with the East Middlesex Mosquito Control Project to monitor and control the mosquito population, in an effort to reduce the spread of mosquito borne illnesses. In a seasonal plan to reduce mosquito breeding, DPW placed larvicide packets inside street catch basins throughout town. Education on personal protection measures and elimination of mosquito breeding areas remained a primary focus of prevention efforts.

## **Rabies Control**

In FY12, the Health Department issued seven livestock permits. Health Department staff collaborated with the Wellesley Animal Control Officer on rabies control measures. By statute, any pet or farm animal that may have had contact with an animal suspected of carrying the rabies virus must be ordered confined by the animal inspector. In FY12, 10-day quarantines were issued to 30 dogs that bit people and/or other dogs, and six cats that bit people. Longer (45-day) quarantines were issued to two dogs and two cats. Six-month quarantines were issued to two cats. Six bats, one skunk, one dog, two cats and one rabbit were submitted for rabies testing; one was unsatisfactory, so the family underwent post exposure rabies vaccinations. The others were negative.

## **Additional Services**

In FY12, one inspection of a tanning facility was conducted. The Health Department also monitored lead and asbestos abatement projects. In FY12, 31 rodent inspections were performed as part of the Building Department's requirements for the demolition of an existing structure. Several of these inspections involved the abandonment of existing subsurface sewage disposal systems. Two permits were issued for Title 5 related work, for repairs to existing systems. One set of plans was reviewed and approved for a future septic system. Four permits were issued for private wells for geothermal heating and cooling.

## **EMERGENCY PREPAREDNESS AND RESPONSE PLANNING**

The Health Department was involved in local, regional and state emergency preparedness and response planning including responses to: all hazards, seasonal, emerging and pandemic flu, and natural and manmade disaster planning. The Health Department Director (along with the Fire Chief) remained the co-chair of the Local Emergency Planning Committee (LEPC), which provides emergency preparedness planning for the Town.

The Health Department, through its active participation in Massachusetts Department of Public Health Emergency Preparedness Region 4B (a coalition of 27 communities), focused on regional aspects of emergency preparedness, including collaboration with member communities to pool resources, provide mutual aid, conduct surveillance, and address hospital linkages. Wellesley is also part of a seven-community emergency preparedness sub-region called Norfolk County Seven (NC-7). These communities provide trainings, drills and collaborate on grants.

In FY12, the Health Department continued to provide trainings and exercises for the Wellesley Medical Reserve Corps (MRC). The MRC is a group of approximately 100 residents with clinical and non-clinical skills, who assist the Health Department at local and regional public health events, such as flu clinics.

Presentations on family emergency preparedness, as well as seasonal flu are ongoing initiatives offered by the Health Department. General information on preparing for emergencies, as well as Wellesley specific information is regularly updated on the Health Department website: [www.wellesleyma.gov/health](http://www.wellesleyma.gov/health).

**REPORT OF THE WELLESLEY FREE LIBRARY**  
**BOARD OF LIBRARY TRUSTEES**

The Wellesley Free Library continues to support its mission “as a community gathering place, cultural destination and gateway to ideas” with high quality programs for all ages, a diverse and up-to-date collection of materials and special events including art shows and the Wellesley Reads Together program. Circulation is growing rapidly with an 8% increase over last year, and there is intensive use of the Internet, databases, and reference services in both the Adult and Children’s Department. Although the budget remains tight, the WFL continues to be resourceful in the prudent use of available funds and implementation of efficiencies to provide the services that Wellesley residents have come to expect. The dedication of the library staff is an important factor in the realization of the Library’s mission.

**Budgeting**

The Library Trustees begin the budget process every year by an examination of the needs based on statistics and other sources of collected information available to them. The use of RFID technology has allowed the Library to continue to serve patrons well even though the budget for the Library has decreased in the past few years. Budgeting for FY 12 was difficult however because the Library staff contract expired in FY 11 and a new contract is not yet in place.

To provide a longer term planning tool, a five-year service plan has been developed to meet library service needs and a yearly comprehensive review of funding sources (town, private, and state) is conducted. It is clear to the Trustees and Administration that continued development of public-private partnerships and grants is required to provide the exceptional level of service expected by Wellesley residents.

**RFID (Radio Frequency Identification System)**

The RFID system was installed in FY 12 with an initial test phase beginning in September 2011 and full role out in January, 2012. Patrons of all ages have embraced this technology that allows them to check out materials themselves. At the close of the fiscal year, 67% of all materials circulated were done without the assistance of library staff. This project has enabled the Library staff to continue to serve the people of Wellesley.

**Sources of Funding**

The Wellesley Free Library receives 78% of its funding from the Town with the remainder coming from supporting organizations and grants funds. The Friends of the Wellesley Free Libraries funds all programs at the Library and the museum pass program. The Centennial Fund supports the purchase of materials that “enhance” the collection of the Library. This includes specialized databases, Ebooks and downloadable audio books. The Wellesley Free Library Foundation funds special projects including computer classes in the Jackie Room and support for branch libraries.

In FY 12, the WFL received a special grant from the Centennial Fund to digitize the Townsman Newspaper from its inception through 1989. This product is now available on the WFL website for anyone wishing to search these archives.

In FY 12, the WFL received a grant from the Fund for Wellesley to begin a formal ESL program for Wellesley residents and people who work in Wellesley needing English language help. The outpouring of participants and volunteers to this program has been tremendous. The Library has secured additional grant money to fund the program for two more years.

The Library also received a two-year grant from the state to improve programs and resources for middle-school and high-school students. Year One of the grant (FY 11) concentrated on services to middle-school students and in FY 12 focus was on better serving the high school population. The increase in programs for middle school students is noted below in the statistics.

### **Facilities**

The Library continued to support the town plan to create a new Facilities Maintenance model for the FY 13 fiscal year. Major projects that were identified in FY 12 were the renovations to the Hills Branch chimney and the front steps of the Main Library. Both projects will be addressed in the coming year by the Facilities Maintenance Department.

### **Special Programs**

The WFL held its first ever community read program “Wellesley Reads Together” in the fall of 2011. The book chosen was Animal, Vegetable, Miracle by Barbara Kingsolver and the children’s selection was One Hen by Katie Smith Milway. The Library offered six-weeks of programming in support of these books. With the success of this program, the Library will continue to offer other community reading projects in future years.

### **Library Usage in FY 12**

Total circulation for FY12 was 730,474 items – an increase of 8% over the prior year. This figure includes books, magazines, CDs, audio books, DVDs, and our newest formats of Ebooks and downloadable audio materials. The circulation figure reported above captures one element of Library usage. Other important metrics of usage for FY12 include:

- 102,432 reference transactions;
- 17,483 children attending 583 programs for babies, pre-school and school-aged youth;
- 4,714 people attending 456 general interest programs;
- 751 middle school students attending 54 youth programs;
- 17,895 Wellesley residents with library cards.

### **The Library's Collection**

In FY12 total library holdings included:

- 228,206 books
- 23,807 audio cassettes and CDs
- 15,102 video cassettes and DVDs
- 8,649 ebooks
- 3,650 downloadable audio books.

Respectfully Submitted,  
Marla Robinson  
Board of Library Trustees

## **REPORT OF THE NATURAL RESOURCES COMMISSION**

*It is the mission of the Natural Resources Commission to provide stewardship, education and advocacy of the Town of Wellesley's park, conservation, outdoor recreation and open space resources so that the full value of the Town's natural assets can be passed on to future generations.*

The Natural Resources Commission's goals are to provide the Town with the highest quality of environmental leadership, planning and management, establish sound environmental policy and protect and improve the Town's natural and outdoor recreational resources. To achieve these goals, the NRC is charged with the statutory responsibilities of *Park Commissions, Conservation Commissions, Tree Wardens, Shade Tree and Pest Control Officers, and Town Forest Committees* under Massachusetts General Laws Chapters 40, 45, 87, 131 and 132. The Commission appoints the Wetlands Protection Committee, the Trails Committee, the Public Shade Tree Subcommittee and oversees special committees such as the Morses Pond Management Committee, Pesticide Awareness Committee, and the Integrated Pest Management Advisory Committee. Representatives from the Commission serve on the Community Preservation Committee ("CPC"), Fuller Brook Park Coordinating Committee, Town-wide Encroachment Corrections Committee, St. James/900 Worcester St. Planning Committee, Playing Fields Task Force, High School Parking Subcommittee, and the Wellesley Green Schools Council. In addition, the NRC works closely with the Wellesley Cancer Prevention Project, the Wellesley Conservation Council, Sustainable Energy Committee, Charles River Watershed Association, Sustainable Wellesley, and the Metropolitan Area Planning Council.

The NRC continues to implement an ambitious and well-planned agenda. In FY12, the NRC held 42 public meetings, 4 Public Shade Tree Removal Hearings and attended 28 additional public meetings with the School Committee, Community Preservation Committee, School Building Committee, Advisory Committee, Board of Selectman, Fuller brook Park Coordinating Committee and other Town boards to discuss the NRC's environmental protection and improvement efforts and related Town business. In FY12, the NRC issued 24 Permits for Use of Park or Conservation Land.

The NRC's website contains the agendas, meeting minutes, goals, priorities and projects of the NRC, the Wetlands Protection Committee, and the Trails Committee. The NRC website also contains extensive information about the NRC's parks, playgrounds, recreational resources and natural resources including the Town-wide trail system, as well as pesticide use reduction information, climate change prevention, watershed protection and provides links to related fields. This year the NRC began distributing an email newsletter that includes environmental updates and information on NRC projects, programs and issues of concern to the community. For more information about the NRC, Trails Committee and the Wetlands Protection Committee please visit our website at [www.wellesleyma.gov/nrc](http://www.wellesleyma.gov/nrc).

In FY12, the NRC was successful in securing funding from Town Meeting for its initiatives that included continued funding for the Fuller Brook Park Preservation Project, implementation of the Morses Pond Comprehensive Management Plan including the dredging of the pond's northern basin, the NRC's Public Tree Replacement Program, Town-wide trail network improvements and playground and parkland improvements. The NRC successfully secured several conservation restrictions protecting extensive open space and wildlife habitat. In partnership with the Department of Public Works (DPW), the NRC continued to implement its Pond Restoration Master Plan, and this year the NRC focused on the fifth year of implementing the Morses Pond Comprehensive Management Plan. The NRC's program to reduce the use of pesticides continues to be recognized by the State as the leading municipal pesticide use reduction and education effort in Massachusetts. The NRC also implemented a program to begin restoration of Rocky Ledges in the Boulder Brook Reservation. In addition, the NRC and DPW were awarded the first in the state to have earned a 29<sup>th</sup> Year Tree City USA designation in recognition of the Town's tree management and replacement program.

## **NRC'S OPEN SPACE AND NATURAL RESOURCES PROTECTION EFFORTS**

### Implementation of the Town's Open Space and Recreation Plan

As part of the NRC's efforts to ensure that Wellesley's natural resources and recreational areas are preserved and protected, the NRC continued its efforts to implement and update the NRC's *Comprehensive Open Space and Recreation Plan*. An Open Space and Recreation Plan is required for a town to apply for state funds for open space acquisition. This plan makes an inventory of existing resources; evaluates the interests of the community; and attempts to prioritize open space and recreational needs. In turn, the plan assists town officials in making land acquisition decisions. In a developed suburban community such as Wellesley, issues concerning the acquisition and management of our remaining open space have become important and controversial. This year, the NRC has focused on supporting the following Open Space and Recreation Plan goals and projects: Fuller Brook Park Preservation Project, pond restoration with emphasis on Morses Pond; open space acquisition; trail network improvements; playgrounds and playing fields improvements; enforcement of the State and Town Wetlands Protection Bylaw; protection of the Town's trees; pesticide education and reduction efforts; and the NRC's "Green Wellesley" sustainability education efforts.

### **Educating the Public Regarding the Need to Preserve and Acquire Open Space**

The Commission continues to focus on educating the public regarding the benefits of open space preservation and acquisition. For Wellesley, there are many advantages to open space preservation and acquisition, all of which culminate in making our community more livable. The trend towards larger and newer housing has resulted in more conversion of open spaces into development. Consequently, the Town is faced with both a challenge and an opportunity; indeed, the challenge is to preserve existing open spaces and avidly look for opportunities to acquire much-needed open space. Justification for preserving open space at a time of high-profile development fall into three interdependent benefits -- social, environmental and economic.

Social: From a societal point of view, open space affords passive recreation, density control, environmental education, and the ability to enjoy healthful walks, beautiful views, and opportunities for quiet relaxation and closeness to nature. Most importantly, balanced open spaces become part of a community's character and identity.

Environmental: The environmental richness of conserved open space, i.e., the wetlands and floodplains, insures the continued operation of vital natural functions that prevent altering or damaging Wellesley's water supply, aquifer zones and watershed districts. Open space preserves and protects the wide diversity of plant and wildlife species and the continued operation of those natural processes necessary for survival, i.e., air and water purification, flood control, water storage and climate control.

Economic: Open space preservation is most often a less expensive alternative to development. The case for open space protection, based on a cost vs. revenue concept, indicates that development of land does not usually pay its own way and property tax revenues levied do not cover the costs a community incurs in providing essential services -- schools, water, sewer, utilities (i.e., annual property tax revenues for the median priced home in Wellesley are \$4,660 , whereas the annual school expenditure per student is \$9,241. In addition, open space increases the value of all property while saving public funds by preventing development of areas of critical concern.

Although Wellesley is generally considered a "built-out" town, a Community Preservation Build-Out Analysis of the Town by the Metropolitan Area Planning Council concluded that an additional **851 acres (out of a total land acreage of 6,338) of privately owned open space could be developed under existing zoning regulations, which could result in an additional 2,229 dwelling units with 8,094 additional residents.** This increased development would irreparably alter the Town's

open space and would dramatically increase demands on the town's infrastructure, including its school system, water supply, and solid waste capacity (see "Metropolitan Area Planning Council Build-Out Analysis of the Town of Wellesley," Nov. 2000).

Many residents continue to be concerned about the "mansionization" of Wellesley. Wellesley is currently faced with an increasing loss of open space, and the Commission will continue to make the preservation and acquisition of open space a priority for the benefit of all residents.

### **NRC Jurisdictional Lands and Water Bodies**

The NRC is charged with stewardship and jurisdiction of over 1,000 acres of open space, parkland, recreational resources and water bodies including:

- Morses Pond (over 100 acres including the beach area)
- 7 additional ponds throughout Town
- 18 parks ranging from small pocket parks to the 23-acre Fuller Brook Park
- 5 playgrounds at Warren, Perrin Park, Phillips Park, Ouellet Park, Hunnewell Tot Lot
- 9 playing fields, including the Hunnewell Athletic Fields adjacent to the High School
- Over 6,000 inventoried public shade trees along Town roadways
- Over 30,000 public trees in NRC parks and conservation land
- 6 Conservation Reservations and the Wellesley Town Forest
- Over 60 miles of brooks and streams, including extensive flood plain areas
- 15 Conservation Restrictions protecting over 360 acres of open space.

### **NRC Participates in MetroWest Regional Collaborative Open Space Connectivity Plan**

In FY12, the NRC continued to participate in the Metrowest Regional Collaborative Open Space Connectivity Program and public hearing process aimed at improving regional opportunities for open space connections in the MetroWest area. The MetroWest Plan included references to the NRC's Open Space and Recreation Plan's goals as they relate to specific open space acquisition and protection efforts.

### **NRC Secures a Conservation Restriction Protecting Open Space at 27 Washington Street**

The NRC was recently granted a Conservation Restriction (CR) at 27 Washington St. by the owners of the property, National Development Corporation that will permanently protect significant open space and natural resources, including wetland and wildlife habitat, along the back portion of the property that abuts the Charles River.

National Development, Inc. purchased 27 Washington Street, the former Grossman's site, and recently completed a senior residential facility on the property. The redevelopment of the site has resulted in a significant reduction in the amount of the impervious area on the site, which will create a total increase in open space on the site from 16.8 percent to 37.5 percent. In FY12, National Development, Inc., completed construction of a redevelopment project at this location that includes a two-story office and retail building at 27 Washington Street and 2 four-story residential apartment buildings, which provides 150-units of senior housing, 30 of which are affordable units under Wellesley's Inclusionary Zoning Bylaw.

The NRC had been working with National Development for over a year to place .58 acres of the Charles River riverfront portion of the property in question under permanent conservation restriction protection. Property protected by this CR designation contains ecologically significant and sensitive open space. The protections offered by the CR will secure the scenic and natural character of the land that is visible to the public along the Charles River, help protect the water

quality and wildlife habitat of the area within the CR jurisdiction, safeguard the area's fragile ecological resources, allow public access to enjoy passive recreational pursuits, and provide trail links to established trails and open space parcels on public land owned by the Massachusetts Department of Conservation and Recreation. Additionally, the CR designation will permanently protect the area as an open space resource, which is consistent with and will advance the objectives outlined in the NRC's Open Space and Recreation Plan. The NRC is deeply grateful to the National Development Corporation for its generosity and foresight in permanently protecting this land as open space.

### **Creation of New Linear Park and Charles River Pedestrian Bridge Renovation**

In spring 2012, the Massachusetts Department of Conservation and Recreation (DCR) completed an \$800,000 renovation of the Lower Falls Bridge, which is located on the Newton-Wellesley town line. The bridge replaces a former railroad bridge built in 1910, which was abandoned for railroad use in 1970. To celebrate, there was a ribbon cutting and dedication ceremony in May, with opening remarks by Lieutenant Governor Tim Murray. DCR worked in partnership with Neal Seaborn of the NRC and the Department of Transportation (DOT), with the goal of converting the former railroad bridge to a pedestrian bridge with a 10 foot-wide path between railings. This project also improves public safety by providing a safe passage over the 100+ year old bridge. The bridge repair and other access improvements were designed to enhance the visitor experience in the area. The \$800,000 project was funded through the Patrick-Murray Administration's Accelerated Bridge Program (ABP). The Lower Falls Bridge Preservation Project, including bridge and approaches elements received \$240,000 from the DCR in 2009 Partnership Matching Fund monies, with a match of \$12,000 provided by the Lower Falls DCR Bridge Preservation Coalition. The development and construction of the Newton-Wellesley Lower Falls Bridge improves public safety for bridge users and grants access across the Charles River with connections to existing trail segments for recreational and commuter use.

### **NRC Provides Recommendations on Natural Resources Protection Zoning**

In FY12, the NRC provided detailed recommendations to the Planning Board regarding natural resource protection zoning for the Town of Wellesley, which will provide additional protection of the Town's open space, wildlife habitat and wetland resources should there be additional subdivisions in areas of critical natural resources. The NRC provided recommendations and attended a hearing by the Planning Board which has hired a consultant to evaluate subdivision design zoning options and assess cluster development options. The NRC encouraged the Planning Board to proceed with mandatory natural resource protection zoning provisions in order to adequately protect the Town's natural resources.

### **NRC Collaborations with Regional Organizations**

Throughout FY12, the NRC actively collaborated with a number of regional organizations to protect the Town's and the region's natural resources, including work with the Metropolitan Area Planning Commission, the MetroWest Collaborative Open Space Connectivity Committee, the Charles River Watershed Association, the Massachusetts Association of Conservation Commissions, the Massachusetts Association of Tree Wardens, the Massachusetts Executive Office of Energy and Environmental Affairs, the Massachusetts Water Resources Authority, the Massachusetts Watershed Coalition, the Massachusetts Land Trust, Mass. Audubon, and the Massachusetts Sierra Club.

### **NRC Participation on Town Development Review Team**

The Town Development Review Team (TDRT) includes the NRC and meets periodically to discuss major developments proposed in Town, both public and private. These meetings allow all

departments and boards involved in the permitting, review or approval of such projects to share information and to coordinate permitting with the applicant.

### **NRC Organizes Twelfth Annual Earth Day Clean-Up, April 21, 2012**

The NRC's twelfth annual Earth Day clean-up along the Charles River was held on Saturday, April 21, 2012, and was co-sponsored by the Charles River Watershed Association. This annual event is a rite of spring for many volunteers from Town Boards, community organizations and the Town's colleges and scout troops. This year, over 40 volunteers helped clean-up along the banks of the Charles River, which is one of our most precious water resources. This year marked the 42<sup>nd</sup> anniversary of Earth Day and the NRC thanks all those who participated.

### **NRC Initiative to Place Fuller Brook Park on National Registry of Historic Places**

In FY12, the NRC continued its efforts with Ms. Shary Berg, the NRC's Landscape Historian on the Fuller Brook Park, to place the Park on the National Historic Registry. The Massachusetts Historical Commission has confirmed that the Fuller Brook Park is eligible for listing on the Registry. This project was funded by the Community Preservation Committee and is being spearheaded by the NRC in cooperation with the Wellesley Historical Commission. The application received approval and support by the Massachusetts Historical Commission and it has been submitted to the National Park Service of the U.S. Department of the Interior for final approval.

### **Fuller Brook Park Preservation and Improvement Project**

Fuller Brook Park is a 23-acre linear park that encompasses Wellesley's most popular open space and runs from Dover Road, across from Wellesley College's Nehoiden Golf Course, and follows the Fuller Brook for two miles to Hunnewell Field near the Wellesley High School. A second nearby portion of the Park, called the Caroline Brook Path, runs from the middle of the southern end of Hunnewell Field to Maugus Avenue. Heavy use and minimal maintenance has left Fuller Brook Park in a deteriorated and vulnerable state. This park preservation project will address the park's many uses, which often sees walkers and families guiding baby strollers, making way for runners and bicyclist of all ages, and will also develop a plan to maintain trees, develop a cohesive planting system that includes management of invasive plants that have taken over areas of the park. Much of the Park's stream course and path system have also suffered from years of erosion and needs repair. Fuller Brook serves as the stormwater drainage system for more than half of Wellesley before flowing into the Charles River. In the early 1900's, Wellesley began acquiring land around the brook, seeking a pedestrian and horse path that avoided the then heavy traffic of horse drawn vehicles on Washington Street. The formal 23-acre Fuller Brook Park, with its footbridges, stone bridges for vehicles and the linear path system, was completed during the Great Depression.

In FY12, the NRC continued its efforts to preserve and improve the park. The park's Preservation Master Plan was completed in November 2009 by the NRC's consultant, Halvorson Design Partnership, and it has assisted the NRC in planning ways to preserve and improve this valuable resource, and, most significantly, ensure its historical integrity. A public hearing on the Master Plan was held in December 2009 and based on input from residents and the Community Preservation Committee, it was determined that additional design alternatives needed to be evaluated. At the Annual Town Meeting in April 2010, \$250,000 in Community Preservation Funds were approved for hiring consultants for: development of conceptual design plans and alternatives to build upon the Master Plan; an arborist treatment plan; a boundary, topographical and utility survey; and selection and cost estimates for a preferred alternative design. This phase of the project was completed by the landscape architect firm of Pressley Associates in January 2011 and included extensive public meetings and public input on proposed improvements to the park's path system, stream course and vegetation. At the April 2011 Annual Town Meeting, \$21,500 in CPA funding was approved to construct a demonstration path in the park in order for the Town to evaluate different

surface materials and widths. In 2010, a Fuller Brook Park Coordinating Committee with representatives from several town boards was created to assist the NRC with the conceptual design phase. In FY12, the Community Preservation Committee and Town Meeting approved funding for the project's third phase, which includes final design, permitting and the development of construction documents for the project. Phase 3 is anticipated to be completed in the Spring of 2014 and funding will be requested for the final construction phase. In FY12, the DPW installed two 50-ft demonstration paths in Fuller Brook Park, just west of State Street, in order to evaluate surface material options as part of the project.

### **Creation of the Friends of Fuller Brook Park**

In FY12, the Friends of Fuller Brook Park was created to work with the NRC to help keep the park clean and ecologically healthy. In cooperation with the NRC and DPW, the Friends organized a successful Earth Day clean-up in the park and received training on invasive vegetation identification and removal techniques. The NRC thanks Kendra Chencus and Kurt Somerville for initiating this effort and the NRC looks forward to working with them in the future.

### **NRC Efforts to Preserve Open Space at MassBay Community College**

In FY12, the NRC continued its efforts to preserve and explore the possibility of acquiring open space that is State-owned and under the control of MassBay Community College. The College owns approximately 43-acres of environmentally significant open space, which encompasses extensive wetlands, forest land, and is located in the Town's Water Supply Protection District. This state-owned land includes extensive wildlife habitat and a public trail system that is maintained by the Town of Wellesley. Based on the Town's past partnership with MassBay Community College as stewards of this important conservation land, the NRC has made a concerted effort to protect this land as open space in perpetuity. The NRC has held several meetings with MassBay leaders in an effort to unite the college community and the Town in protecting this open space for future generations and allowing Town residents to continue to take walks through this important natural resource to discover the beauty of this land.

The NRC was granted funding by the Community Preservation Committee to develop an acquisition feasibility study that is the first step towards protecting this open space. The potential for the Town to acquire this land as open space was identified in the "Wellesley Community Preservation 2008 Plan."

### **NRC Director Testifies at State House on Environmental Legislation**

Legislative advocacy plays a key role in the NRC's mission to protect the Town's natural resources, conserve habitats and address climate change. In FY12, the NRC Director attended hearings and/or provided testimony on the following environmental legislation:

- **An Act Protecting the Natural Resources of the Commonwealth (Also known as the Public Lands Protection Act or PLPA):** In 1972, the Massachusetts voters approved an amendment to the state Constitution, Article 97, granting the people of the state the right to clean air and water, and other "environmental" benefits. However, the pressure to convert public land protected by Article 97 is growing as development pressures increase, as vacant land becomes more expensive, and as the demand for land to be used for schools, easements, parking lots, utilities, and other services grows. This bill provides protection for our public lands by requiring other sites be evaluated before Article 97 land is developed and requiring that if Article 97 land is taken for development, open land is acquired to replace it. This bill codifies the existing "ad hoc" system legislators and the Administration currently relies on to conduct their "due diligence."

- An Act Making Corrective Changes in Certain Laws Regarding the Taxation of Forest, Farm, and Recreation Land: This bill makes several technical or conforming amendments to the classified land statutes, Chapter 61 (forest), Chapter 61A (agricultural and horticultural) and Chapter 61B (recreational). In 2008, these three statutes were amended in order to clarify and standardize basic features of the programs, such as penalty taxes, right of first refusal, and application and appeal procedures. However, there were some inadvertent omissions or non-conformities that will be remedied with this bill, including alignment of billing and appeal provisions, consistency across the three chapters, and correction of drafting errors on rollback taxes and abatement applications.
- Safer Alternatives to Toxic Chemicals Act: this bill will curb the use and proliferation of toxic chemicals by mandating when there is a safer alternative it must be used. Entrepreneurs who develop safer chemical alternatives are assured of sales in Massachusetts.
- An Act to Reinstate the Clean Environment Fund (The Expanded Bottle Bill).  
The Expanded Bottle Bill will extend the state's bottle bill beyond a refundable nickel deposit on carbonated beverage bottles to include containers that hold water, ice tea and other non-carbonated beverages, and to benefit bottle redemption businesses. This bill creates a Clean Environment Fund into which all unredeemed bottle bill deposits collected pursuant to Chapter 94, Sec. 323D are deposited. These revenues would be used for two main purposes: to create and support waste reduction, recycling and composting programs, as set forth in the DEP'S Solid Waste Management Plan; and to create a revenue stream to help pay for DEP's administration of the Federal Safe Drinking Water Act in the State. Currently the sole source of funding for the latter purpose is a Safe Drinking Water Assessment Fee which is paid by municipal and district water systems and their rate payers – over \$200 million annually.
- Natural Heritage and Endangered Species Program: the mission of this important state program is to protect the rare species of Massachusetts, their habitats, and the full range of natural community species to conserve the biodiversity of the Commonwealth. It addresses community concerns about managing development in a sustainable way to protect state listed species as well as places special to people.
- The Old Growth Forest Permanent Protection Bill: this legislation will protect old-growth forests for the purpose of protecting exemplary forest habitats, maintaining biodiversity and establishing ecological benchmarks for assessing the health of forests statewide that includes a system of permanent old-growth forest reserves.
- The Dam Safety Removal and Repair Bill: will increase opportunities to remove unneeded dams and help restore rivers to a more resilient, natural condition reducing the risks of flooding and enabling aquatic animals to survive.
- The Sustainable Water Resources Bill: establishes a process to develop science-based stream flow standards to document groundwater input and to ensure that fisheries and other fresh water species are sustained while meeting water supply needs for public health and safety.
- An Act Relative to Reduction of Plastic Bags: The widespread use of plastic bags has serious consequences for the environment, such as littering our coastlines, using up billions of gallons of petroleum a year, leaching toxic chemicals into our soil and water, and killing millions of animals each year. This bill will reduce the number of plastic bags used in Massachusetts each year by directing certain retailers to cease providing non-compostable plastic checkout bags to their customers. If a retailer still chooses to provide plastic

checkout bags, they must conform to the ASTM standard for compostable plastic. This legislation would only apply to large stores, as defined as greater than 4,000 square feet.

- An Act to Sustain Community Preservation: this legislation will amend MGL Chapter 44 B in order to, among other provisions, allow for capital improvements for existing open space, housing, parks and recreational facilities not purchased with Community Preservation Act (CPA) funds.
- An Act Relative to the Effective Enforcement of Municipal Ordinances and Bylaws: Local municipal boards, including conservation commissions, are vested with the authority to administer a variety of important land use and other bylaws, ordinances and regulations, and need adequate enforcement tools. The current tools are lacking. For example, when faced with a violator who refuses to pay a “non-criminal disposition” fine, a municipality’s only recourse is to pursue a criminal complaint in District Court, which costs the town in legal fees. The payment of those fees is in effect, optional, leading to willful violations of local laws. For example, when someone fails to comply with an enforcement order under a town’s wetlands bylaw (that requires them to cease and desist or restore damage to wetlands resources) then a non-criminal disposition fine would be issued, but rarely collected. This legislation gives municipalities and the courts two important enforcement tools: It raises the maximum penalty for violations of ordinances and bylaws from \$300 to \$1,000; and it grants the Superior Court the authority to impose civil penalties sought by a municipality, in conjunction with equitable relief, such as an injunction. The bill would give the court judge specific guidance on calculating a penalty. The legislation does not grant municipalities the right to impose penalties unilaterally but they do retain the right under other, existing statutes to impose non-criminal fines. Judges gain the right to enforce payment and dispose injunctive relief.

### **NRC Climate Protection Actions and Legislative Efforts**

Rapid climate change is a serious long-term threat to Wellesley’s natural resources and our planet. Climate change primarily results from tropical deforestation, animal agriculture, and the burning of fossil fuels to generate electricity and power our vehicles, planes and trains. The burning of fossil fuels and its effect on climate change also raise public health and safety concerns. To reduce these impacts, our use of fossil fuels must be dramatically reduced. At the same time, we must increase energy derived from more efficient technologies and renewable, energy sources.

The NRC’s “Green Wellesley” Campaign focuses on educating residents about the actions they can take in their daily lives to address climate change. Towards this end, the NRC has actively supported the following state legislation:

- Global Warming Solutions Act: the NRC strongly supported the State Global Warming Solutions Act, making Massachusetts a leader in the fight against climate change. The NRC supported passage of this law which requires a reduction of greenhouse gas emissions by 80 percent by 2050 with an interim reduction of 10-15 percent below 1990 levels by 2020.
- Climate Change Adaptation Committee: the NRC has been active in advocating to ensure that this new law included a provision for development of measures to help people and nature adapt to climate change impacts that are inevitable, even if emissions are stopped immediately.

### **NRC Participates in “Sustainable Wellesley” Climate Protection Event**

NRC Director Janet Bowser, NRC Chairman Neal Seaborn and Vice Chair Ursula King worked with the Sustainable Energy Committee, Sustainable Wellesley Organization and the Municipal Light Plant on this October 2012 event that focused on educating residents about climate protection and simple energy conservation measures that they can make at home. At the event, the NRC

encouraged residents to join the NRC's Green Wellesley Campaign by pledging to live a more sustainable lifestyle and distributed information on sustainability. A network of organizations interested in climate protection evolved from this event and it is the NRC's goal to further develop its Green Wellesley Campaign by collaborating with these other organizations. This event was one of thousands held across the world as a part of the international climate campaign [350.org](http://350.org) founded by Bill McKibben in recognition of the 350 parts-per-million carbon dioxide limit that is recommended for the health of the planet.

### **NRC Supports Town-Wide Sustainable Energy Plan**

The NRC continues to support the Town's Sustainable Energy Plan through implementation of the NRC's Green Wellesley Campaign. Recognizing the importance of developing and adopting local sustainable practices to reduce energy use and the impacts of greenhouse gas emissions, the 2008 Annual Town Meeting commissioned the Green Ribbon Study Committee to develop a sustainable energy plan for the Town that identifies policies and actions that will increase energy conservation and efficiency, reduce reliance on fossil fuels, and reduce greenhouse gas emissions at both the public and private levels. Based on the Committee's preliminary work, the 2009 Town Meeting set a goal to reduce emissions to 10% below 2007 levels by 2013. In order to reach this target at least 440,500 tons of CO<sub>2</sub> must be eliminated from the Town's emissions over the next four years. While this goal may appear to be relatively modest, in the context of increasing energy usage and emissions, it will require the concerted efforts of the Town's residents, businesses, institutions and municipal government to attain. The Town's Sustainable Energy Plan outlines measures that the Town has already undertaken and outlines actions that the Town is encouraged to take in order to reach the Greenhouse Gas Reduction Target by 2013. While the overall goal is 10%, the Plan established a target reduction in overall municipal energy use of 20% by 2010. The recommended actions in the plan include increasing energy efficiency and conservation in buildings and in infrastructure, reducing vehicle miles traveled and increasing vehicle fuel efficiency, improving management of solid waste, and purchasing electricity from renewable resources. The next step, as approved by Town Meeting in April 2010, included prioritization and evaluation of the measures proposed in the plan and the creation of a Town Sustainable Energy Committee to work together with Town Departments and Boards, including the NRC. One of the key components of the plan is an education and outreach campaign that will strive to build general awareness and sustain program support, as well as using traditional media tools and creating a committee to promote awareness. The NRC looks forward to continuing to work with this Committee to promote educational awareness on natural resource protection and sustainable programs and practices, including sustainable ecological practices and land management practices to adapt to and reduce CO<sub>2</sub> emissions, to protect bio-diversity, to adopt green practices and operations that will reduce the Town's carbon footprint and to look at water consumption and water quality issues as they impact sustainable practices.

### **The NRC's "Green Wellesley Campaign" Promotes Town-Wide Sustainable Practices and Green Building Design and LEED Standards**

The NRC is committed to working with all Town Officials, departments and residents to create a sustainable community. In FY12, the NRC continued to educate residents about what they can do to make their homes and lifestyles more environmentally friendly and advocated for the construction of "Green" municipal buildings in collaboration with the "SMART" environmental citizen's organization. NRC Members and the NRC Director were active in advocating for maximizing green building design elements in the new High School Project.

The NRC adopted the following statement urging the Town to support Green Building and "Leadership in Energy and Environmental Design" (LEED) Standards for the design and construction of the new High School:

“The Natural Resources Commission strongly recommends that the Town of Wellesley take action to seriously address the very real threats posed to our Town and our world by global warming. Towards this end, the NRC urges Town officials to take all steps available to improve our energy efficiency and reduce our carbon emissions including the adoption of Green Building LEED Standards in the design of the renovation and expansion of the High School. Taking action now will improve our quality of life, save money, and make our Town a healthier, cleaner place to live and set a good example for future generations.”

### **NRC Endorses Mass. Climate Change Policy Position Statement**

The NRC has endorsed the Position Statement on the Massachusetts Climate Change Policy encouraging the State to reduce green house gas emissions through conservation, increased efficiencies, and renewable energy sources. The NRC, along with other major Massachusetts environmental organizations, have endorsed the position statement in order to urge Massachusetts State policy makers to support a goal of 80 percent mandatory emission reductions from current levels by 2050.

### **NRC Participation on the Community Preservation Committee**

In FY12, NRC member Joan Gaughan continued to serve as the Commission’s representative on the Community Preservation Committee (CPC). The Committee is charged with making recommendations for the use of CPA funds. The NRC worked with the CPC in writing and updating the open space section of the CPC’s 2008 “Community Preservation Plan,” which outlines the need for open space acquisition to help the Town protect its drinking water supply, wetlands, floodplains, wildlife habitat and scenic vistas, as well as expand recreational resources. This Plan also identifies goals and current and projected capital projects that may be eligible for CPA funding, including restoration of Morses Pond, Longfellow Pond, State Street Pond, and Abbots Pond, the restoration of the historic Fuller Brook Park and the Town Hall Park, as well as park, playground and recreational improvements. To read the full text of the CPC’s Community Preservation Plan, visit the CPC website: [www.wellesleyma.gov./cpc](http://www.wellesleyma.gov./cpc).

### **Town-Wide Encroachment Correction Policy Committee**

In FY12, a Town-Wide Encroachment Correction Policy Committee, chaired by NRC Member Ursula King, continued its work to develop a single policy to correct encroachments on all Town land. This Committee was comprised of representatives of all boards with jurisdiction over Town land. The Committee studied issues relating to encroachments and relied heavily on the work undertaken by the Natural Resources Commission with its adoption in 2006 of a NRC Encroachment Correction Policy that included detailed correction procedures. As recommended by the Committee, each board with land under its jurisdiction adopted the final Policy Statement along with a set of correction procedures. In addition, the Committee recommended that the Board of Selectmen be granted the authority to impose a municipal lien on a property where the owner declines or is unable to correct an encroachment, which was approved at a Special Town Meeting in June 2012.

## **NRC’S RECREATIONAL LAND USE, PLANNING AND MANAGEMENT**

### **NRC Park and Playground Master Plan Improvements**

The NRC continues to work with the DPW to implement an ambitious and successful Park and Playground Master Plan for improvements at the parks, playgrounds and playing fields under NRC jurisdiction. In FY12, the NRC approved and the DPW implemented the following improvements at NRC parks and playgrounds: the NRC’s 15 parkland playgrounds had safety fiber added and were renovated as needed to meet required ADA and safety standards including bi-annual safety inspections; 3 new basketball backboards and rims were installed at the Perrin Park basketball

court; improvements to the Hunnewell Field and tennis court complex included sealing cracked court surfaces. Improvements to park amenities throughout Town including replacement of trash receptacles, benches, picnic tables, and trees and shrubs at Longfellow Pond, Rockridge Pond, Reeds Pond, Town Hall Duck Pond, and Morses Pond. Recently, new playgrounds and playing fields were recently installed at Ouellet Park, Warren Park, Phillips Park, Hunnewell Field Tot Lot.

### **Playing Fields Task Force and Improvements to Athletic Fields**

The Task Force, comprised of representatives from the NRC, DPW, Recreation Commission, School Department, Wellesley Little League, Wellesley Lacrosse, and the Wellesley Soccer Club, continues to focus on identifying the most urgently needed improvements and developing a long-term plan for improvements to the Town's athletic playing fields. The NRC continues to work with the Playing Fields Task Force to improve the Town's playing fields and to obtain the maximum space with minimum wear.

In FY12, the NRC approved and the DPW implemented the following playing field capital improvements: at the Hunnewell athletic field complex, over 30 feet of outdated barbed wire fencing was removed along the football field; grading of the southeast corner of the Perrin Park soccer field increased the field size by 10% and 3 new dry wells were installed to increase drainage and the entire playing field at Perrin Park was aerated and seeded and new sod was installed where disturbed.

### **NRC Adopts Permanent Off-leash Dog Hours and Regulations at Perrin Park**

Pursuant to the NRC's authority as Town Park Commissions under MGL Chapter 40, the NRC issued its fourth year of off-leash dog control regulations at Perrin Park in response to dog owners and residents concerns about the use of Perrin Park by large numbers of dogs off-leash. The NRC continues to make a concerted effort to hear from all interested parties to set limited off-leash hours and regulations in order to ensure that the park will be used by a wide range of residents and users, as well as protecting the existing playing fields at Perrin Park and ensure protection to park users from off-leash dogs. While the Town does not have a leash law, per say, the current Bylaw requires that off-leash dogs be under the immediate control of their owners. The NRC continues to monitor the situation at Perrin Park in order to ensure that all park users are able to use the park without interference.

### **NRC Serves on 900 Worcester Street/St. James Planning Committee**

In the summer of 2010, NRC Member Joan Gaughan and NRC Director Janet Bowser began serving on the St. James Ad Hoc Committee, whose goal was to evaluate the possible acquisition and potential uses for this property. Since that time the St. James Committee has evaluated using this land to construct a Town recreational facility that may include a synthetic turf playing field, ice rink, and swimming pool facility. In June of 2012 Town Meeting Members voted to purchase the St. James property located at 900 Worcester Street for \$3.8 million from the Archdiocese of Boston during a Special Town Meeting. A purchase and sale agreement was executed to acquire the property, and since that time the NRC has been working closely with the St. James Committee to further evaluate the site. The acquisition is pending environmental assessments, further due diligence and the resolution of vigiler appeals to the Vatican. The June Special Town Meeting also approved the creation of a committee to further develop the proposed recreation plan for the site that includes representatives from the Natural Resources Commission. Community Preservation Act Funds will provide \$2.6 million toward the total purchase of the property with these funds coming from the Open Space Fund and the Recreational Fund. The application of CPA funds also requires the placement of a Conservation Restriction on the open space portion of the property. The NRC supports the use of this land for recreational purposes and will continue to work with the 900 Worcester Street Planning Committee on this project. The NRC has formally requested that the

Board of Selectmen designate all open space on this parcel as conservation land under the care, custody and control of the NRC. The NRC has noted that this open space encompasses a fragile ecosystem with extensive wetlands resources, wildlife habitat and floodplain, and as a result, this open space should be designated as conservation land under the NRC's jurisdiction in order to be consistent with the Town Bylaws and State law designating the NRC as the steward of the Town's open space and to protect this land appropriately.

### **NRC's Trails Committee**

During FY12, the NRC's Trails Committee maintained, improved and expanded Wellesley's trail network, and continued its community outreach programs with the support of many organizations within Wellesley and the surrounding area.

### **Trail Maintenance**

Throughout the year, the Committee repaired or replaced posts, directional arrows, medallions and map houses. Members regularly monitored and maintained assigned sections of the trails network. The Department of Public Works provided assistance for larger projects such as removing major blowdowns. The DPW also kept paths mowed in the summer. The Committee sponsored a cleanup in the Town Forest with help from the Kiwanis Club. The Committee also supported the NRC's Earth Day cleanup along the Charles River. The Committee worked with the Police Department to address the graffiti problem. Graffiti clean-up was carried out where necessary.

### **Trail Improvement**

The following projects were completed improving trail access (as reported to the NRC by the Trails Committee):

- a) The Committee participated in the Fuller Brook Park Coordinating Committee. This major program will make significant improvements to the Brook Path.
- b) Initiated by our Committee, a Town-wide Encroachment Policy and resolution procedure was approved by all boards with land jurisdiction. It will facilitate addressing abutters' actions on Town land, including those on which trails exist.
- c) Graffiti painting has seen increased activity. Work with the School Committee and the Wellesley Police is ongoing to address this difficult problem to resolve. "No Spray Painting" signs have been put up.
- d) "No Dumping" signs were added at various locations.
- e) Four dog refuse bag stations are maintained by the Committee. The Committee has changed these to a lower cost alternative.
- f) Approaches to a footbridge on the Boulder Brook Reservation Trail were filled.
- g) A lawn encroachment at Rockridge Pond was corrected.
- h) Steep trails sections were rerouted on the Esker Trail and the Rocky Ledges section of the Boulder Brook Reservation Trail as an Eagle Scout project to improve trail safety.
- i) A repair of the driveway to the Centennial Reservation parking area was funded with Trails monies.
- j) The Committee approved and supervised the installation by Gravestar Inc. of an additional trail map house on their property leased to the new Whole Foods market on State St. and Washington St.
- k) Trails markings and monitoring was provided when the Cedar St. bridge over Rt. 9 was replaced.
- l) Two trail car parking spots were set up on the west end of Boulevard Rd.

### **Trail Network Expansion**

- a) The Committee worked with the NRC and the DCR as the DCR rebuilt and opened the Lower Falls Railroad Bridge.
- b) The Committee extended the Charles River Path through the new Waterstone Complex (27 Washington St). The trail connects to the extension on DCR land to and along Boulevard Rd which was completed last year. A new trails map house was installed at its Washington St. access.

- c) The Crosstown Trail was extended and now connects with Natick along the Cochituate Aqueduct.
- d) We participate in the MAPC MetroWest Regional Collaborative Open Space Connectivity Project.
- e) A “Future Trails Development and Improvement Projects Plan” document was completed and distributed to appropriate Town departments.

There are now 26 miles of marked trails throughout the Town.

### **Trails Community Outreach**

The Trails Committee was selected to receive a Special Recognition Award at the Forty-Fourth Annual Wellesley Veterans’ Parade “in recognition of their outstanding service in developing new trails and enhancing the trails network in our community”. The Committee led three walks in the fall and four walks in the spring. There were 20 participants in the fall and 54 in the spring. Our fifth Kids’ Trails Day took place at the Town Forest in the fall, with 130 kids and adults looking for treasure boxes using written clues (similar to Letterboxing). These events are promoted in printed and electronic media, in Recreation Department’s activities’ publications, on our twenty trail map houses and via sandwich boards. The website continues to provide on-line access to information about the trails network and Trail Committee sponsored events. The web site is updated on a regular basis and improvements are made to keep the site relevant and user friendly. A Facebook page has photo postings and attracted additional followers. In celebration of the new green-design high school, the Wellesley Trails Committee co-sponsored GoSmart week May 14- 18, geared to encourage all Wellesley High School students to reduce carbon emissions by walking, biking, or taking the bus to school. A donation was made by the Trails Committee for prizes.

### **Trail Mapping**

The Town’s Network and Information Systems Department has been very cooperative in providing trail maps for our publications, website and special events. This year we completed the task of collecting GPS data for all the trails in Wellesley to produce updated maps next year.

### **Trails Support**

The Trails Committee appreciates the cooperation it receives from MassBay Community College, Babson College, Wellesley College, Olin College, the Town of Needham and the MWRA to allow the trails network to cross their properties. The Committee is grateful for the help received from the Selectmen, the Police Department, Department of Public Works, Municipal Light Plant, Natural Resource Commission, Wetlands Protection Committee, Planning Board, Water Department, the Boy and Girl Scout Troops in Wellesley, Haynes Management Inc., Nelson Properties, National Development LLC and the Beard Way Homeowners Association.

## **NRC’S TREE PROTECTION AND ENHANCEMENT PROGRAMS**

### **Public Shade Tree Replacement Program**

The NRC, which acts as the Town’s Tree Wardens, in conjunction with the Department of Public Works, manages a proactive and ambitious public shade tree management program that preserves and protects over 6,000 inventoried Public Shade Trees for the enjoyment of the public and the enhancement of Wellesley’s environment. Routine maintenance is conducted on a four-year cycle to provide adequate safety pruning to all of these trees. The care includes: vandalism repairs as needed; storm damage repairs; shade and park tree planting; management of new trees for one or two years; tree and stump removals as necessary; and other tree care according to need.

Trees are essential to Wellesley's character as a green, shady, residential town. Tree planting maintains Wellesley's property values and quality of life, reduces sound and glare, improves air quality, helps prevent climate change through carbon absorption, replenishes groundwater, reduces erosion, buffers weather changes, adds beauty, inspires tranquility, screens unsightly

areas, and separates incompatible uses. This year, the purchase of 118 new trees was funded by the NRC and planted by the DPW. At Town Meeting this year, \$30,000 was appropriated for new tree plantings throughout Town and for shade tree replacement of trees lost due to age, disease, storms and road reconstruction projects.

### **Public Shade Tree Removal Hearings and Appeals**

Only when a public shade tree is severely diseased, is in substantial decline, or threatens public safety does the NRC and the DPW propose to remove a tree, and then only after a Public Hearing that gives residents an opportunity to voice their concerns and opinions about the proposed tree removal. In FY12, the NRC held four Public Shade Tree Removal Hearings. There were no appeals of an NRC decision to remove a public shade tree.

### **Massachusetts Honors Wellesley with 29th-Year Tree City USA Award**

In May 2012, Wellesley was awarded the Tree City USA "Annual Award" for excellence in the management and nurturing of public shade trees for the 29<sup>th</sup> consecutive year. Only 80 of the 351 towns and cities in Massachusetts have ever received this award, and Wellesley has received it longer than any other. The NRC serves as the Town's Park Commission and Tree Warden and, together with the Department of Public Works, the NRC promotes a "Shade Trees Make the Difference" campaign to encourage support for shade trees throughout the Town. To be eligible for the Tree City Award, Wellesley had to spend at least \$2 per capita on urban forestry, enforce laws that protect public trees and hold an Arbor Day celebration and meet other standards.

This award is a testament to the Town's long tradition of valuing trees and open spaces. Wellesley founded a Park Commission in 1888 to landscape avenues and parks, and it was one of the first boards established in the Town.

Urban and community forests are visible signs that our community has a sense of pride and that it has been highly valued by residents for a long time. The environmental benefits of urban and community forests are many but they can be summarized as follows:

- Our forested streets and parks help define the character of our community and offer the functional human benefits of noise reduction, cooling shade, visual screening, enhanced property values, economic growth, community pride, reduction of crime and more rapid recovery from illnesses;
- Our forests reduce levels of pollutants such as solid particles, ozone, nitrogen dioxide, sulfur dioxide, carbon monoxide and others that seriously impact human physical, mental and emotional health negatively;
- Trees are the Town's most important natural infrastructure; and
- Our forests reduce heating and cooling needs for residential buildings thereby reducing costs, reduce the "urban heat island effect" (localized heating due to the preponderance of black topped surfaces) to provide a more human friendly living environment, reduce rainfall runoff and erosion thereby improving water quality and quicker re-charge of local aquifers, function as habitat for wildlife to enrich human enjoyment and reduce global warming for the long term security of the Earth.

### **Winter Moth Caterpillar Control Town Tree Protection Program**

In FY12, in response to a significant increase in damage to Town trees by the invasive insect known as the "winter moth caterpillar," the NRC worked with the DPW to implement its fifth year of a

proactive program to address this problem and protect the Town's trees. This year, the DPW proposed, and the NRC approved, a program to spray 1096 public trees in the spring of 2012 with an environmentally safe spinosad product called "Conserve" to control damage from the winter moth caterpillar. The NRC and DPW also provided educational information to residents that outlined the measures they could take to protect their own trees from Winter Moth damage.

### **Winter Moth State Biological Control Project at Centennial Reservation**

Over the past three years, a team of scientists from the State Department of Conservation and Recreation released approximately 1,000 parasitic flies in Centennial Reservation in an effort to test whether they can be used to control the invasion of the winter moth, which is stripping trees of their foliage throughout the State, especially in Eastern Massachusetts. In FY12, the NRC approved the continuation of this project with additional fly releases in Centennial Reservation, which is the largest release of the flies in the State. Other releases were also made in Hingham, Falmouth and Wenham. Professor Joseph Elkinton, a professor of entomology at UMASS Amherst, organized this joint project between UMASS, the Federal government, and the State Department of Conservation and Recreation. The specie of fly released, which is the "cyzenis albicans," is a natural enemy of the winter moth and has been released in other areas to help eradicate the winter moth invasions. The scientists believe that the fly will only attack the winter moth and not other species, and that it will likely take years for the flies to have a significant impact on the large number of winter moths.

### **Scenic Roads Tree Protection Enforcement**

Pursuant to its authority as Town Tree Warden and under M.G.L. Chapter 40, sec. 15c, the NRC protects all public shade trees along the seven scenic roads in Wellesley that have been designated by vote of Town Meeting as scenic roads: Brookside Road, Benvenue Street, Cartwright Road, Cheney Drive, Pond Road, Squirrel Road, and the Waterway/Brookway. Under the statutory requirements of this law, the NRC is required to hold a public hearing to review proposed removal of trees along any designated scenic road. In FY12, the NRC received one application for the removal of public shade trees along Benvenue Street and the removal of these trees were approved in a joint meeting with the Planning Board.

## **NRC's EFFORTS TO PROTECT TOWN LAND AND WATER RESOURCES**

### **Lawns, Buffers and Water Quality**

Maintenance of the Town's half-dozen major and minor ponds is essential to Wellesley's quality of life. Under modern circumstances that means periodic dredging. Wellesley's ponds were largely weed-free up to the end of World War II. That was when retooling wartime industries and suburban developers sold the parents of the baby boomers on evergreen lawns. Sweeping green lawns symbolized English estates, where cool, damp weather and grazing sheep made them easy to maintain. But in America, grass is supposed to go to seed and become hay in July. Currently, Americans pour priceless water, fertilizer and herbicides onto their lawns, and the nutrients from these unnatural lawns pour into our streams, lakes and ponds. That is why ponds need dredging. In the words of the Town's Morses Pond consultant Dr. Ken Wagner, "Green lawns mean green lakes." The quality of Wellesley's water supply and the cost of maintaining our ponds are directly related to the amount of pesticides and fertilizers used by Town residents. Perfectly manicured lawns need to be made socially unacceptable. Buffers as wide as possible need to be planted between overfed lawns and golf courses and storm drains and ponds.

### **Organic Turf Management Efforts**

In FY12, the NRC continued to work with the DPW in implementing an Organic Turf Management Plan for the parks and playing fields under the NRC's jurisdiction. This year saw a transition to a

total Organic Turf Management Program that includes cultural practices for cutting heights, multiple types of aeration techniques, proper irrigation scheduling, and regular seeding with high quality grass seed. The NRC continues to work with the DPW on the organic turf management of all playing fields and parkland under the NRC's care.

### **NRC's Pond Restoration Master Plan Implementation**

The Commission continues to implement its *Pond Restoration Master Plan*, which sets priorities for restoring the Town's beautiful ponds. The NRC's Master Plan was developed in conjunction with the DPW and was endorsed in a resolution approved unanimously by Town Meeting in March 1998. As a capital budget priority, the NRC supports an alternating schedule of dredging feasibility studies and actual dredging for the next several years. Dredging studies are required because the method of dredging must be determined, the quality of the dredged material must be tested, and suitable disposal sites must be found. There are contracts to be written and issues of truck access, hours of operation, and the like to be resolved before work starts. To date, Reeds Pond, Bezanson Pond, Rockridge Pond and the Town Hall Duck Pond have all been successfully restored. A long-term comprehensive management plan has been developed for Morses Pond and is currently being implemented (see below). Next up are feasibility studies for State Street Pond (aka Skating Pond), and Abbotts Pond.

The NRC asks every resident to take personal action to prevent pesticides, fertilizer and herbicides from contaminating Wellesley's natural resources including the Town's drinking water supply.

### **Development of the Morses Pond Comprehensive Management Plan**

Morses Pond is Wellesley's preeminent natural, recreational and scenic resource. Approximately 40% of the Town's water supply is pumped from municipal wells located at the Pond, and the public beach and the open space bordering the pond have been used by many generations of Town residents. But Morse's Pond is facing a wide range of problems due to the fact that it provides drainage for an 8.8 square mile watershed, including commercial industry and several miles of heavily traveled Route 9. These problems, which include eutrophication and the increasing and dramatic spread of aquatic invasive plants and algae, support the immediate need for a comprehensive management plan to examine the options available to address these problems. Over 300 residents from throughout the Town signed a Citizens Petition in support of the development of this plan, which documents the community's broad-based support and concern for the health of the Pond.

In recognition of the need to address the health of Morses Pond, the CPC, Advisory Committee and Town Meeting supported funding for the development of a Comprehensive Management Plan for the pond at a cost of \$150,000, with CPC and Advisory sharing the costs evenly. The Board of Public Works, NRC and Recreation Commission formed the Morses Pond Ad Hoc Committee (MPAHC) to work with the Town's Pond Consultant, Dr. Ken Wagner, of ENSR, for a year and a half in evaluating options for the pond's preservation and restoration. As part of this evaluation process, the NRC voted to affirm its adherence to its Integrated Pest Management Policy that prohibits the use of all pesticides, including fluridone, in Morses Pond. As a result of this vote, fluridone was not considered as a management technique to be used in Morses Pond and other safer and non-toxic management alternatives form the Comprehensive Management Plan for the Pond. The plan, completed and approved by the three boards in Nov. 2005, outlines the options evaluated, makes recommendations for implementation, identifies a 5-year timeline for implementation, and costs for the implementation of the identified options. The three boards, spearheaded by the NRC, work collaboratively in managing the pond and implementing the Plan.

## **Implementation of the Morses Pond Comprehensive Management Plan**

Over the past several years, the NRC has been successful in requesting and securing over \$1,500,000 in funding from the Advisory Committee, the Community the Morses Pond Comprehensive Management Plan. The first component of the plan was the purchase of a new weed harvester in 2006 to remove invasive plants in the pond. The second component was the 2007 installation of a Phosphorus Inactivation System (PIS) designed to help capture phosphorus and prevent it from entering the pond, thereby reducing algae growth and improving water clarity. On-going, long-term Morses Pond management efforts include weed harvesting, operation of the PIS, installation of rain gardens and other low-impact development projects and watershed education efforts to encourage residents to eliminate the use of fertilizers and pesticides. Please visit the "Morses Pond" link on the NRC's website at [www.wellesley.ma/NRC](http://www.wellesley.ma/NRC) for more detailed information on what you can do to help protect the water quality and recreational resources of the pond.

In FY12, Town Meeting appropriated to the NRC \$166,500 in operating costs related to the Morses Pond Plan, including funds for operating a new weed harvester whose procurement funding was approved in FY06 and which was purchased in FY07. The weed harvester is operated through a program using DPW personnel. Additional operating expenses for FY11 included: operation of the phosphorus inactivation station that was installed in the spring of 2008; funding to hire a professional pond manager; organizing volunteer manual harvesting throughout the pond to complement the Town's weed harvesting efforts; and the design of a Low Impact Development demonstration sites.

The NRC is the lead board for the implementation of this project and works collaboratively with the Board of Public Works and the Recreation Commission and the Town's Morses Pond Consultant, Dr. Ken Wagner, to implement the Morses Pond Comprehensive Management Plan. These three boards have formed the Morses Pond Management Committee, which oversees the implementation and management of the Plan.

## **Morses Pond Northern Basin Dredging Project**

In the last quarter of FY12, the NRC, DPW and Recreation Commission jointly requested \$400,000 in additional funding from the CPC and Town Meeting to complete the Morses Pond Northern Basin Dredging Project, one of the largest and most critical components of the long-term Morses Pond Comprehensive Management Plan. The project was scheduled to begin in September 2012 and the dredging portion of the project will be completed by the end of the year. The project involves the hydraulic dredging, pumping, and disposal of sediments from the pond and will restore the Northern Basin's detention capacity, which will allow particulate matter to settle in this area before reaching the main part of the pond. The removal of sediment and plant material that have accumulated over many decades will help improve the overall health and clarity of the pond and will prevent the Northern Basin from becoming a degraded water body. The dredging will involve the use of a 56 ft. x 10 ft. platform that contains a large suction pump that will remove approximately 12,695 cubic yards of sediment material. Approximately half of the dredged material will be pumped and drained at the Town Beach, where the clean material will be used to replenish the sandy beach. The remaining dredged material will be pumped to the St. James parking lot, where it will settle in large "GeoTubes" through April 2013 and the sediment will then be hauled off-site and the clean water pumped back into the pond. This project is the third and final substantial "in-pond" implementation component of the 2005 Morses Pond Comprehensive Management Plan and the project was bid and contracted with Cashman Dredging and Marine Contracting Company.

### **Development of a Morses Pond Watershed Education Website Prototype**

In FY12, NRC member Neal Seaborn and the NRC Director Janet Bowser completed their work with Dr. Wagner and his staff to develop a Morses Pond Watershed Education Website that will help educate residents regarding action steps that they can take to help protect the watershed and improve the pond's water quality. Please visit the NRC's website for more information.

### **NRC Town-Wide Residential Lawn Care Questionnaire and Education Effort**

The NRC and Dr. Wagner developed Town-wide Residential Lawn Care Questionnaire to evaluate the present state of lawn care practices as reported by homeowners in Wellesley, and portions of Natick and Weston in the Morses Pond Watershed. The survey responses indicated that a majority of Wellesley residents are interested in "going green" and using environmentally friendly lawn care practices. It is also clear that a majority of Wellesley residents have a lack of knowledge about the type and quantities of pesticides and fertilizers applied to their lawns, due to the fact that a significant number of residents outsource their lawn care management. The questionnaire, which residents could respond to on-line or by mail, had a tremendous response rate and is helping the NRC better understand the Town's watershed management needs and how to develop an educational program to protect the Town's land and water resources.

### **NRC's EDUCATIONAL EFFORTS TO PROTECT WELLESLEY'S NATURAL RESOURCES**

NRC's Pesticide Awareness and Organic Land Care Educational Campaign

The mission of the NRC's Wellesley Pesticide Awareness Campaign (WPAC) is to reduce the exposure of children and adults to pesticides and pesticide breakdown products which are known or probable health hazards, to protect Wellesley's water supply, and to restore Wellesley's land use style to healthier and less toxic land care practices.

Eleven years ago, the NRC was instrumental in hiring Dr. Sarah Little as Wellesley's first Pesticide Awareness Coordinator, the first such local position in the state. Dr. Little resigned from her position with the Town in order to pursue her work on a more regional level, and the NRC thanks Dr. Little for her continuing efforts to help residents reduce pesticide use and educate residents about the harmful effects of toxics.

This year, the NRC continued to implement grants from both the Mass. Department of Environmental Protection and from the Mass. Toxics Use Reduction Network, to develop a local and regional Pesticide Use Reduction and Education Program. The NRC's Pesticide Awareness Campaign continued to focus on educating Town residents about reducing pesticide use in and out of the home, growing and caring for an environmentally safe lawn and garden, and on learning about the health risks posed by pesticides. For more information on alternatives to pesticides, and for a listing of organic lawn care companies, please visit the NRC's pesticide use reduction website at [www.wellesleyma.gov/nrc/pesticide](http://www.wellesleyma.gov/nrc/pesticide).

There is an increasing body of scientific evidence that synthetic pesticides in extremely small amounts can disrupt hormones, particularly in the fetus and in young children. Around the world deformed or absent amphibians—frogs, salamanders, toads—are signaling that something pervasive is terribly wrong. Please contact the NRC office for more information, and we encourage residents to take the NRC "Pledge to Learn About Alternatives to Pesticides" and receive a "Safe and Pesticide-Free Lawn" sign for your yard. Poison is bad for people as well as pets. Talk with your veterinarian if you want to know what lawn chemicals are doing to dogs and cats. Under no circumstances allow your children to play on recently treated lawns. If you are thinking about lightening your workload by reducing the size of your lawn, your family and all of us will be healthier.

This year, the Pesticide Awareness Campaign included extensive public education efforts including continued distribution of numerous fact sheets and brochures. Ten years ago, the NRC and the School Committee approved an Integrated Pest Management (IPM) Policy for land under their respective control, and the NRC continues to work with the DPW, the Board of Health and the School Committee to implement the policy. The NRC continues to work with the Department of Public Works, the Health Department and the School Department to track the Town's annual pesticide purchases and work towards reducing and eventually eliminating the use of pesticides on Town property.

The NRC continues to be concerned with the amount of pesticides and fertilizers used within the Town on private residences, and one of its top priorities is to continue its education program aimed at reducing the amount of pesticides and fertilizers used in Town in order to protect our natural resources and drinking water supply.

### **Use of Goats to Control Invasive Vegetation in Boulder Brook Reservation**

In May of 2012, the NRC hired a company called “The Goat Girls” to use goats to control invasive plants that had taken over the Rocky Ledges of Boulder Brook Reservation after a significant unauthorized tree cutting reduced the tree canopy. The NRC is committed to sustainability, including methods of preserving the natural beauty and integrity of Wellesley’s many natural resources. The NRC’s Green Wellesley Campaign was established as part of the NRC’s commitment to educate Wellesley’s residents about the ways in which daily practices can affect our natural resources. As part of this campaign, the NRC asks residents to eliminate or minimize the use of chemical fertilizers, pesticides and herbicides on their lawns to protect the community’s water supply. The NRC also recognizes that lowering the use of these lawn chemicals will reduce the long-term financial impacts to the Town of mitigating problems caused by run-off in the watershed. The Goat Girls are committed to the same principals as the NRC and their methods provide a suitable alternative solution to the use of herbicides for restoring the Rocky Ledges area of Boulder Brook Reservation. Using goats to manage the growth of invasives and nuisance plants is a sustainable method of control because it avoids the use of herbicides and pesticides, which can be harmful to people and the environment. It also eliminates the need for machines that cannot reach difficult topography and would typically rely on diesel fuel, offering a carbon-neutral option for land management. The NRC will continue to evaluate non-toxic, non-pesticide methods for controlling invasive vegetation, both at Boulder Brook Reservation and on other NRC land.

### **NRC Rain Garden and Sustainable Landscape Educational Program**

On May 1, 2012, the NRC held a program on Rain Gardens and Sustainable Landscapes by Ed Himlan of the Mass. Watershed Coalition. This presentation focused on the environmental benefits of creating rain gardens and what property owners can do to lower their impact on local waterways by the installation of sustainable landscaping techniques such as permeable pavement, use of rain gardens, rain barrels, and installing native buffering plantings.

### **NRC’s Low Impact Development and Rain Garden Project at Morses Pond**

On May 19, 2012, the NRC unveiled the installation of its Morses Pond Rain Garden as well as other low-impact development (“LID”) features at a public forum near the Morses Pond Beach House. These LID elements will protect and enhance the water quality of the pond and allowed residents to learn firsthand about the plants and designs that can be used in rain gardens and how they can be installed on residential properties.

As a follow-up to this LID program, the NRC website has been expanded to include an extensive amount of information on rain gardens and LID techniques that the public can use on their own property.

### **NRC Works With Wellesley Country Club Regarding Pesticide Use and Development of an Integrated Pest Management Plan**

In FY12, the NRC continued to work with representatives of the Wellesley Country Club regarding their pesticide use and the continued evolution of an Integrated Pest Management (IPM) Plan. The Country Club and its consultant developed a “Turfgrass Management Plan using an Integrated Pest Management Approach” in order to formalize its current turf and pest management practices with an effort to reduce the amount of pesticides it uses on the golf course, which is located in a Water Supply Protection District. The NRC continues to work with the Country Club to encourage them to reduce the amount of pesticides and fertilizer they use on their property in order to protect the Town’s natural resources and drinking water supply.

### **NRC’s Vernal Pool Education Program**

In FY12, the NRC Director organized this annual effort to protect Wellesley’s vernal pools that includes a vernal pool program to educate the public about vernal pools and the many species that inhabit them. Although Wellesley’s Wetlands Protection Bylaw protects all State “certifiable” vernal pools, including their associated upland habitats (areas within 100 feet of the pools), finding vernal pools is the first step in protecting them. Approximately 50 children and their parents attended this year’s program, held on May 12, 2012.

### **NRC Supports Organic Lawn Care Services in Wellesley**

As part of the NRC’s Pesticide Awareness and Organic Land Care Educational Campaign, the NRC has reached out to lawn care and landscape service companies doing business in Wellesley to support and educate them regarding the need to reduce and eliminate the use of herbicides, pesticides and synthetic fertilizers in order to protect public health, our natural resources and the Town’s drinking water supply.

### **NRC Collaboration with the Board of Health on Healthy Living Grant**

In FY12, the NRC Director continued to work with the Health Department on a Wellesley Healthy Living Grant that is being funded through the West Suburban Community Health Network. The NRC continues to work with the Board of Health on this project to encourage residents to use of the Town’s Trail Systems and natural resources, as well as integrating a range of healthy living approaches in the home and encouraging the use of non-toxic alternatives.

### **NRC’s Pesticide-Free Gardening Education Effort**

The NRC continues to educate and encourage residents to garden with perennials and foliage grasses that require no fertilizer or pesticides and only rainwater to flourish. The NRC has created three brochures towards this goal: *A Guide to the Demo Garden*; *Buffers Are Beautiful—Protecting Water and Wildlife*; and *Plants for Landscaping Ponds, Banks, Buffer Areas and Wet Areas while Encouraging Wildlife*. The three brochures are available in the NRC office in Town Hall.

### **NRC Administrative Oversight of the Brookside Community Garden**

The Brookside Community Garden at Oakland Street and Brookside Road had another successful year. The NRC provides administrative oversight of the community garden for the DPW, which owns the land. The Town requires that all gardeners at Brookside Garden manage their gardens organically with no use of pesticides. This year, the DPW completed garden landscape improvements including tree pruning to improve the area and accessibility. There were many new gardeners who created beautiful gardens and added to the sense of community at Brookside. In

addition, the NRC and the gardeners have initiated the establishment of a Brookside Garden Management Committee to manage the garden with NRC oversight.

### **NRC Collaboration with Wellesley Cancer Prevention Project**

The NRC continues to support the work of the Wellesley Cancer Prevention Project (WCPP), which focuses on assessing the relationship between environmental issues and the incidence of cancer. The NRC looks forward to continuing to work with and support the WCPP's educational efforts aimed at cancer reduction and awareness.

### **NRC'S Wetlands Protection Committee**

The NRC serves as the Town's Conservation Commission and appoints the five volunteer members, and two associates, of its Wetlands Protection Committee (WPC). The NRC delegates to the WPC the power and authority to administer and enforce the Wetlands Protection Act (G.L. Chapter 131, Section 40) and Wellesley's Wetlands Protection Bylaw (Article 44).

### **Wetlands Permits**

In FY12, the WPC held 18 public meetings, reviewing 56 filings made under the State Wetlands Protection Act and the Wellesley Wetlands Protection Bylaw. Hearings included the review of 25 new Notices of Intent (NOI), 26 Requests for Determinations of Applicability, 1 Abbreviated Notice of Resource Area Delineation, 3 Requests to amend existing Orders of Conditions and 11 Requests for Certificates of Compliance. None of the WPC's decisions were appealed. Wetland fees received in FY12 totaled \$13,327.50.

### **Wellesley's Wetlands Protection Bylaw**

The Wellesley Wetlands Protection Bylaw (Article 44) was approved by Town Meeting on April 2, 2002 and became effective on September 12, 2002. The WPC adopted application Filing Fees on October 9, 2003; Regulations, including Performance Standards in October 2003 (revised on June 24, 2004 and August 28, 2008); and Rules for Hiring Outside Consultants on April 22, 2004.

**Bylaw Resource Areas.** The following areas (referred to as "resource areas") are protected by Wellesley's Wetlands Protection Bylaw:

#### **Wetlands**

***marshes, wet meadows, bogs, swamps, banks, reservoirs, Lakes, ponds, rivers, streams, creeks***

#### **Isolated wetlands**

containing at least 2,500 square feet of surface area;

#### **Upland areas**

land within 100 feet of the above resource areas;

#### **Vernal pool habitats**

that include the upland areas within 100 feet of vernal pools;

#### **200 foot Riverfront**

land within 200 feet of perennial streams/rivers; and

#### **Lands that flood**

bordering land subject to flooding (i.e., abutting wetlands) and; isolated land subject to flooding (i.e., upland area depressions) *(the above floodplains do not have buffer zones)*

### **The Wetlands Permitting Process**

Anyone proposing to alter any areas that are located within 100 feet of a wetland or within 200 feet of a perennial stream must file a NOI under State and Town wetland protection laws prior to commencing any activities. If the applicant is in any doubt as to whether an activity is subject to wetland regulation (i.e. whether a wetland permit would be required), they should file a Request for a Determination of Applicability (an informal process to ask the WPC to determine whether a NOI needs to be filed for the proposed project).

The WPC regularly processes several kinds of applications under the State Act and Town Bylaw. The following applications are the most commonly filed with the Committee:

1. Request for Determination of Applicability (RFD) – to determine whether the law applies to a particular area and project.
2. Notice of Intent (NOI) – for projects that propose to alter a State or town resource area.
3. Abbreviated Notice of Resource Area Delineation (ANRAD) – for the review of wetland and/or upland resource area boundary lines, or for “simplified review” certification.

The response to an RFD is a Determination of Applicability (DOA). The DOA establishes which portions of a property are subject to the law and which are not. A positive DOA would be issued for proposed work that requires the filing of a NOI. The WPC’s response to an NOI is an Order of Conditions (OOC) to do the work. This can include either a denial of the project, or an approval that can spell out in detail the terms under which the proposed work can be performed. An ANRAD can be filed prior to a NOI, as it allows an applicant to receive certification for the exact boundaries and status of their property’s resource areas before designing a project and filing a NOI. An Order of Resource Area Delineation (ORAD) is the response to an ANRAD, and addresses resource area and boundary delineations, as well as “simplified reviews.” The above Orders and Determinations are valid for three years. The wetlands administrator is available to help guide residents or their representatives through the wetland permitting process.

### **Significant Wetlands Protection Projects and Concerns:**

Protecting Wellesley’s rivers, streams and ponds: Most of the permit applications that are received by the WPC involve proposed projects that are located in riverfront areas or near streams or ponds. Filings often propose the expansion of an existing building, the replacement of an existing building with a larger building, or the removal of natural vegetation (often mature trees) for the creation of grassed lawns. Protecting our streams and their receiving water bodies from the cumulative adverse effects of resource area alterations, while accommodating reasonable expectations of property owners, is an on-going concern.

Buffer Zone Landscaping Protection. The WPC endeavors to protect our lakes and streams by requiring natural buffer zones between manicured lawns and wetland areas. This, unfortunately, only provides minimal protection to Wellesley’s natural assets, since runoff from manicured lawns will still end up running into streets, street drains, and eventually into our lakes, ponds and streams. Therefore, the WPC encourages homeowners and developers to use native plants in their landscaping plans. Native plants are beautiful, have excellent wildlife habitat value, are drought resistant, and are low/no-maintenance. Realizing that modern civilization requires certain tradeoffs, the WPC, in collaboration with the NRC’s Pesticide Awareness Campaign, seeks to educate residents about the adverse effects of their modern ways, such as:

- Purchasing fertilizers and chemicals for the sole purpose of creating greener lawns. These chemicals will eventually end up in our lakes and ponds, playing a major role in their accelerated rate of eutrophication.
- Applying herbicides and chemicals for the sole purpose of killing non-grass species. Herbicides and chemicals can have serious side effects to wildlife, to neighboring and downstream vegetation, and to human health.
- Misuse/Overuse of precious water resources. Installing irrigation systems and freely using limited water resources for the perfect lawn threatens our water supply. New England was blessed with an abundant supply of pure groundwater, but over the years, that supply has been threatened by overuse and misuse. The Committee works to help protect the Town’s water resources.

### **Summary of Significant On-going Permitted Projects**

In FY12, the WPC continued to support contractors, property owners, other municipal departments and development professionals working on on-going projects with active wetlands permits. Examples of such work included conducting on-site meetings and inspections with property

owners, contractors and engineers at construction project sites to resolve permit compliance issues, and provide site specific wetlands education.

As a condition in all permits for work issued by the Wetlands Protection Committee, the Committee and/or Assistant NRC Director are obligated to conduct inspections of project sites before, during and after construction to ensure wetlands are protected and projects are completed in compliance with their permits. In FY11, the NRC and the WPC hired a Wetlands Field Inspector to assistance with inspections at project sites with active wetlands permits.

### **Wetlands Committee Membership**

In FY12, Derek Redgate was appointed by the NRC to serve as a full member of the Wetlands Protection Committee after several years as an Associate Member. At the end of FY12, the membership of the Wetlands Protection Committee consisted of Eric Seaborn, chair; Jay Hammerness; J. Stanley Waugh; Robert Collins and Derek Redgate.

### **Natural Resources Department Staff**

The NRC staff consists of a full-time director, a full-time assistant director, a full-time secretary position that is shared by two employees, and a part-time environmental education coordinator. In FY12, Diane Torres joined the Department as the Assistant NRC Director.

NRC Director Janet Bowser was reappointed this year to serve on the Massachusetts Municipal Association's Environmental Policy Committee. Ms. Bowser also continues to serve as an elected member of the Executive Board of the Massachusetts Society of Municipal Conservation Professionals, which focuses on state-wide and local issues affecting municipal conservation and natural resource protection. In addition, throughout FY12, Ms. Bowser provided extensive professional expertise, oversight and management assistance to other Town Departments, elected officials, and the NRC's subcommittee's including the Morses Pond Management Committee, Pesticide Awareness Committee, Trails Committee, Wetlands Protection Committee, as well as to the Playing Fields Task Force, the Integrated Pest Management Advisory Committee, the Fuller Brook Park Coordinating Committee and the Town-Wide Encroachment Corrections Committee.

### **NRC and Committee Membership and Elections**

Neal Seaborn continued to serve as NRC Chairman in FY12, and Heidi Gross was re-elected to the NRC for a three-year term. Stephen Murphy was elected to the NRC in March 2012 for a three-year term replacing Paul Cramer who did not run for re-election. The NRC thanks Paul for his service to the Town and his commitment to protecting the Town's natural resources. In FY12, Miguel Lessing was elected chairman of the Trails Committee and Eric Seaborn continued to serve as Chair of the Wetlands Protection Committee.

The NRC thanks all its volunteers for their time and considerable effort towards protecting our natural resources.

### **Citizen Inquiries and Educational Outreach**

The NRC is committed to providing the highest level of service to the Town's citizens. The Department averages over 120 citizen inquiries per week, and many of these inquiries involve walk-in office visits after citizens are referred to the NRC by other Town Departments. The NRC staff assists citizens with a wide range of questions concerning the use and improvement of park, playground, forest, conservation and recreational land, acquisition and protection of open space, public shade tree regulations, wetlands protection requirements, vernal pool protection, toxics and pesticide reduction, encroachment corrections, and the process of project approval and scheduling of meetings with the NRC and its committees.

## **Wildlife Notes**

Wellesley is fortunate to have a wide diversity of wildlife throughout its open space, and wildlife habitat protection is one of the NRC's top land protection priorities in order to preserve and protect this diversity. Many red-tailed and broad-winged hawks were seen in Centennial Reservation, Town Forest and near the Town Hall Duck Pond. Great blue herons, a variety of ducks including several wood ducks and hooded mergansers, ring-necked pheasants, northern bobwhites, great horned owls, woodpeckers, eastern bluebirds, warblers, finches, sparrows and many other species of birds continued to be in abundance throughout the Town's open space this year. Wild turkeys were once again sited throughout Town. Many residents enjoy fishing for bass, pike, pickerel and the occasional trout in the Town's ponds and streams and Alewife were seen in Fuller Brook. Deer, coyotes, foxes, possums, opossums, rabbits, porcupines, weasels, fishers, woodchucks, skunks and turtles were among the wildlife spotted throughout the NRC's conservation reservations.

## **Volunteers and Donors**

Volunteers make Wellesley. The NRC needs and uses volunteers for its committees. We need Friends groups for every park and pond in Town. We need trail monitors. We need wildlife inventory compilers. We need people willing to take the initiative. Waiting for you is work, friendship and the old-fashioned sense of a job well done. Please call the NRC and let us know what interests you.

Many thanks to all the volunteers, especially the NRC's Wetlands Protection Committee, Trails Committee and the Girl Scouts and Boy Scouts, who help protect Wellesley's open space and keep it clean on a continuing basis! Generous gifts were received this year from the Wellesley House and Garden Club and the Wellesley Garden Study Group. *Thank you!*

Many of the benches, trees and landscape in Wellesley are gifts to the Town in memory of someone dear. The Commission needs gifts to make additional improvements throughout Town and especially along the Fuller Brook Park. Will you help? Please contact the NRC office if you would like more information and to volunteer.

**Respectfully submitted,**

### **NATURAL RESOURCES COMMISSION**

**Neal Seaborn, Chairman**

**Ursula G. King, Vice Chairman**

**Heidi K. Gross, Secretary**

**Joan Gaughan**

**Stephen Murphy**

**Janet Hartke Bowser, Esq.**

**NRC Director**

## **REPORT OF THE PLANNING BOARD**

### **Membership**

On March 13, 2012 Mark B. Synnott was elected to a five-year term. On June 18, 2012 the Board elected Jeanne S. Conroy as Chair, Sara Preston as Vice Chair, and Mark B. Synnott as Secretary. Stephanie Wasser and Neal Glick continue to serve as members of the Planning Board. Donald S. McCauley completed his term on the Board on March 5, 2012 after 5 years of service.

On May 21, 2012 at a joint meeting with the Board of Selectmen, L. Deborah Carpenter was appointed as the Associate Member of the Planning Board. The Planning Board Associate Member is authorized to vote as a full member of the Board on special permit cases if for any reason one of the elected members cannot participate.

### **Annual Town Meeting**

#### **Flood Plain – Article 28**

Town Meeting, by voice vote, approved the proposed amendments to SECTION XIVB. FLOOD PLAIN OR WATERSHED PROTECTION DISTRICTS. and the Zoning Map, to meet a Federal Emergency Management Agency (FEMA) mandate to link local flood plain provisions with the National Flood Insurance Program. The proposed amendments are effective July 17, 2012.

The amendments adopted new countywide Flood Insurance Rate Maps (FIRM) and linked the FIRM with the Town's local flood plain restrictions in the Zoning Bylaw. The proposed amendments largely included new definitions, the establishment of new flood plain district boundaries, and base flood elevations. The previous exemption for structures constructed prior to March 20, 1974 remains in effect.

The approved Zoning Map amendments adopted the base flood elevations for the 100-year storm as provided by the Norfolk County FIRM, while maintain the established flood plain zones for Rockridge Pond, Sabrina Lake, Wight's Pond, and Abbott Pond.

#### **PSI Fees– Article 29**

Town Meeting, by voice vote, approved an amendment to SECTION VIA. PROJECT APPROVAL to clarify an applicant's responsibility to pay for peer review costs associated with post-development reviews of approved Projects of Significant Impact (PSI). The amendment helps to assign any costs associated with the Town's traffic engineer peer review of additional traffic studies and/or plan alterations associated with a PSI to the applicant.

### **Comprehensive Plan Implementation**

In 2007, the Planning Board completed the 2007-2017 Comprehensive Plan. Since the completion of the Plan, the Board has been working towards implementing goals, objectives and projects recommended by the plan. In the past year, the Board has worked on several tasks outlined including purchasing the St. James the Great parcel, working with the Board of Selectmen on a transit study for intra-town bus service and maintaining a diverse array of independent businesses, and investigating cluster development zoning.

A copy of the Comprehensive Plan can be found online at [www.wellesleyma.gov](http://www.wellesleyma.gov).

#### **St. James Committee**

The Comprehensive Plan considered alternative land use scenarios for the St. James site located at 900 Worcester Street. The Planning Board in May 2010 completed an Alternative Land Use Study with Concord Square Development for the site. The St. James Ad Hoc Committee was formed in the summer of 2010 to continue the pursuit of a recreational plan. The St. James Committee continued

evaluating the potential acquisition of the St. James the Great parcel through 2010-2011 to construct a town recreational facility to include a turf playing field, ice rink, and swimming pool facility. On April 2, 2012, the Board of Selectmen, on behalf of the Town, executed a Purchase and Sale Agreement to acquire the property for \$3.8 million. The Planning Department worked diligently with the Board of Selectmen to bring to a Special Town Meeting an article to authorize the purchase of the site using CPA funds for a portion of the purchase price. On June 13, 2012, by standing vote, Special Town Meeting approved the acquisition of the property pending due diligence and the resolution of vigiler appeals to the Vatican.

Town Meeting, by voice vote, also approved the establishment of a 900 Worcester Street Planning Committee, which must include a member of the Planning Board, to further study and develop a plan for a recreational complex on the property, to include a playing field, enclosed ice rink and pool previously outlined in the Planning Board's St. James the Great Alternative Land Use Study.

#### Public Transportation Working Group

The Comprehensive Plan recommends the Town actively participate in regional transportation planning and explore the possibility of a shared-use shuttle bus system. To continue the Comprehensive Plan implementation, the Board of Selectmen began exploring the possibilities of intra-town transit. To determine existing public transportation demand and future needs, the Planning Staff spearheaded six separate surveys of eight distinct groups within Town, which included residents of the Town, non-residents working in the Town, and students and employees of Wellesley College, Babson College, and MassBay Community College. On September 14, 2011, the study titled "Developing Fixed-Route Bus Service in the Town of Wellesley, A Report and Recommendations of the Public Transportation Working Group" was released. The two key findings of the report were to recommend the Town join the Metrowest Regional Transportation Authority (MWRTA) and to establish a Transportation Advisory Group to respond to transportation related questions and concerns and to advise the MWRTA representative should the Town join. The Board of Selectmen voted to join the MWRTA in January 2012, and the TAG has informally been created to begin work on finding funding opportunities to create fixed route bus service in Wellesley.

#### Cluster Development Study

The Planning Board requested and received \$10,000 at the FY10 Town Meeting from the Community Preservation Committee to study Cluster Subdivision Regulations. The Planning Board has been working with Dodson Associates since November 2011 to analyze subdivision design options and assess what elements of Cluster Development could be successful in Wellesley given the current developable land constraints and the multitude of environmentally sensitive areas in Town. The Board after a public forum has concluded the Town should proceed with mandatory Natural Resource Protection Zoning provisions and as of the end of the fiscal year was awaiting a draft of the proposed zoning language.

#### Wellesley Square Initiative

The Comprehensive Plan recommends the Town try to preserve the character of village commercial districts and maintain a diverse array of independent businesses. To try and reinvigorate the Town's primary village, Wellesley Square, the Wellesley Square Initiative was formed in 2011 and includes members of the Board of Selectmen, Planning Board, Executive Director, and Planning Staff; the mission of the Initiative is to evaluate Wellesley Square and to begin coordination between the Town, merchants, and property owners. In September 2011, two successful forums were held with the Wellesley Square Merchants and Property Owners to evaluate how the Square can be improved. The Town applied for a Massachusetts Downtown Initiative Grant to improve way finding and signage in Wellesley Square. Although the Town did not receive the grant in the last round, it is anticipated that subsequent grant applications will be filed. The intent of the Wellesley

Square Initiative is to take a measured, collaborative approach to pursuing current problems, identifying solutions, and taking actions that are beneficial to the Square and its stakeholders: merchants, property owners, residents, and the Town.

The Planning Board and the Board of Selectmen also worked cooperatively with the Chamber of Commerce to hold a Best Retail Practices seminar for all Town businesses on March 21, 2012. At the end of the fiscal year, the Wellesley Square Initiative is looking to include all of the commercial villages in Town to increase discussions on improving the business climate for the Town's merchants and commercial property owners.

### **Projects of Significant Impact**

The Project of Significant Impact (PSI) bylaw mandates an assessment of the development impact on the town's infrastructure. Under this provision, any new project, exceeding 10,000 square feet of floor area and building renovation exceeding 15,000 square feet for a change of use, requires approval of the Planning Board. The Planning Board is authorized to approve a project if it deems that there are adequate municipal services available. If the services are not adequate an applicant may propose off-site improvements (e.g. street and sidewalk improvements, new storm water drainage systems) to correct the inadequacy and/or to insure that the development does not overburden the roads and other municipal facilities. The cost of necessary mitigation is borne by the applicant.

The Planning Board did not have any Projects of Significant Impact reviews during the reporting period.

### **Inclusionary Zoning**

On a motion jointly developed between the Housing Development Corporation and the Planning Board the 2005 Annual Town Meeting adopted Inclusionary zoning as a requirement for Projects of Significant Impact in commercial districts. This requirement was extended to residential subdivisions at the 2006 Annual Town Meeting. These projects are required to provide a ratio of affordable housing units based on the size of the proposed development.

The Planning Board did not have any new Inclusionary Zoning projects during the reporting period.

### **Review of Unaccepted Streets**

The Zoning Bylaw authorizes the Planning Board to determine whether an unaccepted street provides adequate frontage prior to the issuance of any building permits for construction on lots located on such streets. There are 105 unaccepted streets in Wellesley comprising approximately 12 miles of roadway. A number of inadequate ways have been upgraded at no cost to the Town since this provision was adopted.

During the course of the year the Planning Board received five applications from applicants proposing to build new or expand existing houses whereupon the above described review was triggered. The Board reviewed proposals for Pinevale Road, Oakencroft Road, Caroline Street, Carisbrooke Road, and Edgemoor Avenue.

### **Scenic Roads**

There are seven roads in Wellesley that have been designated by vote of Town Meeting as Scenic Roads with the new addition of Brookside Road at this past year's Annual Town Meeting. Scenic Roads under the State Act include Benvenue Street, Cartwright Road, Cheney Drive, Pond Road, Squirrel Road, Brookside Road and Waterway/Brookway. This Act grants the Planning Board approval authority, at a public hearing, to review the proposed removal of trees, stone walls or portions of stone walls along any designated Scenic Road.

During the course of the year the Planning Board received applications for the removal of public shade trees along Benvenue Street. The removal of the trees was approved through a joint meeting with the Natural Resources Committee.

### **Review of Zoning Board of Appeal Petitions**

The Zoning Bylaw authorizes the Planning Board to review and recommend action on all petitions before the Zoning Board of Appeal. Recommendations are made on cases based on planning principles, legal requirements, fairness, maintaining the integrity of the Zoning Bylaw and Map, and what it believes to be in the best interest of the Town. The Board submitted comments recommending approval, conditional approval or denial of 82 petitions during the year. Of the 82 recommendations, the Planning Board recommended denial of 20 petitions of which 9 were granted by the ZBA. The Planning Board also reviewed 2 Site Plan applications including proposed work at 234 Worcester Street (Toyota) and 169 Great Plain Avenue the RDF Bailing Station.

### **Subdivision Control**

The Planning Board continued its administration of two active subdivisions which are in various stages of development: Polaris Circle (7 lots) and #15 - 27 Pembroke Road (3 lots). The Board also reviewed a sketch plan for 18 Deerfield Road, however a preliminary plan was not submitted at the end of the fiscal year.

The Planning Board reviewed and endorsed three plans as "Approval Not Required" (ANR) under the Subdivision Control Law.

### **Street Construction Bonds**

The Planning Board requires surety bonds for work to be done by private contractors in conjunction with new subdivision streets and for work to improve unaccepted streets to minimum standards. The Board is currently holding \$249,872 in street construction surety bonds.

### **Project Review and Submission Fees**

All building projects involving an exterior change are reviewed including single family houses exceeding the Large House Review thresholds and all exterior changes within Historic Districts. All expenses of these boards and reviews are funded from the Planning Department budget.

The Planning Department collects project submission fees. The fees offset the cost of review of impact reports, plans and other materials. The Planning Department received \$18,575.00 in submission fees in FY12 which were submitted to the Town Treasurer for deposit into the Town's general fund.

### **Large House Review**

The Planning Board received 4 Large House Review applications. Three of the applications were for new houses: 7 Ingersoll Road, 16 Albion Road, and 23 Wingate Road. One of the applications was for an addition at 62 Glen Road. The reviews, along with 2 bond and bond release requests on past approvals took significant time and occupied space on 17 of the Board's 23 regular meetings.

### **Rockland Street Bridge**

Six bridges over the MBTA Commuter Rail have been rebuilt in recent years. Rockland Street Bridge is an original structure dating to 1921 and is in poor condition. The allowable weight limit has been reduced by Mass Highway to three tons (less than some SUV's.) Frank S. DeMasi, the Town's representative to and Vice-Chair of the Regional Transportation Advisory Committee worked with

other Town officials, Representative Alice Peisch and the Metropolitan Planning Organization (MPO) to have the bridge replaced as part of the accelerated bridge program. The bridge began was closed in January 2012 to begin construction. At the end of the fiscal year, construction has been delayed due to necessary engineering revisions to the approved design.

### **Cedar Street Bridge**

The Cedar Street Bridge over Route 9 was approved for reconstruction under the accelerated bridge program. In order to reduce construction-related inconvenience, Massachusetts Department of Transportation minimized the duration of work performed in the roadway. The replacement bridge deck was constructed in the work area within the cloverleaf, immediately northeast of the existing bridge and entirely outside of the roadway. The replacement bridge was moved into place with special remote-controlled machines called 'Self-Propelled Modular Transporters' (SPMTs) in July of 2011.

### **Citizen Inquiries**

The Planning Department Office is open weekdays from 8:30 a.m. until 4:30 p.m. The Staff assists citizens with questions concerning zoning requirements, setbacks, and the process of project approval and scheduling of meetings with the Planning Board, Design Review Board, Historic District Commission, and the Denton Road Neighborhood Conservation District Commission. Frequently people are referred to the Planning Department by other Town Departments. It is estimated that the Planning Department handles approximately 100 such inquiries per week with approximately 25 % of these involving in-office visits.

### **Regional Liaison**

Former Planning Board member Frank S. DeMasi is Wellesley's representative to the Regional Transportation Advisory Council (RTAC), the Metropolitan Planning Organization (MPO), and the MBTA Advisory Board. He also serves as the Town's representative to the Metropolitan Area Planning Council (MAPC).

Stephanie Wasser is the Planning Board representative to the Metro West Regional Collaborative. The Town's membership in MWRC is vital to keep informed on state legislation and programs affecting our community and to participate collectively with neighboring communities in promoting our interests and needs before State agencies.

Planning Board members and Staff periodically attend seminars and workshops conducted in the area concerning legislation and programs relative to town and regional planning.

### **Other Liaison Assignments**

The Planning Board Chairman coordinates planning activities and projects with the Board of Selectmen and other town boards. Member Sara Preston was appointed as the Sustainable Energy Committee Liaison. Jeanne Conroy continues to serve on the Community Preservation Committee.

### **Town Development Review Team (TDRT)**

The Town Development Review Team (TDRT) which consists of elected liaison board members, senior staff officials and Town Counsel, periodically met to discuss major Town developments. The purpose of these meetings is in large part informational so that all departments and boards involved in the review, approval or permitting will be able to conveniently consult with one another and with the applicant concerning proposed projects and that the same information will be shared by all.

### **Web Site**

The Planning Board maintains a web site at the following address: [wellesleyma.gov](http://wellesleyma.gov). This web site includes updated information on the regular activities and special projects of the Planning Department.

### **Meetings**

During FY-12 (July 1, 2011 - June 30, 2012) the Planning Board held 23 regular meetings, 6 public hearings, 2 joint meetings with the Board of Selectmen, 1 joint meeting with the Natural Resources Committee and 2 public zoning hearings.

### **Planning Staff**

The Planning Staff consists of a part-time secretary/technical assistant, a planner, an assistant director and a director. The Design Review Board, Historic District Commission, Housing Development Corporation, Denton Road Neighborhood Conservation District, and Fair Housing Committee receive professional assistance from the Planning Staff. The Planning Staff also supports on an as needed basis the work of the Community Preservation Committee and Historical Commission.

### **Future Initiatives**

In the upcoming fiscal year, the Planning Board will be working on completing the Cluster Development Study, Off Street Parking Study, establishing a fixed route bus service, and working on initiatives to increase the vitality of Wellesley Square.

The Planning Board continues to work cooperatively with the Board of Selectmen, Zoning Board of Appeals, Building Department, and residents to try and address issues concerning development and land management.

## **REPORT OF THE BOARD OF PUBLIC WORKS**

The Board of Public Works oversees the Department of Public Works (DPW), which consists of the following programs: Engineering, Park & Highway, Recycling and Disposal, Management Services, Water and Sewer. All of these programs are funded from general tax revenues except for the Water Program and the Sewer Program which, as enterprise funds, are funded exclusively by users' fees.

In March 2012, David A.T. Donohue was reelected to a three-year term to the Board of Public Works. In April 2012 Board Member William E. Charlton announced his resignation from the Board. He was replaced by Owen H. Dugan, effective May 2012. Mr. Dugan's appointment will expire at the next Town election at which time there will be an election to fill the balance of Mr. Charlton's term. The Board reorganized, effective July 1, 2012, with David A.T. Donohue as Chairman of the Board of Public Works, Paul L. Criswell as Vice Chairman, and Owen H. Dugan as Secretary.

### **ENGINEERING DIVISION**

The Engineering Division aims to provide the Town of Wellesley with the highest level of professional engineering services. It is involved with nearly every engineering related task in the Town including: preparation and review of engineering related reports and technical memoranda, preparation of detailed design plans and cost estimates, deed information and maintenance of record plans, computer-aided design and drafting, Geographic Information System (GIS) implementation and maintenance, surveying, contract administration and project representation services for construction projects, long-term planning and many other services. The Engineering Division uses state of the art technologies to perform these tasks, and to adjust to the ever-changing needs and priorities of the Department of Public Works and the Town of Wellesley. The following are highlights of the Division's work during Fiscal Year 2012.

#### **DPW Operations Building**

During FY12 this important and exciting project moved from plan into reality. The DPW selected Contractors Network Incorporated from East Providence, Rhode Island, as our general contractor. Work commenced in August, 2011, and took advantage of the extraordinarily mild winter. The work includes the construction of a 2-story, 8,640 square foot steel frame building. The Engineering Division worked actively with the Permanent Building Committee (PBC), the owner's representative Weston and Sampson, the project architect AECOM and our contractor. The Engineering Division completed construction survey services, reviewed all contract clarifications and responded to proposed field changes. A majority of the construction was completed during FY12 and the current substantial completion date is mid September of 2012. The Division looks forward to moving into the new handicap compliant and energy efficient building this fall where we will be consolidated with the remainder of the DPW.

#### **RDF Wood Processing and Baled Storage Buildings**

The Engineering Division worked as the surveyors and site engineers on this project designed to comply with current DEP requirements, to better protect the environment and to increase the market value of the recyclable material. The Division prepared permit submissions to the Design Review Board, the Zoning Board of Appeals, as well as the Building Department, and worked closely with the Health Department and the Wetlands Protection Committee. We coordinated plans with the Town's architect Weston & Sampson and mechanical engineer to facilitate a public bid for the construction of these two steel framed, fabric covered buildings. The Engineering Division will serve in a construction administration and oversight role as these buildings are constructed during the first half of FY13.

#### **Sprague Clock Tower Preservation**

FY12 saw the completion of this unique project that included tuck pointing, door replacement and rehabilitation of several interior surfaces and exterior masonry surfaces at the Clock Tower. The Department of Public Works worked closely with the Community Preservation Committee and Wellesley Historical Commission on this project to complete the work within budget. Substantial completion was accomplished this fiscal year.

### **HVAC Study for DPW Park/Highway Building**

During FY12, the DPW worked with the Permanent Building Committee (PBC) and Weston and Sampson Engineers for the heating, ventilating and air conditioning (HVAC) study for the DPW Park/Highway Building. There are a number of problems with the existing DPW Park/Highway Building HVAC systems including air quality, heat loss and air temperature controls.

The Engineering Division assisted in the evaluation of the existing facility and the development of recommendations for the HVAC system modifications including prioritized recommendations with cost estimates for various elements. The 2012 Annual Town Meeting approved funding for the engineering design services, including preparation of bid documents for construction, reconstruction, remodeling, rehabilitation and/or modernization of the HVAC systems. The final design and permitting for the DPW Park/Highway Building HVAC Systems Project is scheduled in FY13 and construction is scheduled in FY14.

### **Morses Pond Dredging Project**

In the last quarter of FY12 it was decided that the conditions were favorable to re-bid this project, the largest and one of the most critical components of the long range Morses Pond management plan. The Engineering Division worked closely with our environmental consultant, Apex Companies, and the Natural Resources Commission to re-advertise the project in mid May resulting in a contract with Cashman Dredging and Marine Contracting Company, LLC from Quincy, MA, at a value that was \$448,280 less than the 2010 bid. The contract was initiated at the end of the FY and work is expected to be completed next year.

### **Washington Street at Lower Falls**

Throughout FY12, the Engineering Division worked closely with the developers of the 27 Washington Street mixed use project, overseeing the installation of several critical public improvements. These include enhancements to the public parking lot and trail system, storm water system improvements, and the relocation of a sewer trunk line. The project included several traffic enhancements such as the new lights at Glen Road, several geometric and lane striping changes and the pedestrian crossing near Papa Razzi.

### **Infrastructure Projects**

The Engineering Division was involved with several important drainage infrastructure projects during FY12 including Aberdeen Road, Hillside Road, and Laurel Avenue. Additionally survey, design and bidding documents were prepared for the replacement of a critical culvert on Cliff Road. Roadway improvement projects on Bacon Street, Kingsbury Street and section of Washington Street were also advanced during the year.

### **Storm Water Management Program**

During FY12, the Engineering Division continued its management of the Town's storm water management program and the federal permit known as NPDES. This work includes monitoring of all construction activities, permitting of new connections, responding to reports of potential contamination issues and some monitoring and sampling of flow. The NPDES permit is in its 9<sup>th</sup> year and it regulates the discharge of storm water to the waterways of the United States. Compliance with the permit has involved added activities for the Engineering Division including public education, public participation, active management and inspections, and development of site specific storm water cleaning technologies.

A revised NPDES permit, originally expected by this summer, has been postponed by the EPA until FY13; however, the Engineering Division closely monitored the advancement of the permit, including participation in the public comment hearing held in March 2010. The Engineering staff worked closely with neighboring and regional interested parties to make the DPW well positioned for this anticipated increased regulation. Clearly we are excited about the goals of improving water quality and maximizing opportunities to protect our environment, but remain concerned with the costs and the long-range effectiveness of the permits goals. In this regard the Engineering Division worked diligently to assess the overall system, analyzed some of emerging technologies, and

increased tracking of specific pollutant concerns. We envision our ongoing investments in the Town's GIS system and other tracking systems to be beneficial to the anticipated permit requirements.

Additionally the Engineering Division completed a variety of tasks at the RDF to assure compliance with its Multi-Sector General Permit including quarterly monitoring and analytical testing of storm water.

### **GIS Implementation-Computerized Assessors Mapping**

The Engineering Division continues to assist the GIS Department by providing as-built plans for new projects, GPS work, updating of the Town's utility infrastructure, and ongoing assistance with data development. In 2010, the Engineering Division, working with the GIS Department, began converting assessors' maps into computerized format. A significant portion of this work was completed in FY 12; this system will replace the hand drawn pen and ink maps that are currently utilized. The Engineering Division staff sees this work as essential for future effective management of the systems that we assist in operating.

### **VUEWorks Implementation**

During FY12, the Department of Public Works implemented an asset management program called VUEWorks. VUEWorks utilizes GIS and databases to spatially show and manage the Town's assets. The Engineering Division is creating work orders and service calls in VUEWorks to help manage and maintain project information and utility infrastructure. The Engineering Division continues to work with the Management Division to develop and implement a facilities module for the building inspection maintenance program. This system will increase the ability for all divisions and potential all town components to work more effectively and will greatly improve our ability to efficiently monitor public assets and resource allocation.

### **Utility Permit Program**

The Engineering Division manages the Town's Street Occupancy and Trench Permit Program. This program regulates all utility and excavation work within the public way in accordance with the Rules and Specifications Regulating Street Excavations, Obstructions and Driveway Aprons, promulgated by the Board of Public Works. The comparative program statistics for FY10, FY11 and FY12 are:

<b><u>Utility Permits</u></b>	<b><u>FY10</u></b>	<b><u>FY11</u></b>	<b><u>FY12</u></b>
Number of permits issued:	861	808	<b>852</b>
Number of permits completed as of 6/30	497	486	<b>445</b>
Number of outstanding permits	363	322	<b>407</b>

The majority of outstanding permits are typically gas, telephone or water line repairs that have not yet been permanently patched. The number of outstanding permits at year's end also includes those streets that require cold planning, followed by an overlay of the pavement surface and those permits where the contractor is required to delay the final patch for a period of 60 days to account for settlement of the excavation.

### **HIGHWAY DIVISION**

The Highway Division is responsible for the maintenance and repair of all Town roads, street signs, sidewalks, and all surface and subsurface drainage systems. Maintenance includes the cleaning of streets, drains, catch basins, brooks, and culverts. The resurfacing program maintains the structure of streets through trench and pothole repair, crack sealing, chipsealing, resurfacing and reconstruction. During the winter, roads and sidewalks are kept safe for travel through the winter maintenance program, which includes surface treatment, plowing and snow removal. The Sign Shop maintains all of the traffic control signs, street signs, street line painting, parking meters and parking lot ticket machines. This includes replacement of worn, damaged or missing signs and meters and the installation of new signs and meters. The Highway Division also provides a wide range of construction and maintenance services to all Town departments in both emergency and non-emergency situations.

### Winter of 2011-2012

The winter of 2011-2012 started very early with a late October storm but this proved to be a fluke as the winter was a “non-winter”. This winter was the one of the mildest and least snowy winters on record (ranked by the state as the 2<sup>nd</sup> mildest on record). Records for warmest overall winter and least amount of snow were broken throughout the state. November and December produced no snow accumulations. January was our most active month with the most storms and highest total accumulation. February and March were extremely warm along with the rest of the country with very little precipitation.

The total snow accumulation measured at the Highway Division facility for the winter of 2011-2012 was 15.0 inches. The DPW responded to a total of only 5 events and just one of these required the attention of snowplowing crews. The remainder of these storms was treated with a combination of sand, salt and liquid calcium chloride. Responding to storms this season resulted in the use of approximately 18 tons of sand, 1,022 tons of salt, 750 gallons of liquid calcium chloride and 5,500 pounds of calcium chloride pellets.

Given the very mild winter and lack of any large accumulation storm, snow removal was not needed.

### Monthly Snow Accumulations-Winter 2011-2012

October	3.75"	January	8.25"
November	0"	February	1"
December	0"	March	2"

### Fiscal Year 2012 Street Resurfacing

The resurfacing capital program for Fiscal Year 2012 was completed after review of Fiscal Year 2011's season surveys and analysis to provide the best value with the available funding. The program encompassed several different treatment options: simple overlay, grind and overlay, and asphalt rubber surface treatment. A total of 17 streets were identified for treatment this year, totaling 4.65 miles of roadway.

The following five streets were treated with a conventional pavement overlay: Boulder Road, Greylock Road, Hunting Street, Monadnock Road, Old Town Road, and Rutgers Road. Six roadways were identified for cold planning and overlay. These roads were: Dover Road, Grantland Street, Grove Street (from Kenilworth to Beard Way), Hampden Street, Wareland Road, and Weston Road (from Central Street to Washington Street). There were 5 streets that received an asphalt rubber surface treatment. They were: Bradford Road, Cushing Road, Gilson Road, Greenwood Road, and Washburn Ave.

To continue to improve the Pavement Management Program, another survey of all streets in the Town was performed by UMass Dartmouth. This information is used to determine the most cost effective maintenance, rehabilitation and construction strategy that provides the longest life for a roadway and at the same time, costs the least.

### Stormwater Drainage Projects

Working in conjunction with the Engineering Division, several drainage projects were completed during the year to address storm water issues:

- Aberdeen Road - The Highway Division extended the drainage system to improve the capture of surface water. This work included four new catch basins and the installation of approximately 413 feet of 12" HDPE pipe. The finish work of restoring the pavement will be completed next fiscal year as National Grid made improvements to their natural gas main.
- Hillside Road- A total of four new catch basins were installed, all of which were double capacity to take on storm water. A total of approximately 155 feet of new 12" HDPE pipe was installed.

- Wareland Road - Work continued from the previous year to address numerous drainage issues. This work included a new 12" drain and installation of three new drainage structures. The street was then cold planed, received a leveling course of asphalt and subsequently the final course of asphalt. Noticeable improvements were observed during rain and snow/ice events.

#### **Sidewalk Construction & Maintenance**

- Waban Street- Highway crews resurfaced a portion on Waban Street sidewalk from the Municipal parking lot to Weston Road including several driveway aprons.
- Grove Street- Work was completed in the Fuller Brook area for ADA accessibility. The intersection of Grove Street at Hampden Street was reconstructed for ADA compliant wheelchair ramps.
- Weston Road - Highway crews reconstructed the ADA Wheelchair ramps at the intersection of Weston Road at Abbott Street.
- Highway provided services to the Park Division to rehabilitate and upgrade recreational areas and repair infrastructure damage from trees.
  - Assistance with the tree removal program required repair of sidewalks after tree removal and subsequent stump grinding. Those locations included Fiske Road, Beechwood Road, and Arden Road.
  - Highway constructed and/or paved sidewalks at Kelley Memorial Park and Perrin Park.

#### **Other FY12 Highway Activities**

- August 28<sup>th</sup>, 2011, brought Tropical Storm Irene to Wellesley. The Highway Division had crews in place for its arrival. With the given forecast and planning preceding the event, the flooding was minimized and road closures were easily addressed.
- The Highway Division began working in conjunction with the Engineering Division on a detailed inspection of catch basins (drainage structures) and storm drain lines. Work started in late December with the Fuller Brook Basin. The scope of the project is to update the Town mapping with newer structures, private drain connections, identifying utilities needing repair and upgrade, recording data for input into the Town's GIS database, and identifying storm water outfalls. Given the mild winter, the project had excellent results and will continue in the years to come. This will aid Engineering's efforts for meeting the EPA's NPDES permit requirements for stormwater.
- Highway crews supported the Engineering Division in site work for the new DPW Administration building. The work included utility connections and paving.
- Due to a mild winter, Highway crews were assigned the task of Brook and Culvert Maintenance. After Tropical Storm Irene, several areas were identified as needing attention and completed over the winter. A total of 3,950 feet of brooks were cleared resulting in approximately 171 cubic yards of debris removed.
- The Lexington Road culvert was cleaned during the winter resulting 14 cubic yards of material removed.
- The forebay at Reeds Pond was dredged by Highway personnel and a private contractor in December 2011. An estimated 49 cubic yards of dredgings were removed.
- Highway personnel installed a total of 60 feet of CORTEN guardrail at two locations. The first was on Boulder Brook at Martin Road, the second was Indians Springs Brook at Colburn Road.
- Assisted both Park and Engineering Divisions in the installation of under drains for the Fuller Brook Walking Path study. Highway crews installed a total of approximately 400 feet of pipe to assist in controlling ground water issues which presented difficulty in the walking path base.
- Highway crews were used in the installation of new granite curbing in the main parking lot of the Town Hall.

<b>Comparative Statistics</b>	<b>FY11</b>	<b>FY12</b>
<b>Street Resurfacing &amp; Cracksealing (public ways)</b>		
Hot Mix Asphalt (HMA) Overlay	2.1 mi	1.2 mi
Roadway cold planed & HMA Overlay	0.9 mi	2.1 mi
Stress absorbing membrane interlayer treatment (SAMI)	1.8 mi	0.0 mi
Asphalt rubber surface treatment	4.5 mi	1.3 mi
Streets cracksealed	14.3 mi	0.0 mi
<b>Curbing</b>		
Granite curbing	--	250 lf
HMA curbing	425 lf	1,335 lf
<b>Sidewalks</b>		
Sidewalks resurfaced	1,969 lf	1,720 lf
New sidewalk construction	--	417 lf
Sidewalks reconstructed	--	735 lf
<b>Guardrail fencing</b>		
Highway steel guardrail fencing installed	405 lf	60 lf
<b>Winter Maintenance</b>		
Winter weather events requiring DPW response	21	5
Total snowfall, inches	81.3	15
Salt used for ice control on roads and walks, tons	3,035	1,022
Calcium chloride (liquid) for ice control on roads, gallons	9,700	750
Sand used for ice control on roads and walks, tons	238	18
Calcium chloride (pellets) ice control in School Lots*, lbs	5,600	5,500
Sidewalks plowed each storm, miles	49	50
<b>Highway Maintenance Inventory</b>		
Streets, miles	110	110
Sidewalk, miles	118	118
Curbing, miles	78	78
Fencing, miles	6	6
Culverts, miles	75	75
Brooks & streams, miles	15	15
Catch basins, each	3,657	3,657

Note\*: Added to the snow responsibilities were more areas/driveways around the new high school constructed with porous pavement in wetland areas. This restricts the use of salt or sand on these areas which is the typical treatment. To accommodate these parking lots and driveway areas around the high school, a truck is dedicated to distribute ONLY calcium chloride pellets. While the number of treatments needed this winter was less, the amount of material needed for each storm increased.

## PARK & TREE DIVISION

The Park & Tree Division of the Public Works Department is responsible for the year-round maintenance of the Town's parks, athletic fields, outdoor recreation facilities, conservation lands and public shade trees. Listed below is a breakdown of the town properties routinely maintained by the Park & Tree Division.

- The grounds of Wellesley's branch Libraries, Town Hall and Police Station
- The Recreation Department's Morses Pond Beach Facility
- 9 Playgrounds of Wellesley's Public Schools
- 13 Playing Field sites totaling 47 acres of the Natural Resource Commission and School Department properties.
- 4 Tennis Courts (Hunnewell, Sprague, Schofield, Kelley) totaling 17 courts.
- 6 Conservation Reservations and the Wellesley Town Forest
- 10 Municipal Parking Lots of the Board of Selectmen
- 18 Parks and 5 Playgrounds of the Natural Resources Commission
- 68 Traffic Islands
- 3 Linear Parks (Caroline Path, Cochituate Path and Fuller Brook)
- 8 Ponds including annual mechanical and manual harvesting of invasive weeds at Longfellow, Rockridge and Morses Ponds
- Over 6,000 inventoried Public shade trees and vegetation management along town roadways.

During the fiscal year **2012**, the Park & Tree Unit also completed the following tasks and capital improvement projects:

- **Hunnewell Field Capital:** During the fall of 2011 graded and installed new gravel and stone dust along 1,400 feet of the Cochituate Aqueduct Path that runs through Hunnewell Field. Replaced 30 feet of fencing along the Hunnewell football field along with removing old outdated barb wire along the entire perimeter fence.
- **Elementary School Capital:** Graded the southeast corner of the Perrin Park soccer field to increase the field size by 10%. Three new dry wells were installed to improve drainage. All disturbed areas were replaced with new sod along with the entire field being aerated and seeded.
- **Playground Capital:** During the 2011/2012 School year assisted the Sprague School PTO with the installation of a new donated Shade Structure. The division worked with the installer to relocate existing picnic tables to a new location, excavated the site and installed base material for paving of surface area along with installing a 24" retaining wall around three sides of the structure, and new sod around the grassed area. Site was open for use when the students returned from April Spring Vacation. Also, during the year all the town's 9 School playgrounds and 6 Parkland playgrounds had safety fiber added and renovated as needed to meet required ADA and safety standards, including bi-annual safety inspections.
- **Sprague Field Capital:** During December of 2011 a french drain was installed around the outside arc of the Sprague Field #5 baseball infield to improve drainage. The French drain also connected the fields existing storm water drains. Then in the spring of 2012 the outfield was aerated with a vertiquake machine to improve outfield drainage going to the newly installed French drainage. Since this project was completed drainage has appeared to improve.

- **Tennis & Basketball Court Capital:** In the fall of 2011 installed 3 new basketball backboards and rims along with painting new lines at the Perrin Park basketball court. During the winter of 2012 completed renovation of the fence enclosure for the Sprague Field Tennis Courts. In the spring of 2012 the Department awarded a contract to New England Sealcoating for the crack sealing and painting of the Hunnewell Tennis Court complex. It will be a two phase project allowing for four of the eights courts to remain open during the renovation. The project will start in August and be completed by early to mid September of 2012.
- **FY 12 Tree Planting Program:** During the fall of 2011 and spring of 2012 planted and maintained 137 new trees and 200 shrubs town-wide with funding provided by the Natural Resources Commission and various other capital project funds and donations.
- **A.D.A. Capital:** Purchased and installed two new A.D.A. accessible picnic tables for the new donated Sprague School Shade Structure.
- **Traffic Island Capital:** During the winter months of 2012 concluded extensive pruning, thinning and removal of dead trees and invasive plants in the large wooded Great Plain Traffic Islands located between Brook Street and Wellesley Avenue. Then in the spring of 2012 transplanted 25 White Pine saplings from Sawyer Park and two 2" size nursery trees (Elm & Amelanchier) in this area to establish native species in this wooded area.
- **Winter Moth Spraying Program:** In the spring of 2012 successfully sprayed 1,096 public shade trees to control damage from invasive Winter Moth caterpillars. Also, in cooperation with the Natural Resources Commission provide public information to town residents on how they can best protect their private trees against this destructive pest.
- **Mosquito Control:** In response to the West Nile Virus, assisted the Middlesex Mosquito Control and the Wellesley Heath Department with treating over 3,200 catch basins with larvicide to help reduce the mosquito population in the town during the summer of 2011.
- **Aquatic Weed Harvesting:** In July of 2011 continued annual mechanical weed harvesting of invasive aquatic plants at Longfellow and Rockridge Ponds. Then during the months of August and September of 2011 and May and June 2012 continued annual mechanical weed harvesting of invasive aquatic plants at Morses Pond. Also, provided support to the Phosphorus Activation System at Morses Pond during April, May and June of 2012.
- **Gift Account:** The division installed 5 new donated benches and planted three traffic islands with flowers, thanks to the generosity of town residents.
- **Fuller Brook Park Demo Path:** In cooperation with the Highway Division and funding from the Natural Resource Commission, installed two 50 ft. demonstration paths on Fuller Brook Park just west of State Street. Each section was design to a different specification for the public and Fuller Brook Park Task Force to review and help create the desired pathway specification for the complete renovation of the Fuller Brook Park pathway.
- **Fuller Brook Park Tree Maintenance Program:** With funding and a Tree Preservation Plan from the Natural Resource Commission the division removed 58 hazardous and/or invasive trees during FY12. Starting in June the division was able to start maintenance pruning of priority #1 trees identified in the plan. All the work completed came in under budget of the plan's project costs.
- **Wellesley High School & Middle School:** As part of maintaining the town's Green and Sustainable Energy goals the division relocated 6 bike racks during the High School

construction project to maintain the High School's 66 bike parking locations. At the Middle School two new bike racks were installed at the Calvin Road parking lot to allow for an additional 22 bike parking spaces. These two bike racks were part of a \$995 Massachusetts Area Planning Council Grant, along with funding from the DPW for installation.

- **Town Hall Grounds:** During the open winter of FY12 the division was able to conduct an extensive pruning and removal of invasive trees and shrubs around the Duck Pond and rear area of the Town Hall.
- **The Elm Park / Sprague Clock Tower Renovation Project:** the division's Landscape Planner and maintenance staff assisted the Engineer Division with the renovation of the Sprague Clock Tower. Work consisted of landscape protection before construction and renovation work after construction. The other work included repair to the clock tower bell, replacement of a stolen plaque and installation of the building's new National Historic Site Registry plaque.
- **Turf Management:** With the assistance of written recommendations for an organic turf management plan and some new equipment provided by the Natural Resource Commission, the division has been able to complete the transition to a completed organic turf management program. This includes a targeted plan for proper cultural practices that include recommended cutting heights, multiple types of aeration techniques, proper irrigation scheduling and regular seeding with high quality grass seed with the best species for the site. Soil tests are conducted every other year to make sure proper soil ph and fertilization requirements are maintained. To help reduce packaging waste and increase efficiency the department purchase 1,000 lbs bulk bags of organic fertilizer. High use fields also receive additional liquid soil amenity made of fish emulsion and seed weed extract that is produced locally in Gloucester Massachusetts. For biological control of white grubs the division applies nematodes, a parasitic soil microbe that kills off white grubs. The cost of this program is supported by player use fees collected for the permitted use of the town's athletic fields.

### **RECYCLING DISPOSAL FACILITY**

The Recycling and Disposal Facility (RDF) is located at 169 Great Plain Avenue (Route 135). This 88-acre facility is open 6 days a week. The hours of operation are: Monday, Tuesday and Wednesday 7:00 AM to 12:00 PM. Thursday and Friday, 7:00 AM to 3:45 PM and Saturday, 7:00 AM to 4:45 PM. The facility is closed on Sundays except for six Sundays in the fall during the busy leaf season.

The solid waste management strategy utilized by the RDF is the "3 R's" diversion method. Waste that cannot be diverted from the waste stream via **Reduction, Reuse, or Recycling** is transported to a State-approved disposal facility. All materials are processed in an environmentally, operationally and financially sound method.

### **Recycling**

Recycling eliminates the financial and environmental costs of land filling waste and can generate revenues that are deposited into the Town's General Fund. A major component to the success of the RDF operation is the Lindeman Baler. This is a high-density baler that produces an export quality bale, thus enabling the RDF to market to upper level worldwide markets that are typically accessible only to high volume private companies. In order to achieve the highest economic benefit for the Town, recyclable material is inspected and/or sorted on a quality control conveyor. Contaminates are removed to ensure mill acceptance at a premium grade classification. The most important aspect of our marketing strategy is to eliminate the profit making middle companies or brokers. This enhances the Town's position to capitalize on the constantly changing market

conditions to maximize revenue. Another benefit of this strategy is that it allows the RDF to have more control over the operation by developing long-term relations with mill buyers.

### **Reduction**

Source reduction is the first step in managing the Town's waste. Home-composters and recycling containers for are available for purchase at the RDF and can significantly reduce each household's waste. Additionally, the Massachusetts' Department of Environmental Protection provided the RDF with "Junk Mail Reduction Kits", which includes information on how to remove oneself from mailing lists and a "Non-Toxic Products" brochure with a listing of environmentally friendly products that can be used at home.

### **Reuse**

Reuse is the next component in the Town's solid waste management strategy and the RDF has a few areas for residents to take or leave items that still have value.

The most visible and popular of these areas is the Reusables Area (Take-It-Or-Leave-It). The area was closed July 1, 2005 because of budget cuts. Friends of Recycling Inc. (FOR), a community based non-profit organization, made up of Wellesley residents dedicated to helping the Town's recycling program, organized a volunteer effort to operate and manage the area. The area has since reopened with a volunteer force of approximately 50 volunteers. The RDF staff and volunteers have successfully worked together to keep the area open.

A fabric structure building was erected at the Reusables Area to protect good used items that can be reused from inclement weather. In previous years, items placed at the Reusables Area were often damaged by rain and had to be thrown away. The roof structure helps extend the useful life of the recycled items and the benefit to the Town is it keeps the items out of the waste stream. With the total cost of solid waste disposal at approximately \$100 per ton, this amounts to real savings for Wellesley!

The Book Exchange is also a very popular area in the facility. It is not uncommon to see residents relaxing and enjoying a good book, or just browsing through the many different types of books. Surplus books that are not taken are shipped free of charge to third world countries for reuse at libraries and schools. The Town's benefit is the avoided disposal costs (estimated at \$1,500 a year) and the fact that we are doing our part in helping to improve the world's literacy rate.

The Earth Products Area gives residents an opportunity to take screened compost back home with them. Brush is ground into woodchips and leaves and grass clippings are put into windrows and eventually screened and are sold as a finished product. This compost is available by the shovel full to Wellesley residents at no charge or larger quantities are available for purchase for residents and local businesses.

### **Recycling Revenue and Cost Avoidance**

The following is compilation of all relevant recycling statistics:

Product Sales Revenue:	543,623
Compost Sales:	5,712
Appliance Fees:	16,050
Commercial Yard Waste Fees*:	18,765
Commercial Recycling Fees**:	4,267
Recycling Container Sales:	<u>895</u>
<b>Sub Total:</b>	<b>589,312</b>
Cost Avoidance Benefits***:	1,095,588
<b>Total Recycling Benefit:</b>	<b>1,684,900</b>

- \*Fees collected from commercial customers for the disposal of leaves, grass, clippings, brush and woodchips that ultimately decomposes and is moved off site as compost
- \*\*Includes fees collected from commercial customers for RDF labor reimbursement to separate out commercial wood from the waste stream.
- \*\*\*Avoided landfill disposal costs by diverting material out of the waste stream.

### **Municipal Solid Waste**

In FY12, a total of 8740 tons of municipal solid waste (MSW) was processed and hauled off-site to a disposal facility in Seneca Falls, New York. The DPW currently contracts with Seneca Meadows Incorporated for the disposal of solid waste.

The Department of Environmental Protection has included Commercial Construction and Demolition Material (C&D) on their waste ban list. This means that the RDF had to develop a plan to accept commercial C&D material and divert it from the waste stream and process and ship C&D material to a recycling company. C&D material as defined in the Waste Ban Laws is the following material: asphalt pavement, bricks, concrete, metal and wood (treated and untreated wood). The RDF has implemented a program to divert residential wood products, brick and concrete. Residents separate these products at a disposal cost to the Town that's lower than the cost of solid waste disposal.

The Executive Office of Environmental Affairs (EOEA) and the Department of Environmental Protection (DEP) have issued a Solid Waste Master Plan, which describes strategies and policies for working toward the State's goals in the coming decade. These goals are to: 1) Reduce the quantity and toxicity of our waste to the irreducible minimum, leaving as little waste as possible to be disposed; 2) Dispose only residuals from recycling and other waste reduction efforts; and 3) Ensure that waste handling facilities are environmentally sound.

The DEP expanded its regulatory requirements on all municipal and private waste disposal operations. We must inspect and conduct daily monitoring of all incoming commercial waste and also perform random comprehensive inspections on commercial loads. The RDF has been visited by State Inspectors and it has been determined that the RDF is in compliance with all pertinent laws.

### **Household Hazardous Products Collection Day**

A fundamental component in Wellesley's environmentally responsible approach to integrated solid waste management is the annual Household Hazardous Products Collection Day. This year the event was held on Sunday, May 6, 2012. A total of 336 residents participated in bringing in a total of 6.84 tons of hazardous material.

#### **Step Up Program**

Step Up! You should have heard a lot by now about the RDF's recycling initiative called the Step Up! Program. This is an effort to encourage **all** residents to increase their participation in waste reduction, regardless of where they are today, in terms of how much and what they recycle. Envision a staircase of recyclable materials; a non-recycler would be at the bottom step and veteran recyclers that recycle certain items occupy the next few steps. If the non-recycler started to recycle just paper, he would take a step up. If a resident who now only recycles paper started to also recycle bottles and cans, which would be a step up. The top step is community education and outreach. If every household took a step up and started to recycle one more product line, we would reach our overall goal of five percent more recycling over the next five years. Every resident can nudge us towards our goal by looking for one or two more items to recycle or remove from their trash. Recycling saves natural resources and makes the Town a lot of money.

The RDF picks up municipal recyclables and trash at most municipal buildings as well as the trash barrels on the sidewalk in the commercial areas in town. These routes include the pickup of trash and recyclables at town hall and the main library, saving considerable money for the Town.

The RDF strives to be innovative and come up with ideas that will maximize the recycling diversion rate. Every ton of recyclables that is diverted from the waste stream saves over \$100 per ton for the Town.

### **Business Initiative Program**

The goal of the RDF is to continue with the growth and continued success of the Business Initiative Program. The RDF accepted 1,654 tons of recycled products from neighboring communities and recycling haulers. The gross revenue from the Business Initiative Program in FY12 was \$201,237. The cost of doing business was \$77,985 for a net benefit of \$123,252. The four-year net benefit to the Town is \$529,404. All revenues generated were deposited into the Town's General Fund.

RDF Comparative Statistics

*All figures in tons unless otherwise noted*

<b>(A) Recyclables*</b>	<b>FY11</b>	<b>FY12</b>	<b>FY12 (\$Sales)**</b>
<b>Paper</b>	<b>2,159</b>	<b>2,051</b>	<b>191,150</b>
<b>Cardboard</b>	<b>1,406</b>	<b>1,304</b>	<b>192,319</b>
<b>Glass: Clear</b>	<b>141</b>	<b>148</b>	<b>3,122</b>
<b>Brown</b>	<b>63</b>	<b>67</b>	<b>1,011</b>
<b>Green</b>	<b>215</b>	<b>191</b>	<b>N/A</b>
<b>Ferrous Metal</b>	<b>378</b>	<b>363</b>	<b>78,468</b>
<b>Non-Ferrous Metal</b>	<b>57</b>	<b>55</b>	<b>2,019</b>
<b>Aluminum Foil and Plates</b>	<b>2</b>	<b>4</b>	<b>1,194</b>
<b>Steel Cans</b>	<b>37</b>	<b>31</b>	<b>7,650</b>
<b>Refundable Containers</b>	<b>13</b>	<b>12</b>	<b>11,154</b>
<b>Plastics</b>	<b>552</b>	<b>357</b>	<b>51,655</b>
<b>Books</b>	<b>11</b>	<b>18</b>	<b>1,480</b>
<b>Wood Products</b>	<b>620</b>	<b>621</b>	<b>N/A</b>
<b>Stone/Brick/Concrete</b>	<b>201</b>	<b>951</b>	<b>N/A</b>
<b>Batteries (Automotive)</b>	<b>4</b>	<b>2</b>	<b>1,240</b>
<b>Waste Oil</b>	<b>15</b>	<b>12</b>	<b>246</b>
<b>Tires</b>	<b>14</b>	<b>16</b>	<b>N/A</b>
<b>Textiles (Used Clothing)</b>	<b>169</b>	<b>171</b>	<b>N/A</b>
<b>Paint</b>	<b>9</b>	<b>11</b>	<b>N/A</b>
<b>Hazardous Products</b>	<b>110</b>	<b>118</b>	<b>N/A</b>
<b>Miscellaneous</b>	<b>108</b>	<b>110</b>	<b>N/A</b>
<b>Recycling Containers</b>	<b>109 units</b>	<b>46 units</b>	<b>895</b>
<b>Used Medical Equipment</b>	<b>252 units</b>	<b>261 units</b>	<b>N/A</b>
<b>Ink Jet Cartridges</b>	<b>60 units</b>	<b>121 units</b>	<b>N/A</b>
<b>Mobile Phones</b>	<b>245 units</b>	<b>305 units</b>	<b>N/A</b>
<b>Eye Glasses</b>	<b>302 units</b>	<b>288 units</b>	<b>N/A</b>
<b>(A) Total Recyclables</b>	<b>6,285</b>	<b>6,614</b>	<b>\$543,603</b>
Subtotal by source (estimated)			
<b>Residential</b>	<b>3,465</b>	<b>4,293</b>	<b>296,314</b>
<b>Municipal</b>	<b>156</b>	<b>120</b>	<b>8,283</b>
<b>Commercial</b>	<b>946</b>	<b>547</b>	<b>37,769</b>
<b>Business Initiatives</b>	<b>1,718</b>	<b>1,654</b>	<b>201,237</b>
<b>(B) Solid Waste</b>	<b>FY10</b>	<b>FY011</b>	<b>FY12</b>
Residential	7,207	7,188	6,868
Municipal	279	298	244
Commercial	825	1,295	1,372
<b>(B) Total Solid Waste</b>	<b>8,329</b>	<b>8,781</b>	<b>8,484</b>

\*Unsold tonnage in inventory is not included in the above figures; actual tonnage may be slightly higher

\*\* Recycling Sales Revenue indicates the amount of all recycled products sold, however, some of these monies may be received in FY13

<b>(C) Yard Waste (tons)</b>	<b>FY10</b>	<b>FY11</b>	<b>FY12</b>
Residential	5,941	2,669	4,475
Municipal	1,419	1,507	1,816
Commercial	1,140	2,624	329
<b>(C) Total Yard Waste</b>	<b>8,500</b>	<b>6,800</b>	<b>6,620</b>
<b>All Waste Materials</b>	<b>FY10</b>	<b>FY11</b>	<b>FY12</b>
<b>Total Weight (A+B+C)</b>	<b>23,307</b>	<b>21,866</b>	<b>21,718</b>

### Recycling Percentages

<b>Excluding Yardwaste</b>	<b>FY10</b>	<b>FY11</b>	<b>FY12</b>
Residential	31.3%	32.4%	38.5%
Municipal	44.9%	34.4%	33.0%
Commercial	75.3%	67.5%	61.6%
<b>(C) Total Excluding Yardwaste</b>	<b>43.7%</b>	<b>41.7%</b>	<b>43.8%</b>

<b>Including Yardwaste</b>	<b>FY10</b>	<b>FY11</b>	<b>FY12</b>
Residential	56.8%	46.5%	56.1%
Municipal	85.5%	84.8%	88.8%
Commercial	80.7%	84.7%	64.8%
<b>(C) Total including Yardwaste</b>	<b>64.3%</b>	<b>59.8%</b>	<b>60.9%</b>

### Per Capita Recycling

<b>Per Capita Recycling (tons) ***</b>	<b>FY10</b>	<b>FY11</b>	<b>FY12</b>
Residential	242	246	307
Municipal	17	11	9
Commercial	228	192	157
<b>Total Per Capita Recycling</b>	<b>487</b>	<b>449</b>	<b>473</b>

\*\*\* does not include yard waste

### Total Sales Revenue (\$)

<b>Sales Revenue</b>	<b>FY10</b>	<b>FY11</b>	<b>FY12</b>
Recycling Sales and Fees	479,651	617,312	543,603
Commercial Trash Tipping Fees	165,715	172,140	167,082
Earth Product Sales and Fees	52,107	56,426	23,683
Commercial Snow Permits	14,900	11,250	2,875
<b>Total Sales Revenue****</b>	<b>\$712,373</b>	<b>\$857,128</b>	<b>\$737,243</b>
<b>Total Deposits into General Fund*****</b>	<b>\$655,759</b>	<b>\$851,101</b>	<b>\$794,845</b>

\*\*\*\* Some sales revenue may be deposited in the next fiscal year

\*\*\*\*\* Some deposits may be from sales from the previous fiscal year

## **WATER & SEWER DIVISION**

The Water and Sewer Division is responsible for the operation and maintenance of the Town's water and sanitary sewer systems. Described herein are the Division's FY12 accomplishments.

### **Water Program**

The Water Program is responsible for the operation and maintenance of the Town's wells, pump stations, water treatment facilities, water distribution and storage systems. The program provides a potable and reliable water supply for its users and for fire protection. Water conservation and water resource protection are important components of the program.

Wellesley's water system consists of nine wells, five well pump stations, three water treatment facilities, two booster pump stations, two storage facilities with a combined capacity of about six million gallons, and 149 miles of distribution main. Wellesley's water is supplied from nine local wells and from the Massachusetts Water Resources Authority (MWRA). All water users connected to the system are metered.

We are pleased to report that the water quality of our supplies was in compliance with the Federal Safe Drinking Water Act throughout FY12.

### **Water Distribution**

The four water distribution storage tanks were inspected by Liquid Engineering. The tanks were found to be structurally sound and the circulatory piping and fittings in good condition. The Naughton Company completed the installation of about 740 feet of 10-inch diameter water main in Worcester Street. N. Cibotti Company directionally drilled and installed 560 linear feet of 8 inch polyethylene water main from the RDF to Eisenhower Circle and 310 linear feet of 8 inch ductile iron water main at the RDF.

### **Water Supply**

In FY12 the bid documents were completed for the Morses Pond Pump station and Yard Piping. The Town Meeting approved the project and bids were received in June.

The bid documents were completed for the upgraded Morses Pond well field and filtration media upgrade. The design includes individual pumping of four wells, three new and one existing. The existing wellfield includes three wells pumped from a single manifold system. The Town Meeting approved the project and bids were received in June.

The seven raw water well meters were calibrated.

### **Water Conservation**

A primary component of our water conservation program is leakage detection. A comprehensive leak detection survey of our entire distribution system which began in FY11 was completed in FY12. This comprehensive survey includes acoustic testing of the 149 miles of pipe. In addition to the comprehensive survey another technology, using digital correlating logging equipment is being employed to locate leaks where leaks will not surface and are difficult to detect using other acoustic devices. About 983 hydrants were surveyed with the digital leak detector to identify leaks and / or hydrants for repair.

### **Water Meter Upgrade**

Customer meters have been read by radio since 1999; the devices that accompany the meters, which encode, receive, and transmit the data by radio signal, are powered by batteries. The expected lives of these batteries are about half that of the meters. In FY07 we began replacing the batteries on these meters. At the end of FY12 a total of 90 batteries remain to be replaced, which represents about 0.78% of the entire system.

### **Sewer Program**

The Sewer Program is responsible for the operation and maintenance of Wellesley's sanitary sewer system, which includes 134 miles of collection lines and twenty-one (21) lift stations. Sewage is delivered into the MWRA's regional sewerage collection system and is treated at the MWRA Wastewater Treatment Facilities at Deer Island near Boston Harbor.

### **Sewer Collection System Rehabilitation**

In FY12 the Division contracted with National Water Main Company of Canton, MA to continue our annual program of joint testing and sealing and manhole sealing. During FY12 a total of 2,825 sewer pipe joints were tested and of that total 1,155 joints were sealed. In addition, a total of 51 sanitary sewer manholes were sealed at a total of 404 vertical feet.

The Division constructed 515 feet of 8 inch diameter sewer service pipe for the new DPW Administration Building. N. Cibotti Company directionally drilled and installed 560 linear feet of 6 inch polyethylene sewer force main from the RDF to Eisenhower Circle, and installed 580 linear feet of 6 inch ductile iron force main located in Eisenhower Circle and the RDF.

Two new centrifugal pumps were installed at the Dale Street Pump Station.

### **MWRA Sewer Metering Program**

A large portion of Wellesley's MWRA sewer assessment (cost) is based on the metered wastewater flows leaving the Town and entering the MWRA system. These measured flows are reported on a calendar basis, and are used to formulate the following fiscal year's assessment. The following is a comparison of the five most recent calendar-year wastewater flow statistics:

Calendar Year	MWRA Wastewater Flow Measurements(MGD)	
	Average (Daily)	Peak (Monthly)
2007	3.67 (1.19%)	7.80 (1.54%)
2008	4.34 (1.23%)	6.91 (1.37%)
2009	3.55 (1.09%)	4.62 (1.16%)
2010	3.85 (1.15%)	10.43 (1.50%)
2011	4.10 (1.15%)	6.58 (1.34%)

The percentage of Wellesley's contribution to the total MWRA system flow is noted within the parentheses. It is the goal of our Sewer Collection System Rehabilitation Program to reduce Wellesley's share of the total MWRA system flow (the numbers in the parentheses). By so doing our costs to the MWRA would be reduced. It can be noted that during wet conditions (i.e. peak month versus average day) Wellesley's proportionate share is increased. Such conditions are a reminder that it is illegal for sump pumps to be connected to the household sanitary plumbing. The discharging of sump pumps into basement set tubs, or directly to the plumbing, may result in surcharging of the public sewers and may cause overflows from down gradient sewers into house basements or onto streets as well as increases in our MWRA costs.

### **Water & Sewer Funds Audit Reports**

The certified public accounting firm of Powers and Sullivan, L.L.P has prepared the FY2012 Financial Reports of the Water and Sewer Funds. The audited financial statements for the Water and Sewer Funds are included at the back of this Annual Town Report.

<b>Division Statistics</b>	<b>FY10</b>	<b>FY11</b>	<b>FY12</b>
Number of Water Accounts	12,016	12,006	12,041
Water Pumped from Local Wells, MG	662.26	639.20	675.05
Water Pumped from MWRA, MG	313.63	414.78	307.90
Total Water Pumped, MG	975.89	1,053.98	982.94
Peak-to-Average Day Water Demand	1.70	2.03	2.21
Total Water Billed, MG	781.01	871.16	846.79
Unaccounted Water, %	20.4	17.3	13.9
New Meters Installed/Replaced	184	213	232
New Hydrants Installed/Replaced	11	14	19
Number of Sewer Accounts	8,190	8,124	8,126
Number of House Services Rodded	329	319	332
Feet of Sewer Main Rodded/Flushed	297,780	305,337	398,951

## **REPORT OF THE MUNICIPAL LIGHT BOARD**

The Municipal Light Board (“MLB”) consists of two members appointed by the Board of Selectmen, Thomas E. Peisch and Edward J. Stewart, III and the three members of the Board of Public Works, William E. Charlton, Paul L. Criswell and David A. T. Donohue. At the end of Fiscal Year 2012 (“FY12”) both Mr. Peisch and Mr. Charlton resigned from the MLB after 8.5 years and 10 years of dedicated service, respectively. Katharine Gibson was selected to serve on the MLB while former Selectmen, Owen H. Dugan replaced Mr. Charlton. As in years past the MLB placed the highest priority on fulfilling three primary Mission Statement objectives: reliable service; competitive rates; and financial benefits to the Town.

### **Reliable Service**

The Municipal Light Plant’s (“MLP”) infrastructure was severely tested in FY12. First by Tropical Storm Irene in August and two months later by an October snow storm. Like most of New England, many residents and businesses experienced a power outage. In Wellesley, however, electricity was restored to the entire community within a day while some of our neighbors were forced to go without power for a week. Many factors contributed to the quick restoration of service. First, and foremost, was the dedicated staff of the MLP that worked tirelessly to ensure power was restored as safely, expeditiously and efficiently as possible. The second, and much less obvious, is the priority placed on upgrading the distribution and sub-transmission infrastructure by the MLB. Since 1995 the MLB has elected to fund an aggressive capital work plan that has resulted in an electrical system capable of withstanding major weather-related events better than other towns and cities.

### **Competitive Rates**

In FY12 the Board voted to reduce electric rates by 5% in October 2012. This reduction ensures Wellesley electric rates will remain well below those paid by residents and businesses in surrounding communities. The monthly mean consumption for Wellesley residents is 750 kilowatt-hours (“kWh”). With this reduction, Wellesley residents will pay \$94.79 a month for electricity compared to \$125.85 in surrounding communities. As a percentage, residents of Newton, Needham and Weston will pay 33% more than those residing in Wellesley. At 750 kWh’s, Wellesley electric rate-payers will realize an annual savings of \$373.

### **Financial Benefits**

The MLP provided \$2.3 million of financial benefits to the Town in FY12. All Town Departments and facilities receive discounted electric rates providing a savings of \$1.3 million. In addition, an annual payment-in-lieu-of tax (“PILOT”) of \$1 million is made to the General Fund each year. The MLP’s PILOT payment is almost three times greater than the property tax payments an investor-owned electric utility would pay. As a percent of revenue Wellesley’s PILOT payment is among the most generous of the forty Massachusetts electric municipalities. Also in FY12 the MLP was able to save the Town \$107,000 in streetlight costs compared to FY11 primarily as a result of the MLB’s decision to retrofit all 545 ornamental streetlights with LED bulbs. Finally, in early 2012 the MLP completed the installation of a 40-kilowatt solar panel system on the roof of the new High School at no cost to Wellesley taxpayers. In addition to providing the school with electricity the panels will provide excellent, real-time educational experience for all students for decades to come.

Wellesley and all electric ratepayers in New England are forced to absorb significant cost increases from recent policies implemented by regional and federal regulators. The MLP is uniquely positioned to absorb these costs because it has continued to maintain and improve its distribution and sub-transmission infrastructure without issuing debt. The MLP has also made a long-term investment in future price stability by purchasing a 10% entitlement in the 115 megawatt Braintree generation plant.

The MLB looks forward to meeting the future challenges of balancing reliability, rates and Town benefits. Standard & Poor’s reaffirmation of the MLP’s “AA Stable” rating allows the staff more flexibility and favorable payment terms for the purchase of the Town’s energy and capacity. The MLB plans to utilize these financial benefits to continue to improve reliability, maintain competitive electric rates and provide superior financial benefits to the Town.

## **REPORT OF THE RECREATION DEPARTMENT**

During the past year, Recreation offered 1,056 programs. We were able to run 581 of those programs based on our criteria of meeting a minimum number of participants to ensure that the program is self supporting. A total of 7,557 people participated in seasonal Recreation programs. Additionally, 192 people purchased passes to use the Hunnewell tennis courts; 471 signed up for either swim lessons or boat rentals at Morses Pond and 2,929 purchased beach tags for daily admittance to the pond. During the summer, 41,762 people came to Morses Pond, enjoying the opportunity to swim, kayak and picnic. In total, 52,911 people took part in activities offered by the Recreation Department.

The Recreation revolving account (non-tax impact/program budget) generated \$1,076,779 in revenue. Program expenses totaled \$830,261. These expenses are directly attributed to running Recreation programs and they include instructor salaries, program materials and equipment. The program additionally covered administrative costs in the amount of \$123,162. These costs include brochure production, some building utility and maintenance costs, office supplies, professional dues and conferences, software licensing fees, bank fees and other similar items. As a result, program surplus equaled \$123,356, all of which was returned to the Town's general fund. Recreation's tax impact budget includes the salaries for five full time staff, partial costs for Warren Building electricity and heat and contract costs for biological monitoring of Morses Pond. The department budgeted \$330,437 and came in under budget at \$310,053 for an additional savings to the town of \$20,384. The returned program surplus of \$123,356 means that the Recreation Department's total cost to the Town was \$186,697.

The department, working with agencies such as Friendly Aid, was able to grant a total of \$47,465 in scholarships to families in need. Friendly Aid and other sources contributed \$36,235 while the rest, \$11,230, came directly from Recreation programs.

The Recreation Department is grateful to our many sponsors, which include local businesses and individuals. Their contributions allow us to run our free special events. These events included: Toys for Tots Kickoff, Summertime Concert Series, School's Out For Summer Youth Concert, Wellesley Family Flicks Outdoor Movies, the High School Kick-Off Movie (celebrating Wellesley's new high school), Spring Thaw Egg Hunt, MOPO Miler Swim and Britt B Family Day.

Recreation Commission members keep busy as liaisons to various town committees. Mr. Wrobel - Chairperson of the 900 Worcester St. Committee; Mr. Antonelli - Recreation Budget, Advisory Presentation and Town Interboard Committee; Mr. Conlin - Community Preservation Committee, the 900 Worcester St. Committee and 900 Worcester St. Pool Sub-Committee; Mr. Harrington - Chaired the Playing Fields Task Force and was a member of the 900 Worcester St. Committee and the 900 Worcester St. Field Sub-Committee. The Commission would like to thank Pam McCormick for her years of service as a Recreation Commissioner. In March, they welcomed Jodi Baier as a new member of the Commission.

The Recreation Commission also worked closely with the Town's Facility and Maintenance Department to continue a program to update the bathhouse at Morses Pond. Prior to the summer of 2012, a newly renovated men's bathroom and changing area were completed. The Commission has also undertaken a project to better define the department's mission, goals and to determine strategy to attain these goals.

Recreation Commissioners would like to commend the staff for an extremely productive year. Staff continues to work hard to provide programs that offer "Something for Everyone". We welcome input from Town residents and we value both your feedback and involvement in our programs.

Respectfully Submitted,  
Tom Harrington, Chairperson  
Mark Antonelli  
Jodi Baier  
James Conlin  
Andy Wrobel

## **REPORT OF THE SCHOOL COMMITTEE**

**2011-2012**

Suzanne Littlefield, Chairman  
Diane Campbell, Vice Chairman  
Wendy Paul, Secretary  
KC Kato  
Tere Ramos

This year was marked by several operating and leadership challenges within the district. School Committee worked diligently through them all; focusing on the best interests of our students and the future needs of the District. The School Committee is very appreciative of the continued support of the Town, as well as the collaborative support by other town boards and departments during a challenging year. School Committee wishes to report the following:

### **Personnel**

1. Fifty three new educators began the school year in August 2011. Schofield School welcomed new principal Gerardo Martinez; Bates School welcomed new principal David Jeong; and Wellesley Middle School welcomed Interim Principal Jamie Chisum. Fiske Principal, Elaine Harold, acted as principal at two schools, Fiske and Upham, for the school year, covering the maternity leave of Tracey Mara, Upham principal.
2. In November 2011, Superintendent Bella Wong announced her resignation from the Wellesley Public Schools, effective June 30, 2012. School Committee appointed a search committee, chaired by KC Kato, to conduct a nationwide search for a new Superintendent. The Superintendent Search Committee, composed of 15 community and school members, conducted an open and inclusive search from December 2011 until April 2012. On May 8, 2012 School Committee voted Dr. David Lussier as new Superintendent of the Wellesley Public Schools, starting July 1, 2012.
3. On March 6, 2012 Wellesley voters re-elected School Committee member KC Kato and elected School Committee member Tere Ramos to three year terms.

### **School Operations and Budgeting**

1. School Committee ended FY11 with an operational budget surplus of \$1.45 million, in addition to prior year capital and other funds of \$687,000. These funds were turned back to the Town and reverted to the Town's free cash.
2. School Committee and Town Meeting approved an FY13 budget of \$58,115,123 or a 4.2% increase over FY12, excluding facilities (see Facilities discussion below). The budget season for School Committee was challenged by the departure of the School Business Administrator in mid-November, 2011, a critical time in the annual budget season. An interim business manager together with the Central Administration team prepared the FY13 budget in a condensed time period. In addition, support from Financial Services at Town Hall was critical during the FY13 budget development. A collaborative and complete review of the budget done concurrently by School Committee and Advisory's School Subcommittee allowed for a School Committee approved FY13 budget by the end of January. The budget was comprised of \$47,642,485 for General Operating expenses and \$10,472,638 for STTI. Included in the FY13 STTI budget is further expansion of the District's inclusion program with the creation of a therapeutic program in the Middle School and the creation of an additional program, Launch, for 18-22 year olds in the High School.
3. The K-12 Social Studies curriculum review continued during the 2011-2012 academic year. The review was continued into the next year due to changes in leadership across multiple positions.
4. Bully prevention policies were enacted system wide.
5. The District had two financial reviews. First, the Audit Committee conducted a review, done by Powers and Sullivan, of the School Business Office and selected revenue programs. Second, the

Superintendent conducted a review of the School Business Office functions and staffing, done by the Massachusetts Association of School Business Officials. Recommendations of the reviews are being implemented across the system.

6. The District had a Coordinated Program Review: an onsite review focused on Special Education, Civil Rights and English as a second language. In addition, the District had an audit of the Food Service Department. The Program Review and Food Service audit were both done by the Department of Elementary and Secondary Education.
7. In April, 2012 School Committee voted to not renew the contract with Chartwells for food services in the District. Following a Request for Proposals and a complete review of vendors who applied, School Committee voted to have Whitson's provide food services for the upcoming school year.

#### School Facilities

1. The AdHoc Facilities Maintenance Committee was appointed by the Town Moderator at the March 2011 Annual Town Meeting(ATM). School Committee representative Diane Campbell, attended meetings on behalf of School Committee. The recommendation by this committee to consolidate facilities in a separate Facilities Maintenance Department was unanimously supported by School Committee and adopted by Town Meeting at the Spring 2012 ATM. As result of this consolidation, funds for school facilities were removed from the School's FY13 operating budget but still reviewed by School Committee in their normal budget review. The School Facilities Director, Joe McDonough, was appointed Director of the new town wide Facilities department.
2. Over Thanksgiving weekend 2011, the Town celebrated the old high school in a series of events under the title "Turn Out the Lights". All the events were well attended and culminated in a sold out concert of alumnae performers on Saturday, November 26, 2011.
3. On February 28, 2012 the Wellesley High School community gathered in the Larsson gym in the old school and then all marched into the new high school. The new high school was completed 6 months ahead of schedule, allowing for an earlier move in date than the originally planned of September 2012. On May 19, 2012 the new high school was officially dedicated after many days of celebrations and tours. In addition, the Katherine L. Babson, Jr. auditorium was dedicated to "Gig" Babson in appreciation for her years of service to the Town, especially for serving as Chair of the Wellesley High School Building Committee.
4. In November 2011 construction of six additional classrooms, including a science lab, was completed in the Wellesley Middle School to accommodate increased enrollment.
5. Work began on a District-wide facilities study to assess all school facilities and grounds. The firm SMMA was hired to conduct the review and a final report was anticipated for Fall 2012.
6. In March 2012 Ilissa Povich stepped down from School Committee following the completion of one three-year term. The School Committee thanks her for her service to Wellesley and her dedication to public education for our children.

The School Committee extends thanks, congratulations and best wishes to the following members of the faculty who retired during the past year. We appreciate their dedication and service to the Town of Wellesley.

Susan Farkas  
Bonnie Greenberg  
Christine Hall  
Jan Fovel  
Barbara Ohanian  
Nancy Harrison  
Elaine Harold

Respectfully submitted,  
Suzanne Littlefield

WELLESLEY RESIDENTS ENROLLED IN SCHOOLS

as of

October 1, 2011 in Grades K-12

WELLESLEY PUBLIC SCHOOLS

	<u>Non-resident*</u>	<u>Wellesley resident</u>
Elementary Schools	Grades K-5 76	Grades K-5 2,279
Middle School	Grades 6-8 55	Grades 6-8 1,121
High School	Grades 9-12 <u>48</u>	Grades 9-12 <u>1,307</u>
	179	4,707

(Total Wellesley Public Schools enrollment,  
both resident and non-resident) ..... 4,886

STUDENTS ATTENDING PUBLIC SCHOOLS OUTSIDE OF WELLESLEY  
(including programs under the direction of The Education Cooperative)..... 11  
STUDENTS ATTENDING PRIVATE SCHOOLS OUTSIDE OF WELLESLEY  
(state-approved special education programs for which Wellesley pays tuition.....66  
VOCATIONAL/REGIONAL SCHOOLS ..... 0

PRIVATE SCHOOLS IN WELLESLEY

Dana Hall	Grades 6-12 .....	74
St. John's School	Grades K-6 .....	96
St. Paul's School	Grades K-8 .....	57
Tenacre Country Day	Grades K-6 .....	<u>83</u>
	<b>TOTAL</b>	<b>310</b>

PRIVATE SCHOOLS OUTSIDE OF WELLESLEY\*\*

Grades K-12 ..... 757

**GRAND TOTAL** ..... **6,030**

\* Includes students in approved foreign exchange programs, participating in ABC or METCO programs, and others.

\*\* Excluding state-approved private special education schools for which Wellesley pays tuition.

## **REPORT OF THE COUNCIL ON AGING**

### **About the Council**

The Wellesley Council on Aging (COA) founded in 1972, is a Town Department that serves residents 60 years or older and their families. The COA is funded through local taxes, state, federal, and local grants, and private contributions. The COA is composed of an eleven-member volunteer Board of Directors appointed by the Board of Selectmen. COA board members for fiscal year 2012 were: Mary Dummer (Chair), Susan Kagan Lange (Vice Chair), Diane Lapon (Treasurer), Sr. Alice McCourt (Secretary), Mary Bowers, Sandra Budson, Linda Cohen, William Murphy, Kathleen Quirk, John Schuler, and Joellen Toussaint. Stanley Hodges, Sheila Nugent, Andrew Pernokas, Dianne Sullivan, Eleanor Sullivan and Harriet Warshaw served as Associate Members. The COA's professional staff consists of a full-time Director of Senior Services, a full-time Health and Social Services Administrator (Outreach Worker), a full-time Program and Office Assistant, a part-time Senior Activities Coordinator, a part-time Volunteer Drivers Program Coordinator (funded by a grant from The Fund for Wellesley.) A new position titled Transportation Options Coordinator was added in the fall of 2011 and is funded by a one year (federal) grant from Springwell and the Massachusetts Executive Office of Elder Affairs.

### **Council Services**

The COA provides an abundance of information and referral; outreach services; and in home assessments. Services include subsidized transportation, a bi-monthly newsletter, financial assistance through the Almira N. Simons Fund, participation in the AARP Tax Counseling Program for Elders, SHINE (Serving Health Information Needs of Elders) health benefits counseling, and the South Middlesex Opportunity Council (SMOC) Fuel Assistance program. Two staff members also serve as representatives of the Salvation Army, helping to provide assistance to residents age 18+ who are experiencing financial hardship. The COA, in conjunction with the Board of Assessor's, manages the Senior Work Corps program, where eligible senior citizens volunteer their time in a town department in exchange for a deduction on their property taxes. In FY 2012, 19 senior citizens qualified for the program and 17 senior citizens participated in this program. Participants served as volunteers at The Health Department, Recreation Department, Natural Resources Commission, Recycling and Disposal Facility, and COA. A total of 1,319 hours were contributed by the senior volunteers and the total credit to participants was \$10,552.00.

### **Programs July 1, 2011 - June 30, 2012**

The COA is pleased to offer a variety of social, educational, recreational and cultural programs. There is particular emphasis on health and wellness activities and programs. Many types of fitness programs were offered such as: Weekly Walking Groups; Yoga; Balance and Flexibility; Better Bones (strengthening course); and Tai Chi. The COA offered programs in Opera Appreciation; Fine Arts (i.e. watercolor and acrylic painting); Language classes (German, Spanish, Chinese and Conversational French); and Cribbage. Brand new programs include Scrabble and board games; Chess; historical lectures, and Bridge Lessons. Several long-standing groups continue to meet at the COA: Bridge; Book Discussion Group; Community Service Bears (who meet weekly to make teddy bears for needy children); Bingo; Movies; Investment Club; and Mah Jong; The COA offers day trips once per month. These trips are always very well attended and enjoyed.

The COA collaborated with a number of Town Departments and community organizations to offer special programs for seniors. Examples include: Flower Arranging and Healthy Cooking classes sponsored by Whole Foods; "Emergency Preparedness" sponsored by The Wellesley Health Department; "Learn About Town Government" sponsored by the Board of Selectmen; and "Learn to Protect Yourself and Others" sponsored by The Wellesley Health Department. The COA also offered a wide variety of seminars on various topics of interest. Topics included: "Fall Prevention"; "Estate & Long Term Care Planning"; "Circuit Breaker Tax Credit"; "A Visit from The Register of Deeds"; "Pet Therapy"; "Antique Appraisal" and "Know Your Housing Options."

During the spring months, the COA hosted / participated in several brand new exciting programs. Staff and seniors attended the "Senior Summit", hosted by Norfolk District Attorney Michael W.

Morrisey. This featured a number of presenters who spoke on many topics of interest such as Health and Nutrition and How to prevent financial exploitation and Identity Theft. In May, The COA our first evening event - "An Evening with the Dixie Diehards". The Dixie Diehards jazz band entertained 75 guests with tunes from the roaring 20's. Whole Foods graciously donated refreshments for this event. The COA looks forward to sponsoring future evening and weekend events, with the hope of drawing in new participants. Another memorable event was the Senior Citizen Day at Wellesley High School on May 1<sup>st</sup>. Approximately 150 senior citizens were invited to tour the new Wellesley High School and meet staff and students. They learned all about the WHS project and had opportunities to ask questions. The COA co-sponsored this event with The Fund for Wellesley, Wellesley COA, and North Hill.

We continue to enjoy ongoing partnerships with Babson College, Dana Hall, Wellesley College, and the Wellesley Middle School to provide opportunities for intergenerational exchange. We expanded our intergenerational programming this year to include a partnership with Hardy, Schofield and Upham Elementary Schools.

A group of students and parent volunteers from Hardy came to the COA and were paired with senior citizens for a quiz show activity. They worked together to answer questions on topics ranging from history to geography to pop culture. Schofield School students hosted a "game day" with seniors. They enjoyed playing card games, chess and board games. A handful of seniors participated in an academic activity at the Upham School. They were interviewed by second grade students as part of the "New England Then and Now" unit. Students took turns asking questions about what life was like when the seniors were growing up. Other examples of intergenerational exchange include community service projects, concerts, socials, newsletter labeling, serving meals, carrying grocery bundles for seniors on group shopping day (with the COA bus), and students leading seminars and workshops on a variety of topics of interest to seniors (such as how to upload digital photos). Volunteers from the Wellesley Hills Junior Women's Club (WHJWC) host our weekly Wii activity - a program that was made possible by a grant from the WHJWC in 2009.

Again this year, The Wellesley COA, along with the Needham COA, participated in a program titled "Engineering for Humanity: Helping Elders Age in Place through Partnerships for Healthy Living." Students from Olin, Wellesley, and Babson Colleges met with elders in Wellesley and Needham. Students learned about their activities of daily life and collaborated with them to design and implement simple engineering solutions to everyday problems. The focus was on making adaptations to the elder's home to make it safer for independent living. Senior participants were invited to attend classes and events at Olin. The program was funded through a grant from the Metro West Community Health Care Foundation.

### **The Volunteer Drivers Program**

With continued funding from The Fund for Wellesley and private donations, the COA continued to offer transportation to senior citizens through The Volunteer Drivers Program (VDP). In FY 2012, 117 passengers requested rides and 30 volunteers provided rides. Passengers took 1,007 trips to 113 different destinations, which covered 5,354 miles. Volunteer drivers spent 505 hours driving. The program coordinator and 2 schedulers were paid through the grant from The Fund for Wellesley.

### **Transportation Options Program**

The COA received a \$9,000.00 Title III federal grant from The Massachusetts Executive Office of Elder Affairs and Springwell for a brand new program titled Transportation Options. The grant period is 10/1/2011-9/30/2012, with a possibility for a second year of funding. The goal of the project is to educate Wellesley seniors, their family members, caregivers and other interested individuals on the many transportation options available to seniors living in Wellesley. The ultimate goal is for individuals to be better educated about transportation options and to make well informed decisions on how to access the many transportation options for the places seniors need and want to get to. A part-time (8 hours/week) Transportation Options Coordinator was hired and conducted many information sessions at various locations throughout the year. There were 458 contacts made through this program from 11/1/2011-6/30/2012.

## **REPORT OF THE ZONING BOARD OF APPEALS**

The Zoning Board of Appeals consists of three permanent members and three associate members, each appointed by the Board of Selectmen for a three year term. The permanent members on the current Board are Richard L. Seegel, Chairman, J. Randolph Becker, Vice Chairman, and David G. Sheffield. The associate members are Robert W. Levy and Walter B. Adams. Lenore R. Mahoney serves as Executive Secretary.

The Board of Appeals is empowered to hear and decide Appeals, Petitions for Variances, Findings, Comprehensive Permits and Special Permits, in accordance with the Zoning Bylaws of the Town and MGL Chapters 40A and 40B. Public hearings are held at least once a month. The Board of Appeals office in the lower level of the Town Hall is open weekdays from 8 a.m. to 1:00 p.m., and from 2:00 p.m. to 4 p.m. [(781) 431-1019, ext. 2208]

From July 1, 2011 to June 30, 2012, 20 Public Hearings were held by the Board of Appeals.

A total of 99 petitions were filed during that period, which was an increase of 15 cases from the previous year. There were 16 requests for Special Permits or renewal of Special Permits previously granted for uses not allowed by right in a Single Residence District or a Business District, including educational uses, two-family residences, three-family residences, boarding or lodging houses, drive-through windows, home occupations, and non-accessory parking. One request for a Special Permit for a two-family residence was withdrawn without prejudice. There was one request for a Special Permit for an antenna which was granted under Section XXIIIC. There was one request for a Special Permit for a retaining wall which was granted under Section XXIID. Site Plan Approval under Section XVIA was granted for two Major Construction Projects. Amendment of Site Plan Approval under Section XVIA was granted for two Major Construction Projects. Eleven requests for Special Permits for signs were filed under Section XXIIA, which regulates billboards, signs and other advertising devices within the Town. One request for a Special Permit for a sign was denied. One request for a Special Permit for a sign was withdrawn without prejudice. There was one request for a Comprehensive Permit pursuant to Chapter 40B of the Massachusetts General Laws, which regulates regional planning. The Board also heard 52 requests for Special Permit/Findings pursuant to Section XVII, which governs pre-existing nonconforming structures and uses. One request to modify a Special Permit/Finding was granted. Six requests for a Special Permit/Finding were withdrawn without prejudice. Two requests to modify a Variance were granted. One request to modify a Variance was withdrawn without prejudice.

The Board suggests that petitioners who intend to file any type of request for a hearing should consult the Wellesley Zoning Bylaw, which may be viewed on the Town Website: [www.wellesleyma.gov/Boards&Committees/ZoningBoardofAppeals](http://www.wellesleyma.gov/Boards&Committees/ZoningBoardofAppeals) or viewed in the Board of Appeals office, the Building Department, or the Wellesley Public Library. Copies of the Wellesley Zoning Bylaw may be purchased at the office of the Town Clerk. Application forms and instruction sheets are available for all petitions on the Zoning Board of Appeals site on the Town Website. The Executive Secretary of the Board of Appeals is available to assist petitioners with information regarding the petition and help in completing the required forms.

## REPORT OF THE WELLESLEY CELEBRATIONS COMMITTEE (WCC)

The 44th Annual Veterans' Parade and the Fourteenth Annual Wellesley's Wonderful Weekend, which included 23 events, were held over the weekend of Saturday, May 19 and Sunday, May 20, 2012. For the fourteenth year the Annual Parade was a spring event rather than, as in the past, a fall event. The weather was bright and sunny for the third year in a row and all events were completed on schedule.

The highlight of the Weekend, the Annual Parade, was dedicated "To Those Who Serve" with the 2012 theme being "**Wellesley Celebrates Education**".

There were 129 Parade units recorded as entries and 18 bands and other musical groups providing music for the over 2,000 marchers; representing civic, military, militia, school, service, specialty and veterans groups. Additionally, 15 floats were entered, 10 of which received award recognition, with the Best School float going to the Hunnewell School, which will hold the school trophy until the next Parade.

The 20 events under the umbrella of Wellesley's Wonderful Weekend actually started on Saturday May 5<sup>th</sup> with the 2012 Wellesley Kitchen Tour hosted by the Wellesley Hills Junior Woman's Club and on the afternoon of Friday May 18<sup>th</sup> the Annual Hunnewell School Fun Fair was held. A Masterworks Concert featuring the Wellesley High School (WHS) Performing Arts Department was held in the evening in the new WHS Katherine L. Babson, Jr. Auditorium.

Later on Friday evening an 18th Century Military encampment was set up on the hillside in front of Town Hall by the Royal Irish Artillery, who fired their cannons on the half hour all day on Saturday, while tours were conducted showing how folks lived in Revolutionary times. This lasted until after the Parade on Sunday.

Saturday morning began with the Wellesley Rotary Club's Annual All-Day Pancake Festival at the Wellesley Middle School. Green Tours of the new WHS were held during the morning. A "Dog Contest" was coordinated by the Board of Health, Wellesley Animal Control and the Natural Resources Commission at Warren School Park.

For the twelfth year, the Wellesley Trails Committee hosted a walk, which was held this year around Morses Pond.

From mid morning through late afternoon, numerous Open houses were held throughout town: for the thirteenth year at the Wellesley Police Station, hosted by the Wellesley Police Department and for the eleventh year at the main Wellesley Fire Station #2 on Route 9, hosted by the Wellesley Fire Department.

The Wellesley Conservation Council held a "Build Your Own Fairy House" at the Cochituate Aqueduct and at the Main Library a musical entertainment, "Ricardo Frota's Ecology of Sound" was held, hosted by The World of Wellesley and the Friends of the Wellesley Free Library.

At 4 PM the new Wellesley High School dedication took place in the Katherine L. Babson, Jr. Auditorium.

Additionally, at 4:00 PM the Fourteenth Annual Veteran's Ecumenical Memorial Mass, hosted by the Wellesley Veterans' Council was held at St. Paul Church.

Saturday's events were completed at 6:30 PM with a Kids' Movie night at the new WHS Gym featuring a screening of "The Goonies".

All day on Sunday a Gardener's Fair was held at Elm Bank, sponsored by the Massachusetts Horticultural Society.

At 1:00 PM on Sunday, May 20th, the Wellesley Celebrations Committee with sunny skies and temperatures in the 80's, started the 44th Annual Veterans' Parade with a step-off of the Parade along Washington Street, continuing from the Wellesley Community Center, at the junctions of Routes 9 and 16, and ending at about 3:15 P.M. over the Crest Road Bridge to the Tailby Parking Lot.

From 4:00 PM to 5:30 PM the 53rd annual Grace Knight Babson Fund for Religious Education program was held at Knight Auditorium on Babson College Campus.

At 5P.M. the Picnic in the Park at Hunnewell Field began, with food provided by the Charles River Rotary Club and other food vendors. Rides for kids were available until dusk, including among others the "Moon Bounce", "Merry-Go-Round" and "Big Slide"; face painting and balloon twisters added to the festivities.

Then at 6:30 the Annual concert, this year featuring "The Reminisants" along with "The WHS 2 O'clock Jazz Group", continued throughout the evening until dusk.

At dusk, the Piece de Resistance of the evening, the final celebration of the 14<sup>th</sup> Annual Wellesley's Wonderful Weekend was the annual spectacular Fireworks display at Hunnewell Field, that went off, without a hitch under perfectly clear skies.

Honorees of the 2012 44th Annual Wellesley Veterans' Parade:

1. Grand Marshals-**Brooks and Jeanie Goddard**- Long time Wellesley High School Educators and coordinators of WHS "Turn Out The Lights" program.
2. Distinguished Service Award—**Michael Eby**, Chairman and The Permanent Building Committee, Overseers of the new Wellesley High School building project and many other building projects over the last 20 years.
2. + Other members of the Permanent Building Committee--**Matt King, Steve Gagosian, Rob Shupe, Kathy Mullaney (PBC Administrator ) and Sarah Norwood.**
3. Chief of Staff— **Lorelei Kettendorf King**—Veteran and community activist.
4. Community Service Award—**William E. Charlton**, Retiring from 15 years on the Wellesley Board of Public Works and the Advisory Committee.
5. Community Appreciation Award—**Richard S. McGhee, Jr.**, Retiring from 20 years service as Chairman and President of The World of Wellesley, Longtime TownMeeting Member.
6. Dedicated Service Award—**Deputy Chief William G. Brooks, III**, Retirement as the Deputy Police Chief of the Town of Wellesley after 12 years.
7. Special Recognition Award—**Wellesley Trails Committee**, For the developing and coordination of trails and walks throughout Wellesley.

8. Special Recognition Award—**Girl Scouts of America**, for 100 years serving the youth of Wellesley.

9. Special Recognition Award—**Sisters of Charity**, In recognition of 125 years of dedicated and outstanding service to the general community.

10. Special Recognition Award—**Needham Bank**, In recognition of 120 years for providing Banking services to the Community at large.

11. Special Appreciation Award—**Exceptional Auto Body**, in recognition of providing trucks used in transporting bands through the Parade route for 10 years.

Donations for this year's events received from citizens, local merchants, civic groups and service clubs and from many along the parade route and at Hunnewell Field amounted to \$46,873.85 from over 260 donors. A town appropriation of \$4,700.00 plus the donations were all used toward the \$50,849.49 cost of conducting the 14th Annual Wellesley's Wonderful Weekend and the 2012 Annual Veterans' Parade, most of which was for fees of the bands, specialty units, transportation and the Fireworks.

Special thanks go to all of the members of the Wellesley Celebrations Committee who coordinated all of the activities of this year's Wonderful Weekend: Mark Antonelli, Adele Beggs, Jim Bishop, Cathy Brauner, Salvatore "Tory" DeFazio, Diane Duddy, Lindsay Ellms, Rowie Gray, George Johnston, Pete Jones, Joann Jones, Laurie Lizak, Richard McIntosh, Missy McCarthy, Gerry Murphy, Sarah Murphy, Carl Nelson, Debbie Reynolds, John Saunders, John and Dwin Schuler and Tom Ulfelder.

Many others helped, particularly from among Wellesley's wonderful town employees, including the Police and Fire Departments, the Engineering, GIS, Highway, Municipal Light Plant and the Parks and Recreation Departments, who unselfishly gave much of their personal time and energy in order to make this year's Weekend's events a success. Additionally, The Wellesley Amateur Radio Society once again offered invaluable help in coordinating the individual units from the start to finish of the Parade, through their communications network.

An additional thank you goes to all the donors and sponsors, who each year come to the assistance of the Celebrations Committee; particularly the G. Drew Conway Family and Roche Brothers/Sudbury Farms Supermarkets for their donations, that made the fireworks display possible. All of their help is most sincerely appreciated.

Sincerely,

Royall H. Switzler, Chairman  
Wellesley Celebrations Committee

## **WELLESLEY CULTURAL COUNCIL**

The Wellesley Cultural Council consists of a group of Wellesley residents appointed by the Selectmen. Its primary task is to administer the funds that the Massachusetts Cultural Council allots to Wellesley from state funds, including the state lottery. These funds support the arts, humanities and sciences in the Wellesley community.

The Council also serves as an advocacy voice for the arts in our town and state. Members in 2011-2012 were: Arlene Schulz (Chair), Karen Griswold (Secretary), Terri Sevilla (Treasurer), Marshall Cannell, Lois Goodman, Tim Hill, Ann Melanson, and Nora Tracy-Phillips.

### **Local Cultural Grants**

The Wellesley Cultural Council meets on average four times each year at a location open to the public. In September, the call for grant applications is announced in the *Wellesley Townsman* and blank applications are made available online and in the Town Hall. Completed applications must be postmarked or hand delivered to the Town Hall no later than October 15. The applications are then catalogued on the Council's web site, and copies are given to each Council member. Members held one meeting in the fall to determine which grants are of the highest priority and to determine the dollar amounts to be awarded to each successful applicant. Recommendations for grants to be funded are completed by December 15 of each year and decisions are passed on to the Massachusetts Cultural Council for approval. Wellesley Cultural Council is considered to be a "streamlined" local council because we have an excellent track record with grants management and council training. Therefore, our grants are approved by early January and funds are made available by the end of that month. Members held a second meeting in the spring to discuss what method to use to gather community input. Community input is required every 3 years according to the Massachusetts Cultural Council guidelines for funding. Meetings are posted at Town Hall and open to the public.

All grants are "reimbursable," meaning that grant funds are distributed only after an event or activity has taken place and documentation to that effect has been presented to the Wellesley Cultural Council's Treasurer for reimbursement. When approved grants are not used by the recipient, these funds carry over to the next grant cycle.

WCC encourages all Wellesley organizations, as well as individual artists, humanists and scientists residing in the Town of Wellesley to consider applying for Council funds. The Council also considers applicants from other Massachusetts communities who wish to bring cultural opportunities to residents of Wellesley.

For Fiscal 2012, the Wellesley Cultural Council received a total of 16 applications and voted to award funds to the following 6 groups or individuals: Richard Clark (\$400), None of the Above A Cappella Ensemble (\$500), Tommy Rull (\$225), Wellesley Players (\$1475), Wellesley Choral Society (\$1000), Weston Drama Workshop (\$300).

Respectfully submitted,  
Arlene Schulz, Chair, FY 2012-13

## **REPORT OF THE DESIGN REVIEW BOARD**

Section XXII of the Zoning Bylaw, "Design Review", authorizes the Design Review Board (DRB) to review and make recommendations on all applications for signs and other identification devices, awnings, antennas, certain retaining walls, and projects defined as Minor and Major Construction projects in Section XVIA (Project Approval) of the Zoning Bylaw. Section XVID of the Zoning Bylaw, "Large House Review", authorizes the DRB to review and make recommendations to the Planning Board on all applications for single family home projects that meet or exceed the Large House Review thresholds.

During this past year the DRB held twenty (20) regular meetings during which one hundred and twenty-nine (129) projects were reviewed, including two (2) Major Construction projects, fourteen (14) Minor Construction projects, four (4) antenna installations, five (5) Large House Review projects, seventy-nine (79) signs, twenty (23) awnings, and two (2) parking lot modifications.

The DRB reviewed Major Construction project/Site Plan Review applications for new structures at the Town's Recycling and Disposal Facility (RDF) and a new parking structure at Toyota of Wellesley (234 Worcester St.). The DRB reviewed Minor Construction project applications, such as façade changes to business establishments, including modifications to a building and the site at 452 Washington Street and Tenacre Country Day School.

The DRB reviewed five (5) Large House Review applications for projects at 7 Ingersoll Rd., 16 Albion Rd., 23 Wingate Rd., 62 Glen Rd., and 184 Cliff Rd.

The Board continues to publish and have available its agenda, meeting minutes, sign regulations, design guidelines, project updates as well as other related matters on the town-wide web site and in the Planning Board office. The DRB's regular meetings are scheduled for the second and fourth Wednesday of each month at 7:00 p.m. in the Great Hall. Residents are encouraged to attend.

### **Membership**

The Wellesley DRB consists of five members appointed by the Planning Board as specified in Section XXII (Design Review) of the Zoning Bylaw and may consist of three alternate members. Serving on the DRB during 2011-2012 were:

Robert Broder, AIA, Chairman  
Robert Skolnick, Vice Chairman  
Ingrid Carls  
Helen Robertson  
Johnathan Law, RLA  
Sheila Dinsmoor, Alternate  
Howard Raley, AIA, Alternate

## **REPORT OF THE SUSTAINABLE ENERGY COMMITTEE**

The Town of Wellesley Sustainable Energy Committee (“SEC”) was formed by Town Meeting in 2010. The SEC is a seven-member committee comprised of four Town-wide representatives, Ellen Ledley Korpi, Chair, Scott Bender, Jessica Langerman (new member) and Stephen Tolley (new member), and representatives of the Board of Selectmen, Barbara D. Searle, the School Committee, Suzy Littlefield and the Municipal Light Plant (“MLP”) Richard F. Joyce. Outgoing members, Christopher Ketchen, Elizabeth DeSombre and Robert Cooper served through June 2012. Molly Fairchild has served as the SEC Coordinator since inception. The SEC was created to accomplish two primary objectives by the end of calendar year 2013:

- 10% Town-wide reduction in Wellesley’s carbon footprint; and
- 20% reduction of the carbon footprint for all municipal departments.

Considerable progress (see summaries below) has been made in achieving both of these objectives. Although the SEC was formed to principally initiate action to provide environmental benefits it has become abundantly clear that the Town’s energy conservation efforts are currently, and will be in the future, providing a reduction in operating costs for municipal buildings, homes, businesses and the colleges.

### **10% Town-wide Reduction**

The SEC has taken a number of steps to promote energy conservation throughout Wellesley. In the summer of 2011 the “Summer Cooling” campaign was launched to promote the efficient use of residential and commercial air conditioning. The SEC also proposed the adoption of the Stretch Building Code which was approved by Town Meeting and went into effect on January 1, 2012. The single most important event this past year was the expansion of the Town’s renewable energy program. Wellesley’s participation rate almost doubled from 608 participants to 1,155 at the end of Fiscal Year 2012. With a participation rate of 11.4% the Town ranks third nationally behind only Palo Alto, California (21.5%) and Portland, Oregon (12.7%). More importantly, more than 4% of Wellesley’s total electricity consumption is now provided from renewable generation, making our community the first town or city in Massachusetts to receive the EPA’s “Green Power Community” designation.

### **20% Municipal Reduction**

Overall, the municipal departments have made a great deal of progress in reducing their carbon footprint. As part of the Fiscal Year 2013 (“FY13”) budget, Town Departments will be purchasing 5% of their electricity from renewable generation. A second major reduction was achieved by converting the Middle School heating from oil to natural gas. In addition, three municipal buildings/functions have already achieved a 20% reduction from the 2007 benchmark. The Town Hall and Municipal Light Plant garage and warehouse have reduced their energy consumption by more than 20% and the LED retrofit of all ornamental street lights has resulted in a reduction of 20% as well. The SEC has established a system to measure and communicate energy usage among all Town Departments and is optimistic that many of the schools and other functions will meet this goal in FY13.

### **Conclusion**

The Town is on its way to achieving the Town-wide 10% carbon reduction goal. The SEC has established five primary initiatives for FY13 with much of the focus on commercial and municipal energy conservation opportunities and exploring the cost-benefits of a residential solar program.

## **COMMUNITY PRESERVATION COMMITTEE**

The Community Preservation Committee is pleased to submit its annual report of activities for the fiscal year ending June 30, 2012.

### **The Community Preservation Process in Wellesley**

In 2002, Wellesley accepted the Community Preservation Act (CPA) and formed a Community Preservation Committee (CPC). Pursuant to the CPA, Wellesley established a surcharge of 1% on the local property tax and began to set aside the proceeds of the surcharge to support Community Preservation activities, encompassing four purposes -- open space, historic resources, recreational uses and community housing. Funds raised through the local surcharge are partially matched annually by monies from the Massachusetts Community Preservation Trust Fund, which is made up of revenues from Land Court and Land Registry fees.

As an early adopter of the CPA, Wellesley received a 100% match for the first five years (FY2004-2008). With the decline in the real estate market and an increase in the number of communities adopting the CPA, the State match has declined substantially since 2008. In October, 2011 Wellesley received \$236,724, representing a 26.64% match to the FY2011 local levy of \$888,636. The expected October 2012 state match will be \$251,176, which is 26.83% of the FY12 local levy of \$936,256. Starting in November 2013, the state match is expected to increase as the result of revisions to the CPA adopted on July 8, 2012. Since 2004, the town has received a total of \$4.26 Million in state matches as the result of adopting the CPA.

The Town's Community Preservation fund continues to be financially strong, despite the decline in state matches. Please see the Community Preservation columns of the Non Major Governmental Funds Combining Balance Sheet and Non Major Governmental Funds Combining Statement of Revenues, Expenditures, and Changes in Fund Balances in the Town's Comprehensive Annual Financial Report for detailed information.

The membership of Wellesley's CPC is determined by Town Bylaw. There are nine members, including representatives from five designated boards (Natural Resources Commission, Planning Board, Recreation Commission, Housing Authority and Historical Commission) plus four additional members appointed by the Moderator. In practice, one of the four Moderator appointed members is appointed on the recommendation of the Wellesley Housing Development Corporation.

Each year, the CPC must appropriate a minimum of 10% of all revenues for each of three primary purposes: open space (excluding recreation), community housing and historic resources. These appropriations can be for specific projects or they can be allocated to dedicated reserves for future use. The remaining Community Preservation revenues may be appropriated for any CPA allowable use or retained in undesignated funds for future appropriation. The CPC is also allowed to appropriate a maximum of 5% of all revenues for administrative purposes. These administrative funds are sometimes used to provide initial funding money to plan a larger project.

The CPA legislation provides language and guidelines defining allowable uses of CPC funds. In addition the Department of Revenue Division of Local Services and the non-profit Community Preservation Coalition provide additional resources to guide communities like Wellesley. The July, 2012 revisions to the CPA include new allowable uses and some new restrictions. The CPC will be studying these changes to determine how to adapt its long range plan.

Each year the CPC studies the needs of the community and reviews funding proposals submitted by Town Boards and other eligible parties. The CPC will hold one or more public hearings to receive input from the community. The output of this process is a Five Year Plan for future projects plus a determination of which proposals will be supported with appropriation requests at the Annual Town Meeting. Frequently projects will be tentatively added to the Plan without a firm commitment. This helps the committee view its long term commitments and plan appropriately. Community Preservation funding proposals generally consist of capital expenditures for the purposes permitted by the CPA. Maintenance and ordinary operating expenses are not eligible. All

appropriations from the Community Preservation fund must be approved by the Wellesley CPC and then subsequently be approved at a Wellesley Annual or Special Town Meeting.

In the past, capital funding of improvements to recreational and open space resources has been limited to property acquired with CPC funds. However, the changes in affect starting FY2013 allow the use of CPC funds to develop or improve recreation resources acquired in other ways.

### **An Overview of Community Preservation Activities**

The Committee operates pursuant to a Community Preservation Plan for the Town, including specific Decision Guidelines and Goals which are used in reaching decisions about whether and to what extent to recommend funding for the proposals submitted to the Committee. A copy of the Community Preservation Plan as well as other materials, including reports by the Committee to Town Meeting can be found at the Committee's link on the Town's website at [www.wellesleyma.gov](http://www.wellesleyma.gov).

To date, the Committee has funded a total of 41 projects or portions of projects. The complete list can be viewed the state CPA project website at the following link (pick Wellesley): [http://maps.massgis.state.ma.us/cpa\\_town\\_pick.htm](http://maps.massgis.state.ma.us/cpa_town_pick.htm) It is also available on the Community Preservation Coalition website at the following link: <http://www.communitypreservation.org/projects/report?town=Wellesley>

Including FY12 appropriations, the CPC has appropriated \$9,614,854 for these projects. Of this total, \$2,965,500 (30.8%) has been appropriated for Community Housing; \$3,691,750 (38.4%) for Recreation, \$1,554,344 (16.2%) for Historic Resources, and \$1,403,260 (14.6%) for Open Space. FY 2012 was a record year in terms of CPC activity. As discussed below, a total of \$3,995,000 was appropriated for four projects.

### **Projects Funded at the Special Town Meeting held in November 2011**

#### **Fuller Brook Park Phase 3 Final Design (Historic Preservation)**

**Sponsor:** Fuller Brook Park Coordinating Committee

**Description of the Project:** Funds for Additional Final design and study work for the design phase of the Fuller Brook Park rehabilitation

**Amount:** \$665,000

The CPC continues to support the phased approach to preserve and rehabilitate the structural, environmental and aesthetic integrity of the 100-year-old Fuller Brook Park. This appropriation is expected to be the final design phase and will be followed by a multi-year activity to execute the plan. The CPC has supported this project since its inception and expects to contribute to the ongoing funding. The CPC long range plan includes a projected \$3.6 million for the implementation phase.

### **Projects Funded at the 2012 Annual Town Meeting**

#### **Grant to the Wellesley Housing Development Corporation (Community Housing)**

**Sponsor:** Wellesley Housing Development Corporation

**Description of the Project:** Additional capital to invest in the creation or preservation of affordable housing

**Amount:** \$330,000

The CPC continued its support for Community Housing by recommending further appropriation of funds to allow the Wellesley Housing Development Corporation to have the capital it needs to respond quickly when an opportunity occurs to buy new housing units or preserve a housing unit or units that are part of the Town's affordable housing stock. The CPC believes that providing affordable housing is important to strengthening and preserving the culture of the Town. The

Wellesley Housing Development Corporation was created by the Board of Selectmen and Town Meeting for that purpose.

### **Projects Funded at the Special Town Meeting held in June 2012**

#### **900-910 Worcester Street Acquisition (Open Space and Recreation)**

**Sponsor:** Board of Selectmen

**Description of the Project:** Appropriation for the acquisition and preparation of a portion of the property at 900-910 Worcester Street for open space and recreation (pursuant to the land being fit for purchase). The land purchased with CPC funds represents 62.5% (5 acres) of the total property and will be placed under a conservation restriction as required by the CPA.

**Amount:** \$2,600,000

Since 2004, the Town has been aware of the possible sale of the Property. As it is a large parcel of land in a key location at the west gateway to Wellesley, the Town has worked to gather information, conduct studies and review options in preparation should the property become available. Similarly, the CPC viewed the parcel for its potential as open space and recreation land and started early to investigate the feasibility of supporting the acquisition. As other Town boards studied the potential uses of the property, the CPC projected a figure of \$3.5 Million for the project in its Long Range Plan. Once the purchase and sale agreement was signed, the CPC reexamined its commitment to the project. The CPC concluded this is an allowable use of CPC funds, an appropriate share of the parcel will be protected by a conservation restriction, and the expenditure would not adversely affect the CPC's ability to support other projects. At the close of the fiscal year, the acquisition process was not yet complete.

#### **Morses Pond Preservation (Preservation of Open Space)**

**Sponsor:** Department of Public Works

**Description of the Project:** Completion of the final phase of the restoration and preservation of Morses Pond with the dredging of the North Basin.

**Amount:** \$400,000

This is the final stage in the restoration of Morses Pond. Dredging the North Basin of the Pond will restore the detention capacity so that particulate matter can settle out before reaching the main part of the pond. By removing soft sediment, plants, roots, seeds, and other plant stages, dredging will help preserve the overall health and clarity of the Pond and will prevent that portion of the Pond from becoming an emergent wetland. The CPC supported the earlier phases of Pond preservation and restoration. This important final phase will prevent the loss of this important Town resource.

### **Looking Forward**

During the coming year, the Community Preservation Committee will continue to work diligently with Town Boards and community organizations to successfully implement already approved projects, consider new projects, and in particular to advance the process of generating long term strategic plans for historic resources, open space, recreation and community housing.

Respectfully Submitted,

Allan Port, Chair

Theodore Parker, Vice-Chair

James Conlin

Jeanne Conroy

Kathy Egan

Joan Gaughan

Dwight Leuth

Barbara McMahan

Susan Troy

## **REPORT OF THE WELLESLEY FAIR HOUSING COMMITTEE**

This report summarizes the activities of the Wellesley Fair Housing Committee during the period July 1, 2011 to June 30, 2012.

### **Resolution**

On April 8, 1985 the Annual Town Meeting unanimously adopted the following Fair Housing Policy Statement:

It is the policy of the Town of Wellesley, acting through all of its agencies, to insure equal housing opportunity for all people without regard to race, color, national ancestry, age, sex, religious preference or marital status. In instances where there is either an over-concentration or under-representation of minorities as compared to Boston SMSA population figures, the Town of Wellesley will work with the Massachusetts Commission Against Discrimination in investigating and taking or supporting appropriate legal action against violations of fair housing law.

The Fair Housing Committee has been charged by its appointing authority, the Wellesley Board of Selectmen, with promoting this policy through educational programs to inform people of anti-discrimination laws and with encouraging and monitoring the enforcement of these laws.

### **Complaint Intake**

No complaints were received during the reporting period.

### **Membership**

The Members of the Fair Housing Committee are John G. Schuler, Chairman, Gretchen T. Underwood and Peggy Lawrence. Meghan C. Jop serves as Fair Housing Officer.

## **REPORT OF THE WELLESLEY HOUSING DEVELOPMENT CORPORATION**

The Wellesley Housing Development Corporation (WHDC) is a non-profit corporation authorized in 1997 by Annual Town Meeting and the Selectmen and established by special legislation enacted in 1998 by the General Court to preserve and create affordable housing in Wellesley. In July 2000 the Board of Selectmen appointed the initial WHDC Board of Directors. In subsequent years they have appointed additional or replacement directors. The purpose of this report is to update the Town on the activities of the WHDC since we last reported.

The WHDC's affordable housing mission is to serve two vital interests of the Town: to preserve the Town's tradition of being the home to families from a broad range of economic backgrounds and to respond to State law affordable housing mandates. The WHDC strives to implement that mission by educating Town residents, supporting appropriate affordable housing initiatives, proposing or supporting changes to the Town's Zoning Bylaw that affect the creation or preservation of affordable housing, collaborating or partnering with developers of affordable housing proposals that are sensitive to the traditional character of Wellesley, and purchasing houses in Wellesley that are subsequently sold as affordable housing to income eligible purchasers.

Most of our activities during the past year have revolved around the sale of three affordable houses in Wellesley. In 2010, with the assistance of a Wellesley realtor, the WHDC considered several houses for purchase. In the summer of 2010 the directors, using Community Preservation funds, purchased a two-family house and a single family house. Minor repairs were made to both properties and a consultant was hired to market the homes and conduct a lottery for their sale. The lottery was conducted on March 16, 2011. All three properties were sold to qualified homeowners during fiscal year 2012. Approximately \$697,000 of Community Preservation funds appropriated by Town Meeting in 2006, 2009, and 2010 was used to fund these projects.

Individual directors of the WHDC serve on ad hoc committees formed by the Selectmen to study and report on specific projects with housing components and one director serves on the Community Preservation Committee.

Respectfully Submitted,

### **The Directors of the Wellesley Housing Development Corporation**

Robert E. Kenney, Chairman  
Timothy J. Barrett  
Robert A. Goldkamp  
Dona M. Kemp  
Sara G. Schnorr  
Susan S. Troy

## **REPORT OF THE WELLESLEY HISTORIC DISTRICT COMMISSION**

The Wellesley Historic District Commission consists of seven (7) members appointed by the Board of Selectmen as specified in Article 18 of the Wellesley Town Bylaws. The Commission has the powers and duties of Historic District Commissions in accordance with the Historic Districts Acts, Chapter 40C of the Massachusetts General Laws.

### **Cases**

During the period of July 1, 2011, through June 30, 2012, the Historic District Commission conducted five (5) public hearings where four (4) applications for Certificates of Appropriateness were reviewed, resulting in the issuance of four (4) Certificates of Appropriateness.

The Commission continues to publish its agenda, meeting minutes, historic district regulations, as well as other related matters on the town-wide web site. Additional materials can be obtained at the Planning Board office.

*The Commission would like to commend the District's residents for the impeccable designs brought forward in the past year. Projects were reviewed and approved at 47 and 15 Cottage Street, 26 Weston Road, and 637 Washington Street.*

### **Membership**

Serving on the Historic District Commission during 2011-2012 were:

Jean Berry, Chairman  
Edwina McCarthy, Vice Chairman  
Eric Cohen  
Carolyn Morris  
David Smith  
Lisa Abeles  
David Giangrasso

## **REPORT OF THE PERMANENT BUILDING COMMITTEE**

During the 2012 fiscal year ending on June 30, 2012, the Permanent Building Committee was managing the following projects:

### **Town Facilities:**

**Central Street Fire Station:** The 2010 Annual Town Meeting appropriated \$375,000 for the design and renovation of the floor and heating system. The PBC selected Gale Engineering through the designer selection procedure and commenced design during the spring and summer of 2010. At the final bid opening in May, the low bid was \$362,000.00 leaving insufficient funds for the entire project. A Reserve Fund Transfer of \$67,839.00 increased the appropriation to \$442,839.00. Work began in July 2011 with a Substantial Completion date of October 25, 2011. Various unexpected mechanical work delayed completion of the floor and return of the fire truck until December. Problems with the heating system are being addressed.

### **Hills Branch Library Boiler**

PBC prepared an RFP for design and replacement of the boiler and steam distribution system with a high efficiency gas water system. Five bids were submitted with Commercial Industrial Boiler Services presenting an acceptable design and cost proposal of \$27,500. Work began during 2011 summer and was completed by the beginning of the 2012 winter heating season.

### **Town Hall Chiller**

The Selectmen requested design and construction documents for replacement of the existing chiller and condensing unit with a new air cooled chiller and related piping. In addition, the existing pneumatic controls at the fan coil units throughout the building were to be replaced with new wireless electronic controls along with new control and ball valves at each unit. PJ Dionne was the lowest responsible bid at \$379,000. The 2011 Annual Town meeting appropriated \$425,000 for the project. Work began during the summer of 2011 and was completed for the 2012 heating season. Chiller was installed and operational for 2012 summer cooling season. Both systems are managed remotely by the Facilities Maintenance Department.

### **DPW/Highway Facility**

The DPW and its consultant, Weston and Sampson, inspected and evaluated HVAC systems and building problems at the Highway building. Weston and Sampson presented its recommendations, drawings and cost estimate to the PBC. DPW requested \$75,000 for design at the 2012 Annual Town Meeting.

**DPW Administration Building:** The 2010 Annual Town Meeting appropriated \$250,000 for design of an addition to its new Water & Sewer Garage for administrative offices. PBC engaged AECOM as the architect. The design began in the early summer of 2010 and went out to bid in January 2011. PBC and DPW went to the 2011 Annual Town Meeting with bids in hand requesting an appropriation for a total project cost of \$3,595,000.00. Construction began in August 2011 and is slated for completion at the end of October 2012.

**Middle School Renovation:** PBC retained funds to complete unfinished work. This work is being overseen by the School Facilities Department. PBC continues to work with the School Facilities Department to address outstanding items.

**Middle School Classroom Expansion** – In the fall of 2010, the Permanent Building Committee was presented with a feasibility study for additional classrooms prepared by the School Committee and School Building Committee with the assistance of HMFH Architects. This study proposed the renovation of interior space in the middle school to create six classrooms including one science room. The Appropriation at the December 2010 Special Town Meeting was \$1,750,000 for design

and construction. PBC received 7 Bids in May 2011. The lowest responsible bid was \$1,127,290. Renovation began in June 2011.

Phase 1, which included renovations to the SPED classrooms, was complete by the start of School, September 2011. Phase II, the lecture hall renovation including the removal of the third-floor concrete slab, installation of a new HVAC system using unit ventilators, windows, science stations with utilities and customary classroom finishes was complete for the start of school in January 2012. Punch List items were completed and the remaining project funds of \$226,228.21 will be returned to the town.

**New High School:** The High School building advanced on its new schedule toward opening for students after the February vacation 2012, 6 months ahead of schedule. Furniture and technology was ordered, delivered and installed in January. Administrators, teachers and custodians packed their supplies and a firm was hired to move those items during February vacation. All members of the construction and school teams worked together for a memorable school opening on February 28, 2012. The contractor and the School Department have worked through Punch List items at the new building while preparing the old school portion of the site for removal of hazardous materials and demolition. The new parking lot and remaining landscaping will be installed in the fall of 2012.

**MLP Administration Building:** The 2010 Annual Town Meeting appropriated \$1,920,000 for final design and construction of a 7,600 square foot addition to the MLP Garage. The design was underway during the spring and summer of 2010. The original design was based on modular construction, but the bid came in too high and was rejected. A new designer was hired in April 2011 and was directed to use traditional building design and construction. The project was bid in the fall of 2011. The Notice to Proceed letter was sent to the contractor effective December 12, 2011. The project moved slowly through the first 6 months of the year.

**MLP Substation – Cable Studio –**

Following soil and structural tests, the project waited for initial funding from the Wellesley Cable Access Corporation (WCAC.) Finally, WCAC informed the Selectmen that they voted that the substation was not the best location and plan for their future. The substation may be used to house the new Facilities Maintenance Department in the future.

**School Capital Infrastructure:** The 2007 Annual Town Meeting appropriated \$11,207,000 for School Building Capital Repairs and Equipment to be expended by the PBC. In 2011, PBC released \$2,718,535 from the Town's bond authorization because the full appropriation was not needed. \$237,000 was retained to complete some minor work to be overseen by the School Facilities Department.

**Senior Center:** The design of the Senior Center progressed through Design Development, but the PBC put the work on hold until the Selectmen decide on whether they intend to seek funds from Town Meeting to complete the project. PBC was not involved with the Senior Center during FY 2012.

## **REPORT OF THE HUMAN RESOURCES BOARD**

The Human Resources Board is comprised of five residents appointed by the Town Moderator to oversee the Town's human resources function. In accordance with the Town Bylaw the Board administers the Classification and Salary Plans for non-union personnel; recommends, establishes, and administers personnel policies and procedures; and maintains employment records. The Human Resources Department staff is responsible for administering employee and retiree benefits and assisting Town departments with a wide range of employment, labor relations and employee relations activities. An essential part of its mission is to support management and employees alike and to foster equitable application of personnel policies and practices throughout the Town.

### **Wage, Benefit, and Human Resources Administration**

The Board is responsible for making recommendations to Town Meeting on salary and wage adjustments for non-union employees. In order to fulfill this responsibility the Board conducts annual surveys of comparable communities to ensure that our wage schedules and salary ranges are competitive, while remaining responsive to fiscal conditions and budget constraints. The 2012 Annual Town Meeting approved the Board's recommendation to provide a 2% adjustment to the schedule of hourly rates of pay for non-exempt employees. The salary ranges for exempt employees were adjusted by 2% at the midpoint. An appropriation of \$150,000 was made to the Board for FY 13 salary adjustments. Of that amount, \$120,000 was targeted to provide variable performance-based merit increases with an average increase of 2.5%. The balance was made available to make salary adjustments for individuals whose salaries appear to be significantly below the market rates as documented in our surveys. Each individual case will be studied and analyzed to determine whether there is a reason for the salary lag, such as short tenure or performance concerns, and alternatively to determine what adjustment is appropriate. The Board may also expend those funds to support mid-year changes in payroll levels from reclassifications or promotions.

The 2012 Annual Town Meeting also approved a change to the Salary Plan portion of the Bylaw relating to employee benefits. The vacation benefit for non-union 40-series employees was changed to be consistent with the benefit provided for 50-series employees, who are eligible for three weeks of vacation in the year they complete three weeks of service. Previously the requirement had been the completion of five years service.

### **Training and Development**

Training activities during the year included a program on time management, offered through the regional Municipal Training Group. The Department's wellness programs continue to focus on walking programs, nutrition education and stress reduction. On a regular basis the department provides mandated training on hazardous chemicals in the workplace; how to conduct performance reviews; and CPR/AED, conducted in conjunction with the Wellesley Fire Department. Department staff participated in a retirement planning seminar, providing information on post-retirement health insurance options and procedures.

### **Recruitment and Affirmative Action**

Employment activity during FY 12 increased somewhat from the level of the prior year. The HR Department received 33 requisitions for a total of 34 benefit-eligible positions. Sixteen openings were filled by internal applicants, 16 by external hires, one remains open and one was withdrawn.

### **Board and Staff Changes**

The Board met 15 times during FY 12. Susan Hurwitz served as chairman, with Nancy Whitney as vice-chairman and Phil Laughlin as secretary. Kindy Blatchford was appointed to fill the vacancy created when Nancy Whitney moved from Wellesley, and then accepted a three-year term.

Respectfully submitted,

HUMAN RESOURCES BOARD

Kindy (Alicia) Blatchford  
Susan Hurwitz

Philip Laughlin  
Nancy Saperstone

Naomi Stonberg

## REPORT OF WELLESLEY YOUTH COMMISSION

### About the Youth Commission

The Wellesley Youth Commission provides programs and services designed to ensure that Wellesley's youth feel they are a valued part of the Wellesley community. By providing a wide variety of community-based [events, programs and services](#), the Youth Commission strives to appeal to and meet the needs of a broad spectrum of middle and high school age youth.

The mission of the Wellesley Youth Commission is to ensure that Wellesley's youth feel connected to their community by:

- assessing their needs and concerns;
- advocating on their behalf before town boards, schools and other relevant bodies;
- implementing and promoting educational and extracurricular programs that address and serve their needs;
- promoting a positive image of adolescents within the community by creating opportunities for them to interact with other segments of town;
- availing them of opportunities to use their talents and competencies to serve others;
- advocating for the existence of facilities in which they may interact with one another in a safe and positive social environment and;
- including them in the decision-making process of the Youth Commission.

Youth Commission board members for Fiscal Year 2012 were: Chair: Lesley Robertson, Members: Trina Foster, Lieutenant Paul Delaney, Ellen Prives, Officer Brian Spencer and Fran Whyman. The Youth Commission's professional staff consists of Youth Director, Maura Renzella. The Youth Director's office is located at the Wellesley Town Hall , 525 Washington Street.

### Programs and Services

#### **Programs offered by the Youth Commission in fiscal year 2012 included:**

**Harm reduction programs for Wellesley Public Schools for 6<sup>th</sup>, 8<sup>th</sup>, and 10<sup>th</sup> grade students.** The Youth Commission offers various programs through the Health and Fitness Department at Wellesley Middle and High Schools. Internet safety and Cyberbullying are covered in the 6<sup>th</sup> grade, an introduction to the consequences of underage drinking and healthy and unhealthy teen relationships is covered in the 8<sup>th</sup> grade, and a more intensive discussion on how to make healthy choices and direct and indirect consequences regarding underage drinking is followed up again in the 10<sup>th</sup> grade. All programs are in collaboration with both Wellesley Police and Fire Departments.

**Teens Against Drinking and Driving (TADD)** is a Wellesley High School (WHS) club co-advised by the Wellesley Youth Director and the WHS Outreach Counselor from Human Relations Service, Inc. TADD focuses on raising awareness within the WHS community on issues such as alcohol and the consequences of drinking and driving.

**Wellesley Fire Rescuers Summer Program** is an educational and service learning-based summer program for middle school aged youth collaboratively managed by the Wellesley Youth Commission and the Wellesley Fire Department. Participants find out about careers in fire and public safety and learning basic components of first aid and fire prevention. In addition, the program strives to foster positive relationships between fire service personnel and local youth.

**Wellesley Parent and Youth Lecture Series** is a monthly lecture cosponsored with the Wellesley Free Library featuring topics relevant to supporting parents and youth. This program offers an

opportunity for parents to come together in a community and gain knowledge or simply reaffirm their thoughts on how to support their children or each other in various areas. Past lecturers have been: Dr. Dan Kindlon: "Too Much of a Good Thing: Raising Kids of Character in an Indulgent Age." Dr. Anthony Wolf: "Adolescence: What is it and What can you do about it?" Bill Caskey: "High School Seniors: You can write an early admission essay". Bob Bigelow: "Adults & Children in organized sports: who wins, who loses?" and Dr. Robert Brooks: "Raising Resilient Children and Adolescents."

**Wellesley TV & Video Production Summer Program** is a summer exploration opportunity for middle school students with WCAC TV. Highlights for this program include: learning the art of program planning; learning to operate WCAC TV studio equipment including: cameras, audio, and editing devices; gaining the skills to produce a public service announcement or news piece for WCAC TV; and a field trip to a local television studio.

**Wellesley Police Youth Academy** is an educational and learning-based summer program for middle school age youth collaboratively managed by the Wellesley Youth Commission and the Wellesley Police Department. Participants spend a week with Wellesley police personnel where they gain a valuable perspective on the importance of law enforcement with-in their community. While learning about law enforcement careers, Academy attendees will also get to know local police officers.

## **REPORT OF THE TOWN COUNSEL**

The volume of issues presented in public and private land use continued to increase this year. Most prominent of these was the Town's considerable effort to monitor the possibility that 900 Worcester Street (site of St. James the Great Roman Catholic Church) would be made available for purchase. The work of many town officials, advisors, committees and planners intensified when the Archdiocese indicated its willingness to enter a discussion of a possible Purchase and Sale Agreement with the Town. Assistance was given in those discussions. Eventually an Agreement was reached which was presented to a Special Town Meeting called for June 13, 2012. Town Meeting approved the Purchase and Sale Agreement and voted an appropriation to include the 3.8 million dollars negotiated purchase price as well as other expenses to be incurred in future, including the costs of performing due diligence on the site prior to agreeing to accept title. The original Agreement's restrictive use conditions that the site not be used for an abortion clinic and like restrictions related to the owner's religious teachings for a period of 90 years were subsequently removed from the Agreement and replaced with a self-imposed (by the Town) restriction that the site shall be used for municipal purposes for 40 years. The matter remained pending at the close of the fiscal year because of an ongoing appeal by some parishioners contesting the authority of the Archbishop to relegate the site to non-religious use under Canon Law, thus encumbering title to the property. It is expected that the Town will resume its due diligence upon all Canon Law appeals being successfully resolved.

Assistance was also offered in other long-range land use matters, including the ongoing effort by the Selectmen and Council on Aging to find an appropriate site for a Senior Center. The earlier focus of perhaps joining uses with the Community Center building in the Hills eventually returned to further probing the site formerly owned by the American Legion, whose title passed to the Town by agreement with the Legion a few years before. The Town is also fortunate to have been named the beneficiary of approximately Eight Hundred Thousand Dollars by the Billie Tolles Trust, on several conditions. While this exercise has taken a long time, the gift has so far remained available thanks to the generosity and understanding of the Trustee.

Several town owned easements and other land title issues of interest to the Town were resolved, including several easements at 448 Washington Street, the site of the new Whole Foods Market; the Aqueduct strip at Cedar Street; and at Linden Square. Assistance was given in the possibility of acquiring title to the most westerly portion of the Aqueduct to the Natick line, currently owned by the State; and in a proposal for reuse of the MLP substation building at the Public Works complex on Worcester Street.

The Town's policy of encouraging more affordable housing continued to move forward. Advice was given to the Wellesley Housing Development Corporation and town officials on several of the developments in which related issues appeared, including the c. 40B project on Washington Street and the much larger project at 27 Washington Street.

In matters in litigation, an abutters' appeal of a subdivision approval was withdrawn; the appeal to the Housing Appeals Committee by the developer of 65 Washington Street remains pending on his effort, which seems to have calmed, to insist that the project be governed by a homeowners association rather than a condominium association which the Zoning Board of Appeals has required; two appeals are currently pending on the proposed CVS to site a store on the Westerly end of Worcester Street; appeals in the Appellate Tax Board and at the Bureau of Special Education Appeals were managed by Special Counsel expert on those areas; other matters including an employment matter were managed by Labor Counsel; and the last (hopefully) in a concatenation of lawsuits brought by a town resident was disposed of favorably when the Supreme Judicial Court denied further appellate review of a judgment entered in the Appeals Court favorable to the Town.

Advice continued to be offered in a wide variety of other matters, including several local licensing issues; in the Wellesley Square Initiative sponsored by the Selectmen, Planning Board and others; on a proffered gift of land which was ultimately declined on a finding that no public interest in acquiring title could be discerned because the parcel was land locked. The issues on a proposal for a Farmers' Market were discussed; the Council on Aging's proposal for a volunteer drivers' program were reviewed in the context of the town's risk management program managed by the Selectmen. The Town's ownership of the Kepes Panels were copyrighted in the Register of Copyrights Office at the request of the Kepes Panels Study Committee. Opinions were rendered on many issues, including that public opinion advisory questions are permissible on an election ballot if the statutory requirements are complied with; and that this Town does not provide for a recall process for its elected officials. The Town's building projects ran smoothly thanks to the competence of the town officials and administrators responsible for them, of which the spanking new High School is but the latest jewel in the crown of town building assets.

As before, requests continued to be responded to on the Conflict of Interest Law, the Uniform Procurement Law, the Open Meeting Law and Public Records Law. Records and witness subpoenas were attended to. All sessions of the Annual and Special Town Meetings were prepared for and attended, as were almost all sessions of the Board of Selectmen's weekly meetings. Meetings of other boards were attended when requested.

The Town continues to be ably represented specially by Morgan, Brown and Joy, the Town's Labor Counsel and other special counsel in education matters and regulatory matters involving the Municipal Light Plant.

More detailed reports are contained in the monthly reports of the Town Counsel, which remain available for public inspection.

## WELLESLEY HISTORICAL COMMISSION

The Wellesley Historical Commission is the body of Town government responsible for preserving and protecting local historical assets through education, legislation, policy recommendations, and physical conservation. The Commission works in collaboration with the Massachusetts Historical Commission, operating under the provisions of Section 8D, Chapter 40 of the Massachusetts General Laws, and with Wellesley's boards and commissions according to Article 17 of the Town Bylaws.

The Commission has seven voting members, who are appointed by the Board of Selectmen for three-year terms, and a small number of advisory members, who are invited by the Commission to contribute their expertise. For the twelve-month period ending June 30, 2012, our seven voting members were David Wright, Chair; Lawrence McNally, Vice-Chair; Peter Fergusson; Dwight Lueth; Helen Robertson; Vicki Schaffler; and (beginning August 2011) Kathryn Venne. Erin Hester and Joel Slocum served as advisory members throughout the period. In November 2011, advisory member Robert McConnell stepped down after seven years' service (including six as a voting member), and Terry Catchpole came on the Commission as an advisory member. Vicki Schaffler retired from WHC at the end of the period. Each member took on individual assignments and made significant contributions to meeting the Commission's goals.

In accordance with the 2009 Memorandum of Agreement among state and town bodies regarding documentation of the 1938 building of Wellesley High School, WHC has assisted in developing a 1938 Room in the new high school to commemorate the history of the earlier building. During this period, WHC continued to work on the details of that room, particularly the text and design of a bronze plaque to be mounted there. An audio-video recodation of the historic structure, with a script prepared by WHC from a description and narrative written in 2009 by historical consultant Kathleen Kelly Broomer, was completed during the summer and fall. On November 20, 2011, during a series of town-wide celebrations of the 1938 building, WHC hosted a "history doubleheader" at the Wellesley Free Library, beginning with the first public showing of this video, followed by an illustrated talk by historian Beth Hinchliffe, sponsored by the Wellesley Historical Society, commemorating the 300<sup>th</sup> anniversary of the Town of Needham, of which Wellesley was once a part. On April 29, 2012, WHC participated in the public dedication of the 1938 Room, which took place during a week of celebrations of the new building.

WHC helped provide oversight of the Fuller Brook Park Preservation Project throughout the period. The Commission was represented on the Fuller Brook Park Coordinating Committee first by Peter Fergusson and, after October 2011, by David Wright. On September 22, 2011, during preparations for the Special Town Meeting on November 14, WHC issued statements in support of funding for historic preservation in this project and of the selection of a consulting team headed by Beta Inc. to prepare Phase 3 of designs for the Park.

During October 2011, a chimney at the north end of the Wellesley Hills Branch of the Wellesley Free Library showed signs of deterioration and then partially collapsed. Because the building is listed on the National Register of Historic Places, WHC worked with library administrators and trustees, the Permanent Building Committee, Community Preservation Committee, Department of Public Works, and other interested parties to assure that the chimney would be restored to its original appearance. On June 26, 2012, at the request of the library director, WHC issued a letter in support of historic-preservation funding for the chimney restoration, outlining the building's considerable historical and architectural significance.

The Town's prospective acquisition of the St. James the Great church property at 900 Worcester Street aroused interest among Town officials in the possible historic importance of the church buildings and site. WHC looked into the question in May 2012, and concluded that the church's

significance resided mainly in the lives and hearts of its parishioners, not in architectural distinction or historic events.

In all the projects mentioned above, the Historical Commission enjoyed a close consultative relationship with the Community Preservation Committee, the Town board that administers funding under the state Community Preservation Act for historic preservation and other purposes. WHC member Dwight Lueth served throughout the period as the Commission's representative on CPC.

During the period, WHC assisted several citizens or groups with their projects. Residents of the Brookside Road area sought advice on getting their neighborhood protected as a historic district; in July 2011, WHC informed them of available options and received a study it ordered of the area's history by Kathleen Kelly Broomer, which was then filed as a historical database entry (Form A) with the Massachusetts Historical Commission, a necessary first step in any designation process.

In November 2011, a resident of Linden Street sought advice and support for the repair of an old stone pillar on her property, damaged by a Town snowplow. WHC issued a letter to the Department of Public Works, noting the historic significance of the masonry walls and pillars on Linden and Kingsbury Streets as reminders of a more rural era, and urging that the Town do its best to restore the damaged pillar to its original appearance.

In January 2012, a committee from the Wellesley Congregational Church, also known as the Village Church, submitted a historical study of the building and its burial ground by Shary Berg and indicated their intention to apply for listing on the National Register of Historic Places. WHC offered encouragement and some advice on how to strengthen their application.

In May 2012, EBI Consulting, representing Cellco Partners and Verizon Wireless, invited WHC to comment on a 75-foot communications monopole proposed for a hilltop on the Wellesley College campus, located less than half a mile from the Wellesley Historic District (Cottage Street). Visiting the area, WHC members noted the presence on the site of other tall communications structures and even taller trees, and concluded that, owing to thick woods and obscured sight lines, the proposed tower would almost certainly not be visible from any public way, historic area, or campus location.

At the conclusion of the period, the members of WHC looked forward to a summer without meetings, and engagement with issues new and old in the fall.

Respectfully submitted,  
David Wright, Chairman

## **REPORT OF THE WEST SUBURBAN VETERANS' SERVICES DISTRICT**

The West Suburban Veterans' Services District includes the Towns of Needham, Wellesley and Weston and as of July 1, 2012, Wayland. The central office is located in the Wellesley Town Hall with other offices located in the Needham Town Hall, the Weston Council on Aging and the Wayland Town Hall. Information is available on the W.S.V.D. website at [www.westsuburbanveterans.com](http://www.westsuburbanveterans.com) or the office may be contacted at 781-489-7509 with questions or to schedule appointments. A full range of benefits and services are available to veterans' and their families based on certain qualifications and eligibility requirements.

## **REPORT OF THE DEPARTMENT OF VETERANS' SERVICES**

The Department of Veterans' Services operates under the provisions established by the Commonwealth of Massachusetts General Laws, Chapter 115. This office provides to veterans and their dependents, the maximum allowable benefits and services at a minimum of cost, utilizing all available agencies of the Federal, State and Town governments. Veterans' Services assists and advises the Selectmen in planning for Memorial Day and Veterans Day. In addition, the department monitors the care and maintenance of veterans' monuments and veterans' graves.

### **Benefits**

Veterans' Services renders financial assistance to qualified veterans, widows, orphans, etc., who are in need of benefits in order to sustain themselves. Benefits are provided by the Massachusetts Department of Veterans' Services and the U.S. Department of Veterans' Affairs. Aid is divided into several categories which include; food, housing, clothing, medical and burial benefits for those in financial need. There are financial benefits available such as war service bonuses, annuities and various tax exemptions for qualified veterans. In Fiscal Year 2012, the benefits issued by the Town to veterans and their families totaled \$45,954.28. The Department continues to use alternative sources of assistance for clients. The Town is reimbursed from the Commonwealth of Massachusetts for seventy-five (75) percent of all approved costs incurred. The complexity of an individual case(s) must be considered when issuing benefits. The current U. S. Department of Veterans Affairs (VA) statistical report revealed that between \$2,000,000 and \$2,500,000 was disbursed or expended to over 1,800. veterans and their families living in the Town of Wellesley. Many of the awards and benefits include: education, burial, compensation, pensions, loans, hospitalization, etc.

### **Services**

Departmental services involve numerous telephone calls, investigations, personal visits to veterans' homes, hospitals, VA State facilities, nursing homes, attendance at seminars, workshop sessions, cemeteries and grave sites. The Department responds to many veteran related queries which may be generated on a day to day basis. During the past year services were provided in a timely manner to all veterans and their families requesting assistance. Some of those services included assistance with: VA appeals, headstone applications, hospitalization, disability annuities, housing, service records, military decorations, graves markers and flags, etc. The Department maintains the necessary files and records required in the normal operation of the office. In conjunction with State and Federal agencies, Veterans' Services maintains a file or provides access for any required forms and regulations needed in the processing of claims. Assigned additional duties and responsibilities as Graves Registration Officer and Veterans Burial Agent for the Town of Wellesley, as well as to insure maintenance and care for veterans' monuments and veterans' graves. We presently have a total of twenty-seven (27) veterans buried in the Town Section of Woodlawn Cemetery.

### **Memorial Day**

The Department is responsible to the Board of Selectmen for the administration, support and function of the Town's annual Memorial Day observances. The Ceremonies were held at the Woodlawn Cemetery at 7:00 p.m. and the War Memorial Site at 7:30 p.m. on May 30th with the assistance of Wellesley veterans. Veterans' Services insures that in accordance with Paragraph 9, Chapter 115, Massachusetts General Laws, a United States Flag is placed on all Wellesley veterans' graves. Over one-thousand (1,400) flags, including a number of replacements, were distributed between three local cemeteries, sixteen (16) memorial monuments and numerous funerals over the past year with assistance from Wellesley residents, veterans and private service organizations. The Town is reimbursed by the Commonwealth of Massachusetts for seventy-five (75) percent of the cost of the graves flags.

### **Veterans Monuments**

We have sixteen (16) monuments erected in the memory of Wellesley veterans which require care, maintenance and honor. The Department was still searching for Wellesley residents who served in the Armed Forces during the Vietnam War to add to the Vietnam memorial placed in front of the Town Hall.

### **National Patriots Day**

Veterans Services participates with the Fire and Police Departments in the planning and function of the Town's annual National Patriots Day observances. Ceremonies were held at the Fire Department Headquarters beginning at 9:55 A.M. on September 11th.

### **Veterans Day**

The Town's annual Veterans Day observances were held in the Great Hall of the Wellesley Town Hall at 11:00 A.M. on November 11th with the assistance of Wellesley veterans.

### **Veterans Organizations**

As the Wellesley Veterans' Council attends their monthly meetings to render guidance and assistance in planning and implementing ceremonies and veterans functions.

The Director of the WSVD is a member of the Disabled American Veterans, the Massachusetts Veterans Service Officers Association of the Commonwealth of Massachusetts and a Past State Commander 2009-2010.

## **REPORT OF THE TOWN CLERK**

The office of the Town Clerk serves as the repository of vital records for the town; conducts all activities related to census, elections and voter registration; issues a variety of licenses and permits; and serves as the office of record for a variety of public filings. A staff of three assists the Clerk in carrying out the various functions of the office.

### **Census and Elections**

The Town Clerk's Office conducted 2 elections in FY 2012: March 6 2012 Presidential Preference Primary; March 13, 2012, Annual Town Election.

The March 2012 election participation rate was 26%.

New precinct lines became effective on January 1, 2012. The Town was divided into 8 precincts. The new Precinct H was drawn from the center of town and all other precincts reconfigured to contain as nearly as possible 3500 residents. The new precinct divisions required the election of all 240 Town Meeting members at the March 13, 2012 election. The Town election was delayed by one week due to the conflict with the State Presidential Preference Primary date.

The administration of elections requires the assistance of over 80 poll workers and the cooperation of the Department of Public Works, the Wellesley Public Schools, the Police Department, and NIS department. Without the support and cooperation of these departments and citizens we would not be able to fulfill our mandate.

The Board of Registrars of Voters is charged with the responsibility of certifying the validity of voter signatures on registrations, absentee ballots, nomination papers and petitions. As of the March 2012 election the Town of Wellesley had 15478 registered voters.

The members of the Board of Registrars for FY 2012 were: Jane Kettendorf, and George P. D. Porter, Republicans, and Dante Degruttola, Democrat, who served as chair and Kathleen F. Nagle, Unenrolled.

### **Town Meeting**

The Town Clerk is responsible for keeping and publishing the minutes of Town Meeting. The 2012 Annual Town Meeting met for 3 sessions, beginning March 26, 2012 and ending April 2, 2012. A Special Town Meeting was held on June 13, 2012.

### **Vital Records and Miscellaneous**

During the period July 1, 2011 to June 30, 2012 the office processed:

225	Birth records
90	Marriage Intentions
197	Death records.
111	Business Certificates (D/B/A)
2931	Dog Licenses

### **Staffing**

Office staff of Jacqui Carmisciano, Assistant Town Clerk, Diane Innes, Elections and Voter Registration Administrator, and Elizabeth Kelley, Clerical Assistant ably support all the functions of the office.

Respectfully submitted,

Kathleen F. Nagle  
Town Clerk

TOWN OF WELLESLEY

TOTAL TALLY SHEET

MARCH 6, 2012

Election

# Eligible Voters

15,448

Total Votes Cast

3,277

Percent

21.2%

PRECINCT	A	B	C	D	E	F	G	H	TOTAL
Democrat	103	134	84	118	127	79	96	130	871
Republican	312	327	492	294	279	221	133	348	2,406
Green-Rainbow	0	0	0	0	0	0	0	0	0
									0
<b>TOTAL VOTES CAST</b>	<b>415</b>	<b>461</b>	<b>576</b>	<b>412</b>	<b>406</b>	<b>300</b>	<b>229</b>	<b>478</b>	<b>3,277</b>
<b>DEMOCRATIC PARTY</b>									
<b>Presidential Preference</b>									
Barack Obama	97	124	76	107	120	76	88	120	808
No Preference	5	7	4	8	6	1	4	7	42
Write-ins	0	0	0	0	0	0	0	0	0
Blanks	1	3	4	3	1	2	4	3	21
<b>TOTAL</b>	<b>103</b>	<b>134</b>	<b>84</b>	<b>118</b>	<b>127</b>	<b>79</b>	<b>96</b>	<b>130</b>	<b>871</b>
<b>State Committee Man ACEDH</b>									
THEODORE N GROSS, NEWTON	75		53	80	94			93	395
Write-ins	0		0	0	0			0	0
Blanks	28		31	38	33			37	167
<b>TOTAL</b>	<b>103</b>		<b>84</b>	<b>118</b>	<b>127</b>			<b>130</b>	<b>562</b>
<b>State Committee Man BFG</b>									
BILL BOWLES, ATTLEBORO		89				48	60		197
Write-ins		0				0	0		0
Blanks		45				31	36		112
<b>TOTAL</b>		<b>134</b>		<b>0</b>		<b>79</b>	<b>96</b>		<b>309</b>
<b>State Committee Woman ACDEH</b>									
DEBORAH B GOLDBERG, BROOKLIN	81		54	85	98			96	414
Write-ins	0		0	0	0			0	0
Blanks	22		30	33	29			34	148
<b>TOTAL</b>	<b>103</b>		<b>84</b>	<b>118</b>	<b>127</b>			<b>130</b>	<b>562</b>
<b>State Committee Woman BFG</b>									
ELLEN L PARKER		90				49	66		205
Write-ins		0				0	0		0
Blanks		44				30	30		104
<b>TOTAL</b>		<b>134</b>				<b>79</b>	<b>96</b>		<b>309</b>
<b>Democratic Town Committee</b>									
Stephen G Murphy	48	72	30	74	60	36	55	61	436
Ellen F Gibbs	61	75	38	65	65	37	53	61	455
Gerald G Murphy	57	85	35	72	76	36	55	4	420
John M Sullivan	46	67	30	61	57	33	56	58	408
Mary C Sullivan	45	68	31	63	60	34	58	60	419
Michael D'Ortenzio Jr	47	75	31	57	61	33	53	64	421
Susan E Ryan	48	70	36	63	73	36	52	60	438

Maureen O Marinelli	44	70	28	65	62	33	53	60	415
Angus G McQuilken	52	82	36	71	59	47	64	61	472
Norman W Gorin	43	73	37	61	63	33	58	68	436
Joellen M Toussaint	51	85	36	77	74	41	57	72	493
Rosemary Guiffre	49	69	30	65	56	32	52	65	418
Andrew J Blancato	46	67	29	57	55	30	51	57	392
Corey B Testa	44	74	29	61	60	33	56	65	422
Auli S Batts	40	69	27	61	58	37	53	55	400
Jason M Whittet	41	66	28	60	56	30	53	59	393
Jack P Lewis	43	68	30	60	59	30	54	56	400
Francis Genovese	45	68	29	60	56	32	57	60	407
Don S deAmicis	41	69	32	61	58	30	52	57	400
Lucia C Lovison	43	70	28	60	55	30	52	57	395
Susan G Anderson	52	69	30	60	62	34	54	60	421
Eric G Rosenberg	44	70	33	58	57	30	54	54	400
Joseph C Avellone	52	74	44	70	68	33	56	69	466
Sandra N Avellone	49	74	47	76	67	33	58	74	478
Helen O'Connor	44	72	33	64	61	43	56	61	434
Paul H Merry	43	72	31	58	57	35	62	55	413
Alice Hanlon Peisch	84	112	67	94	93	63	73	101	687
James F Klocke	44	67	28	60	55	29	53	56	392
Pamela L Kubbins	45	76	29	63	69	32	55	70	439
Paul L Criswell	43	75	33	62	97	35	54	67	466
Rebecca I Lockwood	44	69	30	66	55	32	55	62	413
Lon F Povich	49	74	48	62	64	35	53	63	448
Ilissa K Povich	55	85	50	75	71	37	56	73	502
Suzanne B Newman	60	77	41	62	68	34	57	62	461
Terri J Tsagaris	60	85	46	77	75	41	59	79	522
Blanks	1,903	2,097	1,720	1,849	2,203	1,536	1,411	2,384	15,103
<b>TOTAL</b>	<b>3,605</b>	<b>4,690</b>	<b>2,940</b>	<b>4,130</b>	<b>4,445</b>	<b>2,765</b>	<b>3,360</b>	<b>4,550</b>	<b>30,485</b>
	3,605	4,690	2,940	4,130	4,445	2,765	3,360	4,550	
<b>PRECINCT</b>	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>	<b>G</b>	<b>H</b>	<b>TOTAL</b>
	<b>REPUBLICAN PARTY</b>								
<b>Presidential Preference</b>									
Ron Paul	21	26	25	16	22	25	9	28	172
Mitt Romney	267	260	434	246	225	180	106	270	1,988
Rick Perry	0	0	0	0	0	0	0	1	1
Rick Santorum	17	28	14	24	23	9	9	28	152
Jon Huntsman	4	4	3	1	1	2	3	5	23
Michell Bachmann	0	0	1	0	0	0	0	0	1
Newt Gingrich	3	8	12	5	5	5	4	11	53
No Preference	0	1	1	1	0	0	0	3	6
Write-ins	0	0	0	0	0	0	0	0	0
Blanks			2	1	3	0	2	2	10
<b>TOTAL</b>	<b>312</b>	<b>327</b>	<b>492</b>	<b>294</b>	<b>279</b>	<b>221</b>	<b>133</b>	<b>348</b>	<b>2,406</b>
<b>State Committee Man ACDEH</b>									
MICHAEL C GILLERAN, WELLESLEY	222		370	224	211			265	1,292
TOM MOUNTAIN, NEWTON	17		28	6	14			11	76
Write-ins	0		0	0	0			0	0
Blanks	73		94	64	54			72	357
<b>TOTAL</b>	<b>312</b>		<b>492</b>	<b>294</b>	<b>279</b>	<b>0</b>	<b>0</b>	<b>348</b>	<b>1,725</b>
<b>State Committee Man BFG</b>									
MARC S CONROY, MILLIS		8				3	6		17
CARL NELSON, WELLESLEY		222				157	75		454

<b>EARL B SHOLLEY, NORFOLK</b>		27				13	8		48
<b>Write-ins</b>		0				0	0		0
<b>Blanks</b>		70				48	44		162
<b>TOTAL</b>	<b>0</b>	<b>327</b>				<b>221</b>	<b>133</b>	<b>0</b>	<b>681</b>
<b>State Committee Woman ACDEH</b>									
<b>LISA BARSTOW, BROOKLINE</b>	112		210	114	120			137	693
<b>SUSAN HUFFMAN, NEWTON</b>	90		122	88	73			103	476
<b>Write-ins</b>	0		0	0	0			0	0
<b>Blanks</b>	110		160	92	86			108	556
<b>TOTAL</b>	<b>312</b>		<b>492</b>	<b>294</b>	<b>279</b>			<b>348</b>	<b>1,725</b>
<b>State Committee Woman BFG</b>									
<b>LINDA K JEWELL, FRANKLIN</b>		92				48	26		166
<b>PATRICIA SAINT AUBIN, NORFOLK</b>		110				66	42		218
<b>Write-ins</b>		0				0	0		0
<b>Blanks</b>		125				107	65		297
<b>TOTAL</b>		<b>327</b>				<b>221</b>	<b>133</b>		<b>681</b>
<b>Republican Town Committee</b>									
<b>STICKER GROUP (Votes added to each of first ten listed below)</b>	4	3	16	4	6	6	1	10	50
Royall Switzler	11	17	24	11	13	6	15	22	119
Adele Beggs	6	6	17	9	9	6	8	10	71
Elizabeth Powell	5	4	21	8	7	6	7	11	69
Mark Antonelli	5	5	16	8	7	6	7	11	65
Thomas Picher	5	5	16	6	7	6	8	11	64
James Bishop	7	4	16	7	7	6	7	10	64
Richard MacIntosh	5	5	16	5	7	6	7	12	63
Jane Kettendorf	5	4	16	6	7	6	7	11	62
Heather Turner	5	5	16	5	7	6	7	10	61
Walton Butterworth	5	4	16	5	6	6	7	12	61
David Powell		3	4	4	1		1		13
John Woodacre		4		4	1		3		12
Frances Antonelli		4		3	1			1	9
Nancy Anthony		3	2	3	1				9
Patricia Tucker	1	3		4	1				9
George Porter		3		2	1		1	1	8
George Field		2		3	1		1	1	8
Michael Gilleran		2		4	1			1	8
James Horgan	1	3		1	1		1		7
Sara Lynn Johnson		3		2	1			1	7
John Rossi		3		1	1		2		7
Virginia Greiman		2		3	2				7
Gilbert Stubbs	1	3		1			1		6
Elizabeth Gilleran		2		2	1			1	6
Gregory Leach	1	2		2	1				6
Stanley Hodges		3		1	1				5
Carl G. Bergstrom		2		2	1				5
Kenneth Graves		2		1	1		1		5
Kate Kane Leach		2		2	1				5
<b>FLEISCHMAN R</b>		2		1	1				4
<b>HARTLEY J</b>		2		1	1				4
<b>KATO KC</b>	1			1				2	4
<b>TSAGARIS T</b>				2		1		1	4
<b>ANTHONY R</b>		2			1				3

O'SULLIVAN R		2		1				3
FAY B				2	1			3
NELSON C				1			2	3
BERGSTROM G		2						2
LESSING M		2						2
RAY B		2						2
ROGERS L		2						2
SAVALLELA J		2						2
BABSON K		1					1	2
BUTTERFIELD PAT			2					2
MCCAULEY D			2					2
MCCONNELL S			2					2
SIVOLLELA J				1			1	2
CORIANI P		1						1
DESCHINO D		1						1
D'ORTENZO M		1						1
HAYS F		1						1
HERRING J		1						1
LEIGH R		1						1
NIANNO J		1						1
SEDEYHOTTOM AUSTIN		1						1
WALKER B		1						1
WILKINS		1						1
WOODHOUSE J		1						1
ZAYTOONJIAN R		1						1
BRADY W						1		1
BUCKLEY K				1				1
BUTTERWORTH W				1				1
BUZZELL A							1	1
BUZZELL G							1	1
CABOT J	1							1
CAHILL P							1	1
CARR HOWIE							1	1
CRAMER R			1					1
DOERR J							1	1
DONOVAN A						1		1
DONOVAN J	1							1
DORMITZER J	1							1
DRAKE K	1							1
DUGAN O JR				1				1
FOSTER R	1							1
GANTLEY L							1	1
GRANVILLE D	1							1
GRAY S			1					1
GRILLO A				1				1
HAMEL RAYMOND F			1					1
HAMEL RAYMOND G			1					1
HAMILTON J	1							1
HEFFERNAN M						1		1
JOSEPH S				1				1
KETTENDORF J				1				1
KLEHM E			1					1
MAXWELL J	1							1
MCCUNDY	1							1
MISIALEK M				1				1
MITCHELL S	1							1
PIZZELLO R			1					1
RAFFI P	1							1
RICH J					1			1
RILEY J				1				1

ROMAN G			1						1
SKELLY T						1			1
SULLIVAN SHEELAH			1						1
THOMAS C	1								1
WESLEY L						1			1
YOST E	1								1
<b>FIRST TEN ELECTED FROM STICKERS</b>									
<b>NEXT GROUP ELECTED VIA SCATTERED WRITE_INS</b>									
<b>LAST GROUP NOT ELECTED - FIVE VOTES REQUIRED FOR ELECTION</b>									
<b>GREEN-RAINBOW PARTY</b>									
<b>NO BALLOTS CAST IN ANY PRECINCT</b>									
<b>Presidential Preference</b>									
Blanks	0	0	0	0	0	0	0	1	1
Kent Mesplay	0	0	0	0	0	0	0	0	0
Jill Stein	0	0	0	0	0	0	0	0	0
Harley Mikkelson	0	0	0	0	0	0	0	0	0
No Preference	0	0	0	0	0	0	0	0	0
Write-ins	0	0	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>1</b>	<b>1</b>						
<b>State Committee Man</b>									
Blanks	0	0	0	0	0	0	0		0
Write-ins	0	0	0	0	0	0	0		0
	0								
<b>TOTAL</b>	<b>0</b>								
<b>State Committee Woman</b>									
Blanks	0	0	0	0	0	0	0		0
Write-ins	0	0	0	0	0	0	0		0
<b>TOTAL</b>	<b>0</b>								
<b>Town Committee</b>									
Blanks	0	0	0	0	0	0	0		0
Write-ins	0	0	0	0	0	0	0		0
<b>TOTAL</b>	<b>0</b>								

A true report:  
Kathleen F Nagle  
Town Clerk

**Annual Town Election, March 13, 2012**

**Final Reprot**

<b>PRECINCT</b>	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>	<b>G</b>	<b>H</b>	<b>Total</b>
Voters	530	590	577	600	502	304	240	609	3952
Total Registered	2096	2288	2289	2241	1999	1368	999	2198	15478
Percentage	25%	26%	25%	27%	25%	22%	24%	28%	26%
<b>MODERATOR, One Year, Vote for ONE</b>									
Margaret An Metzger 12 Arlington Rd.	360	378	368	410	334	222	171	400	2643
Write-ins	1	0	0	2	0	1	0	3	7
Blanks	169	212	209	188	168	81	69	206	1302
<b>BOARD OF SELECTMEN, Three Years, Vote for not more than TWO</b>									
Royall H Switzler 10 Oakridge Rd	206	273	265	216	226	110	90	268	1654
Terri J Tsagaris 73 Longfellow Rd	327	327	327	451	271	212	164	366	2445
Donald S McCauley 7 Pine Plain Rd.	334	314	264	339	296	188	135	303	2173
Write-ins	1	2	0	1	1		1	1	7
Blanks	192	264	298	193	210	98	90	280	1625
<b>ASSESSORS, Three Years, Vote for ONE</b>									
W Arthur Garrity 27 Woodlawn Ave	340	362	349	408	293	209	149	379	2489
Write-ins	1	1	0	1	0	0	1	1	5
Blanks	189	227	228	191	209	95	90	229	1458
<b>BOARD OF HEALTH, Three Years, Vote for ONE</b>									
Marcia Testa Simonson, 23 Woodcliff Rd	328	350	336	373	286	195	143	369	2380
Write-ins	2	0	0	2	0	0	1	1	6
Blanks	200	240	241	225	216	109	96	239	1566
<b>LIBRARY TRUSTEES, Three Years, Vote for Not More than TWO</b>									
Amanda Fischman Henshon 6 Elm Street	309	322	306	382	282	188	135	339	2263
Jessica Wolfe 10 Kenilworth Road	303	313	302	323	279	198	138	354	2210
Write-ins	1	0	1	1	0	0	1	2	6
Blanks	447	545	545	494	443	222	206	523	3431
<b>NATURAL RESOURCES, Three Years, Vote for not more than TWO</b>									
Heidi M. Gross 92 Royalston Rd	310	318	323	332	265	188	131	329	2196
Stephen G Murphy 13 Intervale Rd	306	304	294	376	290	190	144	333	2237
Write-ins	3	1	1	1	0	0	1	3	10
Blanks	441	557	536	491	449	230	204	553	3461
<b>PLANNING BOARD, Five Years, Vote for ONE</b>									
Mark B Synnott 60 Temple Rd	314	324	314	351	285	197	133	351	2269
Write-ins	1	0	0	3	0	0	1	1	6
Blanks	215	266	263	246	217	107	106	257	1677
<b>BOARD OF PUBLIC WORKS, Three Years, Vote for ONE</b>									
David AT Donohue 17 Allen Rd	328	338	323	369	295	198	147	370	2368
Write-ins	1	0	0	1	0	0	1	2	5
Blanks	201	252	254	230	207	106	92	237	1579
<b>RECREATION COMMISSION, Three Years, Vote for Not More Than TWO</b>									

<b>James P. Conlin 10 Emerson Rd</b>	<b>304</b>	<b>311</b>	<b>299</b>	<b>368</b>	<b>270</b>	<b>186</b>	<b>129</b>	<b>346</b>	<b>2213</b>
<b>Joanne T Baier 88 River Ridge</b>	<b>284</b>	<b>294</b>	<b>269</b>	<b>306</b>	<b>251</b>	<b>177</b>	<b>120</b>	<b>317</b>	<b>2018</b>
Write-ins	1	0	0	1	0	0	2	1	5
Blanks	471	575	586	525	483	245	229	554	3668
<b>SCHOOL COMMITTEE, Three Years, Vote for not more than TWO</b>									
Jennifer E Looper 504 Worcester St	208	224	187	190	192	102	81	254	1438
Tere Ramos 40 Clavin Rd	224	231	248	206	194	148	100	252	1603
<b>K C Kato 20 River Glen Rd</b>	<b>308</b>	<b>311</b>	<b>338</b>	<b>414</b>	<b>269</b>	<b>175</b>	<b>142</b>	<b>341</b>	<b>2298</b>
Write-ins	2	2	0	0	2	3	1	3	13
Blanks	318	412	381	390	347	180	156	368	2565
<b>TOWN CLERK, Three Years, Vote for ONE</b>									
<b>Kathleen F. Nagle 4 Glen Brook</b>	<b>362</b>	<b>392</b>	<b>379</b>	<b>441</b>	<b>326</b>	<b>218</b>	<b>165</b>	<b>419</b>	<b>2702</b>
Write-ins	1	0	0	1	0	0	1	1	4
Blanks	167	198	198	158	176	86	74	189	1246
<b>QUESTION 1 - Alcohol Licensing</b>									
<b>YES</b>	<b>371</b>	<b>448</b>	<b>384</b>	<b>417</b>	<b>347</b>	<b>209</b>	<b>146</b>	<b>427</b>	<b>2749</b>
NO	66	64	53	64	65	37	35	73	457
BLANKS	93	78	140	119	90	58	59	109	746
<b>TOWN MEETING</b>									
<b>PRECINCT A, Vote for not more than Thirty</b>									
MCCAULEY, DONALD S 7 PINE PLAIN ROAD	283	3 years							
LITTLEFIELD, SUZANNE G 44 BOULDER BROOK RD	256	3 years							
MONAHAN, BARRY F 35 NORTHGATE ROAD	230	3 years							
DOCKTOR, BRENDA S 15 CAVANAGH ROAD	225	3 years							
GRIGNAFFINI, C JOSEPH 23 LOUIS DRIVE	221	3 years							
NEWMAN, SUZANNE B 4 FROST CIRCLE	219	3 years							
MONAHAN, CORINNE M 35 NORTHGATE RD	215	3 years							
PAUL, WENDY WITHINGTON 55 PINE PLAIN RD	214	3 years							
WRIGHT, M SUE 10 INGERSOLL ROAD	201	3 years							
DORMITZER, JESSICA 39 WINGATE ROAD	198	3 years							
SEARLE, BARBARA D 118 PARKER RD	197	2 years							
GUIFFRE, CHRISTOPHER D T 22 AUBURN RD	197	2 years							
GIBBS, ELLEN F 26 S WOODSIDE AVENUE	196	2 years							
JULIANI JR, VINCENT 28 PRINCETON ROAD	194	2 years							
WOODS, WALTER 28 PARKER ROAD	188	2 years							
FRANK, JENNIFER HELLER 27 CHESTERTON RD	182	2 years							

FRANK, JENNIFER HELLER 27 CHESTERTON RD	182	2 years							
CAPOZZI, ROBERT J 116 WOODSIDE AVE	174	2 years							
CALDERWOOD, NANCY G 6 PILGRIM ROAD	172	2 years							
KING, URSULA G 24 CAVANAGH ROAD	172	2 years							
GALLIGAN, NANCY A 11 THOMAS ROAD	167	2 years							
FITZMAURICE, LAURENCE D 17 GARRISON RD	162	1 years							
MAXWELL, JOHN P 18 BRYN MAWR ROAD	160	1 years							
AHEARN, SUSAN G 116 MAYO ROAD	152	1 years							
SMITH, CURTIS R 9 WINGATE ROAD	148	1 years							
O'SULLIVAN, PATRICIA P 5 WESTGATE	139	1 years							
MORRIS, WILLIAM G 60 CHESTERTON ROAD	135	1 years							
BISHOP, JAMES H 24 PARKER ROAD	133	1 years							
JOHNSON JR, G LANE 81 PARKER ROAD	133	1 years							
HATCH, JACQUELINE M 12 FALMOUTH ROAD	128	1 years							
WINIG, LAURA H 28 EDGEMOOR AVE	109	DECLI NED							
LANGER, STEPHEN T 28 STURBRIDGE ROAD	105	APPOINTED							
<b>PRECINCT B, Vote for not more than THIRTY</b>									
DUGAN SR, OWEN H 36A OAK STREET	284	3 years							
DUGAN, ELIZABETH R 36A OAK STREET	230	3 years							
D'ORTENZIO JR, MICHAEL 40 RUSSELL ROAD	219	3 years							
ANDREWS, JANE M L 21 WESTERLY ST., #13	212	3 years							
BENDER, SCOTT K 30 IVY ROAD	209	3 years							
DISCHINO, DENNIS M 37 LINDEN STREET #25	209	3 years							
HURWITZ, SUSAN 45 RUSSELL ROAD	209	3 years							
KEENE, ALISSA S 48 NORWICH ROAD	200	3 years							
MURPHY, DAVID L 15 HIGH MEADOW ROAD	199	3 years							
MURPHY, ROBERT H 11 LILAC CIRCLE	198	TIED 3 years	Candidates agreed to award of terms.						

SEREIKO, ANNA G 9 WEDGEWOOD RD		198	TIED	2 years	Candidates agreed to award of terms.				
PRIVER, ARTHUR S 26 LINWOOD ROAD		198	TIED	2 years	Candidates agreed to award of terms.				
DONAHUE, EDWIN T 17 RUSSELL ROAD		197		2 years					
KAPLAN, LAWRENCE R 8 HIGH MEADOW CIRCLE		196		2 years					
HAYS, FRANK R 49 SHORE ROAD		190		2 years					
BERESTECKI, PHILIP P 36 SUMMIT ROAD		185		2 years					
KIERNAN, MICHAEL P 12 MARTIN ROAD		185		2 years					
DEMASI, FRANK S 26 MACARTHUR ROAD		177		2 years					
ROBERTI, JAMES L 235 WESTON ROAD		176		2 years					
SHACKFORD, PAUL W 12 FELS ROAD		169		2 years					
CLARK, KEVIN 34 SUMMIT RD		168		1 year					
BARRETT, TIMOTHY J 21 SHADOW LANE		159		1 year					
HARRIS, CHARLES(CHAD) D 8 GRANITE STREET		157		1 year					
MCGHEE, RICHARD S 20 MELLON ROAD		153		1 year					
EDWARDS, ROBERT S 315 B WESTON ROAD #4		152		1 year					
DE LACOSTE, ERIC P 10 SHADOW LANE		139		1 year					
Write-ins				1 year					
Miguel Lessing		34		1 year					
Eric Bishop		29		1 year					
Maura Renzella		27		1 year					
Janet Drescher		21	TIED	1 year	Run off special election				
Peter Jones		21	TIED	not elected					
<b>PRECINCT C, Vote for not more than THIRTY</b>									
DORAN, SUSAN F 29 WOODCLIFF ROAD		245		3 years					
SWITZLER, ROYALL H 10 OAKRIDGE ROAD		234		3 years					
GRAPE, LINDA OLIVER 61 LOWELL ROAD		230		3 years					

GRAPE, LINDA OLIVER 61 LOWELL ROAD		230	3 years					
PEDERSEN, SARAH H 116 GLEN ROAD		218	3 years					
RAPPAPORT, ANN W 7 BRADFORD ROAD		214	3 years					
BUA, SARAH B 12 SAWYER ROAD		211	3 years					
PIZZELLA, ROBERT 15 ARNOLD ROAD		199	3 years					
RAVERET, SARA H 11 SUFFOLK RD		193	3 years					
KELLOGG, MORRIS RUSTY 35 SAWYER ROAD		188	3 years					
EPSTEIN, REBECCA WATT 15 ROCKRIDGE ROAD		186	3 years					
WARSHAW, HARRIET S 39 CHATHAM CIRCLE		184	2 years					
SAMPLE, KATHERINE J 111 ARNOLD ROAD,		181	2 years					
POWELL, ELIZABETH P 109 EDMUNDS ROAD		178	2 years					
TUOHY, MARIJANE 105 ALBION ROAD		177	2 years					
FESSLER, STEVEN D 42 WACHUSETT ROAD		175	2 years					
POSEY, PAMELA 6 BRADFORD ROAD		175	2 years					
JENNESS, ANN D 129 HAMPSHIRE ROAD		173	2 years					
KLINCK. RUTH HILL 18 HAWTHORNE ROAD		170	2 years					
HOCKETT, LAURA V 19 GLEN BROOK ROAD		167	2 years					
GRIFFIN, KATHRYN 11 DUKES ROAD		167	2 years					
PARKER, THEODORE F 9 DINSMORE ROAD		151	1 year					
ULFELDER, THOMAS H 22 SAGAMORE ROAD		149	1 year					
MASCARO, MARISA 1 AUDUBON RD		148	1 year					
KAPPLES, LUCY ROONEY 79 LEDGEWAYS		145	1 year					
HALEY, JOHN K 30 GREENWOOD ROAD		144	1 year					
BRAATZ, MICHAEL D 105 SUFFOLK RD		143	1 year					
HOWLEY, ANN M 5 HUNDREDS CIRCLE		140	1 year					
AMICO, JOHN M 597 WORCESTER STREET		132	1 year					
SULLIVAN, LOIS C. 15 NANTUCKET ROAD		129	1 year					
MAITIN, EMILY A 16 CRANMORE ROAD		115	1 year					

O'BRIEN, MARLENE REHKAMP 158 GLEN ROAD		110		not elected					
TURTLE, ANNE RIPPY 65 OLD FARM ROAD		106		not elected					
PRICE, MICHAEL D 68 LOWELL ROAD		103		not elected					
BUTTERWORTH, WALTON P 8 HAMPSHIRE ROAD		103		not elected					
KLEHM, ROBERT 36 OAKRIDGE ROAD		95		not elected					
BODEM, W LADD 14 DEERFIELD ROAD		83		not elected					
<b>PRECINCT D, Vote for not more than THIRTY</b>									
PEISCH, ALICE HANLON 37 PINE STREET		371		3 years					
KATO, K C 20 RIVER GLEN ROAD		343		3 years					
TSAGARIS, TERRI J 73 LONGFELLOW RD		335		3 years					
BUCKLEY, KAREN E 4 PINE RIDGE ROAD		256		3 years					
KEHOE, CHRISTINE A 29 WOODLAWN AVENUE		250		3 years					
IVEY, JULIANNE 65 GLEN ROAD		242		3 years					
JOSEPH, SANDRA SABA 52 DAMIEN ROAD		236		3 years					
BANKS, CHRIS ANNE 5 RIVERDALE ROAD		230		3 years					
DUGAN JR, OWEN H 19 INDIAN SPRINGS WAY		221		3 years					
SKELLY JR, THOMAS F 40 KIPLING ROAD		217		3 years					
TOUSSAINT, JOELLEN M 84 WHITTIER ROAD		212		2 years					
GARRITY III, W ARTHUR 27 WOODLAWN AVE		206		2 years					
SCHULER, JOHN G 35 EMERSON ROAD		201		2 years					
HILE, ANN L 38 DAMIEN ROAD		200		2 years					
AXELROD, AMY J 189 WASHINGTON STREET		200		2 years					
FAIRCHILD, MOLLY WILSON 6 PINE RIDGE ROAD		192		2 years					
MURPHY, STEPHEN G 13 INTERVALE ROAD		181		2 years					
SWAN, ELLIOT G 49 DAMIEN ROAD		180		2 years					
MILLER, MARK D 67 FAIRBANKS AVE		177		2 years					
GLEYSTEN, JAN 19 ELM STREET		174		2 years					

CONLIN, JAMES P 10 EMERSON ROAD		170		1 year					
MURPHY, MAURA 21 FAIRBANKS AVE		164		1 year					
BROWN, DOT 30 WASHBURN AVENUE		161		1 year					
TUCKER, SHEILA B 31 LEDYARD STREET		160		1 year					
WOODS, ELIZABETH SULLIVAN 78 LONGFELLOW ROAD		149		1 year					
RICH, JASON N 34 CRESTWOOD DRIVE		148		1 year					
SMITH, MASON 50 EMERSON ROAD		133		1 year					
GOLDBERG, ARTHUR JAY 59 WASHBURN AVE		129		1 year					
BROWN, DENNIS R 44 EMERSON ROAD		129		1 year					
GARBER, WENDY HARRIS 3 GARDEN ROAD		125		1 year					
GOEMAAT, THOMAS E 58 HUNDREDS ROAD		117		not elected					
CARPENTER, L DEBORAH 1 COMMONWEALTH PARK		116		not elected					
REDGATE, DEREK B 30 WOODLAWN AVE		110		not elected					
STANIUNAS, JOHN C 103 WALNUT STREET		99		not elected					
<b>PRECINCT E, Vote for not more than THIRTY</b>									
BABSON JR, KATHERINE L 27 CLOVELLY ROAD		254		3 years					
RYAN, SUSAN E 50 MADISON ROAD		249		3 years					
KEMP, DONA M 14 SHERIDAN ROAD		205		3 years					
SMITH, AMIE WITTEN 11 LINCOLN ROAD		204		3 years					
FOSTER, TRINA P 1 FLETCHER ROAD		196		3 years					
WITT, JEFFREY S 11 SHERIDAN ROAD		195		3 years					
MURPHY, GERALD G 1 STANDISH ROAD		187		3 years					
MACDONALD, KATHERINE K 22 JEFFERSON ROAD		184		3 years					
KEISER, VICTORIA RIGSBY 38 INVERNESS RD		178		3 years					
SHIND, LAURENCE D 36 GRANTLAND ROAD		178		3 years					

JOHNSON, CATHERINE L 22 STANDISH ROAD		177	2 years					
WHITE, ROBERT E 408 WELLESLEY AVENUE		174	2 years					
BROOKS, STANLEY A(LEE) 7 MADISON ROAD		169	2 years					
PATTEN, ANDREW W 2 DUDLEY ROAD		161	2 years					
GAUGHAN, JOAN E 16 LAUREL TERRACE		160	2 years					
FRISARDI, THOMAS 86 FOREST STREET		159	2 years					
PARKER, CAREN B 134 ABBOTT ROAD		159	2 years					
MONE, WILLIAM D 75 ABBOTT ROAD		159	2 years					
GIBSON, KATHARINE 64 SHERIDAN ROAD		158	2 years					
MORGAN, JACK H 112 ABBOTT ROAD		158	2 years					
YOUNG, MICHAEL J 66 WINDSOR RD		153	1 year					
BAER, KENNETH J 16 LIVERMORE ROAD		151	1 year					
ROBINSON, MARLA L 33 WINDSOR ROAD		148	1 year					
DONNELLY, JUDITH B 123 ABBOTT ROAD		144	1 year					
DONAHUE, ROSE MARY 9 MAPLE ROAD		143	1 year					
SMITH, TIMOTHY 6 LINCOLN ROAD		141	1 year					
WOERNER, RICHARD F 18 HASTINGS STREET		138	1 year					
WROBEL, ANDREW 34 SEAWARD ROAD		126	1 year					
WRITE-INS			1 year					
Laura Fragasso		51	1 year					
Jared Parker		43	1 year					
other scattered writeins		71	not elected					
<b>PRECINCT F, Vote for not more than THIRTY</b>								
MASTRIANNI, MICHAEL J 30 PEMBROKE ROAD		148	3 years					
HAY, PRUDENCE B 10 INGRAHAM ROAD		148	3 years					
KESSLER, BETSY 10 WINTHROP ROAD		146	3 years					
COHEN, ANNE P 106 BENVENUE STREET		146	3 years					

COHEN, ANNE P 106 BENVENUE STREET		146	3 years					
DEFAZIO III, SALVATORE 88 FULLER BROOK ROAD		141	3 years					
JENNINGS, SARA A 26 LEHIGH ROAD		137	3 years					
GILLIM, ELAINE R 16 FULLER BROOK ROAD		134	3 years					
LAWRENCE, CHRISTINE 6 MIDDLESEX STREET		131	3 years					
GROSS, ANN MARIE 115 LIVINGSTON ROAD		123	3 years					
LIVINGSTON, DAVID 185 WINDING RIVER ROAD		123	3 years					
EDWARDS, CYNTHIA C 189 BENVENUE STREET		122	2 years					
MIRON, JEFFREY A 42 CARTWRIGHT ROAD		119	2 years					
FERKO, VIRGINIA LEE 155 GROVE STREET		119	2 years					
LANDERS, PHILIP 20 FULLER BROOK ROAD		118	2 years					
MAHLENKAMP, MICHAEL R 18 TAPPAN ROAD		118	2 years					
SYNNOTT, MARK B 60 TEMPLE ROAD		117	2 years					
SYNNOTT, CHERYL E 60 TEMPLE ROAD		112	2 years					
FINK, MERYL N 136 BENVENUE STREET		111	2 years					
LAUGHLIN, PHILIP M 135 BENVENUE STREET		111	2 years					
PUTNAM, ELAINE M 200 GROVE STREET		108	2 years					
SIMONS, STEVEN J 10 WOODRIDGE ROAD		102	1 year					
ALESSI, ROBERT A 56 FULLER BROOK ROAD		102	1 year					
ALMEDA-MORROW, CAROL LYNN 14 EISENHOWER CIRCLE		99	1 year					
ROBERTSON, HELEN L 9 WEST RIDING		98	1 year					
NELSON, CARL 69 TEMPLE ROAD		96	1 year					
JONES, CHRISTOPHER A 33 RIDGE HILL FARM ROAD		95	1 year					
Susan Lange		34	1 year					
Kevin Ahonen		5	1 year					
Jonathan Fink		4	1 year					
Steve Sykes		3	1 year					
Michael Heffernan		3	DECLINED					

<b>PRECINCT G, Vote for not more than THIRTY</b>									
CAMPBELL, DIANE 85 GROVE STREET #305		102		3 years					
SOLOMON, PETER 17 LEIGHTON RD		96		3 years					
SCHWARTZSTEIN, RICHARD M 29 APPLEBY ROAD		96		3 years					
WOODACRE, JOHN E. 21 LEIGHTON ROAD		94		3 years					
MAHLENKAMP, MARISA WELLESLEY COLLEGE CAMPUS Box 2240		93		3 years					
CLUGGISH, MARY ANN 609 WASHINGTON STREET #303		93		3 years					
KAPLAN, MARK G 75 GROVE ST #326		91		3 years					
MORSE, RICHARD A 15 HOMESTEAD ROAD		90		3 years					
GIELE, JANET Z 32 DENTON ROAD		89		3 years					
CLARK, CATHERINE 16 ABBOTT STREET		88		3 years					
BUFF, LISA H 88 LEIGHTON ROAD		87		2 years					
SWAN, TUCKER D 24 DENTON ROAD		86		2 years					
MERRY, PAUL H 18 BELAIR RD		86		2 years					
POST, PENNY 24 COTTAGE STREET #1		82		2 years					
KEMP, SUSAN 20 LOVEWELL ROAD		80		2 years					
BIGGERS, PHILIPPA J 14 DOVER ROAD		79		2 years					
RENNER, SCOTT L 83 LEIGHTON ROAD		79		2 years					
JONES, JE'LESIA 11A APPLEBY ROAD #1		79		2 years					
O'SULLIVAN, RENEE BENNETT 14 DENTON ROAD		78		2 years					
SMITH, DOUGLAS W 8 MIDLAND ROAD		75		2 years					
PORT, ALLAN L 12 HOMESTEAD ROAD		74		1 year					
COOK, TODD M 6 MIDLAND ROAD		73		1 year					
ASTLEY III, RUSSELL B 52 LEIGHTON RD.		73		1 year					
DERIEMER, THOMAS 11 WISWALL CIRCLE		73		1 year					
CODY, JOAN HACKETT 594 WASHINGTON STREET #1		72		1 year					
KADOHATA, STEPHANIE KIM 66 DENTON ROAD		71		1 year					

MOYNIHAN, MILDRED T 9 WABAN STREET		71	1 year						
HANSEN, J SCOTT 47 WESTON ROAD		71	1 year						
MOYNIHAN, WILLIAM A 9 WABAN STREET		66	1 year						
HORGAN, JAMES JOHN 680 WASHINGTON STREET		62	1 year						
<b>PRECINCT H Vote for not more than THIRTY</b>									
WOODWARD, KATHLEEN E 50 KIRKLAND CIRCLE		285	3 years						
TAYLOR, CATHY J 49 WALL STREET		282	3 years						
HIMMELBERGER, DAVID J 387 LINDEN STREET		268	3 years						
POVICH, ILISSA K 9 SOUTHWICK CIRCLE		236	3 years						
O'BRIEN, MAURA M 60 RADCLIFFE ROAD		193	3 years						
MCMAHON, BARBARA H 7 AMHERST ROAD		192	3 years						
DE PEYSTER, JULIA HICKS 67 DONIZETTI STREET		190	3 years						
SAWITSKY, HEATHER B 23 HOBART ROAD		189	3 years						
JULIANI, DANIEL B 9 SYLVESTER TERRACE		186	3 years						
HIMSTEAD, TODD E 18 HILL TOP ROAD		185	3 years						
CLAPHAM, SUSAN B 3 ATWOOD STREET		174	2 years						
FRANCIS, ROBERTA W 165 FOREST STREET		173	2 years						
MIRICK, CATHERINE C 65 KINGSBURY STREET		172	2 years						
NEILSON, JANE P 8 WINDEMERE ROAD		171	2 years						
CRISWELL, PAUL L 395 LINDEN STREET		169	2 years						
WESTERMAN, CYNTHIA S 25 SEAVER STREET		167	2 years						
ALLEN, MARLENE V 29 RICE STRET		166	2 years						
SECHREST, ROBERT C 15 ALLEN ROAD		159	2 years						
MULQUEEN, MAGGIE 15 CLIFTON RD		159	2 years						
KUBBINS, PAMELA L 395 LINDEN STREET		148	2 years						
MCNAMARA, SALLY B 15 ORDWAY ROAD		143	1 year						

CONVERSE-SCHULZ, MARY T 390 LINDEN ST		141	1 year					
WIER, PETER 39C OAK STREET		141	1 year					
TROY, SUSAN S 54 RADCLIFFE ROAD		141	1 year					
FEINER, JOSEPH 6 HILL TOP ROAD		139	1 year					
PORTER, GEORGE P D 16 WELLESLEY AVENUE		136	1 year					
POIRIER, ALENA T 23 SOUTHGATE ROAD		135	1 year					
CELI, JOHN G 64 BROOK STREET		130	1 year					
PICHER, THOMAS C 4 KIRKLAND CIRCLE		126	1 year					
WHITE, SAMUEL H 10 MARVIN ROAD		122	1 year					
CHARLTON, WILLIAM E 29 WALL STREET		119	not elected					
TAYLOR, MARGARET 20 KINGSBURY STREET		111	not elected					
RUDDY, THOMAS P 28 TWITCHELL ST		111	not elected					
SCARLETT, SHANNON 11 PINE TREE ROAD		109	not elected					
WECHSLER, JEFFREY P 6 SOUTHWICK CIRCLE		107	not elected					
HARTZ, BRADLEY E 67 ALBA ROAD		106	not elected					
WRIGHT, DAVID D 25 ATWOOD STREET		103	not elected					
OFFENHARTZ, BARBARA H 9 SMITH STREET		100	not elected					
HESTER, ERIN 3 TWITCHELL STREET		97	not elected					

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TOWN CLERK'S RECORD  
OF THE 132<sup>nd</sup> ANNUAL TOWN MEETING

March 26, 2012

Wellesley Middle School

March 27, 2012

In pursuance of a Warrant dated January 24, 2012, the duly elected Town Meeting Members proceeded as follows:

The Moderator, Margaret Ann Metzger, called the 132<sup>nd</sup> Annual Town Meeting to order at 7:35 P.M. The Moderator declared a quorum present.

Rev. Sara Asher of the Unitarian Universalist Society of Wellesley Hills offered the invocation.

Representatives of the Wellesley Veterans' Council presented the colors to the meeting.

The Middle School Jazz Band, under the direction of Mr. Henry Platt, played the "Star Spangled Banner".

Barbara Searle, Chairman of the Board of Selectmen, led the meeting in a salute to the flag.

The Moderator informed the Town Meeting Members that the General Laws require that all members be sworn to the faithful performance of their duties. Kathleen F. Nagle, Town Clerk, administered the oath to all 240 Town Meeting Members elected at the March 13, 2012 Annual Town Election.

The Town Clerk, Kathleen F. Nagle, read the Officer's Return of the Service of the Warrant.

The meeting was held under the provisions of Chapter 202 of the Acts of 1932 as amended. The checklist of Town Meeting Members showed there were 214 members present. Only 121 were needed for a quorum.

The duly elected Town Meeting Members were segregated from the other voters of the Town by occupying the front section of the auditorium, and were in the charge of a detail of police. Entrance to the enclosure was through one door, and each Town Meeting Member was checked from the official list of members before being admitted to the enclosure.

Several elected and appointed town officers and staff, and guests of Town Meeting were seated within this area by permission of the Moderator, but did not vote. Each such non-member was issued an identifying badge.

The following tellers were appointed by the Moderator to assist in counting a standing vote or a ballot vote: Head Teller, Dona Kemp, assisted by Alissa Keene, Frank Hays, Nancy Galligan, Eric DeLacoste, Ruth Klink and Rusty Kellogg.

The Moderator expressed appreciation to the attendance checkers for the Annual Town Meeting: Paul Carter, Ralph Bailey, Phil Rolph and June Nacey.

The Sophomore Class of Wellesley High School will provide refreshments at the breaks.

The Moderator announced the dates of the Town Meeting: March 26, 27, April 2, 3, and April 9, 10 as needed. If additional sessions are required there will be no meetings the week of April 16 and resume if needed April 23, and 24.

The Moderator explained the rules and regulations of the Town Meeting and the power and duties of the Moderator in connection with the conduct of the meeting.

The Moderator stated that to her knowledge no motions would be offered under Articles 10, 15,16, 20, 23, 26, 27, 32, 33, 34, 35, 36.

The Moderator informed the meeting that unless objections were raised, the meeting would dispense with the reading of the Warrant. No objections were raised and the meeting proceeded.

ARTICLE 1. Choose Moderator To choose a Moderator to preside over said meeting and to receive reports of town officers, boards and committees, including the Annual Town Report, the Report to this Town Meeting of the Advisory Committee, the Report of the Community Preservation Committee, and the Report of the Ad hoc Facilities Maintenance Committee, and discharge presently authorized special committees; or take any other action relative thereto.

Moderator Margaret Metzger, elected at the March 13, 2012 Annual Town Election presided over the meeting.

The following Committee Reports were filed with the Town Clerk: Advisory Committee Report and Supplements, Community Preservation Committee, Planning Board, Sustainable Energy Committee, Ad Hoc Facilities Maintenance Committee, Ad Hoc Encroachment Committee.

ARTICLE 2. Receive Reports To receive the Reports of the Board of Selectmen on the Five Year Capital Budget Program and Town-Wide Financial Plan pursuant to Town Bylaw Sections 19.5.2 and 19.16; or take any other action relative thereto.

Barbara Searle, Precinct A, Chairman of the Board of Selectmen, introduced the Town Wide Financial Plan (TBL 19.5.2) and the Five-Year Capital Budget Program (TBL 19.16).

Ms. Searle acknowledged the professional services rendered by town department employees across departments on a daily basis and particularly outstanding response to weather related emergencies by Police, Fire, DPW, MLP and others during 2011-2012.

Hans Larsen, Executive Director General Government Services presented the Town Wide Financial Plan.

- He reported that FY12 sources and use of funds is consistent with appropriations voted at the 2011 Annual Town Meeting.
- He reported that the proposed FY13 budget is balanced by the use of free cash.
- He reported that assumptions for the next 4 years project significant deficits between expected revenue and expenditures.

- He reported that holding all departmental budgets level for FY14 and making assumptions for other expenses would still project a deficit.
- He invited Town Meeting comment on the Town Wide Financial Plan and assumptions and detailed the plan for departmental collaboration and discussion during the budget building phase for FY14.

Virginia Ferko, Precinct F, Chair of the Advisory Committee, presented the Advisory Committee comments on the Financial Plan.

Town Meeting engaged in discussion of the Financial Plan and

**VOTED, unanimously**, that this Town Meeting hereby acknowledges presentation of the town –Wide Financial Plan and the Five Year Capital Budget Program pursuant to Section 19.16.2 and 19.5.2 respectively, of the Town Bylaws.

ARTICLE 3. Amend Job Classification Plan. To see if the Town will vote to amend ARTICLE 31 of the Town Bylaws by making changes in Schedule A entitled “Job Classifications by Groups” which constitutes part of said Bylaws; or take any other action relative thereto.

Susan Hurwitz, Precinct B, Chairman of the Human Resources Board, offered the following motion, which was

**VOTED, unanimously**, that the Classification Plan established at the 1950 Annual Town Meeting as amended, be further amended as recommended by the Human Resources Board by striking Schedule A, “Job Classification by Groups” and inserting a new Schedule A as follows:

**Reclassifications**

<u>Classification</u>	<u>Department</u>	<u>From Job Group</u> <u>To Job Group</u>
Senior Customer Service Representative	MLP	38 to 48
Communications Clerk/Receptionist	MLP	34 to 44
Administrative Records Clerk	MLP	33 to 43
Accounting Clerk	Treasurer	46 to 47

**Title Changes**

<u>From Title</u>	<u>To Title</u>	<u>Department</u>	<u>Job Group</u>
Health Communications and Services Specialist	Community Health Coordinator	Health	53

**Reclassifications and Title Changes**

<u>From Title and Job Group</u>	<u>Department</u>	<u>To Title and Job Group</u>
Assistant Director for Technology 59	Library	Information Technology Director 58
Conservation Administrator 52	NRC	Assistant NRC Director 54
Administrative Assistant 48	Health	Office Administrator 49

SCHEDULE A  
JOB CLASSIFICATIONS BY GROUPS

Part I – Positions not covered by collective bargaining agreements

GROUP 69	
Executive Director of General Government Services	SEL
 GROUP 66	
DPW Director	DPW
Finance Director	DFS
 GROUP 64	
Director of Facilities and Grounds	FAC
 GROUP 63	
Chief of Police	POL
Treasurer/Collector	TRS
 GROUP 62	
Fire Chief	FIR
Human Resources Director	HR
Library Director	LIB
Programs Manager/Assistant Director	DPW
Superintendent, Park & Highway	DPW
Town Engineer	DPW
 GROUP 61	
Assistant Director of General Government Services	SEL
Deputy Chief of Police	POL
NIS Director	NIS
Superintendent, RDF	DPW
Superintendent, Water and Sewer Division	DPW
 GROUP 60	
Assistant Director of Facilities and Grounds	FAC
Chief Assessor	ASR
Deputy Chief of Fire Protection	FIR
Deputy Fire Chief	FIR
Director of Public Health	HLTH
Director of Recreation	REC
Planning Director	PLN
Senior Deputy Director	SEL
 GROUP 59	
Assistant Director for Library Services	LIB
Assistant Superintendent, Water and Sewer Division	DPW
Assistant Town Engineer	DPW
Facilities Maintenance Administrator	FAC
 GROUP 58	
Assistant NIS Director	NIS
Assistant Superintendent, Highway Division	DPW
Assistant Superintendent, Park and Tree Division	DPW

Deputy Director	SEL
Information Technology Director	LIB
Inspector of Buildings	BLDG
Senior Civil Engineer	DPW
Senior Management Analyst	DPW
GROUP 57	
Assistant Director	REC
Assistant Director/Health	HLTH
Assistant Planning Director	PLAN
Deputy Assistant Director, General Government Services	SEL
Director of Natural Resources	NRC
GIS Manager	NIS
Network Manager/Webmaster	NIS
Technical Operations Manager	NIS
Water and Sewer Systems Engineer	DPW
Youth Director	YC
GROUP 56	
Applications and Database Manager	DPW
Assistant Town Accountant	DFS
Civil Engineer	DPW
Director of Senior Services	COA
Finance and Budget Analyst	DFS
Landscape Planner	DPW
Management Analyst	DPW
GROUP 55	
Environmental Health Specialist	HLTH
GIS Administrator	NIS
Local Building Inspector	BLDG
Program Administrator	REC
Senior Engineer	DPW
Senior Human Resources Generalist	HR
GROUP 54	
Assistant NRC Director	NRC
Assistant Treasurer/Collector	TRS
Director of Veterans' Services	VET
Horticulturist, Park and Tree Division	DPW
Human Resources Generalist	HR
Inspector of Wires	BLDG
Plumbing and Gas Inspector	BLDG
Projects Administrator	PBC
Public Health Nurse Supervisor	HLTH
GROUP 53	
Analyst/Programmer	NIS
Environmental Education Coordinator	NRC
Health and Social Services Administrator	COA
Community Health Coordinator	HLTH
Planner	PLN
Public Health Nurse	HLTH
Safety Coordinator	DPW

GROUP 52	
GIS Analyst	DPW
Parking Clerk	SEL
RDF Business Manager	DPW
GROUP 51	
Administrative Assistant	FAC
Assistant Administrator	ASR
Assistant Town Clerk	TC
Executive Secretary, Director, DPW	DPW
Executive Secretary, Zoning Board of Appeals	ZBA
Microcomputer Coordinator	NIS
Sealer of Weights and Measures	SEL
GROUP 50	
Animal Control Officer/Inspector of Animals	POL
GROUP 49	
Accountant B	DFS
Administrative Secretary	SEL
Assessor Technician	ASR
Elections and Registration Administrator	TC
Office Administrator	HLTH
Office Administrator, Water and Sewer Division	DPW
GROUP 48	
Head Maintenance Custodian, Town Hall	FAC
Office Administrator	LIB
Office Assistant, Building	BLDG
Personnel Administrative Assistant	HR
Projects Assistant	PBC
Senior Accounting Assistant	DPW
Senior Customer Service Representative	MLP
Senior Office Assistant	DPW
GROUP 47	
Accounting Assistant	POL
Accounting Clerk, Treasurer/Collector	TRS
Administrative Assistant	FIR
Administrative Assistant	POL
Office Assistant, Engineering Division	DPW
Office Assistant, Management Division	DPW
Office Assistant, Municipal Light Plant	MLP
Office Assistant, Park and Highway Divisions	DPW
Office Assistant, RDF	DPW
Office Assistant, Water and Sewer Division	DPW
Secretary, Recreation	REC
Senior Secretary, Selectmen	SEL
Voter Registration Clerk	TC
GROUP 46	
Office Assistant	SEL
Office Assistant/Records Clerk	POL

GROUP 45	
Secretary, Assessor's	ASR
Secretary, Director's Office	DPW
Secretary, NRC	NRC
Secretary/Technical Assistant	PLAN
GROUP 44	
Clerk	TC
Communications Clerk/Receptionist	MLP
Custodian	FAC
Program and Office Assistant	COA
Secretary, Building	BLDG
Secretary II	REC
Seniors Activities Coordinator	COA
GROUP 43	
Administrative Records Clerk	MLP
GROUP 42	
Office Clerk	HLTH
GROUP 41	
Night Watchman, Highway Division	DPW
GROUP T19	
Automotive Mechanic	FIR
Carpenter/Painter	FAC
Electrician	FAC

Part II – Positions covered by collective bargaining agreements

GROUP S55	
Fleet Maintenance Supervisor	DPW
GROUP S54	
Customer Services Supervisor	MLP
General Foreman, All Divisions	DPW
Overhead Line Foreman	MLP
Supervisor of Accounting	MLP
Supervisor, RDF	DPW
Underground Line Foreman	MLP
GROUP S53	
Coordinator, MLP	MLP
Signal Alarm Foreman	MLP
GROUP S50	
Collections Representative	MLP
GROUP 22	
Crew Leader	MLP

GROUP 21	
Electrician A	MLP
Lead Cablesplicer	MLP
Lead Lineman	MLP
GROUP 20	
Automotive Mechanic Foreman A	DPW
Cablesplicer, 1st Class	MLP
Chief Substation Operator, Municipal Light Plant	MLP
Construction Craftsman, Highway Division	DPW
Construction Foreman/MLP	MLP
Engineer A	DPW
Foreman A - All Divisions	DPW
Foreman A - Athletic Fields	DPW
Foreman A - Automotive Mechanic	DPW
Foreman A - Highway	DPW
Foreman A - Park Construction	DPW
Foreman A - Tree Care	DPW
Horticultural Technician	DPW
Lineman, 1st Class	MLP
Senior Welder	DPW
GROUP 19	
Lead Tree Climber, Park and Tree Division	DPW
Meter and Sign Repair Person, Highway Division	DPW
Meter/Backflow Prevention Device Coordinator	DPW
GROUP 18	
Engineering Technician	MLP
Fleet Maintenance Mechanic	DPW
Foreman B - All Divisions	DPW
Groundskeeping Foreman, Park and Tree Division	DPW
Highway Craftsman	DPW
Lead Baler	DPW
Park Construction Craftsman	DPW
Primary Water Treatment Plant Operator	DPW
Welder	DPW
GROUP 17	
Apprentice Lineworker/Stockkeeper	MLP
Cablesplicer, 2nd Class	MLP
Construction Equipment Operator	DPW
Lineman, 2nd Class	MLP
Meter/Backflow Prevention Device Technician	DPW
Park Facilities Technician	DPW
Park Technical Services Craftsman	DPW
Power Shovel Operator, Water and Sewer Division	DPW
Stockkeeper, Automotive, Highway Division	DPW
Substation Operator, Municipal Light Plant	MLP
Tractor Trailer Operator	DPW
Tree Climber, Park and Tree Division	DPW
GROUP 16	
Fleet Maintenance Shop Assistant	DPW

General Mechanic A, Water and Sewer Division	DPW
Groundskeeper, Park and Tree Division	DPW
Head Custodian	DPW
Heavy Equipment Operator, Highway Division	DPW
Secondary Water Treatment Plant Operator	DPW
Stockkeeper, Municipal Light Plant	MLP
Transfer Haul Equip. Operator, RDF	DPW
GROUP 15	
Industrial Equipment Operator, RDF	DPW
Medium Equipment Operator, Highway Division	DPW
Medium Equipment Operator, Park and Tree Division	DPW
Stockkeeper, Water and Sewer Division	DPW
Truck Driver A/Laborer, Water and Sewer Division	DPW
GROUP 14	
Building Maintenance Person, Highway Division	DPW
Cablesplicer Helper, Municipal Light Plant	MLP
Custodian	DPW
Groundman, Municipal Light Plant	MLP
GROUP 13	
Park Maintenance Worker	DPW
Permit Verifier/Trash Collector, RDF	DPW
GROUP 12	
Light Equipment Operator, Park and Highway Divisions	DPW
GROUP 11	
Laborer - All Divisions	DPW
GROUP L17	
Public Services Coordinator	LIB
GROUP L16	
Children's Services Supervisor	LIB
Reference Services Supervisor	LIB
Technical Services Supervisor	LIB
GROUP L15	
Branch Libraries Supervisor	LIB
Interlibrary Loan Supervisor	LIB
GROUP L14	
Reference Librarian	LIB
GROUP L9	
Circulation Supervisor	LIB
Facilities Supervisor	FAC
GROUP L6	
Acquisitions Specialist	LIB
Assistant Circulation Supervisor	LIB
Bookkeeper	LIB

Cataloging Assistant	LIB
GROUP L4 Technology Assistant	LIB
GROUP L3 Circulation Assistant	LIB
Library Assistant	LIB
Preservation Assistant	LIB
GROUP L1 Helper	LIB
GROUP C4 Custodian	LIB
GROUP P40 Lieutenant	POL
GROUP P30 Sergeant	POL
GROUP P20 Detective	POL
Prosecuting Officer	POL
Safety Officer	POL
GROUP P18 Police Officer – EMT	POL
GROUP P15 Police Officer – Special	POL
GROUP P10 Police Officer	POL
GROUP F40 Captain	FIR
Captain, Special Services	FIR
GROUP F30 Lieutenant	FIR
GROUP F10 Firefighter	FIR

GENERAL GROUP: This group includes all part-time seasonal, casual, special and other jobs or positions not otherwise classified above, whose job titles shall be as shown on the personnel records of the Human Resources Board.

The rates of pay, as shown in the personnel records of the Human Resources Board, shall continue in effect until otherwise adjusted by the Human Resources Board or by amendment of the Plan.

At 9:00pm the Moderator declared a recess. The meeting reconvened at 9:20 pm.

Terri Tsagaris, Precinct D, member Board of Selectmen, offered the following motion which was

**VOTED, unanimously by voice vote**, that when this Annual Town Meeting adjourns, it does so until Tuesday, March 27, 2012, at 7:30 p.m. in this same hall.

ARTICLE 4. Amend Salary Plan. To see if the Town will vote to amend ARTICLE 31 of the Town Bylaws by making changes in Schedule B entitled "Salary Plan – Pay Schedule" established under Section 31.6 which constitutes part of said Bylaws; to raise and appropriate, or otherwise provide, money therefor; or take any other action relative thereto.

**MOTION 1.** Susan Hurwitz, Precinct B, Chairman of the Human Resources Board, offered the following motion, which was

**VOTED, by declared voice vote**, that the Salary Plan as established at the 1950 Annual Town Meeting as amended, be further amended effective July 1, 2012, as recommended by the Human Resources Board, by striking the existing pay schedule for the non-bargaining unit, non-management personnel (Job Groups 40-49) and inserting the new schedule as follows:

SCHEDULE B

SALARY PLAN – PAY SCHEDULES

**Rates effective as indicated as of July 1, 2012**

*Hourly rates – reflects 2% increase over FY12*

Job Group	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
49	21.60	22.57	23.59	24.66	25.77	26.92
48	20.75	21.68	22.65	23.66	24.74	25.84
47	19.90	20.79	21.73	22.72	23.73	24.79
46	19.07	19.93	20.82	21.77	22.75	23.77
45	18.18	19.00	19.86	20.75	21.68	22.65
44	17.33	18.12	18.93	19.79	20.67	21.60
43	16.47	17.22	17.99	18.80	19.64	20.53
42	15.62	16.32	17.05	17.83	18.63	19.47
41	14.91	15.60	16.30	17.02	17.79	18.57

*Hourly rates – reflects 2% over FY121*

Trade positions – non-union

Job Group	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
T19	24.78	26.01	27.32	28.68	30.12	31.62

**MOTION 2,** Susan Hurwitz, Precinct B, chairman of the Human Resources Board offered the following motion , which was

**VOTED, by declared voice vote**, That the Salary Plan as established at the 1950 Annual Town Meeting as amended, be further amended effective July 1, 2012, as recommended by the

Human Resources Board, by striking the existing pay schedule for the Merit Pay Plan (Job Groups 50-69) and inserting the new schedule as follows:

SCHEDULE B  
SALARY PLAN – PAY SCHEDULES

Salary rates effective as indicated as of July 1, 2012  
*Reflects 2.0% increase over FY 12 ranges at midpoint*

Job Group	Minimum	Midpoint	Maximum
69	119,630	152,400	185,170
68	110,920	141,300	171,680
67	102,760	130,900	159,040
66	95,140	121,200	147,260
65	88,160	112,300	136,440
64	82,270	104,800	127,330
63	76,850	97,900	118,700
62	71,980	91,700	111,190
61	67,350	85,800	104,030
60	63,360	80,200	97,040
59	59,010	74,700	90,390
58	55,380	70,100	84,820
57	51,990	65,400	78,810
56	48,650	61,200	73,750
55	45,390	57,100	68,810
54	43,460	54,500	65,540
53	41,390	51,900	62,410
52	39,320	49,300	59,280
51	37,520	46,900	56,280
50	35,840	44,800	53,760

Network and Information Systems

Job Group	Minimum	Midpoint	Maximum
61	76,230	96,800	117,130
60	71,650	90,700	109,750
59	66,990	84,800	102,610
58	62,330	78,900	95,470
57	58,670	73,800	88,930
56	55,010	69,200	83,390
55	52,230	65,700	79,170
54	49,920	62,600	75,280
53	47,610	59,700	71,790
52	45,220	56,700	68,180
51	43,360	54,200	65,040

**MOTION 3**, Susan Hurwitz, Precinct B, chairman of the Human Resources Board offered the following motion, which was

**VOTED, by declared voice vote**, that the sum of \$150,000 be appropriated to the Human Resources Board for the purpose of granting salary increases to employees in Job Groups 50 and above in the classification plan

ARTICLE 5. Amend Salary Plan (Benefits) To see if the Town will vote to amend ARTICLE 31 of the Town Bylaws by making changes in the appendix to the Classification and Salary Plans established under Sections 31.1 and 31.6 respectively, which constitutes part of said Bylaws, relating to vacation benefits for employees in Job Groups 40-49; or take any other action relative thereto.

Susan Hurwitz, Precinct B, chairman of the Human Resources Board offered the following motion, which was

**VOTED, by declared voice vote**, that Section II E(1), Vacations with Pay, of the Salary Plan established under Article 31.6 of the Town By-laws be amended by deleting (1) the line “Employees in Job Groups 40 through 49”; (2) the chart that follows said line, and (3) the line “Employees in Job Groups 50 and above:”, so that the section as amended shall read as follows with a single vacation benefit chart for all non-union employees:

- The following annual vacations with pay shall be granted to all permanent employees, who are on the payroll July 1 and who complete the following period of full-time continuous employment during the vacation year (July 1 through June 30):

<u>Service Period</u>	<u>Vacation</u>
six months	one week
one year anniversary	remaining annual crediting
one yr. anniv.-June 30th	prorated (see E.1a)
July 1st to year three	two weeks
three years	three weeks
ten years	four weeks
twenty years	five weeks

ARTICLE 6. Establish Facilities Maintenance Department To see if the Town will vote to:

- a) establish a new department to be responsible for the maintenance of town owned buildings and grounds;
- b) amend the Town Bylaws to establish such a department, a copy of the currently proposed bylaw being on file in the offices of the Town Clerk;
- c) direct, pursuant to Section 68 of Chapter 71 of the General Laws, that the general charge and superintendence of school buildings become the responsibility of such a department;
- d) create, pursuant to Chapter 40, Section 5B of the General Laws, a special purpose municipal stabilization fund for the purpose of reserving money to pay for facilities capital maintenance; to raise and appropriate, or otherwise provide, including transfer from available funds, a sum of money for said fund;

or take any other action relative thereto.

**MOTION 1.** Heather Sawitsky, Precinct H, Member of the Ad Hoc Facilities Maintenance Committee, offered the following motion. Tom Goemaat, Chair of the Ad Hoc Facilities Maintenance Committee, presented the details of the plan for a consolidated town wide department for facilities maintenance. Hans Larsen, Executive Director, presented the financial plan for the proposed department.

**VOTED, by declared voice vote, *contingent*** upon the appropriation of funds for the Facilities Maintenance Department as set forth in Article 8 of the 2012 Annual Town Meeting, the Town hereby directs that, effective July 1, 2012, the maintenance, custodial services and capital planning for all Town-owned buildings (including school buildings pursuant to G.L. c. 71, §68, and library buildings and all other buildings except those Town-owned buildings under the jurisdiction of the Municipal Light Plant and the Board of Public Works including those occupied by the Water and Sewer Departments) be under the general charge and superintendence of a new Town department, hereby established and named the Facilities Maintenance Department to be headed by a Director of Facilities Maintenance; and

The Town hereby further directs that, effective July 1, 2013, the maintenance, custodial services and capital planning for all Town-owned buildings under the jurisdiction of the Board of Public Works (except those buildings or portions of buildings occupied by the Water and Sewer Departments) be under the general charge and superintendence of the Facilities Maintenance Department.

**MOTION 2.** Heather Sawitsky, Precinct H, offered the following motion which was

**VOTED, by declared voice vote, *contingent*** upon the appropriation of funds for the Facilities Maintenance Department as set forth in Article 8 of the 2012 Annual Town Meeting, to amend the Town Bylaws as follows:

(a) By adding a completely new Article 24 (said Article number currently being held in reserve), to read as follows:

**Article 24. FACILITIES MAINTENANCE DEPARTMENT**

24.1. Facilities Maintenance Department. The Town shall have a Facilities Maintenance Department .

24.2. General Duties. The Facilities Maintenance Department shall be responsible for the maintenance, custodial services and capital planning for all Town-owned buildings including school buildings pursuant to G.L. c. 71, §68, and library buildings and all other buildings, except those buildings or portions thereof under the jurisdiction of the Municipal Light Plant, or occupied by the Water, and Sewer Departments).

24.3. Director of Facilities Maintenance. The Facilities Maintenance Department shall be headed by a Director of Facilities Maintenance, who shall be appointed by the Executive Director with the Selectmen's approval and who, subject to the Executive Director's approval, shall appoint such staff as are deemed necessary to fulfill the Department's duties.

24.4. Budget. The Facilities Maintenance Director shall prepare an annual budget which will be subject to approval by the Selectmen. The Selectmen shall be responsible for presenting the budget to the Advisory Committee and for presenting the motion for the budget appropriation to Town Meeting.

24.5. Annual Report. The Director of Facilities Maintenance shall report annually to the Executive Director, in whatever manner and form the Executive Director finds would be helpful, on the status of all Town-owned buildings under the Director's supervision as of the end of the fiscal year, building by building, including the work performed during the year, together with recommendations for future action, and the expected costs to maintain said buildings to the appropriate standard.

(b) By amending Article 19. BOARD OF SELECTMEN, Section 19.33. Staff. By striking the words "the Facilities Maintenance Administrator" in the first sentence and replacing said words with "Facilities Maintenance Director" so that the first sentence shall read:

The Executive Director shall appoint the Finance Director, the Facilities Maintenance Director and the Network and Information Systems Director, such appointments to be subject to the approval of the Selectmen ....

(c) By amending Article 38. SCHOOL COMMITTEE, by striking Section 38.3. General Duties. and substituting the following:

38.3. General Duties. The Committee shall have the powers and duties of school committees under the General Laws, particularly Chapter 71, other than the general charge and superintendence of the schoolhouses, which shall be the responsibility of the Facilities Maintenance Department.

The Moderator noted the hour of 11:20 pm and suggested an adjournment. The motion carried unanimously. The Meeting adjourned to March 27, 2012.

Attest:

Kathleen F. Nagle  
Town Clerk

CERTIFICATE OF NOTICE  
OF ADJOURNED ANNUAL TOWN MEETING



March 27, 2012  
Wellesley, MA

I hereby certify that notice that the Town Meeting would adjourn from March 26, 2012 to March 27, 2012 at 7:30 p.m. at the Wellesley Middle School was posted on the screen in the Hall during the recess of the meeting on March 26, 2012 and was voted unanimously by the Town Meeting. That said adjournment was announced by the Moderator at the close of the meeting of March 26, 2012 and a notice was posted on the town website ([www.wellesleyma.gov](http://www.wellesleyma.gov)) and in the Town Hall at the office of the Town Clerk on March 27, 2012.

Attest:

Kathleen F. Nagle  
Town Clerk

TOWN CLERK'S RECORD  
OF ADJOURNED SESSION OF 2012 ANNUAL TOWN MEETING



**March 27, 2012**  
Wellesley Middle School

March 28, 2012

The second session of the 2012 Annual Town meeting, adjourned from March 26, 2012 was held this evening at the Wellesley Middle School Auditorium, 50 Kingsbury Street. The Moderator, Margaret Ann Metzger, called the meeting to order at 7:35 P.M. The Moderator declared a quorum present.

The meeting was held under the provisions of Chapter 202 of the Acts of 1932 as amended. The checklist of Town Meeting Members showed there were 212 members present. Only 121 were needed for a quorum.

The duly elected Town Meeting Members were segregated from the other voters of the Town by occupying the front section of the hall, and were in the charge of a detail of police. Entrance to the enclosure was through one door, and each Town Meeting Member was checked from the official list of members before being admitted to the enclosure.

Several elected and appointed town officers and staff, and guests of Town Meeting were seated within this area by permission of the Moderator, but did not vote. Each such non-member was issued an identifying badge.

The following tellers were appointed by the Moderator to assist in counting a standing vote or a ballot vote: Head Teller, Dona Kemp, assisted by Alissa Keene, Frank Hays, Roberta Francis, Eric DeLacoste, Nancy Galligan and Rusty Kellogg

ARTICLE 7. Supplemental Appropriation – Unemployment Compensation To see what sums of money the Town will raise and appropriate, or otherwise provide, including transfer from available funds, or borrowing, to supplement or reduce appropriations previously approved by the 2011 Annual Town Meeting; or take any other action relative thereto.

Barbara Searle, Precinct A, Chairman Board of Selectmen offered the following motion which was

**VOTED, by declared voice vote**, that the sum of \$200,000 be appropriated for Unemployment costs, said sum to be taken from Free Cash, as certified as of July 1, 2011, and added to the amount appropriated to the Board of Selectmen – 913 Unemployment Motion 1 of Article 8 of the Warrant for the 2011 Annual Town Meeting.

ARTICLE 8. MLP Payment/Omnibus Operating and Capital Budget To see what sums of money the Town will raise and appropriate, or otherwise provide, including transfer from available funds, or borrowing, for the following:

- a) for the operation of the several Town departments, including capital outlay, maturing debt and interest, and to provide for a Reserve Fund;

- b) for extraordinary maintenance, special capital projects and other capital outlay items for the several Town departments;
- c) for such purposes as may be voted contingent upon passage by the voters of referendum questions as authorized by the General Laws Chapter 59, Section 21c (g), as amended;

and among other resources to meet said appropriations, to authorize the Board of Assessors to use any monies paid to the Town from the Wellesley Municipal Light Plant as an estimated receipt when computing the Fiscal Year 2013 Tax Rate;

or take any other action relative thereto.

**MOTION 1 MLP Payment** Barbara Searle, Precinct A, Chair of the Board of Selectmen offered the following motion which was

**VOTED, unanimously**, that the Town authorizes the Board of Assessors to use \$1,000,000 paid to the Town from the Municipal Light Plant as an estimated receipt when computing the fiscal year 2013 tax rate.

**MOTION 2 Operating and Capital Budget.** Barbara Searle, Precinct A, Chair of the Board of Selectmen moved the Omnibus Budget motion for Operating and Capital appropriations for the several departments. Ms. Searle spoke in support of the General Government sections of the motion. Suzi Littlefield, Chair of the School Committee spoke in support of the School Department section of the motion.

At 9:00 pm the Moderator declared a recess. The meeting reconvened at 9:24 pm.

Terri Tsagaris, Precinct D, Board of Selectmen, offered the following motion which was

**VOTED, unanimously by voice vote**, that when this Annual Town Meeting adjourns, it does so until Monday, April 2, 2012, at 7:30 p.m. in this same hall.

The motion was projected on the screen.

William Charlton, Chair of the Board of Public Works, spoke in support of the Public Works section of the motion. Ann Howley, Chair of the Library Trustees, spoke in support of the Library section of the motion. Virginia Ferko, Chair of the Advisory Committee, gave the report and recommendation of the Advisory Committee.

The Moderator then entertained questions and discussion for each section of Article 8, Motion 1. After discussion it was

**VOTED, by declared voice vote:** (page intentionally partially blank)

# ARTICLE 8, MOTION 2

That the following sums of money be appropriated to the Town boards and officials and for the purposes as hereinafter set forth:

Funding Item	Personal Services	Expenses	Total Operations
<b>GENERAL GOVERNMENT</b>			
To the Board of Selectmen for General Government; \$1,757,845 for Personal Services and \$1,626,403 for Expenses. And it is recommended that the sums be allocated as follows:			
<i><b>Board of Selectmen - Administration</b></i>			
122 Executive Director's Office	402,331	30,250	432,581
126 Sustainable Energy	18,960	6,000	24,960
199 Central Administrative Services	0	23,500	23,500
133 Finance Department	346,875	9,125	356,000
155 Network & Information Systems	445,368	214,127	659,495
145 Treasurer & Collector	256,414	122,150	378,564
195 Town Report	0	4,000	4,000
<i><b>Board of Selectmen - Human Services</b></i>			
541 Council on Aging	169,530	134,318	303,848
183 Fair Housing Committee	0	200	200
543 Veterans' Services	0	85,818	85,818
542 Youth Commission	71,147	17,190	88,337
<i><b>Board of Selectmen - Other Services</b></i>			
180 Housing Development Corporation	0	3,500	3,500
691 Historical Commission	0	750	750
690 Historical District Commission	0	250	250
693 Memorial Day	0	2,500	2,500
692 Celebrations Committee	0	4,700	4,700
176 Zoning Board of Appeals	47,220	7,115	54,335
<i><b>Board of Selectmen - Shared Services</b></i>			
151 Law	0	272,360	272,360
945 Risk Management	0	407,000	407,000
135 Audit Committee	0	56,250	56,250
458 Street Lighting	0	225,300	225,300
<b>Subtotal - Board of Selectmen - General Government</b>	<b>1,757,845</b>	<b>1,626,403</b>	<b>3,384,248</b>
<i><b>Other General Government</b></i>			
To the following Town boards and officials:			
161 Town Clerk/Election & Registration	249,002	50,300	299,302
141 Board of Assessors	242,717	81,950	324,667
175 Planning Board	211,092	42,600	253,692
185 Permanent Building Committee	12,641	6,450	19,091
152 Human Resources Board	265,359	19,650	285,009
131 Advisory Committee	8,782	14,000	22,782
132 Advisory Committee - Reserve Fund	0	175,000	175,000
<b>Subtotal - Other General Government</b>	<b>989,593</b>	<b>389,950</b>	<b>1,379,543</b>
<b>GENERAL GOVERNMENT TOTAL</b>	<b>2,747,438</b>	<b>2,016,353</b>	<b>4,763,791</b>

<b>Funding Item</b>	<b>Personal Services</b>	<b>Expenses</b>	<b>Total Operations</b>
<b><u>FACILITIES MAINTENANCE - BOARD OF SELECTMEN</u></b>			
To the Board of Selectmen for Facilities Maintenance, \$3,276,988 for Personal Services and \$2,923,685 or Expenses. And it is recommended that the sums be allocated as follows:			
192 Facilities Maintenance	3,276,988	2,923,685	6,200,673
<b>FACILITIES MAINTENANCE TOTAL - BOARD OF SELECTMEN</b>	<b>3,276,988</b>	<b>2,923,685</b>	<b>6,200,673</b>
<b><u>PUBLIC SAFETY - BOARD OF SELECTMEN</u></b>			
To the Board of Selectmen for Public Safety, \$9,726,856 for Personal Services and \$912,062 for Expenses. And it is recommended that the sums be allocated as follows:			
210 Police Department	4,663,783	619,903	5,283,686
299 Special School Police	98,998	2,897	101,895
220 Fire Department	4,449,186	260,112	4,709,298
241 Building Department	408,645	26,350	434,995
230 Emergency Medical Services	0	0	0
244 Sealer of Weights & Measures	15,660	2,800	18,460
492 Radio Master Box	90,584	0	90,584
<b>PUBLIC SAFETY TOTAL - BOARD OF SELECTMEN</b>	<b>9,726,856</b>	<b>912,062</b>	<b>10,638,918</b>
<b><u>PUBLIC WORKS</u></b>			
To the Board of Public Works, \$3,891,609 for Personal Services and \$2,516,438 for Expenses. And it is recommended that the sums be allocated as follows:			
410 Engineering	467,190	79,788	546,978
420 Highway	994,154	446,202	1,440,356
454 Fleet Maintenance	130,942	56,462	187,404
430 Park	1,040,997	271,477	1,312,474
440 Recycling & Disposal	933,723	1,260,893	2,194,616
450 Management	324,603	52,913	377,516
456 Winter Maintenance	0	348,703	348,703
<b>PUBLIC WORKS TOTAL</b>	<b>3,891,609</b>	<b>2,516,438</b>	<b>6,408,047</b>
Provided that the cash on hand in the RDF Baler and Compactors Major Repairs and Replacement Fund on June 30, 2012 be appropriated to the Board of Public Works for major repairs and replacement of the baler and the trash compactors and their attachments at the Recycling and Disposal Facility (major repair being defined as repairs or scheduled maintenance costing more than \$5,000); and that expenditures from this fund may be made by the Board of Public Works for major repairs, but expenditures for equipment replacement shall be subject to Town Meeting Appropriation.			
<b><u>WELLESLEY FREE LIBRARY</u></b>			
To the Trustees of the Wellesley Free Library:			
610 Library Trustees	1,570,946	429,998	2,000,944
620 Regional Services (Non-Tax Impact)	157,889	112,111	270,000
<b>LIBRARY TOTAL</b>	<b>1,728,835</b>	<b>542,109</b>	<b>2,270,944</b>
<b><u>RECREATION</u></b>			
To the Recreation Commission:			
630 Recreation Commission	273,692	23,800	297,492
<b>RECREATION TOTAL</b>	<b>273,692</b>	<b>23,800</b>	<b>297,492</b>
<b><u>HEALTH</u></b>			
To the Board of Health:			
510 Board of Health	336,135	66,838	402,973
523 Mental Health Services	0	213,555	213,555
<b>HEALTH TOTAL</b>	<b>336,135</b>	<b>280,393</b>	<b>616,528</b>

<b>Funding Item</b>	<b>Personal Services</b>	<b>Expenses</b>	<b>Total Operations</b>
<b><u>NATURAL RESOURCES</u></b>			
To the Natural Resources Commission:			
171 Natural Resources Commission	178,554	18,625	197,179
172 Morses Pond	0	160,370	160,370
<b>NATURAL RESOURCES TOTAL</b>	<b>178,554</b>	<b>178,995</b>	<b>357,549</b>
<b>NON-SCHOOL TOTAL</b>			
	<b>22,160,107</b>	<b>9,393,835</b>	<b>31,553,942</b>
<b><u>WELLESLEY PUBLIC SCHOOLS</u></b>			
To the School Committee, \$51,006,508 in the aggregate for Personal Services and \$7,108,615 for Expenses. And it is recommended that the sum be allocated as follows:			
320 Instruction	44,138,715	1,458,511	45,597,226
330 Administration	891,418	147,700	1,039,118
340 Operations	683,241	322,900	1,006,141
360 Special Tuition/Transportation/Inclusion	5,293,134	5,179,504	10,472,638
Subtotal	51,006,508	7,108,615	58,115,123
<b>SCHOOL TOTAL</b>	<b>51,006,508</b>	<b>7,108,615</b>	<b>58,115,123</b>
<b><u>EMPLOYEE BENEFITS</u></b>			
To the following Town boards and officials for the purposes indicated:			
914 Board of Selectmen - Group Insurance	0	15,436,184	15,436,184
919 Board of Selectmen - Other Post Empl. Benefits Liability Fund	0	3,000,000	3,000,000
910 Board of Selectmen - Retirement Contribution	0	3,209,844	3,209,844
912 Board of Selectmen - Workers' Compensation	0	360,584	360,584
913 Board of Selectmen - Unemployment Compensation	0	250,000	250,000
950 Board of Selectmen - Compensated Absences	0	90,000	90,000
911 Contributory Retirement Board - Non-Contributory Pensions	0	30,905	30,905
<b>EMPLOYEE BENEFITS TOTAL</b>	<b>0</b>	<b>22,377,517</b>	<b>22,377,517</b>
And further, that the balance on hand in the Workers' Compensation fund on June 30, 2012 and any interest earnings of the program, are appropriated for expenses related to the Workers' Compensation Program of the Town for Fiscal Year 2013.			
<b>ALL PERSONAL SERVICES &amp; EXPENSES</b>	<b>73,166,615</b>	<b>38,879,967</b>	<b>112,046,582</b>

<b>Funding Item</b>	<b>Personal Services</b>	<b>Expenses</b>	<b>Total Operations</b>
<b>CAPITAL &amp; DEBT</b>			
To the following Town boards and officials for the purposes indicated:			
<b>Departmental Cash Capital</b>			
400 Board of Public Works - Capital	0	1,322,500	1,322,500
300 School Committee - Capital	0	962,554	962,554
122 Board of Selectmen - Capital	0	231,936	231,936
192 Facilities Maintenance - Capital	0	893,583	893,583
610 Library Trustees - Capital	0	40,500	40,500
171 Natural Resources Commission - Capital	0	75,000	75,000
<b>Subtotal - Cash Capital</b>	<b>0</b>	<b>3,526,073</b>	<b>3,526,073</b>
To the Town Treasurer and Collector for:			
700 Current Inside Levy Debt Service - Issued	0	2,903,335	2,903,335
700 New Debt Service - Inside Levy	0	205,800	205,800
700 Current Outside Levy Debt Service -Issued	0	10,613,569	10,613,569
700 New Outside Levy Debt Service - Unissued	0	444,971	444,971
<b>Subtotal - Maturing Debt &amp; Interest</b>	<b>0</b>	<b>14,167,675</b>	<b>14,167,675</b>
<b>CAPITAL &amp; DEBT TOTAL</b>	<b>0</b>	<b>17,693,748</b>	<b>17,693,748</b>
<b>RECEIPTS RESERVED FOR APPROPRIATION</b>			
To the Board of Selectmen, to be taken from the Parking Meter Receipts Account:			
293 Traffic & Parking Operations	229,014	604,850	833,864
<b>RECEIPTS RESERVED TOTAL</b>	<b>229,014</b>	<b>604,850</b>	<b>833,864</b>
<b>TOTAL APPROPRIATIONS - ARTICLE 8, MOTION 2</b>			<b>\$ 130,574,194</b>

And to help meet said appropriations, transfer the sum of \$2,837,757 from Free Cash.

The Moderator declared that the contingency required by the motions in Article 6 Motions 1 and 2 had been satisfied by the vote under Article 8. Therefore Article 6 Motions 1 and 2 are declared as final actions and now closed.

ARTICLE 9. Salary of Town Clerk To see what action the Town will take to fix the salary and compensation of the Town Clerk as provided by the General Laws Chapter 41, Section 108, as amended; or take any other action relative thereto.

Terri Tsagaris, Precinct D, Board of Selectmen offered the following motion which was

**VOTED, by declared voice vote,** that the annual (52 week) salary of the Town Clerk be fixed at the amount of \$78,478 effective July 1, 2012.

ARTICLE 10. Stabilization Fund To see what sum of money the Town will raise and appropriate, or otherwise provide, for the town's Stabilization Funds pursuant to the provisions of Section 5B of Chapter 40 of the General Laws, as amended; or take any other action relative thereto.

No motion offered.

ARTICLE 11. Municipal Light Plant To see what sum of money the Town will raise and appropriate, or otherwise provide, including transfer from available funds, to the Municipal Light Board for the Municipal Light Plant; or take any other action relative thereto.

Paul Criswell, Precinct H, Municipal Light Board, offered the following motion, Thomas Peisch, Precinct D, Chair of the Municipal Light Board spoke in support of the motion which was

**VOTED, unanimously,** that the Municipal Light Plant be authorized to expend the following sums:

**Operating Budget\***

Operating Salaries	\$989,577
Materials and Services	902,559
Health Insurance	267,644
FICA - Medicare	11,375
Contribution to Employee Retirement	145,645
Purchase Power	20,830,000
Transmission	<u>3,990,000</u>
<b>Sub Total</b>	<b>\$27,136,800</b>

**Capital Outlays**

Salaries	765,620
Services/Materials	3,436,306
Vehicles	159,702
Insurance	230,014
FICA - Medicare	8,800
Contribution to Employee Retirement	<u>111,722</u>
<b>Sub Total</b>	<b>4,712,164</b>

**Payments That Benefit The Town\*\***

Payment in Lieu of Taxes	1,000,000
Holiday Lights, Banners and Civic Events	40,000
Fiber Optic Network for Town	<u>56,000</u>
<b>Total Benefits to Town</b>	<b>1,096,000</b>

**Emergency Contingencies** 750,000

**Total Fiscal Year 2013 Budget Request** **\$33,694,964**

Said sum to be raised by Municipal Light Plant revenues and retained earnings.

\* Excludes depreciation expense in the amount of \$2,771,000.

\*\* Town benefits do not include electric rate subsidization for Municipal Buildings (\$230,000); Streetlights (\$80,000) and Network and Information Support fees (\$130,000).

ARTICLE 12. Water Program To see what sum of money the Town will raise and appropriate, or otherwise provide, including transfer from available funds, to the Board of Public Works for the Water Program; or take any other action relative thereto.

Paul Criswell, Precinct H, Board of Public Works, offered the following motion, William Charlton, Precinct H, Chair of the Board of Public Works spoke in support of the motion which was

**VOTED, unanimously,** that the sum of \$7,363,285 be appropriated to the Water Enterprise Fund, to be expended as follows:

Salaries	\$1,615,584
Expenses (incl. interest, and all non-op exp)	3,000,184
OPEB (Other Post-Employment Benefits)	73,983
Depreciation	899,500
Capital Outlay	733,000
Debt	725,653
Emergency Reserve	<u>315,381</u>
Total Authorized Use of Funds	\$7,363,285

And that \$7,363,285 be raised as follows:

Department Receipts	\$6,256,194
Depreciation	1,010,500
Retained Earnings	<u>96,591</u>
Total Sources of Funds	\$7,363,285

ARTICLE 13. Sewer Program To see what sum of money the Town will raise and appropriate, or otherwise provide, including transfer from available funds, to the Board of Public Works for the Sewer Program; or take any other action relative thereto.

Paul Criswell, Precinct H, Board of Public Works, offered the following motion, which was

**VOTED, unanimously,** that the sum of \$8,446,796 be appropriated for the Sewer Enterprise Fund, to be expended as follows:

Salaries	\$ 762,269
Expenses (incl. interest, and all non-op exp)	5,820,722
OPEB (Other Post-Employment Benefits)	31,707
Depreciation	390,000
Capital Outlay	625,000
Debt	347,746
Emergency Reserve	<u>469,352</u>
Total Authorized Use of Funds	\$8,446,796

And that \$8,446,796 be raised as follows:

Department Receipts	\$7,628,866
Depreciation	400,000
Retained Earnings	<u>417,930</u>
Total Sources of Funds	\$8,446,796

ARTICLE 14. Revolving Funds To see if the Town will vote pursuant to Section 53E½ of Chapter 44 of the General Laws, as amended, to authorize/reauthorize the establishment of one or more revolving fund(s) for the purpose of funding the activities of certain departments of the Town; or take any other action relative thereto.

Ellen Gibbs, Precinct A, Board of Selectmen, offered the following motion, which was

**VOTED, unanimously**, that the Town vote to renew and/or establish revolving funds, pursuant to Section 53E ½ of Chapter 44 of the General Laws, as amended, for the following purposes:

Street Opening Maintenance, said funds to be expended under the direction of the Department of Public Works, annual expenditures not to exceed \$200,000;

DPW Field Use, said funds to be expended under the direction of the Department of Public Works, annual expenditures not to exceed \$200,000;

Turf Field Fund, said funds to be expended under the direction of the Department of Public Works, annual expenditures not to exceed \$25,000;

Tree Bank, said funds to be expended under the direction of the Department of Public Works, annual expenditures not to exceed \$75,000;

Council on Aging Bus Fund, said funds to be expended under the direction of the Council on Aging Department, annual expenditures not to exceed \$110,000;

Council on Aging Social and Cultural Programs, said funds to be expended under the direction of the Council on Aging Department, annual expenditures not to exceed \$45,000;

Building Department Document Fees, said funds to be expended under the direction of the Building Department, annual expenditures not to exceed \$50,000;

Teen Center Program Revenues, said funds to be expended under the direction of the Recreation Department, annual expenditures not to exceed \$35,000;

Recreation Summertime Revenues, said funds to be expended under the direction of the Recreation Department, annual expenditures not to exceed \$35,000;

Recreation Scholarship Revenues, said funds to be expended under the direction of the Recreation Department, annual expenditures not to exceed \$35,000;

Library room rental, said funds to be expended under the direction of the Library Department, annual expenditures not to exceed \$20,000;

Branch Library Maintenance, said funds to be expended under the direction of the Library Department, annual expenditures not to exceed \$8,000;

Brookside Community Gardens, said funds to be expended under the direction of the Natural Resources Department, annual expenditures not to exceed \$5,000.

ARTICLE 15. Rockland Street Bridge To see what sum of money the Town will raise and appropriate, or otherwise provide, for pedestrian safety improvements related to the reconstruction of the Rockland Street Bridge; to determine whether such sum shall be raised by taxation, through borrowing and/or by transfer from available funds; or take any other action relative thereto.

No Motion offered.

ARTICLE 16. Warren Building To see what sum of money the Town will raise and appropriate, or otherwise provide, for architectural, engineering and/or other services for plans and specifications for the reconstruction of the interior flooring and other renovations of the Warren Building (90 Washington Street), and for the construction, reconstruction, remodeling, rehabilitation and/or modernization of the same; and for other services in connection therewith; to determine whether such sum shall be raised by taxation, through borrowing and/or by transfer from available funds; or take any other action relative thereto.

No Motion Offered.

ARTICLE 17. Fire Ladder Truck To see what sum of money the Town will raise and appropriate or otherwise provide, for the purchase of a fire ladder truck and related equipment; to determine whether such sum shall be raised by taxation, through borrowing and/or by transfer from available funds; or take any other action relative thereto.

Ellen Gibbs, Precinct A, Board of Selectmen, offered the following motion which was

**VOTED, unanimously, 2/3 required**, that the sum of \$855,000 is appropriated to pay costs of purchasing and equipping a fire ladder truck, including the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Section 7(9) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor. The amount authorized to be borrowed by this vote shall be reduced to the extent of any grants, gifts or other contributions received by the Town from Wellesley College and/or Babson College to defray the costs of this purchase.

The Moderator noted the hour of 10:55 pm and suggested an adjournment. The motion carried unanimously. The Meeting adjourned to April 2, 2012.

Attest:

Kathleen F. Nagle  
Town Clerk

CERTIFICATE OF NOTICE  
OF ADJOURNED ANNUAL TOWN MEETING



March 28, 2012  
Wellesley, MA

I hereby certify that notice that the Town Meeting would adjourn from March 27, 2012 to April 2, 2012 at 7:30 p.m. at the Wellesley Middle School was posted on the screen in the Hall during the recess of the meeting on March 27, 2012 and was voted unanimously by the Town Meeting. That said adjournment was announced by the Moderator at the close of the meeting of March 27, 2012 and a notice was posted on the town website ([www.wellesleyma.gov](http://www.wellesleyma.gov)) and in the Town Hall at the office of the Town Clerk on March 28, 2012.

Attest:

Kathleen F. Nagle  
Town Clerk

TOWN CLERK'S RECORD  
OF ADJOURNED SESSION OF 2012 ANNUAL TOWN MEETING



**April 2, 2012**  
Wellesley Middle School

April 3, 2012

The third session of the 2012 Annual Town meeting, adjourned from March 28, 2012 was held on April 2, 2012 at the Wellesley Middle School Auditorium, 50 Kingsbury Street. The Moderator, Margaret Ann Metzger, called the meeting to order at 7:40 P.M. The Moderator declared a quorum present.

The meeting was held under the provisions of Chapter 202 of the Acts of 1932 as amended. The checklist of Town Meeting Members showed there were 222 members present. Only 121 were needed for a quorum.

The duly elected Town Meeting Members were segregated from the other voters of the Town by occupying the front section of the hall, and were in the charge of a detail of police. Entrance to the enclosure was through one door, and each Town Meeting Member was checked from the official list of members before being admitted to the enclosure.

Several elected and appointed town officers and staff, and guests of Town Meeting were seated within this area by permission of the Moderator, but did not vote. Each such non-member was issued an identifying badge.

The following tellers were appointed by the Moderator to assist in counting a standing vote or a ballot vote: Head Teller, Jackie Hatch, assisted by Alissa Keene, Rusty Kellogg, Nancy Galligan, Stanley Brooks, Corinne Monahan, and Eric DeLacoste.

ARTICLE 18. Recycled Materials Loading Structure To see what sum of money the Town will raise and appropriate, or otherwise provide, in addition to the amount appropriated under motion 1 of Article 20 of the Warrant for the 2011 Annual Town Meeting, to the Board of Public Works for engineering services, for plans and specifications, for construction, reconstruction, remodeling, rehabilitation and/or modernization of a new DPW recycled materials loading structure; to determine whether such sum shall be raised by taxation, through borrowing and/or by transfer from available funds; or take any other action relative thereto.

Paul Criswell, Precinct H, Board of Public Works offered the following motion, which was

**VOTED, by declared voice vote, 2/3 required**, that the sum of \$220,000 be appropriated to the Board of Public Works, in addition to the amount appropriated (\$400,000) under the Motion 1 of Article 20 of the Warrant for the 2011 Annual Town Meeting, for the cost of engineering services, for plans and specifications, for construction, reconstruction, remodeling, rehabilitation and/or modernization of a new DPW recycled materials loading structure; that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$220,000 under Massachusetts General Laws, Chapter 44 or any other enabling authority; and that the Board of Public Works is authorized to take all action necessary to carry out this project.

ARTICLE 19. Park/Highway Building HVAC To see what sum of money the Town will raise and appropriate, or otherwise provide, for the cost of engineering design services, including preparation of bid documents, for construction, reconstruction, remodeling, rehabilitation and/or modernization of the HVAC systems of the Department of Public Works Park/Highway Building; to determine whether such sum shall be raised by taxation, through borrowing and/or by transfer from available funds; or take any other action relative thereto.

Paul Criswell, Precinct H, Board of Public Works offered the following motion, which was

**VOTED, by declared voice vote,** that the sum of \$75,000 be appropriated to the Permanent Building Committee for the cost of engineering design services, including preparation of bid documents, for construction, reconstruction, remodeling, rehabilitation and/or modernization of the heating, ventilation and air conditioning (HVAC) systems of the Department of Public Works Park/Highway Garages; said sum to be taken from Free Cash, as certified as of June 30, 2011; and that said sum shall be available upon this motion becoming final following dissolution of this Town Meeting; and that the Permanent Building Committee is authorized to take all action necessary to carry out this project.

ARTICLE 20. Wales Street Bridge To see what sum of money the Town will raise and appropriate, or otherwise provide, to the Board of Public Works, for street, sidewalk and/or drainage construction, rehabilitation and/or reconstruction of the Wales Street Bridge; to determine whether such sum shall be raised by taxation, through borrowing and/or by transfer from available funds; or take any other action relative thereto.

No Motion Offered.

ARTICLE 21. Bacon Street Reconstruction To see what sum of money the Town will raise and appropriate, or otherwise provide, to the Board of Public Works, for street, sidewalk and/or drainage construction, rehabilitation and/or reconstruction of Bacon Street; to determine whether such sum shall be raised by taxation, through borrowing and/or by transfer from available funds; or take any other action relative thereto.

Paul Criswell, Precinct H, Board of Public Works offered the following motion, William Charlton, Chair of the Board of Public Works spoke in support of the motion, which was

**VOTED, unanimously, 2/3 required,** that the sum of \$480,000 be appropriated to the Board of Public Works for the cost of engineering services, construction, reconstruction, resurfacing, or rehabilitation, drainage, curbing, sidewalks, and their appurtenances on Bacon Street as determined by the Board of Public Works to be necessary;

And, that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$480,000 under Chapter 44 of the General Laws, or any other enabling authority.

And that the Board of Public Works is authorized to take all action necessary to carry out this project.

ARTICLE 22. Community Preservation Committee appropriations To act on the report of the Community Preservation Committee on the fiscal year 2013 community preservation budget and, pursuant to the provisions of General Laws Chapter 44B, to appropriate or reserve for later appropriation monies from Community Preservation Fund annual revenues or available funds for the administrative expenses of the Community Preservation Committee, the payment of debt

service, the undertaking of community preservation projects and all other necessary and proper expenses for the year; or take any other action relative thereto.

**MOTION 1.** Theodore F. Parker, Precinct C, Chair of the Community Preservation Committee, offered the following motion which was

**VOTED, unanimously, that :**

I. That the amount of \$60,766 be appropriated to the Community Preservation Committee to be expended for any permissible administrative purpose under the Community Preservation Act, said appropriation to be funded entirely from unreserved balances on hand in the Community Preservation Fund;

And

II. That the following respective amounts from the annual Community Preservation Fund revenues received for fiscal year 2012 be reserved for the following community preservation categories:

Open Space (excluding Recreation)	\$ 124,890
Historic Resources	\$ 124,890
Community Housing	\$ 124,890

and in the case of the Open Space Reserve and Historic Reserve categories, such reserved amounts shall be for future appropriation, and in the case of the Community Housing Reserve category, such reserved amount shall be made available to fund Community Housing appropriations authorized by this Town Meeting.

**MOTION 2 .** Theodore F. Parker, Precinct C, Chair of the Community Preservation Committee, offered the following motion which was

**VOTED, by declared voice vote,** that \$330,000 be appropriated to the Wellesley Housing Development Corporation, for the acquisition, creation, rehabilitation and support of community housing, said appropriation to be funded \$124,890 from balances on hand in the Community Preservation Fund Community Housing Reserve and \$205,110 from balances on hand in the undesignated Community Preservation Fund.

**ARTICLE 23. Hills Branch Library Renovation** To see what sum of money the Town will raise and appropriate, or otherwise provide, for architectural, engineering and/or other services for plans and specifications for exterior renovations of the Hills Branch Library (210 Washington Street), and for the construction, reconstruction, remodeling, rehabilitation and/or modernization of the same; and for other services in connection therewith; to determine whether such sum shall be raised by taxation, through borrowing and/or by transfer from available funds; or take any other action relative thereto.

No Motion Offered.

**ARTICLE 24. Easements** To see if the Town will vote to grant, accept and/or abandon one or more easements, including but not limited to utility and drainage easements, at one or more locations in the Town; or take any other action relative thereto.

Paul Criswell, Precinct H, Board of Public Works, offered the following motion, William Charlton, Chair of the Board of Public Works spoke in support of the motion, which was

**VOTED, unanimously, 2/3 required**, that the Town hereby accepts, and abandons, as the case may be, the electric and other utility, roadway and vault easements identified on the document entitled "Easements for 2012 Annual Town Meeting Article 24", dated March 23, 2012, a copy of said document being on file in the Office of the Town Clerk.

Paul Criswell rose to a point of personal privilege and asked leave of the moderator to offer a resolution in appreciation of the years of service to the Town of Wellesley by William Charlton, who will shortly be moving from Wellesley.

**Whereas**, William E Charlton has served the Town of Wellesley for many years, and has held the following positions:

Town Meeting Member	2002 – 2012
Member of the Advisory Committee	1997 – 2000
Chair of the Advisory Committee	2000
Human Resources Board	2000 – 2002
Board of Public Works	2002 – 2012
Chair of the Board of Public Works	FY 2004, 2006, 2009 and 2012
Board of the Municipal Light Plant	2002 – 2012
Chair of the Board of the Municipal Light Plant	FY 2011
Liaison to the Playing Fields Task Force	
Liaison to the Fuller Brook Coordinating Committee; and	

**Whereas**, Mr. Charlton will be moving from the Town of Wellesley at or near the conclusion of this Town Meeting, and the Town will be poorer for his departure;

**Therefore, be it enacted and resolved** by this Town Meeting, that the Town of Wellesley recognizes the efforts and accomplishments of Mr. Charlton, expresses its appreciation for his years of service and wishes him and his wife well in their new home in a neighboring town.

The Town Meeting stood in appreciation of Mr. Charlton's service to the town.

ARTICLE 25. Wellfield Rehabilitation at Morses Pond To see what sum of money the Town will raise and appropriate, or otherwise provide, to the Board of Public Works for water wellfield rehabilitation; and for any equipment or services connected therewith; to determine whether such sums shall be raised by taxation, through borrowing and/or by transfer from available funds; or take any other action relative thereto.

Paul Criswell, Precinct H, Board of Public works offered the following motion. David A T Donohue, member of the Board of Public Works spoke in support of the motion, which was

**VOTED, unanimously, 2/3 required**, that the sum of \$1,600,000 be appropriated to the Board of Public Works for the cost of engineering services, construction, reconstruction, and rehabilitation of wells, pumps and their appurtenances at the Morses Pond wellfield and pumping station as determined by the Board of Public Works to be necessary;

That to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$1,600,000 under Chapter 44 of the General Laws, or any other enabling authority;

That the Board of Public Works is authorized to take all action necessary to carry out this project, and that said sum shall be available upon this motion becoming final following dissolution of this Town Meeting.

ARTICLE 26. Special Legislation – Cochituate Aqueduct To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for special legislation authorizing said Board to negotiate leases of certain parcels of town-owned land within the Cochituate Aqueduct; and/or to renew existing leases, on such terms and conditions, including dollar amounts, as said Board deems to be in the Town’s interest, notwithstanding public bidding procurement laws which are ill-suited to the circumstances; or take any other action relative thereto.

No motion offered.

ARTICLE 27. Linden Square Development Agreement Amendment To see if the Town will vote to approve amendments, as recommended by the Board of Selectmen, to the Development Agreement for Linden Square dated June 3, 2005 between the Town of Wellesley and Lindwell SC, Inc., Lindwell OP, Inc., and Lindwell Realty Trust, authorized by Town Meeting on June 13, 2005 relative to the continued use and operation of the VW parcel (as defined in the Development Agreement) as a car dealership and repair facility; or take any other action relative thereto.

No motion offered.

ARTICLE 28. Amend Zoning Bylaw – Flood Plain To see if the Town will vote to amend the Zoning Bylaw SECTION XIVB. FLOOD PLAIN OR WATERSHED PROTECTION DISTRICTS. and Zoning Map, to meet the new requirements of the Federal Emergency Management Agency (FEMA) and to ensure compliance with the requirements of the National Flood Insurance Program; or take any other action relative thereto.

**MOTION 1.** Mark Synnott, Precinct F, Planning Board offered the following motion. Stephanie Wasser, Chair, Planning Board spoke in support of the motion which was

**VOTED, by declared voice vote, 2/3 required,** that the Zoning Bylaw SECTION XIVB. FLOOD PLAIN OR WATERSHED PROTECTION DISTRICTS be amended, effective July 17, 2012, to meet the requirements of the Federal Emergency Management Agency (FEMA) in order to comply with the requirements of the National Flood Insurance Program;

by striking the entire subsections “Part A. PURPOSES” and inserting a new subsection “A. PURPOSES” to read as follows:

- A. PURPOSES: The purposes of Flood Plain Districts or Watershed Protection Districts are to:
  - 1. Ensure public safety through reducing the threats to life and personal injury;
  - 2. Eliminate new hazards to emergency response officials;
  - 3. Prevent the occurrence of public emergencies resulting from water quality, contamination, and pollution due to flooding;
  - 4. Avoid the loss of utility services which if damaged by flooding would disrupt or shut down the utility network and impact regions of the community beyond the site of flooding;
  - 5. Reduce damage to public and private property resulting from flooding waters by providing that land subject to seasonal or periodic flooding shall not be used for residence or for other purposes when such use will endanger the health or safety of occupants;
  - 6. Assure the continuation of the natural flow pattern of water courses necessary to provide adequate and safe floodwater storage capacity to protect persons and property against the hazards of flood inundation; and

7. Protect, preserve, and maintain the water table and water recharge areas so as to preserve present and potential water supplies.

and by striking the word “Part” before B. DEFINITIONS; striking the definition of “Overbank Areas” and the definition for “100 Year Flood Elevation”; by striking from the definition of Flood Plain District “ the words “100 year flood elevation” and replacing with “Special Flood Hazard Area”; in the definition of Flood by replacing the word “overbank” with “Floodway”; by inserting the following new 6 definitions:

Development - Any manmade change to improved or unimproved real estate, including but not limited to building or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations.

Federal Emergency Management Agency (FEMA) - An agency of the United States Federal Government that administers the National Flood Insurance Program. FEMA provides a nationwide flood hazard area mapping study program for communities as well as regulatory standards for development in the flood hazard areas.

Flood Insurance Rate Map (FIRM) - An official map of a community on which FEMA has delineated both the areas of special flood hazard and the risk premium zones applicable to the community.

Flood Insurance Study Report (FIS Report) - A report which examines, evaluates, and determines flood hazards, and, if appropriate, corresponding water surface elevations, or an examination, evaluation and determination of flood-related erosion hazards.

Floodway - The channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation.

Special Flood Hazard Area - The land in the floodplain within a community subject to a one percent or greater chance of flooding in any given year as identified on the FIRM Map as Zone A and AE.

and by alphabetizing the section so the subsection will read as follows:

- B. DEFINITIONS: For the purposes of this Section the following terms shall be defined as follows:

Development - Any manmade change to improved or unimproved real estate, including but not limited to building or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations.

Federal Emergency Management Agency (FEMA) - An agency of the United States Federal Government that administers the National Flood Insurance Program. FEMA provides a nationwide flood hazard area mapping study program for communities as well as regulatory standards for development in the flood hazard areas.

Flood - A temporary rise in river, stream or brook flow that results in its water overtopping its banks and inundating Floodway areas adjacent to the channel.

Flood Insurance Rate Map (FIRM) – An official map of a community on which FEMA has delineated both the areas of special flood hazard and the risk premium zones applicable to the community.

Flood Insurance Study Report (FIS Report) - A report which examines, evaluates, and determines flood hazards, and, if appropriate, corresponding water surface elevations, or an examination, evaluation and determination of flood-related erosion hazards.

Flood Plain District - An area subject to danger of periodic flooding, the limits of which are determined by the Special Flood Hazard Area.

Floodwater Storage Capacity –The quantity of water which can be held within the flood plain of a wetland.

Floodway - The channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation.

Natural River Channel - A water course with a definite bed and banks to confine and conduct the average flow.

Special Flood Hazard Area - The land in the floodplain within a community subject to a one percent or greater chance of flooding in any given year as identified on the FIRM Map as Zone A and AE.

Watershed Protection District - An area bordering a brook, stream or other water body, the limits of which are determined by a horizontal distance.

Water Recharge Area – An area with a ground water exchange capacity to retain flood water during the occurrence of a flood.

Water Table – The natural level of water, either above or below ground.

and by striking the entire subsection “Part C. APPLICABILITY” to separate the provisions for Flood Plain and Watershed Protection Districts by adding a new subsection C. FLOOD PLAIN DISTRICT and a new subsection D. WATERSHED PROTECTION to read as follows:

C. FLOOD PLAIN DISTRICT

1. District Boundaries and Base Flood Elevation Data

- a. The Flood Plain District is herein established as an overlay district. The District includes all Special Flood Hazard Areas within the Town of Wellesley as shown on the Norfolk County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program. The map panels of the Norfolk County FIRM that are wholly or partially within the Town of Wellesley are panel numbers 25021C0004E, 25021C0008E, 25021C0009E, 25021C0012E, 25021C0014E, 25021C0016E, 25021C0017E, 25021C0018E, 25021C0028E, and 25021C0036E . The exact boundaries of the District may be defined by the 100-year base flood elevations shown on the FIRM dated July 17, 2012 and further defined by Norfolk

County Flood Insurance Study (FIS) report dated July 17, 2012 are incorporated herein by reference and are on file with the Town Clerk, Planning Board, Inspector of Buildings, and Wetlands Protection Committee.

- b. Base Flood Elevation Data. In Zones A and AE, along watercourses that have not had a regulatory Floodway designated, the best available Federal, State, local, or other floodway data shall be used to prohibit encroachments in floodways which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.

2. Notification of Watercourse Alteration

- a. In a riverine situation, the Planning Director shall notify the following of any alteration or relocation of a watercourse:

- (1) Abutting communities
- (2) The National Flood Insurance Program State Coordinator
- (3) The National Flood Insurance Program, Regional Program Specialist

D. WATERSHED PROTECTION DISTRICT

- 1. District Boundaries
- 2. The Watershed Protection District is herein established as an overlay district.

and by renumbering "Part D. EXEMPTION" to "E. EXEMPTION" and by striking "G.L." preceding Chapter 131, Section 40, and by adding "of the Massachusetts General Laws" after Chapter 131, Section 40 so the paragraph will read as follows:

E. EXEMPTION

To further protect persons and property now subject to flooding, all residential, commercial, industrial, and business buildings existing in Flood Plain or Watershed Protection Districts may be repaired, rebuilt, modified or flood-proofed in a manner which would not increase ground coverage, and any building or structure for which either a building permit was issued, or a notice of intent under Chapter 131, Section 40 of the Massachusetts General Laws, was filed, prior to March 20, 1974, may be constructed and built in accordance with plans as lawfully approved and thereafter may be repaired, rebuilt, modified or flood-proofed in a manner which would not increase ground coverage.

and by renumbering "Part E. REGULATIONS AND RESTRICTIONS:" to "F. REGULATIONS AND RESTRICTIONS", and by adding the word "General" to precede the word "Restrictions" in paragraph 1., and by adding the letter "a" to the first paragraph, and by striking the words "Part D." and replacing with "E. EXEMPTION" after the words "In Flood Plain or Watershed Protection Districts, except as provided in" from the first line of the first paragraph, and be adding two new paragraphs lettered "b." and "c." after the first paragraph "a" to read :

- b. All development in the Flood Plain or Watershed Protection District, including structural and non-structural activities, whether permitted by right or by special permit must be in compliance with Chapter

131, Section 40 of the Massachusetts General Laws and the following:

- (1) Sections of the Massachusetts State Building Code (780 CMR) which address floodplain and coastal high hazard areas;
  - (2) Wetlands Protection Regulations, Department of Environmental Protection (310 CMR 10.00);
  - (3) Inland Wetlands Restriction, Department of Environmental Protection (310 CMR 13.00); and
  - (4) Minimum Requirements for the Subsurface Disposal of Sanitary Sewage, Department of Environmental Protection (310 CMR 15, Title 5).
- c. The portion of any lot delineated as being within a Flood Plain or Watershed Protection District may be used to meet the area and yard requirements for the district in which the remainder of the lot is situated.

and by adding at the end of 2. Permitted Uses: a., the words “such as” after “a. Use of any woodland, grassland, wetland, or agricultural use of land or water, not requiring filling or excavating shall be permitted” , and by striking the “,” after the word “permitted” at the end of 2. Permitted Uses, a., and by adding the following 4 subcategories to “a. Use of any woodland, grassland, wetland, or agricultural use of land or water, not requiring filling or excavating shall be permitted such as:”

- (1.) Farming, grazing, and horticulture;
- (2.) Forestry and nursery uses;
- (3.) Conservation of water, plants, wildlife; and
- (4.) Wildlife management areas, foot, bicycle, and/or horse paths.

so the new subsection F. REGULATIONS AND RESTRICTIONS will read as follows:

F. REGULATIONS AND RESTRICTIONS:

1. General Restrictions

- a. In Flood Plain or Watershed Protection Districts, except as provided in E. EXEMPTION., above, and except as provided in Paragraph 2, Permitted Uses, below, no new building or structure shall be constructed or used in whole or in part, and no existing building or structure lying wholly within a designated Flood Plain or Watershed Protection District shall be altered, enlarged, reconstructed or used in a manner which would increase ground coverage within the Flood Plain or Watershed Protection District; no dumping of trash, rubbish, garbage, junk or other waste materials shall be permitted; no filling, dumping, excavating, removal or transfer of gravel, sand, loam, or other material which will restrict flood water flow or reduce the flood water storage capacity shall be permitted, except the surfacing or resurfacing of any existing parking area.

- b. All development in the Flood Plain or Watershed Protection District, including structural and non-structural activities, whether permitted by right or by special permit must be in compliance with Chapter 131, Section 40 of the Massachusetts General Laws and the following:
  - (1) Sections of the Massachusetts State Building Code (780 CMR) which address floodplain and coastal high hazard areas;
  - (2) Wetlands Protection Regulations, Department of Environmental Protection (310 CMR 10.00);
  - (3) Inland Wetlands Restriction, Department of Environmental Protection (310 CMR 13.00); and
  - (4) Minimum Requirements for the Subsurface Disposal of Sanitary Sewage, Department of Environmental Protection (310 CMR 15, Title 5).
- c. The portion of any lot delineated as being within a Flood Plain or Watershed Protection District may be used to meet the area and yard requirements for the district in which the remainder of the lot is situated.

## 2. Permitted Uses

- a. Use of any woodland, grassland, wetland, or agricultural use of land or water, not requiring filling or excavating shall be permitted such as:
  - (1) Farming, grazing, and horticulture;
  - (2) Forestry and nursery uses;
  - (3) Conservation of water, plants, wildlife; and
  - (4) Wildlife management areas, foot, bicycle, and/or horse paths.
- b. The Special Permit Granting Authority may give permission, as hereinafter provided in SECTION XXV. and subject to the provisions of Paragraph 3. below, for the following uses within Flood Plain or Watershed Protection Districts:
  - (1) Any use, otherwise permitted by the underlying zoning district within which the land is situated, subject to the provisions of Paragraph 3, below;
  - (2) Construction, operation and maintenance of dams and other water control devices including temporary alteration of the water level for emergency purposes;
  - (3) Bridges and like structures permitting passages between lands of the same owner, provided that such bridges and structures shall be constructed, maintained and used at the expense and risk of such owner;
  - (4) Driveways and walkways ancillary to uses otherwise permitted by this Section;

- (5) Recreation, including golf courses, municipal, county or state parks (but not an amusement park), boating, fishing or any non-commercial open air recreation use;
- (6) Structures ancillary to farms, truck gardens, nurseries, orchards, tree farms and golf courses.

### 3. PROJECT APPROVAL

The provisions of SECTION XVIA. PROJECT APPROVAL. shall apply.

Plans submitted in accordance with SECTION XVIA. PROJECT APPROVAL. shall make adequate provision for:

- a. The protection, preservation and maintenance of the water table and water recharge areas;
- b. The preservation of the natural river channel plus sufficient width of overbank areas for the passage of flood flows;
- c. The retention of existing floodwater storage capacity;
- d. The design of proposed construction in a manner which ensures anchoring to prevent flotation, collapse and/or excessive movement of structures; and
- e. The design of public utilities including sewer, water, gas and electrical systems in a manner which will minimize or eliminate flood damage.

**MOTION 2.** Mark Synnott, Precinct F, Planning Board offered the following motion. Stephanie Wasser, Chair, Planning Board spoke in support of the motion which was

**VOTED, unanimously, 2/3 required,** that the Zoning Map be amended, effective July 17, 2012, by establishing a Special Flood Hazard Area within the Town of Wellesley consisting of those areas designated as Zone A and Zone AE as shown on the Norfolk County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency for the administration of the National Flood Insurance Program, as part of the Flood Plain Overlay District. The map panels of the Norfolk Country FIRM that are wholly or partially with the Town of Wellesley are panel numbers 25021C0004E, 25021C0008E, 25021C0009E, 25021C0012E, 25021C0014E, 25021C0016E, 25021C0017E, 25021C0018E, 25021C0028E, and 25021C0036E dated as of July 17, 2012 a copy of which is on file at office of the Town Clerk and the Planning Board office.

The Moderator declared a brief recess at 9:00 pm. The Meeting resumed at 9:15 pm.

ARTICLE 29. Amend Zoning Bylaw – PSI post development costs To see if the Town will vote to amend the Zoning Bylaw SECTION XVIA. PROJECT APPROVAL. to amend the language pertaining to fees and expenses payable by an applicant; or take any other action relative thereto.

Mark Synnott, Precinct F, Planning Board offered the following motion. Stephanie Wasser, Chair, Planning Board spoke in support of the motion which was

**VOTED, by declared voice vote, 2/3 required,** That the Zoning Bylaw SECTION XVIA. PROJECT APPROVAL., 3. Special Permit for Projects of Significant Impact, h., be amended to clarify an applicant's responsibility to pay for post-development peer review costs by striking from the

first line in the second paragraph “, funded by the Applicant,” and by changing the word “in” before “the discretion of the Planning Board” to “at”, and by adding to the end of the second paragraph the following: “Should post development traffic counts, review of plans, mitigation proposals or any other peer review or related professional services be required, the Applicant shall bear the cost thereof.”, so the paragraph would read as follows:

Post development traffic counts may be required at the discretion of the Planning Board, at reasonable intervals over a period not to exceed twelve (12) months, and commencing no sooner than three months after commencement of Project operation. The purpose of this monitoring is to review the accuracy of PSI traffic projections. If at least two consecutive traffic counts no less than six months apart reflect that site-related daily traffic is more than 10 percent (10%) above the projected volume, then the Applicant shall undertake an evaluation to identify any specific circumstances requiring further action or mitigation. Should post development traffic counts, review of plans, mitigation proposals or any other peer review or related professional services be required, the Applicant shall bear the cost thereof.

ARTICLE 30. Municipal Charges Lien To see if the Town will vote to impose a municipal charges lien on real property located within the Town to secure reimbursement to the Town for its expenses incurred in correcting any particular encroachment onto town-owned land, as authorized by G.L. c. 40, §58; to amend the Town Bylaws **ARTICLE 49. POLICE REGULATIONS**, for said purpose if necessary; or take any other action relative thereto.

**MOTION 1.** Ursula King, Precinct A, Ad Hoc Encroachment Committee, offered the following motion.

The moderator called for a voice vote and declared the motion failed. Seven members rose to challenge the moderator’s call of the vote. A standing counted vote was conducted and the motion was,

**VOTED, by standing counted vote, 112 yes, 96 no**, to impose a municipal charges lien on real property located within the Town to secure reimbursement to the Town for its expenses incurred, properly chargeable to the property owner, in correcting any particular encroachment onto town-owned land, as authorized by G.L. c. 40, Section 58.

**MOTION 2.** Ursula King, Precinct A, Ad Hoc Encroachment Committee, offered the following motion, which was

**VOTED, by declared voice vote**, to amend the Town bylaws, Article 19. BOARD OF SELECTMEN, by renumbering Section 19.21 General Provisions. to Section 19.22, and adding a new Section 19.21 to read as follows:

Section 19.21. Municipal Charges Lien. No municipal charges lien to secure reimbursement to the Town for its expenses incurred, properly chargeable to the property owner, in correcting any particular encroachment onto town-owned land, authorized by G.L. c. 40, Section 58 and vote of the 2012 Annual Town Meeting on April 2, 2012, acting under Article 30 of the Warrant for said meeting, shall be imposed without the Selectmen’s approval following the giving of due notice to the person to be charged and an opportunity to be heard.

ARTICLE 31. Regulate Gasoline Powered Blowers To see if the Town will vote to amend the Town Bylaws **ARTICLE 49. POLICE REGULATIONS**, to restrict the commercial use of gasoline powered, motorized portable machines that blow leaves, dirt, and other debris off sidewalks, driveways, lawns, or other horizontal surfaces; a copy of the current draft of the proposed bylaw being proposed on file in the office of the Town Clerk; or take any other action relative thereto.

William Mone, Precinct E, Town Meeting member offered the following citizen's petition motion. Sarah Preston, proponent of the motion spoke in support of the motion which was

To amend the Town bylaws, Article 49. Police Regulations, by renumbering Section 49.34 Penalty for Violation, to Section 49.35, and adding a new Section 49.34 to read as follows:

49.34 Restrictions on Certain Commercial Activity. No person shall undertake or perform any outdoor commercial activity involving the use of gasoline powered, motorized portable machines whose primary purpose is to blow leaves, dirt, and other debris off sidewalks, driveways, lawns, or other surfaces, on any private property in the Town being used for residential purposes as defined in the Zoning Bylaws.

The motion **LOST** by declared voice vote.

ARTICLE 32. Unused Loan Authorizations To see what action the Town will take on the authorized and unissued loans including those identified in the list of same on file in the offices of the Board of Selectmen and Town Clerk; to authorize the transfer of unused proceeds from previously issued loans to one or more eligible appropriations; or take any other action relative thereto.

No motion offered.

ARTICLE 33. Indemnify Town Employees To see if the Town will vote, as authorized by Section 9 of Chapter 258 of the General Laws, to indemnify Town Board members, officers, officials and employees from personal financial loss and expenses, including legal fees and costs, if any, in an amount not to exceed one million dollars, arising out of any claim, action, award, compromise, settlement or judgment by reason of an intentional tort, or by reason of any act or omission which constitutes a violation of the civil rights of any person under any federal or state law, if such employee or official is acting within the scope of his official duties or employment; and to raise and appropriate or otherwise provide money therefor; or take any other action relative thereto.

No motion offered.

ARTICLE 34. Prior Year Expenses To see what sum of money the Town will raise and appropriate, or otherwise provide, for expenses incurred by Town departments prior to July 1, 2011; or take any other action relative thereto.

No motion offered.

ARTICLE 35. Settle Claims To see what sum of money the Town will authorize the Board of Selectmen to pay in settlement of claims, actions and proceedings against the Town; to raise and appropriate or otherwise provide monies therefor; or take any other action relative thereto.

No motion offered.

ARTICLE 36. Dispose of Property To see what action the Town will take to authorize the disposal of tangible Town property having a value in excess of \$10,000; or take any other action relative thereto.

No motion offered.

ARTICLE 37. Appoint Fire Engineers To see if the Town will authorize the Board of Selectmen to appoint one or more of their number as fire engineer; or take any other action relative thereto.

Terri Tsagaris, Precinct D, Board of Selectmen offered the following motion which was

**VOTED, unanimously,** that the Town authorize the Selectmen to appoint one or more of their number as fire engineers.

The Moderator commended the Advisory Committee and Ad Hoc Committees for outstanding work done to prepare for this Town Meeting.

Barbara Searle, Precinct A, Chair of the Board of Selectmen offered a motion to dissolve which was

**VOTED, unanimously,** that this Annual Town Meeting be and hereby is dissolved.

The Meeting dissolved at 11:05 pm.

ATTEST:

Kathleen F. Nagle  
Town Clerk



**TOWN CLERK'S RECORD**

**June 13, 2012 Special Town Meeting**

ARTICLE 1 CHOOSE MODERATOR.....

ARTICLE 2 ACQUIRE LAND 900 - 910 WORCESTER STREET. ....

ARTICLE 3 ESTABLISH 900- 910 WORCESTER STREET COMMITTEE. ....

ARTICLE 4 APPROPRIATION – MORSES POND MANAGEMENT PLAN. ....

ARTICLE 5 TRANSFER FY13 APPROPRIATION NRC EXPENSES TO PERSONAL SERVICES.....

June 14, 2012

In pursuance of a Warrant dated April 23, 2012, the duly elected Town Meeting Members proceeded as follows:

The Moderator, Margaret Metzger, called the Special Town Meeting to order at 7:30 P.M. The Moderator declared a quorum present.

The Town Clerk, Kathleen F. Nagle, read the Officer’s Return of the Service of the Warrant.

The meeting was held under the provisions of Chapter 202 of the Acts of 1932 as amended. The checklist of Town Meeting Members showed there were 196 members present. Only 121 were needed for a quorum.

The duly elected Town Meeting Members were segregated from the other voters of the Town by occupying the front section of the auditorium, and were in the charge of a detail of police. Entrance to the enclosure was through one door, and each Town Meeting Member was checked from the official list of members before being admitted to the enclosure.

The following were seated within this area by permission of the Moderator, but did not vote:

Terry	Connolly	Deputy Director, General Government
David A.T.	Donohue	Board of Public Works
Michael	Harrington	Recreation Commission
David J	Hickey PE	Town Engineer
Jan	Kaseta	Recreation Department, Director

Christopher	Ketchen	Dep Dir Gen Govt
Hans	Larsen	Executive Director
Phil	Licari	Advisory Committee
Rachel	Lopes	Budget Project Manager
Susan	Minio	CPC Staff
Richard	Page	Advisory Committee
Michael	Pakstis	DPW Director
Derek	Redgate	Advisory Committee
Sheryl	Strother	Finance Director

Refreshments at the break were provided by the Wellesley High School Junior Class for this meeting.

The following tellers were appointed by the Moderator to assist in counting a standing vote or a ballot vote: Head Tellers Dona Kemp and Roberta Francis, assisted by Bob White, Kathryn Woodward, Nancy Galligan, Todd Himstead, Arthur Priver, and Trina Foster.

The Moderator expressed appreciation to the attendance checkers for the Special Town Meeting: Paul Carter, Ralph Bailey, Jim Corscadden, and Philip Rolph.

The Moderator explained the rules and regulations of the Town Meeting and the power and duties of the Moderator in connection with the conduct of the meeting.

The Moderator informed the meeting that unless objections were raised, the meeting would dispense with the reading of the Warrant. No objections were raised and the meeting proceeded.

**ARTICLE 1.** To choose a Moderator to preside over said meeting and to receive reports of town officers, boards and committees, and discharge presently authorized special committees; or take any other action relative thereto.

No Motion

The following reports were submitted for filing: Advisory Committee Report, Report of the Board of Selectmen and St. James Ad Hoc Committee.

**ARTICLE 2.** To see if the Town will vote to acquire by purchase, gift, eminent domain, or otherwise, real property located at 900-910 Worcester Street, commonly known and referred to as the Saint James The Great site, for municipal purposes, including without limitation, open space and recreational purposes; to raise and appropriate, or otherwise provide, a sum of money for said purpose, including the cost of demolition of any existing structures thereon and other site work, necessary traffic studies, and any other incidental costs associated with the acquisition, including real estate taxes until the date of closing; and to determine whether such sum shall be raised by taxation, borrowing and/or by transfer from available funds, including Community Preservation Funds; said property being further identified as follows: 900-910 Worcester Street: Parcels No. 10 and 10-T on Assessor's Map No. 192, now or formerly owned by Roman Catholic Archbishop of Boston, see deed recorded in Norfolk Registry of Deeds Book 2654, Page 459; or take any other action relative thereto.

Barbara Searle, Precinct A, Chair, Board of Selectmen, offered the following motion. Donald McCauley, Precinct A, Board of Selectmen, Allan Port, Precinct G, Community Preservation Committee,

Rosemary Donahue, St. James Ad Hoc Committee, Andrew Wrobel, Precinct E, Recreation Commissioner and Katherine Babson, Precinct E, Board of Selectmen spoke in support of the motion.

At 9:00 pm the moderator declared a short recess. The Meeting resumed at 9:20 pm. After further discussion the Moderator requested a standing counted vote and it was:

**VOTED, by standing counted vote 183-12-0, (2/3 required for borrowing),** that the sum of \$4,160,000 be appropriated to the Board of Selectmen for the acquisition of real property located at 900-910 Worcester Street, commonly known and referred to as the Saint James The Great site, including the cost of demolition of existing structures thereon and other site work, necessary traffic studies, and any other incidental costs associated with the acquisition, said property being further identified as follows:

900-910 Worcester Street: Parcels No. 10 and 10-T on Assessor's Map No. 192, now or formerly owned by Roman Catholic Archbishop of Boston, see deed recorded in Norfolk Registry of Deeds Book 2654, Page 459;

That to meet this appropriation the Treasurer with approval of the Board of Selectmen is authorized to borrow \$1,560,000 under Chapter 44 of the General Laws or any other enabling authority; and \$2,600,000 shall be transferred from the Community Preservation Fund for the purpose of acquiring land for open space and recreation as follows:

\$700,000 from the Community Preservation Fund Open Space Reserve, and  
\$1,900,000 from Community Preservation Fund unallocated funds;

That a portion of the property will be placed under one or more conservation restrictions, said portion of restricted land being commensurate with the percentage of the purchase price funded through Community Preservation Funds; in addition, the entire site shall be restricted for municipal purposes for 40 years; said restrictions to be approved by the Board of Selectmen;

That the Board of Selectmen is hereby further authorized to take any other action necessary to carry out the acquisition of the above identified property, including implementing the terms of the purchase and sale agreement dated April 2, 2012 as amended May 29, 2012, which are hereby approved, and including, further without limitation, the authority, once the acquisition by purchase has been completed, to order a taking of said property under the power of eminent domain for the purpose of clearing any presently unknown defects in title.

**ARTICLE 3.** To see if the Town will vote with regard to the St. James The Great site:

- (a) to establish one or more Committees as may be advisable for the purpose of analyzing potential uses; or executing on the use chosen by the Ad Hoc St. James Study Committee of a recreational campus, to include a playing field, enclosed ice rink and pool; and for providing proper guidance to the Town on such issues as it shall determine are relevant to the future realization of a proper use or uses for the site;
- (b) to determine the membership of such committee(s) and the appointing authority thereof, including whether to request that the present membership of the Ad Hoc St. James Study Committee accept appointment to any Committee formalized under (a) above; and
- (c) to determine the charge for each Committee established, and to whom its report on the results of its charge shall be provided.

Or take any other action relative thereto.

Katherine L Babson, Precinct E, Board of Selectmen offered the following motion. Rosemary Donahue, St James Ad Hoc Committee and Andrew Wrobel, Recreation Commission spoke in support of the motion which was

**VOTED, by declared voice vote,** to proceed to vet the use of the 900 Worcester Street site by (a) pursuing further the recreation use recommended by the St. James Ad Hoc Committee and at the same time (b) ensuring that all other possible uses have been properly vetted, through the following protocols:

- a) To establish the 900 Worcester Planning Committee for the purpose of further studying the use recommended by the St. James Ad Hoc Committee of a recreational campus, to include a playing field, enclosed ice rink and pool; and to provide recommendations for the development of the site, including cost estimates for design and construction, off-site mitigation, and phasing, to study funding and operational models for the facilities, and establish proposed timelines for development and requests for funds;

Further that said Committee shall include one member to be appointed from and by each of the following boards: Board of Selectmen, Recreation Commission, Natural Resources Commission, School Committee, Council on Aging, Community Preservation Committee, Planning Board, and Playing Field Task Force; a member representing pool interests and a member representing skating interests, both to be appointed by the Recreation Commission; other members to be appointed by the Selectmen as follows: one resident who resides in a neighborhood near the site, and one or more at-large members who might have architecture, engineering and/or construction experience or relevant experience in the formation of public/private projects or who might have other experience useful to the work of this committee; and as members, the following staff: the Director of Public Works, the Town Engineer, the Planning Director and the Executive Director of General Government Services;

And further that said Committee shall report periodically to the Board of Selectmen; and,

- b) To accept the Selectmen's offer to study and vet any other uses offered to them, in such procedures as the Selectmen shall determine.

Further, that the Board of Selectmen is requested to report its recommendations on use of the site to the next town meeting.

**ARTICLE 4.** To see what sum of money the Town will raise and appropriate, or otherwise provide for the purpose of pond restoration and protection, including but not necessarily limited to dredging, pond rehabilitation, wetlands enhancements, in-stream treatment, permitting, public education, engineering and other professional services; and to determine whether such sum shall be raised by taxation, borrowing and/or by transfer from available funds; and further to rescind a portion of exempt debt authorized under Article 21 of the warrant for the 2007 Annual Town Meeting; or take any other action relative thereto.

Paul Criswell, Precinct H, Board of Public Works offered the following motion. David AT Donohue, Board of Public Works spoke in support of the motion which was

**VOTED by declared voice vote,** That the sum of \$400,000 be appropriated to the Natural Resources Commission for the purposes of dredging Moses Pond in addition to the amounts appropriated under Motion 1, Article 21 of the warrant for the 2007 Annual Town Meeting. That to meet said appropriation \$400,000 shall be transferred from the Community Preservation Fund for the purpose of preservation of open space as follows:

- \$100,000 from the Community Preservation Fund Open Space Reserve,
- \$300,000 from Community Preservation Fund unallocated funds;

And that the Natural Resources Commission is authorized to take any other action necessary to carry out this project.

**ARTICLE 5.** To see if the Town will vote to approve the transfer of FY13 Morses Pond Management Program appropriations in the amount of \$11,700.00 from expenses to personal services; or take any action relative thereto.

Ursula King, Precinct A, Natural Resources Commission offered the following motion which was

**VOTED, by declared voice vote,** To transfer the sum of \$11,700 from Morses Pond expenses as voted under Motion 2, Article 8 of the Warrant for the 2012 Annual Town Meeting, to Morses Pond personal services.

The Moderator thanked the Advisory Committee and other boards, committees and town staff who worked on the issues brought to this Special Town Meeting. She specifically acknowledged the leadership of Advisory Chair Virginia Ferko.

Barbara Searle offered the following motion which was:  
**Voted, unanimously,** that this Special Town Meeting be and hereby is dissolved.

The meeting dissolved at 10:50 pm.

Attest:

Kathleen F. Nagle  
Town Clerk

**THE REPORT OF THE WELLESLEY HOUSING AUTHORITY**

**PURPOSE**

The Wellesley Housing Authority provides housing for income-qualified elders, disabled and families. The Authority administers both State-aided housing programs and Section 8 Vouchers with oversight provided by a five member Board of Commissioners all of whom are residents of Wellesley. Four of the Commissioners are elected by the Town and one Commissioner is appointed by the Governor. Due to the expiration of the term of service for former Commissioner, Stephen G. Murphy, the state appointee position on the board is currently vacant. The Board of Commissioners of the Wellesley Housing Authority is as follows:

*Kathy Egan, Chair*

*Term Ends March 2013*

*Eric de Lacoste, Vice Chair*

*Term ends April 2016*

*Michael Price, Treasurer*

*Term Ends May 2015*

*John Schuler, Commissioner*

*Term ends April 2014*

The Wellesley Housing Authority currently owns and manages 246 units of affordable housing which are distributed as follows:

Dev #	Type	Name	# of Units	Unit Type			
				1 BR	2 BR	3 BR	4 BR
200-1	State Family	Barton Road	88	0	40	48	0
667-1	State Elderly	Morton Circle - studio	36	36	0	0	0
667-2	State Elderly	Washington Street-studio	40	40	0	0	0
667-3	State Elderly	Weston Road	32	32			
667-3	State Elderly	River Street	26	26	0	0	0
705-1	State Family	Linden Street	12		12		
MHVP	State Rental Voucher	Scattered site	1	1	0	0	
<b>Subtotal State</b>			235	135	52	48	0
Sec 8	Federal Rental Voucher	Administered by Dedham Housing	11		11		
<b>Total</b>			<b>246</b>	<b>135</b>	<b>63</b>	<b>48</b>	<b>0</b>

The Wellesley Housing Authority has a Management Agreement with the Needham Housing Authority to provide staffing and management oversight for its daily operations. An on-site Property manager, 2 administrative staff persons, a Resident Services Coordinator, and four maintenance staff employees are all based at the Wellesley Housing Authority 109 Barton Road management offices.

### **BUDGETARY DATA**

The Wellesley Housing Authority receives its funding from both State and Federal resources and maintains separate budgets for each program it administers. The monthly tenant rent collection is the major source of income for the operating and upkeep of the properties. Additional operating and capital subsidies are provided through the State's Department of Housing and Community Development for all State programs. The U.S. Department of Housing and Urban Development provides the funds for the Section 8 Voucher program. The WHA is not funded by the Town of Wellesley's annual budget; however, the Wellesley Board of Health provides an annual subsidy to the Authority to fund the Resident Services Coordinator position.

The Wellesley Housing Authority pays a monthly Management Fee to the Needham Housing Authority for the administration and operation for their programs and properties.

The WHA Annual Budget is public record and is available for review at the Authority's office at 109 Barton Road in Wellesley. The Authority has an annual audit performed to assure that its operations are in compliance with state and federal guidelines and procedures. A copy of the audit is available for public review.

### **FY 2011-2012 HIGHLIGHTS**

#### **BOARD OFFICERS**

In 2012, Wellesley resident and active community volunteer, Kathy Egan was elected to serve as chair of the Wellesley Housing Authority Board of Commissioners. Chairperson Egan replaced local businessman Michael D. Price who served as chairperson the previous year. Commissioner Eric de Lacoste joined the Wellesley Housing Authority Board of Commissioners during 2011. He now serves as Vice Chair. The Board of Commissioners of the Wellesley Housing Authority meets monthly at various WHA sites. Meetings usually take place at 5:30 pm on the fourth Thursday of every month and are open to the public

#### **WALDO COURT REHABILITATION**

The Wellesley Housing Authority total rehabilitation of the 50 Linden Street Waldo Court property has been completed. This project was made possible by a 1.5 million dollar grant from the Massachusetts Department of Housing and Community Development that was awarded to the WHA for the Linden Street family units in 2008. Though this was a substantial amount of funding, by the time the project was to commence, it became clear that a substantial additional amount would be necessary to assure the successful, comprehensive rehabilitation of the Linden Street property. To that end, the Community Preservation Commission of the town of Wellesley committed \$700,000 in 2010 funding to the project.

With the assistance of the Wellesley CPC, the rehabilitation of Waldo Court was completed in 2012 and twelve beautiful, modern, affordable housing units are now fully occupied by qualified families.

### **WELLESLEY FRIENDLY AID SOCIETY PARTNERSHIP**

The Wellesley Friendly Aid Society has been a dedicated partner with the WHA for many years. In 2011, Wellesley Friendly Aid completed the refurbishment of the Community Room at the WHA's Washington Street senior and disabled property.

The Washington Street residents were treated to a newly painted facility as well as new carpeting, new wall art, and a new television set. The facility was transformed into a warmer, friendlier place to be.

### **MASS RELEAF MINISTRIES TREE PLANTING PROGRAM**

In August of 2011, representatives of Mass ReLeaf Ministries, which is coordinated through the Environmental Ministry of the Wellesley Congregational Village Church, approached the WHA about conducting a tree planting project at the WHA Barton Road property. In May of 2012, after many months of planning, Mass ReLeaf and 40 volunteers planted 15 trees, installed mulch along tree beds, trimmed branches and removed numerous dead trees during an all-day Earth Day springtime event. Their efforts made a wonderful difference in the look and feel of the Barton Road community.

### **ROCHE BROTHERS/VETERANS TAXI GROCERY ASSISTANCE PROGRAM**

Roche Brothers continues to provide food cards for qualified WHA residents who suffer from emergency food shortages. Residents may receive Roche debit cards that allow them acquire groceries during periods when they are experiencing an income shortfall. Veterans Taxi provides taxi vouchers for residents who lack transportation. These vouchers allow them to shop at and Roche Bros. supermarkets and other local stores.

### **CAPITAL IMPROVEMENTS**

In addition to the completion of the Waldo Court rehab project, the Wellesley Housing Authority replaced 7 roofs and numerous sidewalks at its Morton Circle senior and disabled property. Plans are underway to replace additional roofs at the same site.

### **RESIDENT SERVICES**

The Wellesley Housing Authority provides a Resident Services Coordinator who has regular, scheduled, weekly hours at each development. Family and elderly residents may meet with him to discuss issues and get referrals to area resources for assistance with various family and financial

matters. Gary Canavan, the WHA resident services coordinator distributes a monthly newsletter to all residents to keep them abreast of local events and opportunities.

Highlights of both recent and ongoing WHA resident activities include the following:

- The School Backpack program sponsored by Backpacks for Kids Foundation run by Dover-Sherborn High School students and Wellesley Vineyard Church is a great success with an average of 70 backpacks delivered to WHA students.
- Babson College, the Boys and Girls Club and Mass Bay Community College provide after-school tutoring at the Barton Road community room.
- Fiske and Scofield Elementary Schools regularly provide teachers for home work assistance at the Barton Road complex.
- Fiske Elementary School's "Let's Read" Program meets periodically throughout the year at the Barton Road Community Center for a pizza dinner with families of K-2<sup>nd</sup> grade students.
- The annual Coats for Kids Program sponsored by Anton's Cleaners delivers dozens of coats annually to WHA families
- Annual Toy Shop Event hosted by the Wellesley Service League.
- Wellesley Police Department Toys for Tots program. This program provides toys for children aged 0-10 years of age. In 2012, Wellesley Friendly Aid solicited a donation from Prudential Town and Country Real Estate which resulted in gift cards for children aged 11-18 as well.
- Weekly English as a Second Language (ESL) classes are held at Barton Road.

The economy has had a major impact on our residents and our Resident Services Coordinator continues to seek additional sources of support to assist the families and elderly residents of the Wellesley Housing Authority.

### **FY 2013 FORECAST**

The Wellesley Housing Authority has made tremendous strides implementing new and improved management practices, enhanced maintenance procedures and much needed modernization at many of the developments. In 2011, the state Department of Housing and Community Development

initiated a Formula Funding program designed to finance necessary capital improvements for local housing authorities. Because of the WHA's formula funding awards, the following capital improvements are scheduled for 2013:

The replacement of gas fired boilers at several WHA properties; portico and gutter replacements for Washington Street buildings; the installation of automatic door hardware at the Washington Street community room; stairwell flooring replacement at various WHA buildings; additional roofing and trim work at Morton Circle and ongoing Continued appliance replacements authority wide.

### **APPLICATIONS**

It is the mission of the Wellesley Housing Authority to provide decent, safe and affordable housing for low to moderate income families and, while respecting the rights and privacy of each individual, to offer programs and resources to improve the quality of life for participants.

Interested applicants may call the Wellesley Housing Authority to obtain additional information on any of our programs or to request an application for housing. Applications are also available at the WHA website [www.wellesleyhousing.org](http://www.wellesleyhousing.org). WHA offices are located at 109 Barton Road in Wellesley. Office hours for the public are Monday thru Friday, 8:30 am to 4:30 pm. The management office closes daily from 12:00 pm to 1:00 pm for lunch. The office may be contacted by calling 781-235-0223.

**Respectfully submitted,  
Kathy Egan, Chair**

**REPORT OF THE CONTRIBUTORY RETIREMENT BOARD**

This report covers the activities of this Board for the twelve-month period ending June 30, 2012. The financial records of the System are on a calendar year basis, so that all statements in this report are as of December 31, 2011.

The Retirement Board transferred its investments to PRIM (the Massachusetts Pensions Reserves Investment Management Board) as the sole asset manager beginning October 1, 2007.

The Division of Public Employee Retirement Administration Commission of the Commonwealth has oversight responsibility for the 106 public retirement systems subject to the laws of the Commonwealth. Their report on the investment performance of those systems, issued as of December 31, 2011, shows that the Wellesley System had an annualized rate of return of .22 percent for 2011 and 9.97 percent for the twenty-six-year period that they have measured performance.

The Board engaged The Segal Group, Inc. to prepare an actuarial study of the System as of January 1, 2012. The assumptions used include an investment return of 7.75 percent, salary increases based on years of service, ranging from 8.0 percent decreasing to 4.5 percent after 19 years of service for Group 1 and 2 employees, and ranging from 10.0 percent decreasing to 5.0 percent after 19 years for Group 4 employees and inflation at the rate of 3 percent. Shown below is the unfunded actuarial liability of the Plan as of 1/1/10, 1/1/08 and 1/1/06.

		1/1/12	1/1/10	1/1/08
A.	Accrued Actuarial Liability			
	- Active Members	\$82,832,589	\$73,911,529	\$63,603,715
	- Retired & Inactive Members	82,575,642	75,535,557	<u>72,418,211</u>
	Total Accrued Actuarial Liability	<b>\$165,408,231</b>	<b>\$149,447,086</b>	<b>\$136,021,926</b>
B.	Assets			
	Net Assets	<b><u>\$125,424,614</u></b>	<b><u>\$129,514,453</u></b>	<b><u>\$144,298,124</u></b>
	(at actuarial value)			
C.	Unfunded (Overfunded) Actuarial Liability	\$39,983,617	\$19,932,633	(\$8,276,198)
	Normal Cost for Employee	3,147,569	2,905,932	2,724,222
	Normal Cost for Employer	1,848,805	1,531,780	1,500,634
	Assumed Administrative Expenses	250,000	175,000	175,000

**Rates of Interest Credited on Members' Accounts**

As required by the statutes governing Retirement Systems (MGL Ch.32), interest on accumulated deductions arising from compensation on or after January 1, 1946 is based on the average rate paid by savings banks. That rate for 2010 was 0.3 percent, and for 2011 it is 0.2 percent.

**Membership Information**

	<u># of Active Members</u>	<u># of Inactive Members</u>	<u># of Retiree Allowances</u>	<u># of Survivor Allowances</u>	<b>Total</b>
Membership - January 1, 2011	674	194	336	66	1270
Add:					
New Members	97				97
Deduct:					
Withdrawals & Transfers	(61)				(61)
Deaths					
Active	(1)			1	
Retirees			(18)		(18)
Survivors				2	2
Active Members					
Retired	(15)	(4)	19		
Inactive	(40)	40			
<b>TOTAL 12/31/11</b>	<b>654</b>	<b>230</b>	<b>337</b>	<b>69</b>	<b>1290</b>

The Board recorded the following deaths during the year 2011:

Members:

Michael Foley
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Retirees & Beneficiaries:

Marilyn Alberice	Joseph Paltrineri
Maurice Berdan	June Price
Daniel Evans	Jean Shinnick
Gloria Heller	Miriam Slotnick
Mary Johnson	Alfred Spada
Michael Kearney	Richard Stevens
Robert R. Lodi	Marjorie Stulce
Albert Maccini	John Thomas
John Maccini	Janet Watson
Daniel O'Brien	

Those members retired during the year 2011 were:

Robert Arduino-MLP (ERI)	Dawn Mich-Police*
Leemarie Bernardo - Assessors*	Ann O'Hearn-School
Joseph Cavanaugh-School	E. Martha Parks-MLP (ERI)
Gary Canoni-Fire	Susan Posner-School
Steve Fadar-DPW	Richard Potter, II-Fire*
Judith Ferretti-School	Mark Ritchey-Fire*

Charlotte Kaufman-School	Jane Rushford-Police
Derek Knight-MLP (ERI)	Marie Schofield-Police
David Lizak-MLP	Benjamin Thomas-School
William Millett-DPW	

\* Accidental Disability Retirement

**Administration of the Non-Contributory System**

The Board continues to administer benefits under the Non-Contributory Retirement System applicable to certain employees who were employed on July 1, 1937 by the Town, and to certain veterans. As of December 31, 2011, one beneficiary was receiving an allowance at an aggregate yearly rate of \$24,402.28 compared to \$34,879 as of December 31, 2010. These allowances are paid from a separate appropriation voted each year by the Town.

**Administration of Retiree Healthcare Benefits**

Article 25 – 2003 Annual Town Meeting established a Group Insurance Liability Trust Fund under the supervision and management of the Retirement Board. The Town voted to appropriate funds in fiscal 2007 and voted an OPEB (Other Post Employment Benefits) Exclusion beginning in fiscal 2008.

In October 2008, the Retirement Board approved the recommendation of Meketa Investment Group for a new asset allocation for the OPEB Funds. Seven Vanguard funds were selected to gain exposure to different asset classes, allowing the Town and Retirement Board to control asset allocation and to further diversify the assets. Assets were transformed from the Vanguard STAR fund to the new mutual funds over the following year.

The current approved target asset allocation and Vanguard mutual funds are as follows:

<b><u>Tickler</u></b>	<b><u>Fund Name</u></b>	<b><u>Asset Class</u></b>	<b><u>Allocation</u></b>
VTSMX	Vanguard Total Stock Market Index	Domestic Equities	30%
VDMIX	Vanguard Developed Markets Index	Foreign Developed Equity	20%
VEIEX	Vanguard Emerging Markets Stock Index	Foreign Emerging Equities	6%
VGSIX	Vanguard REIT Index	Real Estate	6%
VBMFX	Vanguard Total Bond Market Index	Investment Grade Bonds	10%
VIPSX	Vanguard Inflation-Protected Securities	TIPS	16%
VWEHX	Vanguard High Yield Corporates	High Yield Bonds	12%

Respectfully submitted,  
RETIREMENT BOARD  
David N. Kornwitz, Chairman  
Timothy M Furdon, Vice Chairman  
Sheryl Strother  
Bryan Allen  
Timothy Barros

**WELLESLEY RETIREMENT SYSTEM**  
**Table 1 (a)**  
**Income and Disbursements for the year ending**  
**December 31, 2011**  
**(with comparative amounts for 2010)**

**Income**

	<b><u>2011</u></b>	<b><u>2010</u></b>
Contributions from Members	\$3,181,847	\$3,169,796
Appropriation by Town Including Housing Authority)		
Funding Appropriation	3,138,566	2,010,429
Expense Fund	0.00	0.00
Pension Reimbursement from:		
Other Systems	214,260	108,529
Comm of Mass for Cost of Living Payment	188,464	199,436
Other	0.00	0.00
Grants & Other Accounts	34,125	47,213
Interest on Investments	3,504,851	3,154,932
Interest Not Refunded	387	3,220
Profit on Sale of Investments	3,570,226	2,889,115
Increase in Market Value of Equities	<u>11,334,899</u>	<u>21,205,203</u>
<b>TOTAL INCOME</b>	<b>25,167,625</b>	<b>32,787,873</b>

**Disbursements**

Payments on account of:		
Superannuation Allowance	\$5,932,862	\$5,796,436
Disability Allowance	1,105,756	896,630
Survivor Benefits	772,202	747,310
Annuity Payments	<u>1,374,552</u>	<u>1,261,787</u>
<b>SUBTOTAL</b>	<b>9,185,372</b>	<b>8,702,163</b>
Pension Reimbursements to Other Systems	225,081	228,874
Refunds on Account of Member		
Withdrawing or Transferring	582,411	585,796
Administrative Expenses	814,156	699,699
Loss on Sale of Investments	64,281	94,911
Decrease in Market Value of Equities	<u>17,933,641</u>	<u>13,020,559</u>
<b>TOTAL DISBURSEMENTS</b>	<b>28,804,942</b>	<b>23,332,002</b>

**Assets**

Income Less Disbursements	-3,637,317	9,455,871
Assets Beginning of Period	<u>117,384,582</u>	<u>107,928,711</u>
<b>ASSETS END OF PERIOD</b>	<b>113,747,265</b>	<b>117,384,582</b>

**WELLESLEY RETIREMENT SYSTEM**  
**Table 1 (b)**  
**Assets & Liabilities as of December 31, 2011**  
**(with comparative amounts for 2010)**

**Assets/Liabilities**

	<b>2011</b>	<b>2010</b>
Market Value of Equities	\$0.00	\$0.00
Fixed Income Securities	0.00	0.00
Cash	316,012	1,149,730
Interest Due & Accrued	0.00	0.00
Short Term Investments	0.00	0.00
Alternative Investments		
PRIT Cash Fund	1,450,112	114
PRIT Core Fund	111,654,434	116,206,716
Accounts Receivable	602,199	421,155
Accounts Payable	(275,492)	(393,133)
<b>TOTAL ASSETS/LIABILITIES</b>	<b>\$113,747,265</b>	<b>\$117,384,582</b>

**Fund Balances**

Annuity Savings Fund	\$30,360,426	\$29,063,856
Annuity Reserve Fund	6,669,367	6,471,986
Pension Fund	13,534,570	14,191,726
Pension Reserve Fund	63,176,648	67,650,773
Special Fund for Military Service Credit	6,254	6,241
Expense Fund	0.00	0.00
<b>TOTAL FUND BALANCE</b>	<b>113,747,265</b>	<b>117,384,582</b>

**Annuity Savings Fund** consists of the accumulated contributions of present active and inactive members.

**Annuity Reserve Fund** is the fund out of which that portion of benefits paid to retirees is paid, based on their contributions.

**Pension Fund** is the fund out of which the balance of benefits is paid to retirees.

**Pension Reserve Fund** is the fund that is credited with funds to cover future pension costs.