MINUTES OF THE
MUNICIPAL LIGHT BOARD
FEBRUARY 29, 2016

PURSUANT TO notice given the Wellesley Municipal Light Board ("Board") met in the Wellesley Municipal Light Plant ("MLP") Gordon F. Kingsley Board Room, 4 Municipal Way, at 5:30 PM.

PRESENT

Those present included Chair Owen H. Dugan, Commissioners Paul L. Criswell, David A. T. Donohue, Katharine Gibson and Edward J. Stewart, III; MLP Director Richard F. Joyce and staff members Joseph A. Bisol, Kevin P. Bracken, Michael Coppellotti, Trevor P. Criswell, Joanna A. D'Orazio, Debra J. Healy, Cynthia R. Lowe, William H. Marsh, Suzanne M. Newark, Kevin M. Sullivan, Daniel J. Trant and James W. Verner. Also in attendance were: Advisory Representative Scott Tarbox and Ellen F. Gibbs, Michael Zehner and Meghan C. Jop.

APPROVAL OF MINUTES

Upon a motion made by Ms. Gibson and seconded by Mr. Stewart, it was unanimously

VOTED: To approve the January 25, 2016 Public Session Minutes as written.

CITIZEN SPEAK

The Chair presented all of those in attendance with the opportunity to speak on matters of interest with respect to the MLP. No one in attendance wished to speak.

Introductions. Mr. Dugan introduced Ms. Gibbs, Mr. Zehner and Ms. Jop to the MLP staff and asked all others to introduce themselves.

A Unified Plan for the Town of Wellesley ("Unified Plan"). Ms. Gibbs reviewed the need for the Town of Wellesley to provide a comprehensive master plan in accordance with Massachusetts General Law, Chapter 41 (81D). The Planning Board last developed a comprehensive plan in 2007. Currently there is no requirement for a Town-wide strategic plan, however, a new proposed Bylaw (Article 19.12) would require the Board of Selectmen to prepare such a plan every five years. Mr. Zehner discussed the process the Planning Board and Board of Selectmen will follow in the selection of Steering Committee members. Mr. Criswell asked if members of the committee can be representative if input is limited to those two boards. A lengthy discussion ensued with Ms. Jop making a commitment to share Mr. Criswell's concerns with those responsible for appointing individuals to the steering committee. The Board thanked Ms. Gibbs, Mr. Zehner and Ms. Jop for sharing the timeline and goals of the Unified Plan with the MLP.

DIRECTOR'S ITEMS

Financial Statements. Accounting Supervisor Joseph A. Bisol reviewed the January Income Statement. January's profit in 2016 was $32,000 compared to a loss of $455,000 in 2015. A decrease in natural gas prices was primarily responsible for lower purchase power costs. The 2016 year-to-date net profit of $1,755,000 compares favorably to $96,000 for the prior year.

Mr. Bisol also noted the MLP's cash position was $2,928,000 higher but will be reduced once the distributed antenna system costs are reconciled and allocated proportionately. Mr. Stewart asked if February's financial results would be similar to January 2016. Mr. Joyce was of the opinion January and February net profits would be the same. Mr. Bisol referred to the "Fiscal Year 2016 Comparative Operating Statement" and noted the year-to-date Net Income exceeded the forecast by $30,000.

Reliability Report. Supervisory Electrical Engineer Michael Coppellotti presented the second quarter and year-to-date reliability results. For the period October through December 2015 the MLP experienced five outages, all of which were caused by squirrels. During this quarter 32 customers were without power compared to 168 customers for the same period in 2014. The System Average Interruption Duration Index for the first six months of Fiscal Year 2016 was eight minutes compared to the 5-year average of 19 minutes. The Board and staff discussed the two February 2016 outages that were due to heavy winds knocking down large trees.

Distributed Antenna System ("DAS"). Assistant Director Debra J. Healy reviewed the "Top 20 Lessons Learned" from the DAS installation. In identifying the most important lessons the staff answered five questions.

1) What didn't work well?
2) What should have been done differently?
3) What surprises were encountered?
4) What project events weren't anticipated?
5) Were the project goals achieved?

Mr. Dugan discussed his involvement as part of the group that prioritized the lessons learned. Mr. Dugan was most impressed with the level of participation afforded the linemen in all phases of the DAS installation. The Board complimented Ms. Healy and the staff for taking the time to re-evaluate the successes and failures of the DAS installation.

Internet Survey. Trevor P. Criswell recommended that the commercial internet survey be sent out and responses tabulated in-house. The survey is straight forward and is limited to obtaining feedback on internet usage and prices. The Board and staff reviewed the draft survey. Mr. Donohue expressed the need to re-write the introductory paragraph and re-enforce the MLP's desire to provide a high quality internet service. The MLP's electric service is more reliable and less expensive than that provided by the larger utilities; it is the Board's expectation the MLP's internet service would also be superior to the service currently available to commercial customers. The Director was in agreement and would revise the entire introductory paragraph. All Board Members approved the survey and the staff's distribution and tabulation.

Miscellaneous. The Director reviewed the following:

- Eversource settlement payment of $82,552.86 was received;
- American Tower Corporation 43-node estimate;
- Electric service request for three 65-foot cell towers;
- Recognition of 28 employees not taking a sick day in 2015; and
- Newspaper article detailing the Federal Energy Regulatory Commission's review of New England's transmission rates.

Next Meeting. The Board scheduled the next meeting for Tuesday, March 29th prior to the Annual Town Meeting.

ADJOURNMENT

The Board Meeting adjourned at 7:00 PM.

Respectfully submitted,

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Paul L. Criswell, Secretary