

**MINUTES OF THE
MUNICIPAL LIGHT BOARD
JANUARY 16, 2015**

PURSUANT TO notice given the Wellesley Municipal Light Board (“Board”) met in the Wellesley Municipal Light Plant (“MLP”) Gordon F. Kingsley Board Room, 4 Municipal Way, at 7:30 AM.

PRESENT

Those present included Chair Katharine Gibson, Commissioners Paul L. Criswell, David A. T. Donohue and Owen H. Dugan; MLP Director Richard F. Joyce and staff members Joseph A. Bisol, Kevin P. Bracken, Michael Coppellotti, Debra J. Healy, Cynthia R. Lowe, Suzanne M. Newark, Kevin M. Sullivan, Daniel J. Trant and James W. Verner. Also in attendance was Advisory Representative Frank Pinto.

APPROVAL OF MINUTES

Upon a motion made by Mr. Donohue and seconded by Mr. Dugan, it was unanimously

VOTED: To approve the December 22, 2014 Public Session Minutes as written.

CITIZEN SPEAK

The Chair presented all of those in attendance with the opportunity to speak on matters of interest with respect to the MLP. No one in attendance wished to speak.

DIRECTOR'S ITEMS

Hub Building Permit. Superintendent James W. Verner reviewed the application the MLP submitted to the Town of Wellesley Building Department for the distributed antenna system (“DAS”) hub. Mr. Verner met with the Town’s Building Inspector, Michael Grant and plans on meeting with those abutters in close proximity to the Weston Road Substation. The changes to accommodate the hub are minimal with the installation of a 12 foot by 28 foot precast, concrete building the most significant addition. The Board and Mr. Verner discussed the approval process and the expectation the Building Permit would be received on, or about, March 1, 2015. Mr. Joyce informed the Board that the MLP staff would submit an application to the Design Review Board within the next week.

Fiber Cable Award. Assistant Superintendent, Kevin M. Sullivan, reviewed the bids the MLP received in response to Bid Specification #15E-80-146, Single Mode Fiber Optic Cable. The staff ranked each bid based on the “Evaluation of Proposals” criteria (Page 7) in the Request for Proposals. In addition to the submission of all requested documentation and compliance with the January 12, 2015 bid opening deadline, the following criteria was used to award the purchase:

- Compliance with Technical Information standards;
- Schedule for delivery of fiber optic cable; and
- Cost of four individual categories of cable.

In three of the four categories the staff recommended the award of the purchase to the lowest conforming bidder. For the 53,603 feet of 144 strand, single mode fiber optic cable, Mr. Sullivan recommended that the purchase be awarded to the fourth lowest bidder, Arthur J. Hurley Company ("Hurley"). The Hurley bid was approximately \$11,000 more than the lowest bid but had a 6 week delivery compared to 22 - 24 weeks for the low bidder. Mr. Joyce discussed the compressed time schedule for the fiber installation and the possibility of further delays in the receipt of the carrier's approval. Given the MLP's firm commitment to complete the DAS installation and the time required to obtain a purchase order, the Hurley bid was determined to be the most responsive. The Board and staff reviewed the installation schedule and compared the bid results to the DAS budget. Upon a motion made by Mr. Donohue and seconded by Mr. Dugan, it was unanimously

VOTED: To award the following purchases in accordance with the Municipal Light Plant's Bid Specification #15E-80-146, Single Mode Fiber Optic Cable:

- 30,581 feet of 432 count, dielectric, single mode fiber optic cable to Graybar Electric in the amount of \$64,832.00;
- 46,555 feet of 288 count, ADSS loose tube, single mode, fiber optic cable to Arthur J. Hurley Company, Inc. in the amount of \$89,386.00;
- 53,603 feet of 144 count ADSS loose tube, single mode, fiber optic cable to Arthur J. Hurley Company, Inc. in the amount of \$60,035.00; and
- 21,219 feet of 12 count ADSS loose tube, single mode, fiber optic cable to Arthur J. Hurley Company, Inc. in the amount of \$5,729.00.

ADJOURNMENT

The Board Meeting adjourned at 8:00 AM.

Respectfully submitted,

Paul L. Criswell, Secretary