

**MINUTES OF THE  
MUNICIPAL LIGHT BOARD  
AUGUST 26, 2014**

PURSUANT TO notice given the Wellesley Municipal Light Board ("Board") met in the Wellesley Municipal Light Plant ("MLP") Gordon F. Kingsley Board Room, 4 Municipal Way, at 5:30 PM.

**PRESENT**

Those present included Chair Katharine Gibson, Commissioners, Paul L. Criswell, Owen H. Dugan and Edward J. Stewart, III; Municipal Light Plant Director Richard F. Joyce and staff members Joseph A. Bisol, Kevin P. Bracken, Trevor P. Criswell, Debra J. Healy and James W. Verner. Also in attendance was Advisory Representative Frank Pinto.

**APPROVAL OF MINUTES**

Upon a motion made by Mr. Dugan and seconded by Ms. Gibson, it was unanimously

**VOTED:** To approve the July 21, 2014 Public Session Minutes as written.

**CITIZEN SPEAK**

The Chairman presented all of those in attendance with the opportunity to speak on matters of interest with respect to the MLP. No one in attendance wished to speak.

**DIRECTOR'S ITEMS**

**Financial Statements.** The Director reviewed the Fiscal Year 2014 financial results. Net Income for the year was \$899,000 prior to funding the annual Town payment of \$1,000,000. After making the payment the MLP experienced a financial loss of \$101,000. Mr. Joyce reviewed the negative financial impact ISO-New England's policies had on transmission, capacity and energy costs. The Board discussed the need to rollback the 5% rate decrease that went into effect in October 2012. The staff is finalizing the Five-Year Financial Forecast and will present the results at the September 22<sup>nd</sup> Board Meeting. The Board and staff discussed the financial benefits anticipated from the distributed antenna system and the continued importance of reducing the monthly peak demand.

**Administration Building Demolition.** The Board reviewed the summary of responses to the MLP's Demolition Request for Proposals ("RFP"). Six proposals were received and all were deemed to be in compliance. The MLP's consultant, Bristol Engineering Advisors, Inc., ("BEA") performed a detailed review of the low bidder's most recent demolition projects, references and bid documents. Based on this review BEA recommended the award to J. R. Vinagro. The Director provided an overview of the RFP process and agreed with BEA's recommendation. Upon a motion made by Mr. Stewart and seconded by Mr. Criswell, it was unanimously

**VOTED:** To award the contract to remediate all hazardous materials and demolish the old administrative building, 2 Municipal Way, to the lowest, qualified bidder, J. R. Vinagro at a price not to exceed \$286,600.00.

**Recognition of Suzanne M. Newark.** The Board asked that the Minutes reflect their appreciation for the extraordinary effort made by Office Manager, Suzanne M. Newark in the installation of the new telephone system.

**Executive Session.** The Secretary, Paul L. Criswell polled each member for authorization to enter into Executive Session for the sole purpose of discussing and/or updating the MLP's negotiation strategy with respect to the expansion of the MLP's plant assets. Each member responded in the affirmative and the Board entered into Executive Session at 6:15 PM.

**Return to Public Session.** The Board returned to Public Session at 6:30 PM.

**ADJOURNMENT**

The Board Meeting adjourned at 6:30 PM.

Respectfully submitted,

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Paul L. Criswell, Secretary