

**MINUTES OF THE
MUNICIPAL LIGHT BOARD
NOVEMBER 1, 2011**

PURSUANT TO notice given the Wellesley Municipal Light Board ("Board") met in the conference room of the Municipal Light Plant's ("MLP") garage and warehouse, 4 Municipal Way, at 5:30 PM.

PRESENT

Those present included Chairman Thomas E. Peisch and Commissioners William E. Charlton, and Paul L. Criswell, MLP Director Richard F. Joyce and staff members Peter Bracken and Debra J. Healy. Also in attendance was Advisory Representative Richard F. Woerner.

CITIZEN SPEAK

Mr. Peisch presented all those in attendance with the opportunity to speak on matters of interest with respect to the MLP. No one in attendance wished to speak.

DIRECTOR'S ITEMS

MLP Administrative Building Addition. The Director reviewed the results of the General Contractor bids. A total of eighteen (18) bids were received. When contacted the low bidder withdrew the bid due to an error in the estimate. The second lowest bidder, MCM USA LLC met all requirements and was recommended for selection. The General Contractor bid price of \$2,534,000 placed the building addition cost well within the price range projected by Gienapp Design Associates, LLC.

The Board and staff discussed construction funding and the MLP's ability to pay for the addition with available funds. Based on the construction estimate provided by the Permanent Building Committee the Director recommended that the Board appropriate \$819,975 under Warrant Article 6 of the November 14, 2011 Special Town Meeting. This appropriation, along with the 2010 appropriation of \$1,920,000 provides total construction funds of \$2,739,975. Of this amount approximately \$206,000 will be set aside to cover potential contingencies.

The Board and staff discussed the need to vacate the existing administrative building and the savings provided by new construction versus renovating the 70-year building. Mr. Criswell and Mr. Charlton expressed their appreciation for designing a building that will be highly energy efficient. Upon a motion made by Mr. Criswell and seconded by Mr. Peisch, it was unanimously

VOTED: To approve the transfer of \$819,975 under Warrant Article 6 of the November 14, 2011 Special Town Meeting to the Permanent Building Committee; funding to be used to construct an 8,220 square foot administrative office addition to the existing garage and warehouse.

ADJOURNMENT

The Board Meeting was adjourned at 6:30 PM.

Respectfully submitted,

Paul L. Criswell, Vice Chairman