



TOWN GOVERNMENT STUDY COMMITTEE
MEETING ADVISORY COMMITTEE

JUNE 10, 2015

Agenda

- Budget Process Feedback
- Work Plan
- Land Use
- Time Line

BUDGET PROCESS FEEDBACK

Do you have any recommendations on how to improve the current budget process?

Would it be helpful for Advisory to see the entire town budget prior to reviewing individual budgets?

Are there benefits to seeing and reviewing the capital and operating budgets together?

Should Advisory be “at the table” when the guidelines are being developed ?

In most of the towns we studied, members of the Advisory/ Finance Committee served multiple terms - or at least longer than three years. Do Advisory members have view on whether we should aspire to such a model? If so, what are the impediments to achieving such a goal?

WORK PLAN

TGSC focus on

- Strategic Plan
- Town Manager
- Land Use Division
- Elected/Appointed Official/Boards

LAND USE - DRAFT RECOMMENDATIONS

To establish a Land Use Division comprised of the following boards/departments:

Departments	Board/Committee
Planning Department	Planning Board
ZBA Executive Secretary	Zoning Board of Appeals
Natural Resources Department	Natural Resources Commission
Building Department	Wetlands Protection Commission
	Historical Commission
	Design Review Board
	Historic District Commission
	Wellesley Housing Development Corp.
	Neighborhood Conservation District Commission

LAND USE - DRAFT RECOMMENDATIONS

- **To establish the position of Land Use Division Director, whose responsibilities will include:**
 - Provision of appropriate administrative and staffing support for Division departments and boards
 - Administration of all personnel matters within the Division
 - Development and administration of a Division and departmental budgets
 - Coordination of the technology needs within the Division
- **Propose that one of the existing Deputy Director positions be assigned the responsibilities of the Land Use Director**

LAND USE – ZONING ENFORCEMENT

- Recommendation to establish the position of Local Enforcement Officer to handle discrete areas of zoning enforcement
- Withdrawing this recommendation pending the outcome of a review of of Building Department workflow and staffing

TIMELINE – SUMMER/FALL 2015

- June: Meetings with Boards
- Summer
 - Process Feedback
 - Review and revise Draft Recommendations
 - Draft bylaws and special act
- September:
 - Roll-out package of Final Recommendations, job descriptions, and proposed bylaws and special act
- September/October:
 - Further meetings for TMMs, residents, boards and staff
- November 2 and 3 Special Town Meeting:
 - Presentation of recommendations for action by Town Meeting

CONTACT US

- Feedback, questions, comments, suggestions:
 - Please contact us at
 - TGSC@wellesleyma.gov
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