

REPORT OF THE TOWN CLERK

The office of the Town Clerk serves as the repository of vital records for the town; conducts all activities related to census, elections and voter registration; issues a variety of licenses and permits; and serves as the office of record for a variety of public filings. A staff of three assists the Clerk in carrying out the various functions of the office.

Census and Elections

The Town Clerk's Office conducted 2 elections in FY 2014: Annual Town Election March 4, 2014; Special Town Election May 20, 2014.
The March 2014 election participation rate was 18%.

The administration of elections requires the assistance of over 90 poll workers and the cooperation of the Department of Public Works, the Wellesley Public Schools, the Police Department, and NIS/IT department. Without the support and cooperation of these departments and citizens we would not be able to fulfill our mandate.

The Board of Registrars of Voters is charged with the responsibility of certifying the validity of voter signatures on registrations, absentee ballots, nomination papers and petitions. As of the March 2014 election the Town of Wellesley had 15699 registered voters.

The members of the Board of Registrars for FY 2014 were: Jane Kettendorf, and George P. D. Porter, Republicans, and Dante Degruttola, Democrat, who served as chair and Kathleen F. Nagle, Unenrolled.

Town Meeting

The Town Clerk is responsible for keeping and publishing the minutes of Town Meeting. There were 2 Special Town Meetings requiring 3 sessions beginning December 9, 2013 and ending December 16, 2013. The 2014 Annual Town Meeting met for 5 sessions, beginning March 31, 2014 and ending April 16, 2014. There was also a Special Session within the Annual town Meeting on April 8, 2014.

Vital Records and Miscellaneous

During the period July 1, 2013 to June 30, 2014 the office processed:

215	Birth records
95	Marriage Intentions
123	Death records.
114	Business Certificates (D/B/A)
3057	Dog Licenses

Staffing

Office staff of Jacqui Carmisciano, Assistant Town Clerk, Diane Innes, Elections and Voter Registration Administrator, and Lynn Conover, part time Clerical Assistant ably support all the functions of the office.

Respectfully submitted,

Kathleen F. Nagle
Town Clerk