

Board of Selectmen Meeting: December 14, 2015
Present: Murphy, Freiman, Gibbs, Searle, Morgan
Also Present: Larsen, Jop
Minutes Approved: December 21, 2015

Warrants Approved: None

1. Citizen Speak

None

2. Audit Committee

Sheryl Strother, Finance Director, members of the Audit Committee (AC) Jack Haley, Larry Petzing, Peter Cory and Town Auditors Todd Jurczyk, Jim Bowers and Mike Nelligan joined the Board. Mr. Haley updated the Board on the activities of the Audit Committee. He noted that they will review a recommendation on whether or not to reappoint Powers and Sullivan for another two-year term. He also reviewed the different reports issued by the Auditors. He reviewed significant items of interest, comments on the status of the Business Office, and comments related to the 2015 Management Letter.

3. Building Department – FY17 Budget

Mike Grant, Building Inspector joined the Board in order to present the Building Department operating budget. He noted he is proposing two staffing changes. He began by reviewing the number of permits issued by the Building Department, noting that as of November 30, the Building Department has issued 4101 permits which is a higher number than in years past. He noted the office productivity has two choices: commit to reviewing permits faster or making the staff available to the public as they have been doing. He was of the opinion these are the only options as they are unable to do both. Mr. Grant requested that the plumbing inspector position be changed from 30 part-time per week to 35 full-time hours per week. He is also requesting that the 19 hour a week Building Inspector position be changed to a full time position. Mr. Larsen noted that the Town needs to rethink the workflow in regards to Land Planning and an effort needs to be made to make the Building Department more efficient. He also noted that the Building Department has the worst office space in the Town relative to customer service, staff space, and work done in the office. He discussed the recent progress being made in the Building Department.

4. Council on Aging (COA)– FY17 Budget

Gayle Thieme, Council on Aging Director, Tom Keeley, Council on Aging Treasurer and Linda Clifford Assistant Director of Senior Services joined the Board. Ms. Thieme noted that there are two main areas in the COA that have seen significant growth, both transportation services and programs. She reviewed the major improvements to the Transportation Services this year. Ms. Thieme noted that there has been more than a 20% increase in COA Bus Ridership in this Fiscal Year, and that programming has seen major growth, including 105% increase in intergenerational programs and 159% increase in the meal program. She noted the COA has had to relocate some programs in order to accommodate greater enrollment. She reviewed the COA FY17 goals noting they will meet the needs of the COA within the

2.5% recommended guidelines excluding the Wellesley Community Center rent increase. She reviewed a breakdown of the costs associated with the \$11,809 increase to the COA Budget.

5. Executive Directors Update

Minutes

Upon a motion made by Ms. Gibbs and seconded by Ms. Freiman the Board voted (5-0) to approve the minutes of the December 3, 2015 and December 5, 2015 Board of Selectmen Meetings.

Gifts

Upon a motion made by Ms. Gibbs and seconded by Ms. Freiman the Board voted (5-0) to accept the following gifts to the Council on aging:

\$20 from James M. Carter

\$25 from Catherin Puckatch

\$50 from Dorothy Reed

\$50 from Ann H.Cunningham

\$125 worth of grocery store gift cards from Peter Woodcock and

\$1000 from the Estate of Francis C. Genovese

Historical Commission Appts.

Upon a motion made by Ms. Gibbs and seconded by Ms. Freiman the Board voted (5-0) to appoint the following members to the Historical Commission as requested from the Historical Commission Chair.

Arvid Von Taube, 161 Cliff Road with a term to expire June 30, 2018

Rise Shepsle, 35 Forest Street with a term to expire June 30, 2018

Grant Brown, 7 Edge Hill Road with a term to expire June 30, 2016

Michael Racette, 21 Fairbanks Avenue as an alternate with a term to expire June 30, 2016

Diogo Teixeira, 9 Livermore Road as an alternate with a term to expire June 30, 2016

Emily Maitin, 16 Cranmore Road as an alternate with a term to expire June 30, 2017, and

Robert Carley, 33 Atwood Street as an alternate with a term to expire June 30, 2018

Appoint Sara Schnorr as Special Counsel to WHDC

Upon a motion made by Ms. Gibbs and seconded by Ms. Freiman the Board voted (5-0) to appoint Sara Schnorr as Special Counsel to the Wellesley Housing Development Corporation.

6. Town Meeting & related matters

Mr. Murphy noted that the Board had previously discussed using February 1 and February 2 for Special Town Meeting. He reviewed upcoming meeting details related to the proposed bylaws for Budget Amendments on January 5th and January 9th. Mr. Morgan asked that the meetings be televised. Ms. Searle expressed to viewers the need to get additional amendments in as early as possible.

Call Special Town Meeting and Open Warrant

Upon a motion made by Ms. Gibbs and seconded by Ms. Freiman the Board voted (5-0) to call a Special Town Meeting on February 1, 2016 and set the following dates:

- Open the Warrant – December 14, 2015
- Close the Warrant – Friday, December 18, 2015, 5:00pm
- Motions due to the Selectmen’s Office – Friday, January 15, 2016, 5:00pm
- Start of Special Town Meeting – Monday, February 1, 2016, 7:00pm, at the Wellesley Middle School

Call Annual Town Meeting and Open Warrant and Set Date of Annual Town Election

Upon a motion made by Ms. Gibbs and seconded by Ms. Freiman the Board voted (5-0) to call the 2016 Annual Town Meeting and set the following dates:

- Open the Warrant – December 14, 2015
- Close the Warrant – Wednesday, December 30, 2015, 5:00pm
- Motions due to the Selectmen’s Office – Friday, March 4, 2016, 5:00pm
- Start of Annual Town Meeting – Monday, March 28, 2016, 7:00 pm, at the Wellesley Middle School
- Date for the 2016 Annual Town Election – Tuesday, March 15, 2016

The Board considered extending the closing of the Warrant by one week in order to allow ample notice in the newspaper.

Upon a motion made by Ms. Gibbs and seconded by Ms. Freiman the Board voted (5-0) to rescind the vote on the Special Town Meeting with respect to the opening and closing of the Warrant.

Upon a motion made by Ms. Gibbs and seconded by Ms. Freiman the Board voted (5-0) to call a Special Town Meeting on February 1, 2016 and set the following dates:

- Open the Warrant – December 14, 2015
- Close the Warrant – Thursday, December 24, 2015, 12:00pm
- Motions due to the Selectmen’s Office – Friday, January 15, 2016, 5:00pm
- Start of Special Town Meeting – Monday, February 1, 2016, 7:00pm, at the Wellesley Middle School

7. Old/New Business

Mr. Larsen reviewed the number of Boston Marathon invitational entries in years past and noted the proposed allocation for deploying 17 initial entries this year. The plan is to keep 5

entries in reserve as they deliberate on some of the requests. He reviewed caveats included with the distribution of these initial entries.

Ms. Searle questioned whether they could start the meeting late in the afternoon so they could get out earlier due to the holiday. The Board noted they would start earlier.

The Board of Selectmen's meeting was adjourned at 8:35 pm.