

**Board of Selectmen Meeting: July 28, 2014**  
**Present: Searle, Gibbs, Tsagaris, McCauley, Murphy**  
**Also Present: Larsen, Jop, Harrington**  
**Minutes Approved: 8/18/14**

Meeting Called to order at: **7:00pm**

**Warrants Approved:**

**Announcements:** Ms. Searle announced a few of the upcoming Recreation Department concerts as well as Movie Night at Morses Pond. She also announced that the Trails Committee will host another North 40 Walk on August 9.

**1. Citizen Speak**

none

**2. Executive Director's Update**

Minutes

**Upon a motion by Ms. Tsagaris and seconded by Ms. Gibbs, the Board voted (5-0) to approve the minutes of the July 14, 2014 Board of Selectmen's meeting.**

Mr. Larsen updated the Board on the status of the Library garage flood following the heavy rains earlier in the morning.

Appointment of Election Workers

Mr. Larsen noted that officers needed to be appointed for the upcoming elections and briefly reviewed the roster of individuals who would like to serve in the capacity from the Town Clerk.

**Upon a motion by Ms. Tsagaris and seconded by Ms. Gibbs, the Board voted (5-0) to appoint Election Officers as listed in a memo from the Town Clerk.**

Mr. Larsen noted that if anyone was interested in being an election officer to contact the Town Clerk's office.

**3. North 40 Update**

Mr. McCauley noted that at the last meeting there was a motion seeking a reserve fund transfer in the amount of \$75,000 from the Advisory Reserve Fund, which was approved last week by Advisory. \$130,000 has now been allocated to support the North 40 Committee in their activities. He reviewed a meeting with representatives of Wellesley College on the status of current actives in regards to onsite investigations as well as an environmental review and real estate analysis. He noted the Town may receive information on some results in late August. He further noted that the North 40 Committee has interviewed and selected a visioning consultant, and will be finalizing the contract with Dodson and Flinker, Inc. with Brovitz Community Planning and Design. He noted the

Committee has received departmental reports regarding the impact of the North 40 on Town services and ideas for the North 40. The North 40 Committee hopes to share this information with the visioning consultant and have public sessions in September. Ms. Jop noted that Haley & Aldrich, the College's environmental consultants, has requested access to drive heavy equipment over the Cochituate Aqueduct. She noted the Town has asked for an access agreement to be signed with the College indemnifying the Town as well as creating insurance provisions should anything happen due to the weight of the equipment. She reviewed the status of this agreement.

**Upon a motion moved by Ms. Tsagaris and seconded by Ms. Gibbs the Board voted (5-0) to authorize Don McCauley to sign the access agreement on behalf of the Board.**

#### **4. 900 Worcester Update**

Mr. McCauley noted that due diligence has commenced on the 900 Worcester Site. Test pits have been completed and the underground storage tanks will be removed shortly.

#### **5. FY14 Closing Update**

Mr. Larsen reviewed a memo sent by the Finance Director which summarized her expectations of the results of the FY14 fiscal close. The memo discussed anticipated revenues, and expenditures. Mr. Larsen noted that the outcome is better than what was projected in the Town Wide Financial Plan.

#### **6. Agenda Format**

Ms. Searle reviewed a meeting in which she and Ms. Gibbs discussed the agenda format, specifically the Project & Other Updates section. She noted that these items may not be necessary every week and if needed, the topic would become an agenda item. She asked that Projects & Other Updates be eliminated from the Agenda.

#### **Old Business/New Business**

Mr. Larsen noted that the dates for the two sessions to discuss the Town Wide Financial Plan have been set for October 1, and October 16. The sessions will be held at the Wakelin Room at the Library and Town Meeting Members and Board members will be invited to attend.

Mr. Larsen noted that copies of the American Medical Response (AMR) exception reports were included in the Friday Night Mail.

Ms. Searle noted that on September 3, the Board of Selectmen will attend the meeting of the Town Government Study Committee. They will receive questions beforehand so they may be prepared, and former Selectmen will be invited as well.

Mr. Larsen reviewed the phone implementation at various buildings and noted that it went favorably. He noted that in the coming months the rest of the town buildings will make a similar switch and be on one integrated system.

Ms. Jop reviewed the status of the VW Site. She noted that under the Third Amendment to Development Agreement there were specific deadlines that the VW would need to submit plans for their work. The plans submitted in April were substandard and were denied by the various permitting departments. Federal and VW were given a list of items that needed to be in the plans. Verification was received from ZBA that everything has been turned in. They will not be going forward for site plan approval until October given the ZBA's docket is filled with Town projects for August and September.

Ms. Tsagaris updated the Board on the status of the Tolles-Parsons Center. She noted that test pits have been completed on the site this week. The Town will begin to move forward with the PSI application. PBC is looking to have the application completed in September when Schools are back in session.

Mr. Murphy questioned what information needs to be gathered in preparation for the Budget Guideline talks in September, as well as a timetable for when this information will come in. Mr. Larsen noted that FY14 books need to be closed to get a definitive position and figure on Reserves. Financial Services knows what State Aid will look like and they will do pre budget scrub on capital projects for the next year. He noted that they will do an internal analysis on how the budget should look next year absent service enhancements.

Andy Patten, Advisory Chair, joined the Board. Mr. Patten noted he was pleased with the vote for the \$75,000 fund transfer request for the North 40. He noted that this year's Advisory Committee is relatively young. He noted that they would like to be available to the Board to do parallel work as activities around different projects come forward

**The Board voted to go into Executive Session to discuss pending litigation, acquisition of 900 Worcester Street and acquisition of the North 40.**

Ms. Searle noted that the Board's next meeting is on August 18.

## **7. Executive Session**

- **900 Worcester Street**
- **North 40**

See executive session minutes.

**The Board of Selectmen meeting adjourned at 9:15pm**