

Special Board of Selectmen Meeting – October 30, 2012
Held at offices of Grindle, Robinson, 40 Grove Street
Present: Searle, Tsagaris, Gibbs, Babson (McCauley was absent)
Also present: Larsen and Robinson
Call to order: Meeting called to order at 7:00 pm.
Warrants approved: None

1. Bylaw provisions related to facilities maintenance projects

Mike Eby and Steve Gagosian, representing the Permanent Building Committee joined the Board for a discussion of the Town Bylaw provisions related to facilities maintenance projects, e.g., the provisions that require the PBC to manage any such projects that exceed \$25,000 (Article 14.9(c)) in value or are to be bonded (Article 14.9(a)). Mr. Eby is resigning from his position as chair of the PBC and is concerned that Al Robinson (Town Counsel) and Jim Goodhue (Mr. Robinson's colleague at Grindle, Robinson) ensure the continuity of the Town's contracting disciplines. Recognizing the differences between large building projects managed by the PBC and smaller projects managed by the Facilities Maintenance Department, the group agreed there is a need for a standard "short-form" contract and established contract administration procedures. Mr. Larsen committed to convene a group to work on this, such group to include himself, Joe McDonough, Kathy Mullaney, Mr. Robinson, and a DPW representative (Dave Hickey or Mike Pakstis).

The group also discussed the merits of realigning the PBC staff resources under the Facilities Maintenance Department. Mr. Eby strongly believes the PBC needs to maintain its independence and complete authority to fulfill its responsibilities on projects assigned to them, i.e., they need to retain full control over their assigned staff. Mr. Larsen noted that if the PBC staff were realigned to Facilities Maintenance, the FMD Director would be fully accountable to the PBC in a customer service context, as he currently is to the Library Trustees, the Recreation Commission and the School with regard to their respective facilities. While the group sees potential merit to this realignment, it was agreed that we should allow more time for the new Facilities Maintenance organization to mature, and our near-term efforts should be limited to increasing the thresholds specified in the Bylaw.

In conclusion, Mr. Eby recommended that the \$25,000 threshold (Article 14.9(c)) be elevated to \$250,000 and the reference to bonded projects (Article 14.9(a)) should be eliminated.

2. Other Matters

The Board voted (4-0) to appoint Derek Redgate as an Associate Member of the Zoning Board of Appeals for a term to expire June 30, 2013.

The Board voted (4-0) to approve the minutes of the Board of Selectmen meetings on October 2, 15 and 22, 2012.

The Board voted (4-0) to allow free parking for shoppers in Wellesley Square at 2-hour and 4-hour parking spaces on street and in municipal parking lots from December 10, 2012 to December 26, 2012. This free parking does not apply to any long term or all-day parking spaces used by commuters and employees.

The Board discussed the broadcasting of holiday music on sidewalks during the holiday period and agreed this would be acceptable.

The Board voted (4-0) to approve the FY14 Budget Guidelines as summarized in the draft letter provided by the Executive Director.

The Board voted (4-0) to approve the draft charge to the School Facilities Task Force, as amended.

The Board discussed the composition of the School Facilities Task Force and whether it should include two members of the School Committee and Board of Selectmen, respectively. It was agreed that MS. Searle should continue to press Diane Campbell (Chair of the School Committee) on the merits of having a single member from each Board, as was the case with the High School Building Committee.

The Board voted (4-0) to ratify the Chair's signature of the revised Project Funding Agreement (PFA) and two Budget Revision Requests (BRR's) related to the Massachusetts School Building Authority (MSBA) reimbursement for the High School project.

At 8:45 the Board was polled all aye to adjourn.