

**SUSTAINABLE ENERGY COMMITTEE**

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Ellen Korpi, Chair
Scott Bender
Richard Joyce
Suzy Littlefield
Laura Olton
Barbara Searle
Steve Tolley

Sustainable Energy Committee Minutes – May 3, 2013
Juliani Room – Town Hall, 7:45 am**Committee Members Present:**

Ellen Korpi, Chair
Richard Joyce
Suzy Littlefield
Barbara Searle
Steve Tolley

Guests: Alan Hebert, Energy Manager, Wellesley Facilities Maintenance Department and Ann Rappaport, Advisory Committee

Old Business**Minutes Approved: April 4, 2013**

Metric Tracking – Steve Tolley, Dick Joyce and Allen Hebert reported that they had worked out the process and template for monthly metric reporting of utility usage performance for the 20 municipal and school buildings.

Action Steps:

1. Barbara Searle will follow up with the DPW to arrange for them to share their monthly numbers with Allen Hebert for inclusion in the reports
2. Dick Joyce will provide the paperwork to Barbara Searle so that the Selectmen can authorize someone at the MLP to have access to the State's Mass Insight reporting program.
3. Steve Tolley will do a final polish of the report template with monthly tabs and year to date tallies.

Building Champions Report – Suzy Littlefield will interview Janice Coduri who has done a great job reducing the carbon footprint at the library so her experience can be used as an example in articulating to the other 19 Building Champions what is expected of them.

Action Steps:

1. Interview Janice Coduri

2. Meet with Hans Larsen and David Lussier to plan launch of the initiative

POWER TO \$AVE Report – Dick Joyce reported that year to date through the end of April there were 202 completed energy audits, 53 by Energy New England and 149 by National Grid. There are 52 more scheduled. Several more promotional initiatives remains as listed below:

Action Steps:

1. Ellen Korpi will send out an announcement through the Town Hall email announcement system and to the chairs of the various Town Boards
2. The League of Women Voters will do their email blast
3. The MLP will promote the program at their Open House during Wellesley Wonderful Weekend
4. The program will be promoted at the Middle School Green Fest

RGGI Report – Dick Joyce reported that progress will not commence until after the budget process is complete on Beacon Hill.

Transportation Report –

Action Step: Suzy Littlefield and Ellen Korpi will meet with Ellen Gibbs who heads the Selectmen’s Transportation Committee and Diane Campbell, Chair of the School Committee to discuss a) a focus group at one school to better understand the dynamics of school transportation and b) the need for transportation implications to be considered in the Schools’ new Strategic Plan/Redistricting.

Wellesley’s Green Collaborative – Ellen Korpi reported that feedback is enthusiastic and communication has been fostered among the group members.

Action Steps:

1. Laura Olton is coordinating the effort to create a Green Welcoming Package for new residents that will include information and contacts for the member organizations of the Collaborative
2. Ellen Korpi is awaiting word from the Selectman’s office as to when we can post this information on the Town’s website

Energy Manager’s Report – Written summary is attached. The committee requested that we receive regular reports on performance of utility usage and that periodically this include information on cost avoidance and pay back estimates for capital plans.

New Business:

Budget Process – Ellen Korpi reported there is \$4,237.50 remaining in the \$6,000 budget for FY 2013.

Motion – The Chair shall have the discretion to spend up to \$250 with notification sent afterwards to the Committee. Amounts greater than \$250 will require a majority vote approval by the Committee. Passed unanimously.

Motion – Allocate \$500 to the Middle School Green Fest in exchange for the students signing up at least 10 homes for POWER TO \$AVE. Passed unanimously.

Recertification as Green Power Community – Dick Joyce recommended that we hold a media event in September including dignitaries to honor the large users who are again supporting **POWER TO CHOOSE**.

Action Step – Barbara Searle will call Alice Peisch to launch the process of how to proceed.

Biogas Electric Generation – It was decided to research this issue to see if there is an appropriate way for Wellesley to extend its participation in this energy source beyond the Granby landfill project.

Action Step – Dick Joyce, Steve Tolley, Barbara Searle and Ellen Korpi will have a conference call next week to develop the initial Action Plan.

Meeting Adjourned at 9:05 am.

Facilities Maintenance Department's Energy Manager's
Project Update for May 3, 2013 SEC Meeting

- Recently completed an energy conservation measure workshop with FMD Director and Managers to discuss and identify feasible ECMs for Wellesley's school and town buildings. Will now calculate costs, savings, and simple payback for evaluation and prioritization of projects in Capital Plan.
- Continuing to work with MLP on pursuing M.G.L. Section 25A Paragraph 14 (i.e., "A state agency, building authority or local governmental body may contract for energy conservation projects that have a total project cost of \$100,000 or less, directly and without further solicitation, with electric and gas utilities.")
- Preparing Project Manuals, Specifications, and Bid Documents for \$214k of HVAC Maintenance and Upgrade projects at Bates, Fiske, Hardy, Hunnewell, Main Library, Middle School, PAWS, Schofield, Sprague, and Upham.
- Preparing Specifications and Bid Documents for approximately \$100k of Metasys Maintenance and Upgrade Project at Bates, Fiske, Hardy, Hunnewell, Middle School, PAWS, Schofield, Sprague, and Upham.
- Working with Viking, Johnson and EMS Controls to design-build a cost-effective, integrated building control system network for the School and Town buildings.
- Continuing to work with WattStopper to reprogram lighting control panels at MS, Port Lighting to upgrade auditorium/stage lighting control system at MS, and RAB/Northeast Electric to design-build \$70k of LED parking lot lighting projects at Bates and Sprague.
- Continuing to measure kW and power factor in school and town buildings (now at Warren) to evaluate the need for power factor correction equipment.
- Continuing to summarize and evaluate year-to-date (YTD) energy costs for school and town buildings on a monthly basis.
- Recently completed one of three Massachusetts Certified Public Purchasing Official (MCPPO) training programs. Will schedule second training session for sometime within the next few months.