

# WELLESLEY RECREATION



Something for Everyone



## 2014 WINTER PROGRAMS

 Find us on Facebook

781-235-2370 | [www.wellesleyma.gov/recreation](http://www.wellesleyma.gov/recreation)  
Warren Building | 90 Washington Street | Wellesley, MA 02481

# Never A Dull Moment...

The Wellesley Recreation Department offers programs year round and publishes seasonal brochures for fall, winter, spring/summer programs. Registration is held four times a year.

All Recreation Department programs are self-supporting. Fees charged for programs cover the cost of materials, pay instructor salaries and help defray other costs. Non-residents may register for classes and are charged a \$10 non-resident fee.

The Wellesley Recreation Commission consists of five elected members, who meet regularly to review policy and procedures. The Commission welcomes community input.

A Director, Assistant Director, Program Administrator, and a part time Public Relations and Marketing Coordinator, two secretaries and two custodians staff the Warren Building, home of the Recreation Department. Program instructors and part time employees are hired on a seasonal basis. We are always interested in speaking to potential instructors.

All recreation facilities are maintained by the Park & Tree Division of the Wellesley Department of Public Works.

## RECREATION DEPARTMENT STAFF

**Jan Kaseta**, Director  
**Matt Chin**, Assistant Director  
**Kevin Ryder**, Program Administrator  
**Melissa Roy**, PR & Marketing  
**Kris Bemis**, Secretary  
**Mary Ward**, Secretary  
**Ron Colleton**, Custodian  
**Glen LePage**, Custodian  
**Dot Gagne**, Custodian

## RECREATION COMMISSION

**Andy Wrobel**, Chairperson  
**Steve Burt**, Vice Chairperson  
**James Conlin**  
**Tom Harrington**  
**Tripp Sheehan**



## HAVE A QUESTION? CALL: (781) 235-2370

**Jan Kaseta** for: Field use, SUMMERTIME concerts and any comments or concerns. [jkaseta@wellesleyma.gov](mailto:jkaseta@wellesleyma.gov)

**Matt Chin** for: All adult programs and Morses Pond including summer jobs at the beach. [mchin@wellesleyma.gov](mailto:mchin@wellesleyma.gov)

**Kevin Ryder** for: All youth programs including summer camp counselor positions. [kryder@wellesleyma.gov](mailto:kryder@wellesleyma.gov)

## Important Phone Numbers

### TOWN DEPARTMENTS

DPW	781-235-7600
Health Department	781-235-0135
High School	781-446-6290
Middle School	781-446-6235
Natural Resources Comm.	781-431-1019 ext 2290
Parks Department	781-235-7600 ext 3335
Recreation Department	781-235-2370
School Administration	781-446-6200

### SPORT LEAGUES

Little League	<a href="http://welleslylittleleague.org">welleslylittleleague.org</a>
Men's SloPitch Softball	<a href="mailto:jrussell@ddjcap.com">jrussell@ddjcap.com</a>
Wellesley Youth Football	<a href="http://wellesleyyouthfootball.com">wellesleyyouthfootball.com</a>
Swim Association	<a href="http://wellesleyswim.org">wellesleyswim.org</a>
United Soccer Club	<a href="http://wellesleysoccer.org">wellesleysoccer.org</a>
Wellesley Tennis Association	781-237-0084
Wellesley Youth Basketball	<a href="http://wellesleybasketball.org">wellesleybasketball.org</a>
Wellesley Youth Hockey	<a href="http://wellesleyyouthhockey.org">wellesleyyouthhockey.org</a>
Wellesley Youth Lacrosse	<a href="http://wellesleylacrosse.org">wellesleylacrosse.org</a>
Adult Co-Ed Softball	<a href="mailto:jalden@hertz.com">jalden@hertz.com</a>

# Winter 2014

## Wellesley Recreation Scholarship Program

*Recreation scholarships are for Wellesley Residents ONLY.*

### RECREATION DEPARTMENT CAMPS:

Camp Scholarship requests must be made through the Wellesley Friendly Aid Association: 219 Washington Street; 781-235-3960. Friendly Aid procedures must be followed in order to be considered for Friendly Aid & Recreation scholarship money. You are urged to contact Friendly Aid in early December if you are interested in Camp Joey, Camp Quest, Camp Odyssey or Project Extreme. You must register for camp at the Recreation office. Please do this at the beginning of the registration period as we will not hold spots. There is no guarantee that your child will have a spot for the entire summer. They may be placed on a waiting list. Camp registration dates will be in the winter Recreation brochure. You will be required to pay the camp deposit fee at the time of registration. The deposit fee is not covered by Friendly Aid or other scholarship funds. The Recreation Department will match the number of weeks that are covered by Friendly Aid. For example, if Friendly Aid is covering the cost of two weeks of camp, Recreation will also cover two weeks of camp. There is no guarantee that your child will receive funds for an entire summer of day camp.

**Download Application Forms**

@ [www.wellesleyma.gov/recreation](http://www.wellesleyma.gov/recreation)



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# ONLINE REGISTRATION

[www.wellesleyma.gov](http://www.wellesleyma.gov)

The Wellesley Recreation Department now provides online program registration. Online registration spaces will be limited, which will allow those who do not have access to the system to register using other methods. *We **HIGHLY recommend that you sign in to the online system a few days before registration to make sure that your account is working properly.*** You will need a username and password in order to utilize the online program registration system. Call the Recreation Office during regular office hours (M - F, 8:30 am - 4:30 pm) to receive your username and password.

## Registration Days & Start Times

<b>Online</b>	<b>Resident</b>	Upon receipt of this brochure via email/mail
	<b>Non-Resident</b>	Tuesday, December 17 @ 7 am
<b>Traditional</b>	<b>Resident</b>	Upon receipt of this brochure
	<b>Non-Resident</b>	Tuesday, December 17 @ 8:30 am



## Traditional Registration



**WALK IN**  
 Recreation Office  
 90 Washington St  
 Monday - Friday  
 8:30 am - 4:30 pm



**BY FAX**  
 (781) 237 - 3558  
 Use your VISA or MasterCard



**BY MAIL**  
 To Recreation Dept.  
 90 Washington St.  
 Wellesley, MA 02481



**BY PHONE**  
 (781) 235 - 2370  
 8:30 am - 4:30 pm  
 Use your VISA or MasterCard

All registrations must now be entered directly into our system.  
 Should you choose to walk in or phone in, your patience would be appreciated.

	<u>Date</u>	<u>Starting Time</u>	<u>Ending Time</u>
<b>Residents:</b>	Upon receipt of the brochure	8:30 am	4:30 pm
<b>Non - Residents:</b>	December 17	8:30 am	4:30 pm

### REGISTRATION POLICY

- Resident Registration begins on the designated “**Resident Registration Date.**”
- Non residents may register for programs on the “**Non-Residents Registration Date**”
- Any registrations received by mail before 8:30 am on the advertised date of registration will be processed on the advertised registration date.
- Non-resident fee is \$10 per class.

**REFUND POLICY**

**FULL REFUND FOR A CANCELLED CLASS. IF A PROGRAM MEETS MORE THAN 4 TIMES**

Refund minus a \$20 administrative fee if you notify the Recreation Department prior to the second class. No refunds/credits anytime after the second class.

**IF A PROGRAM MEETS 4 OR FEWER or MEETS FOR FIVE CONSECUTIVE DAYS (i.e. CAMPS, VACATION PROGRAMS & SKIING)**

Refund minus \$20 administrative fee if you notify the Recreation Department five business days before the start of the class. No refunds/credits anytime after five business days before the start of the class.

**COOKING CLASSES**

No refunds for cooking classes if you withdraw 3 business days or less before the first class. Withdrawal from a cooking class 4 business days or more before the 1st class, there will be a \$20 administrative fee.

**CLASS SPECIFIC REFUND POLICY**

Please note that there maybe a specific refund policy for a particular class. The specific policy information will be noted in the class description or in a text box near the class description.

**GENERAL INFORMATION**

Register for members of your immediate family only.

**PAYMENT**

Non Residents add \$10 per course. By check payable to Town of Wellesley, Cash, VISA or MasterCard

NOTE: There will be a \$25 additional fee for checks returned by the bank.

**COURSE CANCELLATION**

Classes that do not attain the minimum enrollment will be cancelled 48 hours prior to the scheduled start date. Full tuition will be refunded. We reserve the right to reschedule or change classes. You will be called if your class is cancelled, otherwise, plan on attending.

**AGE POLICY**

Children must be the proper age on the FIRST DAY of class.

**COURSE CONFIRMATION**

If you provide your email address you will receive an email confirmation/receipt. If a class has reached its maximum enrollment, you can place your name on the waiting list by using the online registration system. If a class does not meet the minimum participant requirements, it will be cancelled and you will be notified. Otherwise, please plan on attending the course.

**MAKE UP CLASSES**

All attempts will be made to reschedule classes that have been cancelled due to inclement weather or instructor absence. We are not responsible for making up classes that are missed due to the participants' inability to attend.

**SWITCHING/CHANGING CLASSES**

Switching sessions/dates/classes constitutes a withdrawal from a class and the cancellation fee applies.

**INCLEMENT WEATHER**

All classes (day and evening) will be cancelled when Wellesley Public Schools are closed. If Wellesley Public Schools have a delayed opening, all Recreation Department programs WILL STILL START at their regularly scheduled time, unless you are informed otherwise. In the event that we need to cancel evening or weekend events it will be listed on our website and a message will be left on our voice mail (781-235-2370). We will also attempt to call and/or email participants who have registered for these classes.

**FILLED CLASSES**

You are urged to register as soon as possible. Classes are filled on a first come first served basis. We do not "hold" spots. If your class is filled, you will be placed on a waiting list. We will try to offer additional classes whenever possible.

**PARTICIPANT PHOTOGRAPH POLICY**

Periodically, the Recreation Department photographs/video tapes program participants for promotional use. Unless the participant/guardian informs us of their desire not to be photographed, the Recreation Department will use photographs/videotapes for their promotional purposes.

**TOILET TRAINED**

Children must be toilet trained in order to attend any class unaccompanied by an adult.

**WE DO NOT PRORATE COURSES – FULL PAYMENT IS DUE WITH REGISTRATION**

# New Community Band Forming in Wellesley

Wellesley's gonna have a band, a great big band, a concert band. And you are going to be in it. A town-wide collaboration of Council on Aging, the Recreation Department and other town entities, along with a musical group of local folks sure hope you want to take part.

Beginning in the winter, brass, reed and percussion players, former and present, young and old will be led by Middle School Band director Henry Platt who is taking on the post of Director of the **Wellesley Community Band (WCB)**. There are no auditions; so anyone who has played in the past, no matter how rusty, will feel welcome. Current players may also relish playing in a multi-generational band near home.

The band's tentative schedule is to meet Mondays between 7 and 9 pm. Last year, the Needham community band boasted more than 60 members ranging in age from 8th grade to 88. We would love to see the same age range!. Like the bands in Needham, Wayland, and Brookline, the repertoire will consist of show tunes, marches, pop and light classical pieces that make wind band music such a joy to play and hear.

The Recreation Department is taking names of interested townspeople and will be sending out registration materials soon. For players who just show up with horn in hand, registration forms will be available at start-up time.

If you'd like more information, call 781-235-2370.



## Don't Miss Out!

# Recreation REcESSION Buster!

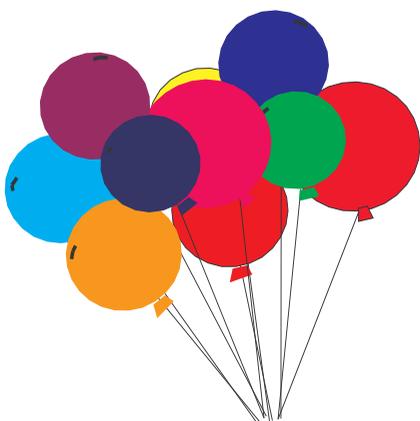
## GET A FREE PROGRAM!!!



Register for one of our programs that has the REcESSION Buster logo and as long as the program meets the minimum number of students, we will randomly select 1 student from the program to receive that program for FREE! Participants may register for multiple REcESSION Buster programs, but may only receive one (1) free program per season. You must attend the entire program. At the conclusion of the program, Recreation REcESSION Buster Refunds will be issued.

## Celebrate Your Birthday at Warren!

Selected Saturdays 2:30 pm - 4:30 pm



Age 6+:  
Gym + Kitchen

Age 2-6:  
Children's Room

Birthdays may be booked  
in person, by phone, or  
online!

Online search:  
Activity #422401

- November 2013: 2, 16 & 23
- December 2013: 7 & 14
- January 2014: 4, 11 & 25
- February 2014: 1 & 8
- March 2014: 1, 8, 15, 22 & 29
- April 2014: 5 & 12
- May 2014: 3, 10 & 17



## 2 Hours: \$135

Families are responsible for providing proper supervision at all times and responsible for all clean up.

# Summer Camp 2014

Activity #621600



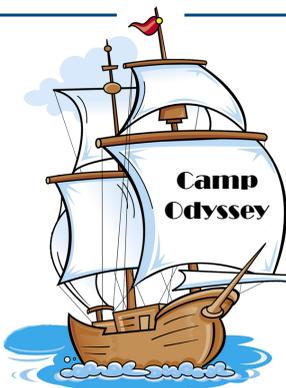
Wellesley Recreation  
Ages 5-7  
@ Warren Recreation Building

Activity #731700



Wellesley Recreation  
Ages 8-10  
@ Wellesley Middle School

Activity #741700



Wellesley Recreation  
Ages 11-13  
@ Wellesley Middle School

Session 1	June 30 - July 3	\$255
Session 2	July 7 - July 11	\$285
Session 3	July 14 - July 18	\$285
Session 4	July 21 - July 25	\$285
Session 5	July 28 - August 1	\$285
Session 6	August 4 - August 8	\$285
Session 7	August 11 - August 15	\$285
Session 8**	August 18 - August 22	\$255

One of the goals of the Wellesley Recreation Department is to offer high quality programs to residents of our town at the lowest possible cost. We have been able to keep the pricing for our day camp relatively stable over the last several years. However, school facilities, rental costs are increasing this year. Our programs are supported by users fees and does not have the ability to absorb the full impact of an increase. As a result, we need to raise the program fee to reflect the increase in costs.

\*\* This year the 8th session will be entirely located at the Warren Building and will have smaller total numbers for each camp due to the reduced space. There will be no field trip this week, but there will still be daily trips to Morses Pond.

## CAMP HOURS:

Monday - Friday; 9 am - 4 pm

Drop off begins at 8:15 am and Pick up ends at 4:45 pm

## 2014 Daily Schedule\*

8:15 am - 9 am:	Drop Off
9 am - 12 pm:	Morning Activities
12 pm - 2:30 pm:	Morses Pond
2:30 pm - 4 pm:	Afternoon Activities
4 pm - 4:45 pm:	Pick Up
4:45 pm - 6:15 pm:	Extended Day Pick Up

Schedule subject to change. Each camp will have slightly different times based on busing to Morses Pond. Weekly schedules will be given out on the first day of each session.

## EXTENDED DAY:

Extended afternoon are from 4:45 pm - 6:15 pm. The cost for extended day is \$10 per day or \$50 a week. There is a separate registration for extended day that can be done beginning June 2, 2014 or each morning of camp. You may sign up for extended day online the day before or sign up the morning of.

## DAILY CAMP INFORMATION

**STAFF:** All Sr. Counselors are 18 or older and all Jr. Counselors are 16 or older and both attend an orientation session that includes First Aid & CPR training. Each counselor is CORI/SORI checked each year.

**RATIOS:** A maximum of 60 campers for Camp Joey. Camp Quest has a maximum of 35 campers and Odyssey has a maximum of 35 campers. Camp staff ratios meet state regulations of 1 staff for every 5 campers under the age of 7 and 1 staff for every 10 campers over the age of 7.

**FIELD TRIPS:** Field trips are mostly within an hours drive from camp. If you do not want your child to attend a field trip, you must arrange to keep the child out of camp that day. Field trips are a part of the camp experience. Field trips are not booked until May or June.

**LUNCH:** Each camper should bring a snack, lunch and beverage daily. Refrigeration is provided except for field trips.

**MORSES POND:** Campers will be bused to Morses Pond to swim and play four days a week, weather permitting.

**CLOTHING:** Campers will receive a camp T-shirt to wear on field trips. Campers should bring a swim suit, towel and sunscreen everyday.

## FORMS TO BE FILLED OUT

### 1. Health Form

The health form is due ***immediately for all weeks of camp.*** If we do not receive your child's health form by May 19th at 4:30 pm your spot for camp will be given away. Each health form must be filled out completely and must have an attached a copy of the child's immunizations with dates, and signed by a physician.

### 2. Authorization to Administer Medication to a Camper Form

Due the Monday before your child is to begin camp (by 4:30 pm)

All forms & camp information can be found on our website. [www.wellesleyma.gov/recreation](http://www.wellesleyma.gov/recreation)

# Register Early!



**Camp Registration begins January 7th for Residents and January 21st for Non-Residents**



**Summer Camp 2014**

## PAYMENT

### DEPOSIT

A \$50/per week deposit is due with registration.

### FULL PAYMENT:

Full payment for all sessions is due June 2, 2014. All registrations after May 9, 2014 are paid in full at time of registration.

### PAYMENT PLAN:

Payment plans may set up to begin in April or May, but the complete balance must be paid no later than August 1, 2014. You must call the Recreation Office for this option.

### HOW CAN I PAY:

Master Card, VISA, Check (to Town of Wellesley) or Cash

## REFUND POLICY

### CANCELLATION:

There is a \$25 fee for a withdrawal from a single week. You must withdraw at least 3 business days before your camp session. Less than 3 days equals no refund.

### SWITCHING SESSIONS:

Switching weeks constitutes a withdrawal and the Cancellation Policy applies.

### DISMISSAL FROM PROGRAM:

Removal of a camper by the administrative staff due to behavioral issues will result in no refund.



PROJECT  
**EXTREME**  
LEADERSHIP RESPONSIBILITY FRIENDSHIP

Each session is a three week commitment. The program is designed to give the CIT's enough time for training, work & fun.

**Session One**

July 7 - 25  
\$450

**Session Two**

July 28 - August 15  
\$450

**Project Extreme** is designed for teenagers aged 14 & 15. The CIT program is a work-oriented experience, which gives our participants the opportunity to learn and understand the demands and responsibility of a counselor's job. In addition, CIT's will have a series of training workshops where they will have the opportunity to learn more about the different aspects of being a camp counselor, become First Aid and CPR certified and learn first hand how to work with children.

Although CIT participants will have priority into the Summer Camp Jr. Counselor program, enrollment in the CIT program does not guarantee a position as a Jr. Counselor or Counselor.

**DETAILS**

- Age: 14-15
- Days: Mon - Fri
- Hours: 9 am - 4 pm
- Maximum: 20 CIT's per session.
- CIT's will get 2 T-shirts. They must wear one everyday.
- After full completion of the session CIT's will receive a Red Cross Cert. for: Infant CPR, Child CPR and First Aid training.

For the leaders of tomorrow...

**Application Acceptance Began  
February 3, 2014**

**APPLICATIONS**

**How to apply:**

Fill out the CIT application form which is available at the Recreation Office or on the Recreation website. We will begin accepting applications February 3, 2014. At the time of application, a non-refundable fee of \$50 is required.

**LOCATION**

Warren Building

The CIT's will have their own space in the Warren Building close to Camp Joey. There they can have CIT meetings, training sessions and time to do activities as a CIT group. Occasionally the CIT's will go on their own field trips to promote team building and to just have fun.

**PAYMENT**

**Final Payment**

Full payment is due upon acceptance to the program.

**How Can I Pay?:**

MasterCard, VISA, Check or Cash.

**Payment Plan:**

Payment plans can be arranged but the complete balance must be paid no later than August 1, 2014.

**REFUND POLICY**

**Cancellation:** If you cancel on or before May 30, 2014, you will receive a full refund minus a \$50 fee. If you cancel after May 30, 2014, there is no refund.

**Switching Sessions:**

There is a \$50 fee to switch sessions once you have been accepted.

**Dismissal from Program:**

If a participant is dismissed from the program there is no refund.

